

A meeting of the Board of County Commissioners of Bourbon County Kansas

Meeting Agenda

September 21, 2026 at 5:30 PM

I. Call Meeting To Order

II. Pledge Of Allegiance

III. Prayer - Beerbower

IV. Introductions

V. Approval Of Agenda

VI. Approval Of Minutes

VII. Approval Of Accounts Payable \$

VIII. Executed Documents for Record

IX. Public Comments

X. Executive Session K.S.A. 75-4319 (b)(1) Subject: Appraiser

XI. Department Updates

XII. Old Business

a. Apex environment- Beerbower

b. Auction update - Allen

XIII. New Business

a. Appointment of County Appraiser- Milburn

b. Purchasing Policy - Milburn

c. Employee Benefit Discussion - Milburn

d. Evidence -Ellecion-911 space Reallocation - clerk

e. Kora Policy Resolution - Clerk

f. Kc crown fort Scott project

g. IT training for employees- Motley

XIV. Commission Comments

XV. Future Agenda Topics

XVI. Adjournment

A special meeting of the Board of County Commissioners of Bourbon County Kansas

Meeting Minutes

Sep 14, 2026, 1:00 PM

210 S National Ave, 210 South National Avenue, Fort Scott, KS 66701

Attendance: 1:08

Present were Commissioner Joe Allen (District 3), Commissioner David Beerbower (District 2), Commissioner Mika Milburn (District 5), and Commissioner Sam (District 1, attending by phone). Commissioner Motley was noted as absent. A quorum was established. Deputy Clerk ___Lynetta Younte-Fisher___ for part of the meeting and County Clerk Ann Clarkson for part of the meeting.

Approval of Agenda 1:38

Motion to approve the agenda as written was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried.

Explanation of Interview Process 2:02

Commissioner Milburn provided a brief public explanation of the appraiser candidate interview process. She noted that each commissioner would ask consistent core questions of each candidate to ensure fairness and comparability. Commissioner Sam would participate by phone. Any final action regarding the position would be taken in open session.

Executive Session K.S.A. 75-4319 (B)(1) — Appraiser Interview 1 3:19

Commissioner ___Milburn___ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___25___ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with ___Appraiser Interviews_. Included in the executive session will be the _4 commissioners Sam attending by phone_, and Danyelle_. We will recess to the executive session room at _1:07_ pm and return to the commission room at ___1:32___. Motion was seconded by Commissioner ___Allen___ and the motion ___carried unanimously____.

Commissioner ___Allen___ motioned to return to normal session at _1:32___. _No_ action. Motion was seconded by ___Beerbower___ and the motion ___carried unanimously____.

Executive Session K.S.A. 75-4319 (b)(1) — Appraiser Interview 2 29:39

Commissioner ___Milburn___ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___25___ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with ___Appraiser Interviews_. Included in the executive session will be the _4 commissioners Sam attending by phone, and Adam_, We will recess to the executive session room at _1:34__pm and return to the commission room at ___1:59___. Motion was seconded by Commissioner ___Allen___ and the motion ___carried unanimously_____.

Commissioner ___Allen___ motioned to return to normal session at _1:59___. _No_ action. Motion was seconded by ___Beerbower___ and the motion ___carried unanimously_____.

Executive Session K.S.A. 75-4319 (b)(1) — Appraiser Interview 3 55:41

Commissioner ___Milburn___ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___25___ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with ___Appraiser Interviews_. Included in the executive session will be the _4 commissioners Sam attending by phone, and Andrew_, We will recess to the executive session room at _2:00__pm and return to the commission room at ___2:25___. Motion was seconded by Commissioner ___Beerbower___ and the motion ___carried unanimously_____.

Commissioner ___Allen___ motioned to return to normal session at _2:25___. _No_ action. Motion was seconded by ___Beerbower___ and the motion ___carried unanimously_____.

Executive Session K.S.A. 75-4319 (b)(1) — Appraiser Interviews1:21:30

Commissioner Milburn noted that the final candidate was traveling from the Wichita area and would arrive approximately at 2:45 PM.

Commissioner ___Milburn___ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___10___ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with ___appraiser candidates heard thus far_. Included in the executive session will be the _4 commissioners Sam attending by phone_, We will recess to the executive session room at _2:26__pm and return to the commission room at ___2:36___. Motion was seconded by Commissioner ___Beerbower___ and the motion ___carried unanimously_____.

Commissioner ___Allen___ motioned to return to normal session at _2:36___. _No_ action.
Motion was seconded by ___Beerbower___ and the motion ___carried unanimously___.

Executive Session K.S.A. 75-4319 (b)(1) — Final Appraiser Interview 1:35:57

The final candidate, Brooke, arrived and the commission proceeded with the final interview.

Commissioner ___Milburn___ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___23___ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with ___Appraiser Interviews_. Included in the executive session will be the _4 commissioners Sam attending by phone, and Brooke_, We will recess to the executive session room at _2:37__pm and return to the commission room at ___3pm___. Motion was seconded by Commissioner ___Allen___ and the motion ___carried unanimously___.

Commissioner ___Allen___ motioned to return to normal session at _3 pm___. _No_ action.
Motion was seconded by ___Beerbower___ and the motion ___carried unanimously___.

Adjournment 1:57:39

Motion to adjourn was made by Commissioner Milburn and seconded by Commissioner Allen.
The motion carried. The meeting was adjourned.

_____	Chairman
_____	Commissioner
_____	Commissioner
_____	Commissioner
_____	Commissioner

County Clerk

ATTEST:

A meeting of the Board of County Commissioners of Bourbon County Kansas - This meeting will include a public hearing for Revenue Neutral

Meeting Minutes

Sep 14, 2026, 5:30 PM

Bourbon County Courthouse, 210 South National Avenue, Fort Scott, KS 66701

Call to Order 0:00

The meeting was called to order by the Chair.

Pledge of Allegiance 2:41

The Pledge of Allegiance was recited by those in attendance.

Prayer 2:59

The invocation was led by Commissioner Motley.

Present: Commissioner Mika Milburn (District 5), Commissioner David Beerbower (District 2), Commissioner Joe Allen (District 3), Commissioner Gregg Motley (District 4), Commissioner Tran (District 1) County Clerk Ann Clarkson, Clint Walker, Rachel Walker, Cory Bryars, Marlon Merida, Mike Wunderly, Tim Emmerson, Kyle Parks, Jean Tucker, Michael Hoyt, Kevin Allen, Teresa Davenport

Public Hearing 4:24

The Chair opened the public hearing on the Revenue Neutral Rate. County financial staff presented the proposed mill levy of 56.678 mills, compared to the revenue neutral rate of 54.661 mills — a difference of 2.017 mills, representing approximately \$294,000 in additional revenue. The assessed valuation for 2026 was confirmed at \$138,681,091. One member of the public asked clarifying questions regarding the assessed valuation. No further public comments were received. The Chair Closed the public hearing of RNR, The Chair read the resolution authorizing a property tax levy exceeding the revenue neutral rate and the clerk called the roll.

Motion to adopt the resolution levying a property tax rate exceeding the revenue neutral rate of 54.661 mills was made by Commissioner Allen. Motion carried 5-0 (Allen – Aye, Beerbower – Aye, Milburn – Yes, Motley – Yes, Tran – Yes).

The Chair noted that the budget adoption vote was not required that evening and could occur at a regular meeting on or before October 1st. No action was taken on the budget.

Approval of Agenda 21:14

The agenda was amended to remove the KC Crown Inc. Fort Scott Project item (postponed to the following week) and to add a burn ban discussion under Old Business add appraiser discussion to existing executive session for non-elected personnel and add a pending litigation executive session.

Motion to approve the agenda as amended was made by Commissioner Milburn and seconded by Commissioner Tran. Motion carried 5-0.

Approval of Minutes 23:05

Motion to approve the minutes of August 31, September 2, and September 9 was made by Commissioner Milburn and seconded by Commissioner Beerbower. Motion carried 5-0.

Public Comments 24:07

Kyle Parks addressed the commission in support of funding the comprehensive plan and zoning initiative, expressing hope that the current commission would be remembered for adopting it.

Corey Briars and Theresa Davenport, board members of Care to Share, provided a semi-annual organizational update. They reported that Care to Share currently assists cancer patients at a rate of over \$12,000 per month a 50% increase from the prior year and announced the upcoming 5th Annual Fort Fest event on September 25–26 at Riverfront Park.

Executive Session K.S.A. 75-4319(b)(1) – Appraiser Applicants 28:46

Commissioner ___Milburn___ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___15___ minutes to discuss matters of *non elected personnel to protect their privacy. Specifically dealing with* _appraiser applicants and staff_. Included in the executive session will be the 5 commissioners ___. We will recess to the executive session room at 5:57 pm and return to the commission room at **6:12**_. Motion was seconded by Commissioner **Allen**_ and the motion **carried unanimously**___.

Commissioner ___Milburn___ motioned to return to normal session at 6:12_. With action. Motion was seconded by ___Gregg___ and the motion ___carried unanimously___.

Motion to authorize Commissioner Milburn to contact HR and grant authority to hire Appraiser A or B based on their responses was made by Commissioner Milburn and seconded by Commissioner Tran. Motion carried 5-0.

A second executive session was held for attorney-client consultation.

Commissioner ___ Beerbower ___ motioned pursuant to KSA 75-4319(b)(2) that the Commission recess into an executive session for ___ 10 ___ minutes to discuss matters of consultation wit an attorney for the public body of agency which would be deemed privileged in the attorney-client relationship. Specifically dealing with *pending legal matters* . Included in the executive session will be the 5 commissioners and Bob , *We will recess to the executive session room at 6:13 pm* and return to the commission room at 6:23_. Motion was seconded by Commissioner Allen_ and the motion carried unanimously___.

Commissioner ___ Milburn ___ motioned to return to normal session at 6:23_. With no action. Motion was seconded by ___ Beerbower ___ and the motion ___ carried unanimously___.

Department Updates 55:38

a. Darla Hout with Lexipol Grant-Finder – Radio Project (Sheriff) 55:38

Under Sheriff Davidson appeared in place of Sheriff Martin. Darla Hout of Lexipol's Grant Finder team participated by phone and reported that Lexipol has assisted the Bourbon County Sheriff's Office with nearly \$500,000 in funding over approximately 10 years. She noted that the office is actively pursuing grant funding for the radio communications project, but that federal grant programs have experienced significant disruptions due to the change in federal administration and the government shutdown. She confirmed that a full project cost estimate is needed to advance grant applications.

Old Business 1:03:00

a. SEKRPC Update – Motley 1:03:00

Commissioner Motley reported that two CDBG block grants are pending for the City of Bronson to fund a water treatment system upgrade — one for the primary project and one for matching funds — representing an anticipated investment of approximately \$3,000,000. He also reported that Equity Bank will likely prevail in litigation with a lien on 46 acres south of Fort Scott. SEKRPC will write off approximately \$47,000 owed to them on that property. No action was required.

b. Comp Plan – Tran 1:05:46

Commissioner Tran presented a resolution approving a planning services agreement with Confluence Incorporated for the development of a comprehensive plan and zoning code regulation for Bourbon County. The total fee is \$116,500 (including up to \$5,000 in reimbursable expenses), to be funded \$36,000 from the 2026 General Fund and \$80,500 from the 2027 General Fund. The resolution noted alignment with the existing moratorium on large-scale power generation, crypto mining, data centers, and waste disposal operations, and anticipated that the zoning code would address those and other land uses identified through the planning process.

Motion to adopt the resolution 28-26 approving the planning services agreement with Confluence Incorporated was made by Commissioner Tran and seconded by Commissioner Beerbower. Motion carried 5-0.

Motion to authorize the Chairman to execute the contract was made by Commissioner Tran and seconded by Commissioner Milburn. Motion carried 5-0.

c. Burn Ban 1:21:26

Commissioner Allen reported that fire chiefs and emergency management recommended lifting the burn ban following five to six inches of recent rainfall.

Motion to lift the burn ban effective immediately was made by Commissioner Allen and seconded by Commissioner Motley. Motion carried 5-0.

New Business 1:22:37

a. Citizen Involvement by Kevin Allen 1:22:37

Mr. Allen advocated for raising the public comment time limit from three minutes to give citizens time to speak on broad issues that will take a considerable amount of time to present. Kevin Allen and Clayton Miller addressed the commission regarding ongoing concerns about the county transfer station. Mr. Allen raised issues including: the original request to open the transfer station on minor holidays for partial days; the subsequent retaliatory removal of a dumpster and porta-potties from the transfer station site by public works director, he characterized as retaliatory; a commissioner's refusal to respond to phone calls; concerns about the proposed employee pay plan, particularly a raise for a CDL driver of less than two years' tenure from \$17 to \$30 per hour; a request for a profit-and-loss analysis of the transfer station before rate or wage changes are made; and suggestions for operational improvements including foam-filled tires on an existing backhoe, AC repairs, and purchase of a heated pressure washer, and advocated for keeping dump fees for local residents stable while directing any increases to out-of-county patrons.

Commissioner Beerbower responded, addressing the procedural basis for the three-minute public comment rule under Resolution 21-26, the circumstances of the previous work session, and the history of his personal disagreement with Mr. Allen. The County Counselor redirected the dialogue, noting that the personal grievance was more appropriately addressed outside the formal meeting.

b. Request for Fence Viewing – Motley 1:42:53

County Counsel advised that the fence viewing statute (K.S.A. 29-201) is generally intended to address boundary line disputes between landowners, and that the request as submitted appeared to relate to a livestock containment issue rather than a boundary matter. Counsel advised that the

dispute was best resolved between the parties directly, or through legal counsel if they could not reach agreement. No action was taken.

c. KC Crown Inc. Fort Scott Project – Motley

This item was removed from the agenda and postponed to the following week's meeting.

d. HR RFP – Allen 1:43:41

Commissioner Allen presented a Request for Proposals for HR services. Two amendments were noted: the submission deadline was corrected from , and the clerk was identified as the point of contact for responses. Following brief discussion on appropriate publication venues — including the local Tribune, the commission approved Allen proceeding with distribution.

Motion to approve the HR RFP as amended and authorize its publication was made by Commissioner Allen and seconded by Commissioner Beerbower. Motion carried 5-0.

Commission Comments 1:47:16

Commissioner Allen noted it had been a productive meeting following a long day of interviews. Commissioner Motley offered a brief comment in support of the Kansas City Chiefs.

Future Agenda Topics 1:48:06

Commissioner Milburn identified the following topics for future agendas: purchasing policy for departments; an update from Commissioner Allen on the county equipment auction; county contribution rates for employee insurance (with a request to invite the insurance representative); and a phone system auto-attendant reorganization to reduce call volume to the clerk's office. A brief discussion also arose regarding the appropriate sequencing of individual policy adoptions versus a comprehensive policy manual framework, and the need to address a CORA resolution.

XVI. Adjournment 1:53:46

Motion to adjourn was made by Commissioner Tran and seconded by Commissioner Milburn. Motion carried 5-0.

_____	Chairman
_____	Commissioner
_____	Commissioner
_____	Commissioner
_____	Commissioner

_____	ATTEST:
County Clerk	

Selection Criteria:

Vendor =
Bank =

Batch =
Due Date = 9/18/2026
Invoice Date =

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 016	APPRAISERS				
9513		BOURBON COUNTY ROAD & BRIDGE D	GAS 18 GAL @ \$3.50 #81835	APPRAISER COMMODITIES	\$63.00
9530		BOURBON COUNTY ROAD & BRIDGE D	GAS 10.5 GAL @ \$3.50 #8078	APPRAISER COMMODITIES	\$36.75
9558		BOURBON COUNTY ROAD & BRIDGE D	GAS 12.5 GAL @ \$3.50 #39	APPRAISER COMMODITIES	\$43.75
9648		BOURBON COUNTY ROAD & BRIDGE D	GAS 15 GAL @ \$3.66 #81835	APPRAISER COMMODITIES	\$54.90
9653		BOURBON COUNTY ROAD & BRIDGE D	GAS 9.1 GAL @ \$3.66 #8078	APPRAISER COMMODITIES	\$33.31
9709		BOURBON COUNTY ROAD & BRIDGE D	GAS 13 GAL @ \$3.66 #81835	APPRAISER COMMODITIES	\$47.58
9792		BOURBON COUNTY ROAD & BRIDGE D	GAS 12.1 GAL @ \$3.76 #8078	APPRAISER COMMODITIES	\$45.50
9812		BOURBON COUNTY ROAD & BRIDGE D	GAS 20.2 GAL @ \$3.66 #81835	APPRAISER COMMODITIES	\$73.93
9847		BOURBON COUNTY ROAD & BRIDGE D	GAS 10 GAL @ \$3.66 #81835	APPRAISER COMMODITIES	\$36.60

Fund: 016 - APPRAISERS Invoice Count and Total: 9

\$435.32

Fund: 052 COUNTY TREASURER MOTOR FUND

50140208 QUILL CORPORATION

COPY PAPER

OFFICE SUPPLIES

\$82.98

Fund: 052 - COUNTY TREASURER MOTOR FUND Invoice Count and Total: 1

\$82.98

Fund: 064 EMPLOYEE BENEFIT

08152026 LegalShield

LEGAL INSURANCE

Payroll Clearing Account

\$292.15

09152026 LegalShield

LEGAL INSURANCE

Payroll Clearing Account

\$273.20

1930462 Equitable

INSURANCE FOR VISION

BENEFIT HEALTH INSURANCE

\$586.16

23710 20260901 11002 Northwestern Mutual

INSURANCE FOR HAWTHORNE

BENEFIT LIFE INS. COMMISSION

\$30.52

4004856455

ASSURITY LIFE INSURANCE COMPANY

INSURANCE

Payroll Clearing Account

\$2,864.30

BBA INS-773314

BAY BRIDGE ADMINISTRATORS, LLC

CANCER INSURANCE

Payroll Clearing Account

\$974.16

LEGAL SHIELD 08/15/26

LegalShield

LEGAL SHIELD 08/15/26

Payroll Clearing Account

\$273.20

9/18/2026 4:53:39 PM

Report ID: APLT24B Operator: mrichardson

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 064	EMPLOYEE BENEFIT				
Fund: 064 - EMPLOYEE BENEFIT Invoice Count and Total: 7 \$5,293.69					
Fund: 097	SPECIAL LAW ENFORCEMENT				
09172026	KANSAS HIGHWAY PATROL	MVE-1D ORDER FORM	COMMODITIES		\$600.00
Fund: 097 - SPECIAL LAW ENFORCEMENT Invoice Count and Total: 1 \$600.00					
Fund: 108	LANDFILL				
01098841	BERRY TRACTOR & EQUIPMENT	TURBOCHARGER/SLEEVE/GASKETS LABOR #309	LANDFILL CONTRACTUAL SVCS		\$1,945.40
01098841	BERRY TRACTOR & EQUIPMENT	TURBOCHARGER/SLEEVE/GASKETS #309	LANDFILL COMMODITIES		\$11,830.98
01099074	BERRY TRACTOR & EQUIPMENT	SALES TAX CREDIT #309	LANDFILL COMMODITIES		(\$1,119.03)
0198-414745	O'REILLY AUTO PARTS	BULBS #154	LANDFILL COMMODITIES		\$19.18
0198-419437	O'REILLY AUTO PARTS	ABSORBENT	LANDFILL COMMODITIES		\$31.48
0198-421093	O'REILLY AUTO PARTS	OIL/AIR/HYDRAULIC FILTERS #154	LANDFILL COMMODITIES		\$174.80
1842431735 8/24/26	EVERGY	2286 NOBLE RD	LANDFILL CONTRACTUAL SVCS		\$161.21
1VPR-9M3M-7KTX	AMAZON CAPITAL SERVICES	PAPER TOWELS	LANDFILL COMMODITIES		\$22.86
32529	ALLEN COUNTY PUBLIC WORKS	MSW 8/20 - 8/26/26	LANDFILL CONTRACTUAL SVCS		\$6,033.58
32550	ALLEN COUNTY PUBLIC WORKS	MSW 8/27 - 8/31/26	LANDFILL CONTRACTUAL SVCS		\$3,256.37
32580	ALLEN COUNTY PUBLIC WORKS	MSW 9/1 - 9/9/2026	LANDFILL CONTRACTUAL SVCS		\$6,839.15
342948	COMPLIANCEONE	MONTHLY CHARGE \$6.15/PERSON/DRUG SCREENS	LANDFILL CONTRACTUAL SVCS		\$18.45
38458	JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 561 GAL @ \$4.73 LANDFILL	LANDFILL COMMODITIES		\$2,653.53
4049	UNITED TIRE RECYCLERS	SCRAP TIRES	LANDFILL CONTRACTUAL SVCS		\$991.60
50122016	QUILL CORPORATION	COPY PAPER	LANDFILL COMMODITIES		\$43.99
62295	TERRY LAWRENCE	PUMP AT LANDFILL	LANDFILL CONTRACTUAL SVCS		\$100.00
73089	JUDY'S IRON & METAL, INC.	3/8 X 3 FLAT #T20	LANDFILL COMMODITIES		\$37.08
8/31/2026	RURAL WATER DISTRICT CON. #2	WATER	LANDFILL CONTRACTUAL SVCS		\$25.00

9/18/2026 4:53:39 PM

Report ID: APLT24B Operator: mrichardson

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 108	LANDFILL				
9472		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 134.3 GAL @ \$4.61 #154	LANDFILL COMMODITIES	\$619.12
9544		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 131.3 GAL @ \$4.61 #154	LANDFILL COMMODITIES	\$605.29
9613		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 135.2 GAL @ \$4.82 #154	LANDFILL COMMODITIES	\$651.66
9692		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 133.3 GAL @ \$4.82 #154	LANDFILL COMMODITIES	\$642.51
9769		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 135.4 GAL @ \$5.03 #154	LANDFILL COMMODITIES	\$681.06
9848		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 133.3 GAL @ \$5.03 #154	LANDFILL COMMODITIES	\$670.50
PS210154178		FOLEY EQUIPMENT CO.	CYLINDER/CORE DEPOSIT #21	LANDFILL COMMODITIES	\$2,521.67
SS310057217		FOLEY EQUIPMENT CO.	POWER BY THE HOUR 6/3 - 9/4/26 #21	LANDFILL CONTRACTUAL SVCS	\$1,672.57
Fund: 108 - LANDFILL Invoice Count and Total:				26	\$41,130.01
Fund: 120	COUNTY SHERIFF/CORRECTIONAL				
0002800		DAVE'S TOWING & RECOVERY	TOW FEE	SHERIFF CONTRACTUAL	\$180.00
0002865		DAVE'S TOWING & RECOVERY	TOW FEE	SHERIFF CONTRACTUAL	\$180.00
0003012		DAVE'S TOWING & RECOVERY	TOW FEE	SHERIFF CONTRACTUAL	\$177.00
006248107		RITE-TEMP LEASING LLC	ICE MACHINE	SEKRCC CONTRACTUAL	\$89.00
062291		TERRY LAWRENCE	SEPTIC CLEANING	SEKRCC CONTRACTUAL	\$75.00
1001720		PHOENIX SUPPLY, LLC	JAIL SUPPLIES	SEKRCC COMMODITIES	\$1,037.00
111747		ADVANTAGE COMPUTER ENTERPRISES	SOFTWARE ISSUES	SHERIFF CONTRACTUAL	\$877.50
111748		ADVANTAGE COMPUTER ENTERPRISES	ISSUES WITH CAMERA SYSTEM FOR ZOOM COURT	SEKRCC CONTRACTUAL	\$42.50
115034830		WEX BANK	FUEL	SHERIFF COMMODITIES	\$11,552.63
1171		Benchmark Government Solutions, LLC	INMATE MEALS	SEKRCC CONTRACTUAL	\$15,880.20
11748		ADVANTAGE COMPUTER ENTERPRISES	ISSUES WITH CAMERA SYSTEM FOR ZOOM COURT	SEKRCC CONTRACTUAL	\$42.50
119577		FISHER, PATTERSON, SAYLER & SMITH LLP	PROFESSIONAL SERVICES	SHERIFF CONTRACTUAL	\$750.00
119972		FISHER, PATTERSON, SAYLER & SMITH LLP	PROFESSIONAL SERVICES	SHERIFF CONTRACTUAL	\$180.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 120	COUNTY SHERIFF/CORRECTIONAL				
1223		D & Z OVERHEAD DOORS LLC	DOOR REPAIR	SEKRCC CONTRACTUAL	\$150.00
13C3-YGML-9MXJ		AMAZON CAPITAL SERVICES	OFFICE CHAIRS & TRAUMA SHEARS	SEKRCC COMMODITIES	\$645.51
16-4897-01 08/31/26		CITY OF FT SCOTT UTILITIES DPT	293 E 20TH ST	SEKRCC CONTRACTUAL	\$254.38
1L4GHRK73137		AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SHERIFF COMMODITIES	\$25.99
204787 09/01/26		CRAW-KAN TELEPHONE CO.	SHERIFF'S OFFICE PHONE & INTERNET	SHERIFF CONTRACTUAL	\$605.59
29108		4 STATE SANITATION	MONTHLY TRASH SERVICE	SEKRCC CONTRACTUAL	\$180.50
29968630004		DAVID ADAMS LCSW	COUNSELING SERVICES	SHERIFF CONTRACTUAL	\$150.00
2996863-0005		DAVID ADAMS LCSW	COUNSELING SERVICES	SHERIFF CONTRACTUAL	\$150.00
303647		BROOKS-JEFFREY MARKETING INC.	WEB SERVICES	SHERIFF CONTRACTUAL	\$99.92
3540		FORT SCOTT BROADCASTING CO, INC.	SAFETY SCHOOL AD	SHERIFF CONTRACTUAL	\$65.00
42839393		GREAT AMERICA FINANCIAL SVCS	KYOCERA COPIERS	SEKRCC CONTRACTUAL	\$192.44
491753		HENRY KRAFT, INC.	JAIL SUPPLIES	SEKRCC COMMODITIES	\$137.62
492034		HENRY KRAFT, INC.	CLEANING SUPPLIES	SEKRCC COMMODITIES	\$135.61
6151278751		AMAZON CAPITAL SERVICES	MONTHLY CELL BILL	SHERIFF CONTRACTUAL	\$1,772.98
61877		Modern Copy Systems	COPIES	SHERIFF CONTRACTUAL	\$194.00
7368		PEST-X SOLUTIONS	PEST CONTROL	SEKRCC CONTRACTUAL	\$150.00
9022444095		VERIZON WIRELESS	PHONE INVESTIGATION	SHERIFF CONTRACTUAL	\$75.00
BBSO.2026.07		CHCSEK	INMATE MEDICAL	SEKRCC CONTRACTUAL	\$8,663.56
INV01565		CITY OF FORT SCOTT	CPR TRAINING	SEKRCC CONTRACTUAL	\$125.00
INV01566		CITY OF FORT SCOTT	JULY FUEL	SEKRCC COMMODITIES	\$215.13
INV24833		DETECTACHEM, INC.	MOBLIE DETECT KIT	SHERIFF COMMODITIES	\$721.13
Fund: 120 - COUNTY SHERIFF/CORRECTIONAL Invoice Count and Total:				34	\$45,772.69
Fund: 200	NOXIOUS WEED				
342948		COMPLIANCEONE	MONTHLY CHARGE \$6.15/PERSON/DRUG SCREENS	NOXIOUS WEED CONTRACTUAL SVCS	\$6.15

9/18/2026 4:53:39 PM

Report ID: APLT24B Operator: mrichardson

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 200	NOXIOUS WEED				
491801		HENRY KRAFT, INC.	SHOP TOWELS/SOAP/PAPER TOWELS/WIPES	NOXIOUS WEED COMMODITIES	\$294.71
491801-1		HENRY KRAFT, INC.	SHOP TOWELS	NOXIOUS WEED COMMODITIES	\$93.23
9468		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 27 @ \$4.61 #155	NOXIOUS WEED COMMODITIES	\$124.47
9476		BOURBON COUNTY ROAD & BRIDGE D	GAS 14 GAL @ \$3.55 #56	NOXIOUS WEED COMMODITIES	\$49.70
9494		BOURBON COUNTY ROAD & BRIDGE D	GAS 6.3 GAL @ \$3.50 #56	NOXIOUS WEED COMMODITIES	\$22.05
9510		BOURBON COUNTY ROAD & BRIDGE D	GAS 13.3 GAL @ \$3.50 #56	NOXIOUS WEED COMMODITIES	\$46.55
9525		BOURBON COUNTY ROAD & BRIDGE D	GAS 8.2 GAL @ \$3.50 #56	NOXIOUS WEED COMMODITIES	\$28.70
9620		BOURBON COUNTY ROAD & BRIDGE D	GAS 23.3 GAL @ \$3.66 #56	NOXIOUS WEED COMMODITIES	\$85.28
9666		BOURBON COUNTY ROAD & BRIDGE D	GAS 15.7 GAL @ \$3.66 #56	NOXIOUS WEED COMMODITIES	\$57.46
9768		BOURBON COUNTY ROAD & BRIDGE D	GAS 19.1 GAL @ \$3.76 #56	NOXIOUS WEED COMMODITIES	\$71.82
9811		BOURBON COUNTY ROAD & BRIDGE D	GAS 13 GAL @ \$3.66 #56	NOXIOUS WEED COMMODITIES	\$47.58
Fund: 200 - NOXIOUS WEED Invoice Count and Total:					12
Fund: 220	ROAD AND BRIDGE				
01-228089		R & R EQUIPMENT COMPANY	FRONT DOOR ASSEMBLY #131	ROAD & BRIDGE COMMODITIES	\$1,356.54
01-228118		R & R EQUIPMENT COMPANY	BOLTS/NUTS #131	ROAD & BRIDGE COMMODITIES	\$6.04
0198-415628		O'REILLY AUTO PARTS	FUEL CAP	ROAD & BRIDGE COMMODITIES	\$11.71
0198-415834		O'REILLY AUTO PARTS	FUEL CAP RETURN	ROAD & BRIDGE COMMODITIES	(\$11.71)
0198-416175		O'REILLY AUTO PARTS	CORE RETURNS	ROAD & BRIDGE COMMODITIES	(\$66.00)
0198-416805		O'REILLY AUTO PARTS	DIESEL EXHAUST FLUID #62	ROAD & BRIDGE COMMODITIES	\$24.80
0198-417481		O'REILLY AUTO PARTS	DIESEL EXHAUST FLUID #62	ROAD & BRIDGE COMMODITIES	\$49.60
0198-418086		O'REILLY AUTO PARTS	ANTIFREEZE/WATER PUMP	ROAD & BRIDGE COMMODITIES	\$16.97
0198-418263		O'REILLY AUTO PARTS	FILTER DRIER	ROAD & BRIDGE COMMODITIES	\$44.79
0198-418314		O'REILLY AUTO PARTS	BRAKE FLUID	ROAD & BRIDGE COMMODITIES	\$7.19
0198-418398		O'REILLY AUTO PARTS	BULB #151	ROAD & BRIDGE COMMODITIES	\$8.56

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 220	ROAD AND BRIDGE				
0198-418399		O'REILLY AUTO PARTS	BRAKE FLUID	ROAD & BRIDGE COMMODITIES	\$7.19
0198-420456		O'REILLY AUTO PARTS	WIPER MOTOR #112	ROAD & BRIDGE COMMODITIES	\$89.76
0198-420465		O'REILLY AUTO PARTS	OIL/AIR/FUEL FILTERS #151	ROAD & BRIDGE COMMODITIES	\$97.37
0198-420500		O'REILLY AUTO PARTS	ANTIFREEZE/WATER PUMP RETURN	ROAD & BRIDGE COMMODITIES	(\$16.97)
0198-420509		O'REILLY AUTO PARTS	BATTERY/CORE CHARGE #112	ROAD & BRIDGE COMMODITIES	\$203.11
0198-420512		O'REILLY AUTO PARTS	PIN & CLIP #33	ROAD & BRIDGE COMMODITIES	\$7.99
0198-420616		O'REILLY AUTO PARTS	BRAKE CLEANER/STARTING FLUID	ROAD & BRIDGE COMMODITIES	\$55.68
0198-421015		O'REILLY AUTO PARTS	BATTERY #221	ROAD & BRIDGE COMMODITIES	\$62.10
0198-421092		O'REILLY AUTO PARTS	STARTING FLUID/BRAKE CLEANER	ROAD & BRIDGE COMMODITIES	\$41.71
0198-421145		O'REILLY AUTO PARTS	PIN & CLIP EXCHANGE	ROAD & BRIDGE COMMODITIES	\$1.00
1004566		KIRKLAND WELDING SUPPLIES, INC	SWITCH	ROAD & BRIDGE COMMODITIES	\$61.50
1190073601		POMP'S TIRE SERVICE, INC	O RING #36	ROAD & BRIDGE COMMODITIES	\$136.30
1190073601		POMP'S TIRE SERVICE, INC	O RING #36	ROAD & BRIDGE CONTRACTUAL SVC	\$860.00
168 9/10/26		HEARTLAND REC, INC.	ELM CREEK ELECTRIC	ELM CREEK CONTRACTUAL	\$662.89
2004924		KIRKLAND WELDING SUPPLIES, INC	ACETYLENE/OXYGEN	ROAD & BRIDGE COMMODITIES	\$10.00
2005729		KIRKLAND WELDING SUPPLIES, INC	CONCRETE	ROAD & BRIDGE COMMODITIES	\$6.50
2730284		MURPHY TRACTOR & EQUIPMENT CO	ENGINE SERVICE KIT/HYDRAULIC OIL #207	ROAD & BRIDGE COMMODITIES	\$337.79
2732081		MURPHY TRACTOR & EQUIPMENT CO	56 POINT INSPECTION #201	ROAD & BRIDGE CONTRACTUAL SVC	\$328.45
2741138		MURPHY TRACTOR & EQUIPMENT CO	AIRFLOW SENSOR REPAIR #207	ROAD & BRIDGE CONTRACTUAL SVC	\$432.20
2741138		MURPHY TRACTOR & EQUIPMENT CO	AIRFLOW SENSOR REPAIR #207	ROAD & BRIDGE COMMODITIES	\$454.18
286320		MAYCO ACE HARDWARE	CARRIAGE SCREWS	ROAD & BRIDGE COMMODITIES	\$34.99
3012427454 9/10/26		ATMOS ENERGY CORPORATION	GAS AT SHOP	ROAD & BRIDGE CONTRACTUAL SVC	\$100.47
31263		SMS POWER TRAIN AND HARDWARE	BEARING KIT/SPINDLE #198	ROAD & BRIDGE COMMODITIES	\$151.06

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Open Invoices By Department Summary

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Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 220	ROAD AND BRIDGE				
3187595		JOHN DEERE FINANCIAL	GRADERS #9 & #36 PAYMENT	LEASE - PRINCIPAL	\$7,151.91
3187595		JOHN DEERE FINANCIAL	GRADERS #9 & #36 PAYMENT	LEASE - INTEREST	\$1,974.49
342948		COMPLIANCEONE	MONTHLY CHARGE \$6.15/PERSON/DRUG SCREENS	ROAD & BRIDGE CONTRACTUAL SVC	\$252.18
38407		JUDY'S FUEL & OIL CO, LLC	GAS 497 GAL @ \$3.76/DYED DIESEL 511 GAL @ \$4.77/CLEAR DIESEL 1033 GAL @ \$5.03 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$9,502.18
38417		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 444 GAL @ \$4.73 HECKMAN TANK	ROAD & BRIDGE COMMODITIES	\$2,100.12
38422		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 261 GAL @ \$4.77 MAPLETON TANK	ROAD & BRIDGE COMMODITIES	\$1,244.97
38429		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 500 GAL @ \$4.77 UNDERWOOD TANK	ROAD & BRIDGE COMMODITIES	\$2,385.00
38437		JUDY'S FUEL & OIL CO, LLC	GAS 425 GAL @ \$3.66/DYED DIESEL 551 GAL @ \$4.73/CLEAR DIESEL 701 GAL @ \$5.03 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$7,687.76
38439		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 1538 GAL @ \$4.67 BLAKE QUARRY TANK	ROAD & BRIDGE COMMODITIES	\$7,182.46
38482		JUDY'S FUEL & OIL CO, LLC	GAS 381 GAL @ \$3.47/DYED DIESEL 450 GAL @ \$5.11/CLEAR DIESEL 1017 GAL @ \$5.37 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$9,082.86
38483		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 275 GAL @ \$5.11 MAPLETON TANK	ROAD & BRIDGE COMMODITIES	\$1,405.25
38486		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 1645 GAL @ \$5.11 ASPHALT PLANT GRADER TANK	ROAD & BRIDGE COMMODITIES	\$4,202.97
38494		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 350 GAL @ \$5.11 UNIONTOWN TANK	ROAD & BRIDGE COMMODITIES	\$1,788.50
38525		JUDY'S FUEL & OIL CO, LLC	GAS 279 GAL @ \$3.83/DYED DIESEL 10 GAL @ \$5.06/CLEAR DIESEL 1756 GAL @ \$5.32 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$10,461.09
38527		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 473 GAL @ \$5.18 HECKMAN TANK	ROAD & BRIDGE COMMODITIES	\$2,450.14

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 220	ROAD AND BRIDGE				
38546		JUDY'S FUEL & OIL CO, LLC	GAS 498 GAL @ \$3.80/DYED DIESEL 700 GAL @ \$5.32/CLEAR DIESEL 1007 GAL @ \$5.58 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$11,235.46
50122016		QUILL CORPORATION	COPY PAPER	ROAD & BRIDGE COMMODITIES	\$43.99
58075		K & K AUTO PARTS INC.	ABSORBENT	ROAD & BRIDGE COMMODITIES	\$27.90
58618		K & K AUTO PARTS INC.	SLACK ADJUSTER #T129	ROAD & BRIDGE COMMODITIES	\$63.90
613419		JOHNSTON FARM & TIRE SERVICE	FLAT REPAIR/O RING #36	ROAD & BRIDGE CONTRACTUAL SVC	\$87.00
62295		TERRY LAWRENCE	PUMP AT COUNTY BARN	ROAD & BRIDGE CONTRACTUAL SVC	\$100.00
663007-090326		ENTERPRISE FM TRUST	PW VEHICLE LEASE PAYMENT #S 12 & 13 AGREEMENT	ENTERPRISE FLEET AGREEMENT	\$772.43
8/31/2026		RURAL WATER DISTRICT CON. #2	WATER	ELM CREEK CONTRACTUAL	\$53.35
8/31/2026		RURAL WATER DISTRICT CON. #2	WATER	ROAD & BRIDGE CONTRACTUAL SVC	\$125.60
9127625636 8/21/26		EVERGY	1429 215TH ST	ROAD & BRIDGE CONTRACTUAL SVC	\$71.65
92231391		HAMPEL OIL DISTRIBUTORS, INC	DIESEL EXHAUST FLUID	ROAD & BRIDGE COMMODITIES	\$364.50
92231785		HAMPEL OIL DISTRIBUTORS, INC	TRANSMISSION FLUID/OIL/COOLANT	ROAD & BRIDGE COMMODITIES	\$1,349.38
9313626097		LAWSON PRODUCTS	WASHERS/CABLE TIES/NUTS/FUSES	ROAD & BRIDGE COMMODITIES	\$401.90
9313664248		LAWSON PRODUCTS	TERMINALS/CONNECTORS	ROAD & BRIDGE COMMODITIES	\$210.59
9496		BOURBON COUNTY ROAD & BRIDGE D	GAS 17.6 GAL @ \$3.50 #94	ELM CREEK COMMODITIES	\$61.60
9651		BOURBON COUNTY ROAD & BRIDGE D	GAS 16.7 GAL @ \$3.66 #94	ELM CREEK COMMODITIES	\$61.12
9765		BOURBON COUNTY ROAD & BRIDGE D	GAS 100.6 GAL @ \$3.76 #94	ELM CREEK COMMODITIES	\$378.26
IN-2056556		INLAND TRUCK PARTS COMPANY	DIESEL FILTER/COOLER KIT/VALVE HOUSING KIT #105	ROAD & BRIDGE CONTRACTUAL SVC	\$1,900.00
IN-2056556		INLAND TRUCK PARTS COMPANY	DIESEL FILTER/COOLER KIT/VALVE HOUSING KIT #105	ROAD & BRIDGE COMMODITIES	\$5,276.70
PS210153688		FOLEY EQUIPMENT CO.	SEAL #88	ROAD & BRIDGE COMMODITIES	\$15.12

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 220	ROAD AND BRIDGE				
PS210154133		FOLEY EQUIPMENT CO.	FILTERS #14	ROAD & BRIDGE COMMODITIES	\$165.12
PS0453826-1		G.W. VAN KEPPEL CO	IGNITION KEY	ROAD & BRIDGE COMMODITIES	\$49.34
SS310057216		FOLEY EQUIPMENT CO.	POWER BY THE HOUR 6/1 - 9/1/26 #81	ROAD & BRIDGE CONTRACTUAL SVC	\$96.04
SS310057334		FOLEY EQUIPMENT CO.	STEERING CYLINDERS/FUEL FILTER LABOR #35	ROAD & BRIDGE CONTRACTUAL SVC	\$4,894.71
SS310057334		FOLEY EQUIPMENT CO.	STEERING CYLINDERS/FUEL FILTER #35	ROAD & BRIDGE COMMODITIES	\$2,827.89
SS310057335		FOLEY EQUIPMENT CO.	POWER BY THE HOUR 8/15 - 9/14/26 #62	ROAD & BRIDGE CONTRACTUAL SVC	\$823.68
SS310057336		FOLEY EQUIPMENT CO.	POWER BY THE HOUR 8/15 - 9/14/26 #53	ROAD & BRIDGE CONTRACTUAL SVC	\$473.37
Fund: 220 - ROAD AND BRIDGE Invoice Count and Total:				76	\$106,376.24
Fund: 222	ROAD & BRIDGE SALES TAX FUND				
01098782		BERRY TRACTOR & EQUIPMENT	BRUSHES #111	R&B SALES TAX COMMODITIES	\$785.71
01099053		BERRY TRACTOR & EQUIPMENT	A/C COMPRESSOR/DRIER/BELTS #111	R&B SALES TAX COMMODITIES	\$1,009.39
01099073		BERRY TRACTOR & EQUIPMENT	SALES TAX CREDIT #111	R&B SALES TAX COMMODITIES	(\$87.21)
01099075		BERRY TRACTOR & EQUIPMENT	SALES TAX CREDIT #111	R&B SALES TAX COMMODITIES	(\$58.93)
01-227966		R & R EQUIPMENT COMPANY	CYLINDER #198	R&B SALES TAX COMMODITIES	\$60.00
0198-415365		O'REILLY AUTO PARTS	STARTER RETURN	R&B SALES TAX COMMODITIES	(\$54.67)
0198-415632		O'REILLY AUTO PARTS	FUEL CAP #142	R&B SALES TAX COMMODITIES	\$15.22
0198-418109		O'REILLY AUTO PARTS	FAN CLUTCH/OIL FILTER/OIL #6	R&B SALES TAX COMMODITIES	\$124.07
0198-418110		O'REILLY AUTO PARTS	OIL/AIR/FUEL FILTERS	R&B SALES TAX COMMODITIES	\$180.29
0198-418263		O'REILLY AUTO PARTS	FILTER DRIER	R&B SALES TAX COMMODITIES	\$44.79
0198-418597		O'REILLY AUTO PARTS	AIR FILTERS #129	R&B SALES TAX COMMODITIES	\$46.74
0198-418629		O'REILLY AUTO PARTS	FLEET RUNNER #111	R&B SALES TAX COMMODITIES	\$20.64
0198-418642		O'REILLY AUTO PARTS	WIPER BLADES #110	R&B SALES TAX COMMODITIES	\$13.98
0198-420465		O'REILLY AUTO PARTS	OIL/AIR/FUEL FILTERS #151	R&B SALES TAX COMMODITIES	\$97.36

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 222	ROAD & BRIDGE SALES TAX FUND				
0198-420502		O'REILLY AUTO PARTS	SHOP TOWELS #1	R&B SALES TAX COMMODITIES	\$16.47
0198-420594		O'REILLY AUTO PARTS	BELTS #111	R&B SALES TAX COMMODITIES	\$46.74
0198-420616		O'REILLY AUTO PARTS	BRAKE CLEANER/STARTING FLUID	R&B SALES TAX COMMODITIES	\$55.68
0198-421015		O'REILLY AUTO PARTS	BATTERY #221	R&B SALES TAX COMMODITIES	\$62.09
0198-421091		O'REILLY AUTO PARTS	BELT EXCHANGE #111	R&B SALES TAX COMMODITIES	(\$0.12)
0198-421092		O'REILLY AUTO PARTS	STARTING FLUID/BRAKE CLEANER	R&B SALES TAX COMMODITIES	\$41.70
0198-421144		O'REILLY AUTO PARTS	A/C FLUSH #145	R&B SALES TAX COMMODITIES	\$39.98
09P70870		TRI-STATE TRUCK CENTER, INC	MODULATOR #151	R&B SALES TAX COMMODITIES	\$370.89
1002331584		PRAIRIELAND PARTNERS, INC.	FILTER ELEMENT/FUEL FILTER #198	R&B SALES TAX COMMODITIES	\$98.68
1002331612		PRAIRIELAND PARTNERS, INC.	LEAFSPRING/WASHER/GROMMET RETURNS	R&B SALES TAX COMMODITIES	(\$23.46)
1220044302		POMP'S TIRE SERVICE, INC	GRADER/DUMP TRUCK TIRES	R&B SALES TAX COMMODITIES	\$15,490.82
1246 9/10/26		HEARTLAND REC, INC.	ASPHALT PLANT ELECTRIC	R&B SALES TAX CONTRACTUAL SVCS	\$1,107.25
13P7-TXD9-G6HG		AMAZON CAPITAL SERVICES	BATTERY/ANGLE GRINDER #192	R&B SALES TAX COMMODITIES	\$318.53
22444		KUNSHEK CHAT AND COAL CO INC	SAND AND HAUL 172.76 TONS @ \$39.50	R&B SALES TAX CONTRACTUAL SVCS	\$6,824.03
22477		KUNSHEK CHAT AND COAL CO INC	SAND AND HAUL 310.74 TONS @ \$39.50	R&B SALES TAX CONTRACTUAL SVCS	\$12,274.27
226058		COASTAL ENERGY CORPORATION	MC30 5,949 GAL @ \$3.60	R&B SALES TAX CONTRACTUAL SVCS	\$21,416.40
226255		COASTAL ENERGY CORPORATION	PG64-22 23.21 TON @ \$610.00	R&B SALES TAX COMMODITIES	\$14,158.10
226340		COASTAL ENERGY CORPORATION	PG64-22 23.09 TONS @ \$610.00	R&B SALES TAX COMMODITIES	\$14,084.90
226341		COASTAL ENERGY CORPORATION	PG64-22 23.26 TON @ \$610.00	R&B SALES TAX COMMODITIES	\$14,188.60
2730284		MURPHY TRACTOR & EQUIPMENT CO	ENGINE SERVICE KIT/HYDRAULIC OIL #207	R&B SALES TAX COMMODITIES	\$337.78
2732081		MURPHY TRACTOR & EQUIPMENT CO	56 POINT INSPECTION #201	R&B SALES TAX CONTRACTUAL SVCS	\$328.44
2741138		MURPHY TRACTOR & EQUIPMENT CO	AIRFLOW SENSOR REPAIR #207	R&B SALES TAX COMMODITIES	\$454.17

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 222	ROAD & BRIDGE SALES TAX FUND				
2741138		MURPHY TRACTOR & EQUIPMENT CO	AIRFLOW SENSOR REPAIR #207	R&B SALES TAX CONTRACTUAL SVCS	\$432.19
286064		MAYCO ACE HARDWARE	NUTS/BOLTS/NAILS #129	R&B SALES TAX COMMODITIES	\$6.74
31028		SMS POWER TRAIN AND HARDWARE	SHAFT #85	R&B SALES TAX COMMODITIES	\$943.83
31174		SMS POWER TRAIN AND HARDWARE	WHEEL HUB/SPINDLE/AXLE #85	R&B SALES TAX COMMODITIES	\$1,838.48
31241		SMS POWER TRAIN AND HARDWARE	AXLE BEARING KIT/PIVOT PIN #85	R&B SALES TAX COMMODITIES	\$357.87
342948		COMPLIANCEONE	MONTHLY CHARGE \$6.15/PERSON/DRUG SCREENS	R&B SALES TAX CONTRACTUAL SVCS	\$89.17
38468		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 1280 GAL @ \$4.73 ASPHALT PLANT	R&B SALES TAX COMMODITIES	\$6,054.40
38479		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 1131 GAL @ \$5.11 ASPHALT PLANT	R&B SALES TAX COMMODITIES	\$5,779.41
38486		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 1645 GAL @ \$5.11 ASPHALT PLANT	R&B SALES TAX COMMODITIES	\$4,202.98
38492		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 1,233 GAL @ \$4.81 ASPHALT PLANT	R&B SALES TAX COMMODITIES	\$5,930.73
38499		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 920 GAL @ \$5.04 ASPHALT PLANT	R&B SALES TAX COMMODITIES	\$4,636.80
38521		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 861 GAL @ \$5.11 ASPHALT PLANT	R&B SALES TAX COMMODITIES	\$4,399.71
38524		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 975 GAL @ \$5.06 ASPHALT PLANT	R&B SALES TAX COMMODITIES	\$4,933.50
58258		K & K AUTO PARTS INC.	AIR HOSE/COUPLING/FITTING #152	R&B SALES TAX COMMODITIES	\$27.56
58477		K & K AUTO PARTS INC.	BEARINGS #111	R&B SALES TAX COMMODITIES	\$37.47
613400		JOHNSTON FARM & TIRE SERVICE	FLAT REPAIR #85	R&B SALES TAX CONTRACTUAL SVCS	\$66.00
613407		JOHNSTON FARM & TIRE SERVICE	FLAT REPAIR #192	R&B SALES TAX CONTRACTUAL SVCS	\$72.00
663007-090326		ENTERPRISE FM TRUST	PW VEHICLE LEASE PAYMENT #S 12 & 13 AGREEMENT	ENTERPRISE FLEET AGREEMENT	\$772.43

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 222	ROAD & BRIDGE SALES TAX FUND				
8/31/2026		RURAL WATER DISTRICT CON. #2	WATER	R&B SALES TAX CONTRACTUAL SVCS	\$25.00
92231391		HAMPEL OIL DISTRIBUTORS, INC	DIESEL EXHAUST FLUID	R&B SALES TAX COMMODITIES	\$364.50
92231785		HAMPEL OIL DISTRIBUTORS, INC	TRANSMISSION FLUID/OIL/COOLANT	R&B SALES TAX COMMODITIES	\$1,349.37
9475		BOURBON COUNTY ROAD & BRIDGE D	GAS 19.7 GAL @ \$3.55 #103	R&B SALES TAX COMMODITIES	\$69.94
9507		BOURBON COUNTY ROAD & BRIDGE D	GAS 5.5 GAL @ \$3.50 #135	R&B SALES TAX COMMODITIES	\$19.25
9512		BOURBON COUNTY ROAD & BRIDGE D	GAS 26.2 GAL @ \$3.50 #103	R&B SALES TAX COMMODITIES	\$91.70
9527		BOURBON COUNTY ROAD & BRIDGE D	GAS 9.2 GAL @ \$3.50 #135	R&B SALES TAX COMMODITIES	\$32.20
9593		BOURBON COUNTY ROAD & BRIDGE D	GAS 15.9 GAL @ \$3.48 #135	R&B SALES TAX COMMODITIES	\$55.33
9621		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 22.6 GAL @ \$4.56 #192	R&B SALES TAX COMMODITIES	\$103.06
9641		BOURBON COUNTY ROAD & BRIDGE D	GAS 16.9 GAL @ \$3.66 #196	R&B SALES TAX COMMODITIES	\$61.85
9650		BOURBON COUNTY ROAD & BRIDGE D	GAS 25.6 GAL @ \$3.66 #103	R&B SALES TAX COMMODITIES	\$93.70
9652		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 35.1 GAL @ \$4.56 #135	R&B SALES TAX COMMODITIES	\$160.06
9656		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 37.5 GAL @ \$4.82 #153	R&B SALES TAX COMMODITIES	\$180.75
9657		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 33.2 GAL @ \$4.82 #110	R&B SALES TAX COMMODITIES	\$160.02
9678		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 34.5 GAL @ \$4.82 #153	R&B SALES TAX COMMODITIES	\$166.29
9689		BOURBON COUNTY ROAD & BRIDGE D	GAS 17.5 GAL @ \$3.66 #196	R&B SALES TAX COMMODITIES	\$64.05
9715		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 37.9 GAL @ \$4.82 #110	R&B SALES TAX COMMODITIES	\$182.68
9752		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 21.1 GAL @ \$5.03 #153	R&B SALES TAX COMMODITIES	\$106.13
9757		BOURBON COUNTY ROAD & BRIDGE D	GAS 9.6 GAL @ \$3.76 #84	R&B SALES TAX COMMODITIES	\$36.10
9758		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 40.2 GAL @ \$4.77 #84	R&B SALES TAX COMMODITIES	\$191.75
9763		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 40.3 GAL @ \$4.77 #306	R&B SALES TAX COMMODITIES	\$192.23
9767		BOURBON COUNTY ROAD & BRIDGE D	GAS 26.5 GAL @ \$3.76 #103	R&B SALES TAX COMMODITIES	\$99.64
9790		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 25.5 GAL @ \$5.03 #139	R&B SALES TAX COMMODITIES	\$128.27
9791		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 16.8 GAL @ \$4.77 #139	R&B SALES TAX COMMODITIES	\$80.14
9794		BOURBON COUNTY ROAD & BRIDGE D	GAS 10.2 GAL @ \$3.76 #196	R&B SALES TAX COMMODITIES	\$38.35

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 222	ROAD & BRIDGE SALES TAX FUND				
9796		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 51.9 GAL @ \$5.03 #110	R&B SALES TAX COMMODITIES	\$261.06
9806		BOURBON COUNTY ROAD & BRIDGE D	GAS 10 GAL @ \$3.66 #196	R&B SALES TAX COMMODITIES	\$36.60
9810		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 36.4 GAL @ \$4.73 #142	R&B SALES TAX COMMODITIES	\$172.17
9813		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 25 GAL @ \$5.03 #139	R&B SALES TAX COMMODITIES	\$125.75
9815		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 23.4 GAL @ \$5.03 #152	R&B SALES TAX COMMODITIES	\$117.70
9817		BOURBON COUNTY ROAD & BRIDGE D	GAS 8.2 GAL @ \$3.66 #6	R&B SALES TAX COMMODITIES	\$30.01
9818		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 28 GAL @ \$5.03 #129	R&B SALES TAX COMMODITIES	\$140.84
9819		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 16.2 GAL @ \$5.03 #145	R&B SALES TAX COMMODITIES	\$81.49
9820		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 23.6 GAL @ \$5.03 #151	R&B SALES TAX COMMODITIES	\$118.71
9823		BOURBON COUNTY ROAD & BRIDGE D	GAS 10.5 GAL @ \$3.66 #12	R&B SALES TAX COMMODITIES	\$38.43
9824		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 53.9 GAL @ \$4.73 #84	R&B SALES TAX COMMODITIES	\$254.95
9825		BOURBON COUNTY ROAD & BRIDGE D	GAS 14.3 GAL @ \$3.66 #2	R&B SALES TAX COMMODITIES	\$52.34
9826		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 60.6 GAL @ \$5.03 #130	R&B SALES TAX COMMODITIES	\$304.82
9830		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 4.1 GAL @ \$4.73 #44	R&B SALES TAX COMMODITIES	\$19.39
9833377		BMO HARRIS BANK N.A.	ASPHALT ROLLER PAYMENT	LEASE - PRINCIPAL	\$561.11
9835		BOURBON COUNTY ROAD & BRIDGE D	GAS 20.1 GAL @ \$3.66 #6	R&B SALES TAX COMMODITIES	\$73.57
9841		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 4.7 GAL @ \$4.67 #193	R&B SALES TAX COMMODITIES	\$21.95
9842		BOURBON COUNTY ROAD & BRIDGE D	GAS 13.7 GAL @ \$3.66 #1	R&B SALES TAX COMMODITIES	\$50.14
9843		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 108 GAL @ \$5.03 #1	R&B SALES TAX COMMODITIES	\$543.24
9845		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 7.8 GAL @ \$4.67 #142	R&B SALES TAX COMMODITIES	\$36.43
9846		BOURBON COUNTY ROAD & BRIDGE D	GAS 17.9 GAL @ \$3.66 #103	R&B SALES TAX COMMODITIES	\$65.51
9849		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 28.9 GAL @ \$5.03 #146	R&B SALES TAX COMMODITIES	\$145.37
9851		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 22.3 GAL @ \$5.03 #152	R&B SALES TAX COMMODITIES	\$112.17
9853		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 15.5 GAL @ \$5.03 #10	R&B SALES TAX COMMODITIES	\$77.97
9854		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 16.3 GAL @ \$5.03 #151	R&B SALES TAX COMMODITIES	\$81.99

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 222	ROAD & BRIDGE SALES TAX FUND				
9855		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 12 GAL @ \$5.03 #146	R&B SALES TAX COMMODITIES	\$60.36
9856		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 28 GAL @ \$5.03 #129	R&B SALES TAX COMMODITIES	\$140.84
IN-20566556		INLAND TRUCK PARTS COMPANY	DIESEL FILTER/COOLER KIT/VALVE HOUSING KIT #105	R&B SALES TAX CONTRACTUAL SVCS	\$1,900.00
IN-20566556		INLAND TRUCK PARTS COMPANY	DIESEL FILTER/COOLER KIT/VALVE HOUSING KIT #105	R&B SALES TAX COMMODITIES	\$5,276.69
SINV275867		WRIGHT ASPHALT PRODUCTS COMPANY, LLC	PG64-22 27.34 TONS @ \$525.00	R&B SALES TAX CONTRACTUAL SVCS	\$14,353.50
SINV275868		WRIGHT ASPHALT PRODUCTS COMPANY, LLC	PG64-22 24.44 TONS @ \$525.00	R&B SALES TAX CONTRACTUAL SVCS	\$12,831.00
SINV276326		WRIGHT ASPHALT PRODUCTS COMPANY, LLC	PG64-22 25.2 TONS @ \$525.00	R&B SALES TAX CONTRACTUAL SVCS	\$13,230.00
X100959112:02		MIDWAY STERLING TRUCK CENTER	AIR CONDITIONER #145	R&B SALES TAX COMMODITIES	\$8.98
Fund: 222 - ROAD & BRIDGE SALES TAX FUND Invoice Count and Total:					112 \$199,848.03
Fund: 257	SHRF TRUST FORFEITURE 7/1/19				
1DYN.MVK4.T79R		AMAZON CAPITAL SERVICES	EQUIPMENT	COMMODITIES	\$1,699.99
1KR7-NGKY-NW7N		AMAZON CAPITAL SERVICES	EQUIPMENT	COMMODITIES	\$699.95
Fund: 257 - SHRF TRUST FORFEITURE 7/1/19 Invoice Count and Total:					2 \$2,399.94
Fund: 370	BOND SALES TAX - COUNTY JAIL				
40		UNION STATE BANK	VEHICLE LEASE	LEASE - PRINCIPAL	\$2,913.42
40		UNION STATE BANK	VEHICLE LEASE	LEASE - INTEREST	\$276.37
55		LANDMARK NATIONAL BANK	EQUIPMENT LEASE	LEASE - PRINCIPAL	\$3,384.34
55		LANDMARK NATIONAL BANK	EQUIPMENT LEASE	LEASE - INTEREST	\$46.80
668011-090326		ENTERPRISE FM TRUST	Fleet lease/management	Prior Year Liabilities	\$1,574.61
Fund: 370 - BOND SALES TAX - COUNTY JAIL Invoice Count and Total:					5 \$8,195.54
Fund: 399	EMERGENCY SERVICES SALES TAX				

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 399	EMERGENCY SERVICES SALES TAX				
AUG 2026		FREEMAN FORT SCOTT HOSPITAL INC	AUGUST HOSPITAL SALES TAX	CONTRACTUAL SERVICES	\$58,485.85
		Fund: 399 - EMERGENCY SERVICES SALES TAX	Invoice Count and Total:	1	\$58,485.85
		Dept: 00 - Non-Departmental	Invoice Count and Total:	286	\$469,547.99

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 03 COUNTY TREASURER					
Fund: 001 GENERAL FUND					
785057		CULLIGAN OF JOPLIN	COOLER RENTAL 9/1-9/30	TREASURER CONTRACTUAL SVCS	\$15.95
91113507		CULLIGAN OF JOPLIN	WATER DELIVERY	TREASURER CONTRACTUAL SVCS	\$20.00
				Fund: 001 - GENERAL FUND Invoice Count and Total:	2 \$35.95
				Dept: 03 - COUNTY TREASURER Invoice Count and Total:	2 \$35.95

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 04	COUNTY ATTORNEY				
Fund: 001	GENERAL FUND				
612286201		MHM SUPPORT SERVICES	HCHG PITT ACUTE SANE/SART EXAM W PHOTO & KIT	ATTORNEY CONTRACTUAL SVCS	\$725.00
			Fund: 001 - GENERAL FUND Invoice Count and Total:	1	\$725.00
			Dept: 04 - COUNTY ATTORNEY Invoice Count and Total:	1	\$725.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
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Dept: 08 COUNTY CORONER

Fund: 001 GENERAL FUND

G10CBEM00370031

FORENSIC MEDICAL

AUTOPSY SERVICE

CORONER CONTRACTUAL
SVCS

\$7,675.00

Fund: 001 - GENERAL FUND Invoice Count and Total:

1

\$7,675.00

Dept: 08 - COUNTY CORONER Invoice Count and Total:

1

\$7,675.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10 DISTRICT COURT					
Fund: 001 GENERAL FUND					
03543		MANBECK LAW, LLC	CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$408.00
03544		MANBECK LAW, LLC	CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$410.00
03545		MANBECK LAW, LLC	CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$340.00
03546		MANBECK LAW, LLC	CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$70.00
03547		MANBECK LAW, LLC	CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$340.00
03548		MANBECK LAW, LLC	CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$150.00
03549		MANBECK LAW, LLC	CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$290.00
09/04/2026 DP		KACSO	KACSO FALL CONFERENCE DAVID PHILLIPS	DISTRICT COURT CONTRACTUAL SVC	\$150.00
09/08/26		CENTRAL COURT PAYMENT PROCESSING CENTER	CT FEES-RESIDENT OUT OF COUNTY	DISTRICT COURT CONTRACTUAL SVC	\$260.00
09/09/26		VILLAMARIA, JOHN A	CRIMINAL CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$2,017.40
10910		HARTLEY LAW GROUP LLC	CONFLICT ATTORNEY	DISTRICT COURT CONTRACTUAL SVC	\$276.00
112089		ADVANTAGE COMPUTER ENTERPRISES	COMPUTER BUILD AND INSTALLATION FOR COURTROOM C	DISTRICT COURT CONTRACTUAL SVC	\$1,607.00
17660		TRANSLATIONPERFECT.COM	SPANISH INTERPRETER	DISTRICT COURT CONTRACTUAL SVC	\$180.00
188		CLAIRE CLARK	AUGUST MILEAGE	DISTRICT COURT CONTRACTUAL SVC	\$359.60
3112 09/04/2026		PITNEY BOWES PURCHASE POWER	POSTAGE REFILL ACCT. 8000-9000-0268- 3112	DISTRICT COURT CONTRACTUAL SVC	\$502.25
3323139911		PITNEY BOWES	POSTAGE MACHINE CONTRACT BILLING PERIOD 06/30/26-09/29/26	DISTRICT COURT CONTRACTUAL SVC	\$281.88

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10	DISTRICT COURT				
Fund: 001	GENERAL FUND				
42907055		GREAT AMERICA FINANCIAL SVCS	XEROX AGREEMENT 003-3247749-000	DISTRICT COURT CONTRACTUAL SVC	\$158.21
783183		CULLIGAN OF JOPLIN	WATER DELIVERY AND COOLER RENTAL ACCOUNT 124891	DISTRICT COURT CONTRACTUAL SVC	\$73.00
8015368145		STERICYCLE, INC	SEPTEMBER SHRED BIN RENTAL AND SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$126.98
BB26CR56857		HIGGINS, SHAUN	TRANSCRIPT FOR HEARINGS ON 5/22/26 & 5/15/226	DISTRICT COURT CONTRACTUAL SVC	\$178.50
BB26CR56857		HIGGINS, SHAUN	TRANSCRIPT FOR HEARINGS ON 5/22/26 & 5/15/226	DISTRICT COURT CONTRACTUAL SVC	\$119.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				21	\$8,297.82
Dept: 10 - DISTRICT COURT Invoice Count and Total:				21	\$8,297.82

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 11	EMERGENCY PREPAREDNESS				
Fund: 001	GENERAL FUND				
167 09/10/26		HEARTLAND REC, INC.	210 S NATIONAL AVE	EM. PREP. CONTRACTUALSVCS	\$101.94
6151278755		VERIZON WIRELESS	MONTHLY CELL BILL	EM. PREP. CONTRACTUALSVCS	\$41.56
			Fund: 001 - GENERAL FUND Invoice Count and Total:	2	\$143.50
			Dept: 11 - EMERGENCY PREPAREDNESS Invoice Count and Total:	2	\$143.50

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 15	I T				
Fund: 001	GENERAL FUND				
51328		STRONGHOLD DATA LLC	MOTHLY BILLING FOR JULY	I/T CONTRACTUAL SVCS	\$9,666.60
51882		STRONGHOLD DATA LLC	Cancer Insurance	I/T CONTRACTUAL SVCS	\$9,843.52
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$19,510.12
Dept: 15 - I T Invoice Count and Total:				2	\$19,510.12

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 24	AMBULANCE SERVICE				
Fund: 375	AMBULANCE SERVICE				
0005757-IN		OSAGE AMBULANCES	GRAPHICS	VEHICLE MAINTENANCE	\$512.87
2053355 09/01/2026		CRAW-KAN TELEPHONE CO.	EMS FAX/CABLE	TELEPHONE EXPENSES	\$393.34
225266		R & R EQUIPMENT COMPANY		AMBULANCE SERVICES CONTRACTUAL	\$271.19
29084		STOUGHTON, INC.	POWER ASSIST TOOL TANK	BUILDING MAINTENANCE	\$578.51
375245307		BOUND TREE MEDICAL, LLC.	BANDAGES, MASKS, SYRINGES, GLOVES	MEDICAL SUPPLIES	\$676.91
398895		KIRKLAND WELDING SUPPLIES, INC	OXYGEN	OXYGEN	\$57.00
50140208		QUILL CORPORATION	COPY PAPER	OFFICE SUPPLIES	\$82.98
5279948		MORRIS & DICKSON CO. LLC	LABETALOL MDV	MEDICATION	\$10.68
5308770		MORRIS & DICKSON CO. LLC	MEDICATION	MEDICATION	\$91.59
86258015		BOUND TREE MEDICAL, LLC.	GAUZE, IV CATHETERS, ELECTRODES,TAPE,SHEETS	MEDICAL SUPPLIES	\$1,027.45
86342191		BOUND TREE MEDICAL, LLC.	BEDPANS	MEDICAL SUPPLIES	\$7.52
Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:				11	\$3,710.04
Dept: 24 - AMBULANCE SERVICE Invoice Count and Total:				11	\$3,710.04

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 39	FINANCE				
Fund: 001	GENERAL FUND				
BTAG-10019389		BAKER TILLY	BUDGET WORK	FINANCE CONTRACTUAL	\$16,825.00
BTAG-10079063		BAKER TILLY	AUGUST RETAINER	FINANCE CONTRACTUAL	\$3,468.14
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$20,293.14
Dept: 39 - FINANCE Invoice Count and Total:				2	\$20,293.14

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 43	COURTHOUSE GENERAL				
Fund: 001	GENERAL FUND				
0513-4761-5687-8283-598		KROM, LAURA	PAPERTOWELS	COMMODITIES	\$22.87
08-2227-01 08/31/26		CITY OF FT SCOTT UTILITIES DPT	210 S NATIONAL AVE	CONTRACTUAL SERVICES	\$407.51
4281492566		CINTAS CORPORATION LOC. 459	MATS, FLOOR CLEANER, MOPS, ETC.	COMMODITIES	\$513.64
C73172		CE WATER MANAGEMENT, INC	MONTHLY CONTRACT	CONTRACTUAL SERVICES	\$170.00
C73701		CE WATER MANAGEMENT, INC	MOTHLY WATER TREATMENT CONTRACT	COMMODITIES	\$170.00
PSI42577		CIC	ANNUAL PEOPLEWARE AGREEMENT 08/2026-07/2027	CONTRACTUAL SERVICES	\$44,495.00
W-105074MR		DESIGN MECHANICAL, INC.	CLERK OFFICE NO COOLING	CONTRACTUAL SERVICES	\$631.50
W-106054MR		DESIGN MECHANICAL, INC.	CLERK OFFICE CIRCUIT ISSUES	CONTRACTUAL SERVICES	\$711.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				8	\$47,121.52
Dept: 43 - COURTHOUSE GENERAL Invoice Count and Total:				8	\$47,121.52

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 44	HUMAN RESOURCES				
Fund: 001	GENERAL FUND				
502		HR SOLUTIONS ON CALL, LLC	HR CONSULTING SVCS	CONTRACTUAL SERVICES	\$4,300.00
			Fund: 001 - GENERAL FUND Invoice Count and Total:	1	\$4,300.00
			Dept: 44 - HUMAN RESOURCES Invoice Count and Total:	1	\$4,300.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
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Invoice Count by Dept: 337

Grand Total: \$581,360.08

Open Invoices - Dept/Fund. Totals					Amount
Dept	Fund				
00	Non-Departmental				
	016	APPRAISERS			\$435.32
	052	COUNTY TREASURER MOTOR FUN			\$82.98
	064	EMPLOYEE BENEFIT			\$5,293.69
	097	SPECIAL LAW ENFORCEMENT			\$600.00
	108	LANDFILL			\$41,130.01
	120	COUNTY SHERIFF/CORRECTIONAL			\$45,772.69
	200	NOXIOUS WEED			\$927.70
	220	ROAD AND BRIDGE			\$106,376.24
	222	ROAD & BRIDGE SALES TAX FUND			\$199,848.03
	257	SHRF TRUST FORFEITURE 7/1/19			\$2,399.94
	370	BOND SALES TAX - COUNTY JAIL			\$8,195.54
	399	EMERGENCY SERVICES SALES TAX			\$58,485.85
					\$469,547.99
03	COUNTY TREASURER				
	001	GENERAL FUND			\$35.95
					\$35.95
04	COUNTY ATTORNEY				
	001	GENERAL FUND			\$725.00
					\$725.00

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Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
08		COUNTY CORONER			
		001 GENERAL FUND		\$7,675.00	
				\$7,675.00	
10		DISTRICT COURT			
		001 GENERAL FUND		\$8,297.82	
				\$8,297.82	
11		EMERGENCY PREPAREDNESS			
		001 GENERAL FUND		\$143.50	
				\$143.50	
15		IT			
		001 GENERAL FUND		\$19,510.12	
				\$19,510.12	
24		AMBULANCE SERVICE			
		375 AMBULANCE SERVICE		\$3,710.04	
				\$3,710.04	
39		FINANCE			
		001 GENERAL FUND		\$20,293.14	
				\$20,293.14	
43		COURTHOUSE GENERAL			
		001 GENERAL FUND		\$47,121.52	
				\$47,121.52	
44		HUMAN RESOURCES			
		001 GENERAL FUND		\$4,300.00	
				\$4,300.00	
Grand Total:				\$581,360.08	

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
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Division of Property Valuation
300 SW 29th Street
PO Box 3506
Topeka KS 66601-3506
Mark A. Burghart, Secretary



Phone: 785-296-2365
Fax: 785-296-2320
www.ksrevenue.org
Laura Kelly, Governor

NOTIFICATION OF COUNTY APPRAISER CHANGE

To: Director of Property Valuation

K.S.A. 19-432(d) requires the board of county commissioners or governing body of any unified government to notify the director of property valuation, on a form provided by the director, when a person no longer holds the office of county appraiser for such county. If the person no longer holds the office of county appraiser before the expiration of a four-year term or the person does not complete a four-year term, then the notification shall include the reason therefor, unless otherwise precluded by law.

This letter is to notify you the following appraiser no longer holds the office of county appraiser for the current appointed term. The director shall make a notation on any eligibility list record of the person when the person no longer holds the office of county appraiser before the expiration of a four-year term or the person does not complete a four-year term.

Appraiser's Name: Matt Quick

County: Bourbon County

Effective Date: 8/18/2026 Last Paycheck 9/4/2026

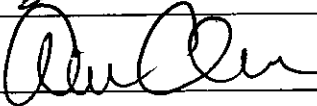
Reason the appraiser did not complete the four-year term: After much thought and consideration, I am formally submitting my resignation as County Appraiser for Bourbon County, with my last working day being August 18, 2026. Serving this community for the past eight years has been both an honor and a privilege. I am deeply grateful for the trust placed in me, the collaboration with dedicated colleagues, and the opportunity to contribute to the county's growth and success. My wife and I have been presented with an exciting opportunity to embark on a new life adventure, and while I am eager for what lies ahead, leaving this role and the people I've worked alongside is bittersweet. Matt Quick

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

County Clerk



NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

The governing body of
Bourbon County
will meet on September 14, 2026 at 5:30 PM at 210 S National Avenue, Fort Scott, KS 66701 for the purpose of hearing and
answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax and Revenue Neutral Rate.
Detailed budget information is available at <https://www.bourboncountysks.org/> and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2027 Expenditures and Amount of 2026 Ad Valorem Tax establish the maximum limits of the 2027 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2025		Current Year Estimate for 2026		Proposed Budget Year for 2027		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2026 Ad Valorem Tax	Proposed Estimated Tax Rate*
General 001	2,919,206	12.754	3,240,231	13.004	3,681,333	1,788,956	12.443
Appraiser 016	230,416	1.563	250,324	1.672	270,300	240,347	1.672
Election 062	78,726	0.514	124,250	0.760	145,995	125,372	0.872
Employee Benefit (064)	2,445,662	17.347	2,717,351	16.228	3,041,751	2,665,550	18.541
Mental Health (114)	70,875	0.661					
Intellectual Disabilities (116)	55,000	0.378	55,000	0.367	55,000	38,628	0.269
Law Enforcement (120)	2,524,591	13.332	2,584,125	12.146	2,851,353	1,653,675	11.502
Noxious Weeds (200)	156,451	0.708	160,000	0.607	266,093	84,210	0.586
Road & Bridge (220)	2,752,007	10.375	2,757,291	9.976	3,254,807	1,271,207	8.842
EMS (375)	1,072,005	2.268	1,191,603	1.918	1,261,844	280,528	1.951
Special Alcohol & Drug (238)							
Bridge & Culvert (024)							
Special Bridge (240)							
Landfill (118)	783,280		785,002		881,880		
Road & Bridge Sales Tax (222)	1,167,826		1,655,186		1,907,000		
Spec. Parks & Rec. (244)							
Sewer Dist. #1 (358)	31,730		34,197		34,550		
Jail/County BLDG Sales Tax (370)	1,070,652		1,079,084		1,248,404		
Opioid Fund (378)	33,337				69,323		
Emergency Svcs Sales Tax (399)	710,910		1,000,000		1,000,000		
Non-Budgeted Funds-A	36,407						
Non-Budgeted Funds-B	53,778						
Non-Budgeted Funds-C	104,261						
Non-Budgeted Funds-D	41,538						
Non-Budgeted Funds-E							
Totals	16,338,659	59.900	17,633,644	56.678	19,969,633	8,148,472	56.678
Revenue Neutral Rate **							54.661
Less: Transfers	0		0		0		
Net Expenditure	16,338,659		17,633,644		19,969,633		
Total Tax Levied	7,977,466		7,858,151		XXXXXXXXXXXXXXXXXXXX		
Assessed Valuation	133,307,804		0		143,767,695		

Outstanding Indebtedness,

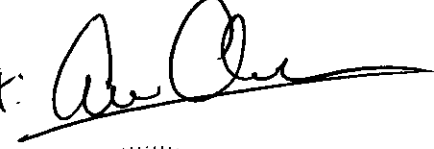
	2024	2025	2026
January 1,			
G.O. Bonds	6,313,900	5,906,400	5,080,000
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	2,544,126	3,324,205	3,098,088
Total	8,858,026	9,230,605	8,178,088

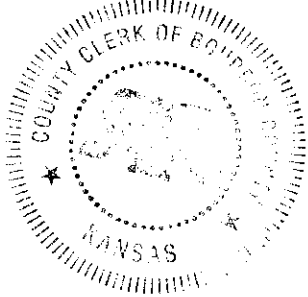
*Tax rates are expressed in mills

**Revenue Neutral Rate as defined by KSA 79-2988

Gregory Motley
Commission Chairman

Page No.

Attest: 





GEOLOGICAL ENGINEERING SOLUTIONS FOR TODAY'S ENVIRONMENTAL CONCERNS
P.O. BOX 1507 • PITTSBURG, KS 66762 • (620) 231-5660 • FAX (620) 231-5661
triad@triad-es.com

Via Email: mmilburn@bourboncountyks.org

September 3, 2026

Mika Milburn-Kee
Bourbon County

RE: Request for Proposal – Sampling Groundwater Monitoring Wells at KDHE Landfill # 206 & 512.

As requested, we have reviewed the KDHE materials, and the previously prepared groundwater sampling data report from January 2018 that Triad completed.

Based upon the information, we have estimated the following tasks and estimated costs to complete the 2026 groundwater sampling event.

<u>TASK</u>	<u>ESTIMATED COST</u>
1. Site review existing wells to evaluate and confirm that the wells are in good condition, unlock and remove the existing bailers if present, and install new hydra sleeves into each well.	\$ 780
2. As per KDHE request, purchase new hydra sleeve equipment to place into each well (see information included). Estimated costs are per recent quote from Eon Products, Inc. and other misc. supplies (7 @ \$240/well).	\$ 1,680
3. Set all hydra sleeves into wells.	\$ 680
4. Sample all wells, transfer samples to Pace Analytical Laboratories, LLC for analysis in accordance with the attached KDHE list.	\$ 1,250
5. Pace has provided us a quote of approximately \$590/sample.	\$ 4,720
6. Review data and add 2026 results to existing database.	\$ 1,280
7. Prepare 2026 piezometric water table surface drawing based upon the 2026 water elevation data.	\$ 1,040
8. Summarize findings and prepare document for submittal to KDHE.	\$ 1,560
APPROXIMATE TOTAL COST	\$ 12,990

For most of our client's, we generally invoice on an actual basis of incurred hourly tasks and pass thru vendor costs (Hydra sleeve/Pace Analytical) with a 5% handling fee. We can also complete the project on a lump sum basis if the county prefers. As provided herein, we believe the tasks outlined and estimated costs should closely approximate the expenditure.

Additionally, you may want to begin to locate the keys to open any gates for access and the locked wells.

Let me know if you need anything else at this time. We would be able to get to the field in the next week or so to check the wells and get things moving.

Sincerely,

Dennis R. Meier, P.E.

APPROVAL TO PROCEED

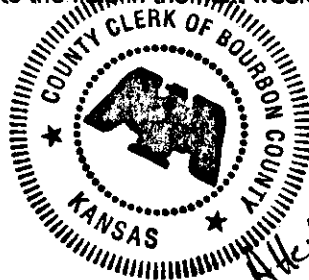
NAME: Joseph R. Allen

DATE: 9/9/26

SIGNATURE: [Signature]

Von Charan

CLIENT: Bourbon County, Kansas

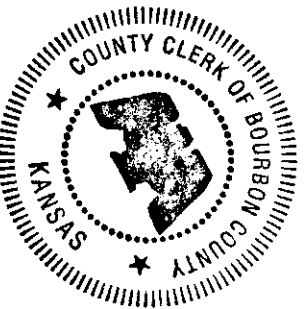


Roll Call Vote

A Roll Call Vote of the BBC CoM To Levy a Property Tax Exceeding the Revenue Neutral Rate
Hearing to Exceed Revenue Neutral Rate held on 9/14/26
Resolution No. _____

Governing Body Member	Yes	No	No Vote
Allen	✓		
Beebecker	✓		
Milburn - Ker	✓		
Motley	✓		
Traen	✓		
TOTAL	5		

Certified
[Signature]



Bourbon County Commission Meeting

Meeting Minutes

Fort Scott, KS | Monday, August 24, 2026 | 5:30 PM

Citizens Attendance: Kyle Parks, Jason Silvers, Marlon Merida, Clinton Walker, Teri Husley, Anne Dare, Kenny Allen.

I. Call to Order

The meeting was called to order by Chairman Motley.

II. Pledge of Allegiance

III. Prayer

The invocation was led by Commissioner Beerbower.

IV. Introductions

Present: Commissioner Mika Milburn (District 5), Commissioner David Beerbower (District 2), Commissioner Joe Allen (District 3), Chairman Gregg Motley (District 4), Deputy County Clerk Michael J. Hoyt.

Commissioner Samuel Tran (District 1) joined the meeting after introductions.

V. Approval of Agenda

The agenda was amended to add: Old Business as item XIII (Wildlife and Parks — withdrawal of walking hunting contract), a Verizon contract extension as item XIV, and Kenny Allen (Public Works) as Department Update item X.c. The budget discussion was prioritized to ensure adequate time.

Motion to approve the amended agenda was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried unanimously.

VI. Approval of Minutes 08.10.26

Commissioner Milburn noted that the full dialogue from the clerk's resignation had been added to the minutes as previously requested.

Motion to approve the minutes of August 10, 2026, was made by Commissioner Milburn and seconded by Commissioner Allen. The motion carried unanimously.

VII. Approval of Minutes 08.17.26

Commissioner Milburn identified revisions needed in the draft minutes, noting that speaker attributions were incorrect, including an error in the recorded vote for vice chairman. The minutes were tabled pending correction reviews.

VIII. Approval of Accounts Payable \$304,072.99

Motion to approve accounts payable totaling \$304,072.99 was made by Commissioner Allen and seconded by Chairman Motley. The motion carried unanimously.

IX. Public Comments

Kyle Parks addressed the Commission regarding unmowed county roads, specifically noting approximately two blocks in Devon and Range Road, which had not been mowed all summer. Chairman Motley committed to following up with the appropriate department.

X. Department Updates

a. 108 W Second Update (Courts) -Beerbower

Commissioner Beerbower reported that a preconstruction meeting had taken place and presented a project checklist for the temporary relocation of Bourbon County District Court to 108 W. Second Street, necessitated by the courthouse elevator being out of service. Key tasks identified included wall removal, courtroom technology setup, security camera coordination, determine directional signage, carpet cleaning, and furniture sourcing. It was noted that county maintenance staff and available surplus furniture could cover much of the labor and furnishing needs, with weekend work potentially funded through the jail sales tax fund. Commissioner Beerbower stated his intent to return with an RFP and project budget.

Motion to designate Commissioner Beerbower as project lead for the Bourbon County District Court Temporary Relocation was made by Chairman Motley and seconded by Commissioner Allen. The motion carried unanimously.

Motion to formally approve the use of the building at 108 W. Second Street to temporarily house the district court was made by Commissioner Beerbower and Milburn seconded. The motion carried unanimously.

Motion to close the second and third floors of the courthouse to the public, with staff access only, from October 21 through November 20, was made by Commissioner Milburn and seconded by Chairman Motley. The motion carried unanimously.

Motion to authorize the executive assistant to create a maintenance access card for elevator repair staff was made by Commissioner Milburn and seconded by Chairman Motley. The motion carried unanimously.

b. Elections — Deputy County Clerk Michael Hoyt

Michael Hoyt briefed the Commission on upcoming election deadlines. The ballot for the general election must be submitted to the Secretary of State by September 14, 2026, with work unable to begin until after the September 8th canvass — leaving approximately one week to complete it. The ballot must also be available for overseas military voters by September 19, per the 60-day statutory requirement. Mr. Hoyt requested \$4,200 to contract with Clear Ballot for ballot creation services. It was confirmed that sufficient funds remain in the elections training and meetings budget line item to cover this cost without additional appropriation. It was indicated that the Deputy Mr. Hoyt would be also noted that early voting would be abbreviated to the Saturday–Monday period before the general election to reduce unnecessary expenditure. Mr. Hoyt also mentioned a future presentation of other deadline dates (i.e. Deadline to register to vote) in a meeting soon.

c. Kenny Allen — Public Works

Public Works Director Kenny Allen presented a federal funds exchange letter requesting the Chairman's signature to receive approximately \$120,000 in reimbursement for hard surface road work completed to date. The Commission emphasized the importance of advance notice and emailing documents prior to meetings for future requests of this nature.

Director Allen reported that approximately four miles of asphalt had been laid this season, covering Maple Road to 240th, a quarter mile on Osage/215th, and one mile on Hackberry. Work on Yale Road (Maple Crossroads) was expected to begin the following Monday, with an estimated cost of \$150,000 for that mile due to a full 5-inch base and overlay construction. The asphalt plant had recently received a replacement part and its performance on the Yale project would be a key indicator of its viability for the following year. The Commission noted that only two to three bush hogs were operational and that mowing had been largely limited to school bus routes.

Motion to authorize the Chairman to sign the federal funds exchange letter was made by Commissioner Beerbower and Allen seconded. The motion carried unanimously.

Director Allen also presented a transfer of funds document reflecting road and bridge expenditures for the year's asphalt work. The Commission requested that the data be sorted and emailed to all commissioners showing asphalt-specific costs per mile for the current season. Milburn requested a total spent on the four miles of asphalt roads this year.

XI. Approve Cereal Malt Beverage Application

A cereal malt beverage application for a business at Soldier Road and US-69 Highway was presented. The deadline for such applications is September 15.

Motion to authorize the Chairman to sign the cereal malt beverage application was made by Commissioner Allen and Commissioner Beerbower seconded. The motion carried unanimously.

XII. Budget Discussion — Matt Lawn, Baker Tilly

Baker Tilly consultant Matt Lawn presented a scenario analysis in response to Commissioner Milburn's prior request exploring the effect of holding all non-employee-benefit funds to a revenue-neutral (R&R) mill levy and redirecting the resulting savings to the employee benefit fund and general fund reserves.

Key findings included: the general fund is currently running approximately \$290,000 below the adopted 2026 budget; the appraiser fund would be reduced to a near-zero ending fund balance; the election fund faces a significant anticipated expenditure increase; and holding Road & Bridge to R&R would reduce its carryover fund balance to approximately \$166,000. The ambulance fund (\$66,000) would likely go negative under this scenario.

Lawn noted that with July financials now complete, all projections would be updated for the next meeting. The Commission's overall objective was articulated as keeping each fund's ad valorem tax contribution flat at prior-year levels, allowing any assessed valuation growth to build general fund reserves, while permitting funds with independent revenue sources (such as the landfill or ambulance) to grow their budgets accordingly.

Motion to authorize publication of the public hearing notice for the budget at a mill levy not to exceed 56.669 mills, to appear in the Saturday, August 29 paper, for a public hearing on September 14, 2026, was made by Commissioner Milburn and seconded by Commissioner Allen. The motion carried unanimously.

Additional unbudgeted expenditures were identified for incorporation into the 2026 estimate: approximately \$50,000 for the tax foreclosure publication and legal process, and \$36,000 (three months at \$10,000/month) to begin the comprehensive plan contract with Confluence in October. Lawn committed to building these figures into updated budget scenarios for the next meeting, along with a full review of all remaining funds, a benefits-versus-salary allocation analysis, and a 5% across-the-board wage scenario. The budget public hearing remains scheduled for September 14, with the state submission deadline of October 1 at 5:00 PM.

Wildlife and Parks (Old Business):

Motion to withdraw the county's walking-in hunting contract on the old dump property, as the City had opted out of its portion of the package agreement, and to authorize the Chairman to sign the withdrawal contract, was made by Commissioner Allen and seconded by Chairman Motley. The motion carried unanimously.

Motion to place the old dump property for sale, pending groundwater testing and compliance with KDHE restrictive deed covenants requirements, was made by Commissioner Beerbower and seconded by Commissioner Milburn. The motion carried unanimously.

Verizon Contract Extension: Chairman Motley announced this item was removed from tonight's agenda due to typographical errors in the contract. A corrected version will be distributed to commissioners prior to the next meeting.

XIII. Future Agenda Topics

Topics identified for future agendas included: separation of the landfill/transfer station from Public Works management and associated rate discussion; the opioid fund grant application; a district meeting attendance roll call; policy and procedure review (after Labor Day); appraiser recruitment and potential county-sharing arrangement with Linn or Anderson County; Verizon contract extension; and an HR discussion.

XIV. Commission Comments

Chairman Motley encouraged all departments and staff to submit supporting documents — contracts, bids, resolutions — to the clerk in advance for inclusion in agenda packets, noting that the county receives more KORA requests than all other jurisdictions served by its IT provider combined, in part because documents are not routinely made publicly available through the agenda.

XV. Adjournment

Motion to adjourn was made by Commissioner Beerbower and seconded by Chairman Motley. The motion carried unanimously. Meeting adjourned at 6:43pm.

ATTESTATION TO FOLLOW:

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, CHAIRMAN MOTLEY

Allen _____, VICE CHAIRMAN ALLEN

Mike Milburn-Kee _____, COMMISSIONER BEERBOWER

Q Beerbower _____, COMMISSIONER MILBURN-KEE



_____, COMMISSIONER TRAN



Ann Clarkson

Michael Hoyt, Deputy County Clerk

Ann Clarkson

9-9-26

Date Approved

RESOLUTION NO. 28 -26

A RESOLUTION APPROVING A PLANNING SERVICES AGREEMENT WITH CONFLUENCE, INC. FOR THE DEVELOPMENT OF A COMPREHENSIVE PLAN AND ZONING CODE REGULATIONS FOR BOURBON COUNTY, KANSAS, AND PROVIDING FOR FUNDING OF THE AGREEMENT

WHEREAS, Bourbon County values its rural lifestyle and recognizes the importance of preserving the qualities that make Bourbon County a place where residents enjoy the benefits of rural living while remaining connected to opportunities available in nearby communities and cities; and

WHEREAS, Bourbon County honors its rich farmland, agricultural heritage, and livestock industry, recognizing the vital role agriculture plays in sustaining the County, its economy, and its way of life; and

WHEREAS, the Board of County Commissioners recognizes its responsibility to respect the taxpayers of Bourbon County through responsible fiscal stewardship and thoughtful planning for the future; and

WHEREAS, the Board of County Commissioners desires to ensure that the values of rural living, agriculture, responsible growth, and fiscal responsibility work together to build a prosperous and sustainable future for the residents of Bourbon County; and

WHEREAS, Bourbon County seeks to be a vibrant and resilient rural county where families, businesses, and communities flourish, rooted in tradition, guided by innovation, and united in a commitment to a prosperous future for generations to come; and

WHEREAS, the development of a Comprehensive Plan and Zoning Code Regulations will provide Bourbon County with an opportunity to establish a thoughtful framework for future growth and development while respecting the County's rural character, agricultural heritage, taxpayers, and long-term vision for future generations; and

WHEREAS, the Board of County Commissioners previously adopted Resolution No. 24-26 establishing a temporary moratorium relating to Utility Scale Power Generation, Crypto Mining, Data Centers, and Waste Disposal Operations in Bourbon County, Kansas, in order to allow time for the development, consideration, and potential adoption of appropriate land development regulations and standards; and

WHEREAS, Resolution No. 24-26 recognizes the need for Bourbon County to develop and consider regulations and standards addressing these land uses and their potential impacts upon property owners, future development, and the public health, safety, and welfare of Bourbon County; and

WHEREAS, the Board of County Commissioners finds that the development of a Comprehensive Plan and updated Zoning Code Regulations is an important step in providing Bourbon County with appropriate planning tools and land use regulations for the future; and

WHEREAS, Confluence, Inc. has submitted a Planning Services Agreement to Bourbon County, Kansas, for professional services to develop a new Comprehensive Plan and Zoning Code Regulations; and

WHEREAS, the proposed Planning Services Agreement provides for research and analysis, public engagement, stakeholder input, development of a Comprehensive Plan, development of Zoning Code Regulations, public meetings and workshops, Planning Commission review, and assistance with the adoption process; and

WHEREAS, the proposed Zoning Code Regulations are anticipated to address, among other areas identified during the planning process, utility scale wind and solar energy systems, battery energy storage systems, data centers, and other focus areas identified through the Comprehensive Plan development process; and

WHEREAS, the Planning Services Agreement provides for a total fee proposal of One Hundred Sixteen Thousand Five Hundred Dollars (\$116,500), including reimbursable expenses not to exceed Five Thousand Dollars (\$5,000); and

WHEREAS, the Board of County Commissioners finds it to be in the best interest of Bourbon County to approve and enter into the Planning Services Agreement with Confluence, Inc. for the development of the Bourbon County Comprehensive Plan and Zoning Code Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BOURBON COUNTY, KANSAS:

SECTION 1.

The Board of County Commissioners hereby approves and adopts the Planning Services Agreement between Bourbon County, Kansas, and Confluence, Inc. for the development of a Comprehensive Plan and Zoning Code Regulations for Bourbon County, Kansas.

SECTION 2.

The Planning Services Agreement with Confluence, Inc. is hereby incorporated by reference into this Resolution as though fully set forth herein, and the Agreement shall govern the scope of professional services to be provided by Confluence, Inc.

SECTION 3.

The Board of County Commissioners hereby authorizes the appropriate representatives of Bourbon County, Kansas, to execute the Planning Services Agreement with Confluence, Inc. and any documents necessary to carry out the purposes of this Resolution.

SECTION 4.

Funding for the Planning Services Agreement shall be provided from the Bourbon County General Fund as follows:

Thirty-Six Thousand Dollars (\$36,000) shall be funded from the **2026 Bourbon County General Fund**; and

The remaining balance of **Eighty Thousand Five Hundred Dollars (\$80,500)** shall be funded from the **2027 Bourbon County General Fund**, subject to appropriation and availability of funds.

SECTION 5.

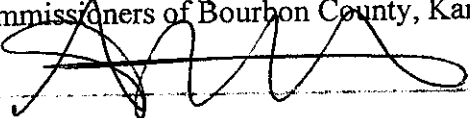
The Board of County Commissioners finds that the development of the Comprehensive Plan and Zoning Code Regulations authorized by this Resolution is consistent with and supports the purposes identified in Resolution No. 24-26 and will provide Bourbon County with a structured process for evaluating future land use, development, and zoning regulations while respecting the County's rural character, agricultural heritage, taxpayers, and long-term vision.

SECTION 6.

This Resolution shall take effect and be in full force upon its adoption by the Board of County Commissioners of Bourbon County, Kansas.

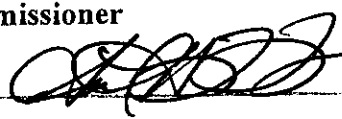
ADOPTED this 14th day of September, 2026, by the Board of County Commissioners of Bourbon County, Kansas.

Chairman



Mike Milburn Kee

Commissioner



Commissioner

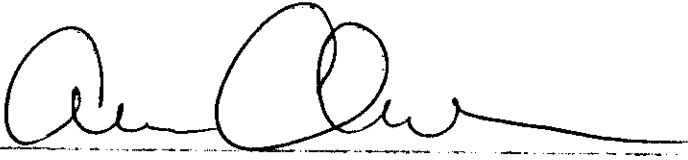


Commissioner

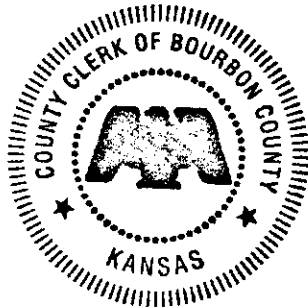


Commissioner

ATTEST:



County Clerk



PLANNING SERVICES AGREEMENT**BOURBON COUNTY, KANSAS
COMPREHENSIVE PLAN AND ZONING CODE REGULATIONS****PROJECT DESCRIPTION**

Planning services will be provided by Confluence (Consultant) to Bourbon County, Kansas (County) to create a new Comprehensive Plan and Zoning Code Regulations. Confluence anticipates working collaboratively with County staff, the Planning Commission, and the Board of County Commissioners. The following details proposed Scope of Services based on our understanding of the County's desired process and outcomes.

A. SCOPE OF SERVICES**PHASE 1: PROJECT RESEARCH + ANALYSIS***(APPROXIMATELY 2 MONTHS)***1.1 KICK-OFF MEETING WITH COUNTY STAFF**

The Consultant Team will meet virtually with County staff and Chair of the Planning Commission to review the project scope and meeting dates, obtain county data, discuss the future agenda items, and review the public input process. *(Virtual meeting)*

1.2 EXISTING CONDITIONS REVIEW + ANALYSIS

The Consultant Team will review and analyze all previously prepared plans, policies and other available data. This task will rely upon the data provided by the County and additional research conducted by the Consultant Team, as allowed by the budget.

1.3 ANALYSIS REVIEW MEETING WITH PLANNING COMMISSION

Our team will present to the Planning Commission a review of the project scope and schedule, seek input on stakeholders to be interviewed, and provide an overview of our team's analysis of the previous plan, existing conditions, and anticipated trends. For this overview, we will develop:

- A preliminary community assessment of issues and opportunities;
- An existing community profile with demographics analysis and preliminary population projections;
- A housing, employment, and economic analysis;
- An initial analysis of existing land uses;
- A high-level transportation analysis; and,
- A preliminary needs assessment of park facilities.

(In person meeting)

PHASE 2: VISION, INPUT AND DIRECTION

(APPROXIMATELY 2 MONTHS)

2.1 ONLINE ENGAGEMENT + ONLINE SURVEY

At the start of Phase 2, the Consultant Team will set up a website to facilitate online engagement for County residents. This same site will host an online survey. The website will be updated and utilized as part of Phase 3 to reveal the draft Comprehensive Plan and Zoning Code and seek public feedback. We will also provide information and graphics for posting to the County's website.

2.2 STAKEHOLDER INTERVIEWS

Our team will conduct key stakeholder interviews to incorporate this input into the planning process. These candid interviews with members of the community are essential to forming a clearer understanding of the existing conditions. *(2 days, virtual meetings)*

2.3 PUBLIC INPUT WORKSHOP

The Consultant Team will facilitate one structured Public Visioning Workshop to identify key issues, priorities, opportunities, and preferences that will guide the direction of the Comprehensive Plan and the Zoning Code. At this meeting, we will provide an overview of the Comprehensive Plan and Zoning Code process and seek input on various aspects of the plan and zoning code. The workshop will include a project overview session to review the findings of our initial data collection and research. Prior to commencing the community input activities, we will provide a brief "Planning 101" to explain Comprehensive Planning and Zoning basics. *(1 in person meeting)*

Meeting Advertising: The Consultant Team will collaborate with County Staff to advertise the public meeting. The Consultant Team will create meeting flyers and yard signs for posting at County facilities, press releases, and graphics for posting on the County's website and social media platforms.

2.4 INPUT REVIEW WITH PLANNING COMMISSION

Following the existing conditions analysis and various public and stakeholder input meetings, the Consultant Team will meet with the Planning Commission to share all of the information gathered from the various engagement activities conducted to date. The purpose of this meeting is to review the trends in the data and ideas generated by the stakeholders and community members and set the preferred direction of the Plan and Zoning Code. *(In person meeting)*

PHASE 3: DRAFT PLAN + ZONING CODE

(APPROXIMATELY 6 MONTHS)

3.1 DRAFT PLAN + ZONING CODE

Comprehensive Plan:

The Consultant Team will prepare a draft Comprehensive Plan. The vision, guiding principles, and strategic themes, specific chapters, and layout of the Comprehensive Plan

document will be identified in collaboration with County Staff and the Planning Commission. The plan will cover a variety of topics including:

- Community Input Summary;
- Existing Demographic and Housing Summaries with Population Projections;
- Existing Land Use Analysis;
- Future Land Use Plan, Land Use Categories;
- Renewable Energy
- Transportation
- Existing Open Space, Parks, Trails, and Recreation Analysis; and,
- Goals, Objectives, and Strategies for Implementation (including recommended direction for the drafting of zoning and subdivision regulations).

The final document will be graphically rich and web-friendly with graphs, maps, and illustrations.

Zoning Code:

The Consultant Team will also prepare a draft Zoning Code based on the results of the Comprehensive Plan, and with input from the County staff and the Planning Commission. These new regulations will be prepared in Word and is anticipated to focus on the regulation of utility scale wind and solar energy systems, battery energy storage systems, datacenters, and other focus areas as identified during the comprehensive plan development process. The Consultant Team will further create a draft Zoning Map in ArcGIS format.

3.2 DRAFT PLAN AND CODE REVIEW SESSIONS WITH PLANNING COMMISSION

The Consultant Team will present elements/chapters of the draft Comprehensive Plan and Zoning Code to the Planning Commission, record feedback and comments, and update and modify the drafts as requested. We anticipate three meetings with the Planning Commission to review the plan draft and code. *(3 in person meetings)*

3.3 DRAFT PLAN OPEN HOUSE

The Consultant Team will present the Comprehensive Plan and Zoning Code at one Public Open House to be held over an afternoon/evening utilizing story boards to explain the different plan elements and chapters. *(1 in person meeting)*

Meeting Advertising: The Consultant Team will collaborate with County Staff to advertise the public open house. The Consultant Team will create meeting flyers and updated yard signs for posting at County facilities, press releases, and graphics for posting on the County's website and social media platforms.

3.4 DRAFT PLAN JOINT WORKSHOP WITH THE COUNTY COMMISSION AND PLANNING COMMISSION

The Consultant Team will present an overview of the draft Comprehensive Plan and Draft Zoning Code at a joint workshop of the County Commission and Planning Commission and provide a review of the public comments from Public Meetings. Our team will record feedback

and comments received at the meeting and update and modify the draft as requested. *(In person meeting)*

PHASE 4: FINAL DRAFT PLAN AND CODE + ADOPTION

(APPROXIMATE 1-2 MONTHS)

4.1 FINAL DRAFT PLAN

The Consultant Team will prepare a final draft of the Comprehensive Plan and Zoning Code and submit it to County Staff for review and comment. We will address County Staff comments and submit revised final drafts to County Staff. We will further assist with preparing the required public hearing notice and drafting the required resolutions for adoption of the Comprehensive Plan and Zoning Code.

4.2 PLANNING COMMISSION PUBLIC HEARING

The Consultant Team will attend the Planning Commission Public Hearing for the review and recommendation on the adoption of the Comprehensive Plan and Zoning Code. We will present the Plan and Zoning Code and will make subsequent revisions as may be requested by the Commission and submit updated copies to County Staff. *(In person Meeting)*

4.3 COUNTY COMMISSION PUBLIC HEARING

The Consultant Team will attend the County Commission Hearing for the review and adoption of the Comprehensive Plan and first reading of the Zoning Ordinance. We will present the Plan and Code and will make subsequent revisions as may be requested by the Commission and submit updated copies to County Staff. *(In-Person Meeting)*

DELIVERABLES

Electronic copies of the Comprehensive Plan will be provided in PDF and Word formats. Background data and analysis, including spreadsheets, will be provided in PDF and Excel formats. Maps will be provided in PDF and ESRI ArcGIS formats.

Electronic copies of the Zoning Code will be provided in PDF and Word formats. Background data and analysis, including spreadsheets, will be provided in PDF and Excel formats. The Zoning Map will be provided in PDF and ESRI ArcGIS formats.

B. SCHEDULE

The Consultant is prepared to provide the professional services described herein immediately upon the County's notice to proceed. It is anticipated the Comprehensive Plan project will take approximately 12 months to complete. A more definitive schedule for completion of activities can be established with the County at the outset of the project as requested.

C. SCOPE SERVICE FEES BY TASK

The County will compensate Confluence on a lump sum basis as provided herein and will pay Confluence monthly based on the percentage completion of each phase. Not included are reimbursable expenses for travel, printing, meeting materials, which are not to exceed **\$5,000**. Reimbursable expenses will be included on each monthly invoice as incurred in accordance with Exhibit A, attached hereto.

FEES BY PHASE

PHASE 1: PROJECT KICK-OFF + ANALYSIS	\$10,250
PHASE 2: VISION, INPUT AND DIRECTION	\$19,250
PHASE 3: DRAFT PLAN + ZONING CODE	\$68,000
PHASE 4: FINAL DRAFT PLAN AND CODE + ADOPTION	\$14,000
<i>Reimbursable Expenses Not to Exceed</i>	<i>\$5,000</i>
TOTAL FEE PROPOSAL	\$116,500

D. COMPENSATION

Service fees and reimbursable expenses will be billed to the County monthly by the Consultant. Payment is due upon receipt of invoice. The County agrees to provide payment to the Consultant within thirty (30) days of the invoice date, and that payment is not dependent on the success or failure of the project, project approvals or non-approvals, or project feasibility. Payment not received by the Consultant within thirty (30) days of the invoice date is considered past due. In the event the account becomes past due, the Consultant may suspend performance of services on the project until the account is paid.

In the event an invoice is disputed by the County, the County shall inform the Consultant within a reasonable timeframe (within 10 days of County's receipt of invoice), and both parties agree to meet with each other in a timely manner (within 10 days of the Consultant's receipt of dispute notice) to further clarify the nature of the dispute in an effort to resolve it while minimizing impacts to the performance of the services outlined herein. In the event the dispute remains unresolved, the Consultant, at its discretion, may suspend performance of services on the project until the account is paid.

E. TERMINATION

The Consultant or the County may terminate this Agreement at any time by written notice. If the Agreement is terminated by either the Consultant or the County, the County will pay the Consultant for services provided and expenses incurred by the Consultant up to the time notice is either sent by the Consultant or received by the Consultant.

F. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Kansas. The County and the consultant agree that the performance of this Agreement will be deemed to have occurred in the State of Kansas and that consultant's performance under this Agreement will be deemed the transaction of business in Kansas.

G. MISCELLANEOUS

The County shall provide all necessary background information, documents, maps and data and shall further provide the timely review of document and map drafts, assist with scheduling meetings, provide meeting space, print and distribute meeting flyers and posters, placement of yard signs, and be responsible for all required public meeting notices.

The Consultant is not an attorney and does not represent himself as an attorney nor law firm. The County shall be responsible for the review of the draft code as to its legality. The Consultant does not provide any assurances as to the defensibility or enforceability of the draft code. Any necessary legal review or legal opinion regarding the draft code shall be the sole responsibility of the County and its legal counsel.

H. INDEMNIFICATION AND LIMITATION OF LIABILITY

Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the County, its officers, directors, and employees against all damages, liabilities, or costs, including reasonable attorney fees and defense costs, to the extent caused by the consultant's negligent performance of professional services under this contract and that of its sub-consultants or anyone for whom the consultant is legally liable. The consultant shall indemnify County against legal liability for damages arising out of claims by consultant's employees.

Except in cases of gross negligence or willful misconduct and except to the extent such damages are otherwise covered by the insurance requirements set forth herein, in no event will either party be liable under this agreement to the other party or its affiliates for any special, indirect, consequential, including, without limitation, damages or losses in the nature of increased project costs, loss of revenue or profit, lost production, claims by customers of County, or governmental fines or penalties.

The total cumulative liability of the Consultant, its agents, servants, employees, and sub-consultants to the County with respect to services performed or to be performed pursuant to this Agreement, whether in contract, indemnity, contribution, tort (including, but not limited to, negligence) or otherwise shall be limited to the Consultant's professional liability insurance coverage limits in place at the time of performance of the services outlined herein. The Consultant agrees to maintain and procure Professional Liability or Errors and Omissions Insurance, with a minimum limit of \$1,000,000 annual aggregate. The Consultant shall not be liable to the County for losses, damages, or claims for which the County fails to give notice to the Consultant within reasonable time, not to exceed ninety (90) days from discovery.

I. WITNESS FEES

The Consultant's employees shall not be retained as expert witnesses except by separate, written agreement.

J. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except where otherwise provided herein, documents, drawings, logos, and graphics prepared or created by Consultant as part of the services shall become the property of the County, provided Consultant has the unrestricted right to their use. Notwithstanding the foregoing, the County accepts that any re-use of the documents or intellectual property shall be at the County's sole risk and liability.

K. INDEPENDENT CONSULTANTS

Each party shall perform its activities and duties herein only as an independent consultant. The parties and their personnel shall not be considered employees or agents of the other party. Nothing in this contract shall be interpreted as granting either party the right or authority to make commitments of any kind for the other. This contract shall not constitute, create, or in any way be

CONFLUENCE

interpreted as a joint venture, partnership, or formal business organization of any kind. Consultant agrees to comply with all Federal and State laws relating to discrimination, fair labor practices, and worker's compensation.

L. ASSIGNMENT

Neither County nor Consultant shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

M. CHANGES, DELETIONS, OR ADDITIONS TO THE AGREEMENT

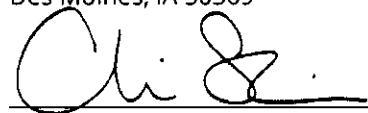
Either party may request changes within the general scope of this Agreement. If a requested change causes an increase or decrease in the cost or time required to perform this Agreement, County and the Consultant will agree to an equitable adjustment of the contract price, period of service, or both, and will reflect such adjustment in a change order or formal modification.

N. APPROVAL AND ACCEPTANCE

Upon review of the foregoing terms, this Planning Services Agreement is approved and accepted by the Bourbon County, Kansas (County) and Confluence (Consultant) as confirmed by the signatures below.

Offered by:

Confluence, Inc.
525 17th Street
Des Moines, IA 50309



(signature)

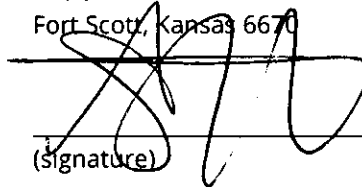
Name: Christopher Shires, AICP

Title: Principal

Date: June 25, 2026

Accepted by:

Bourbon County, Kansas
210 S. National Ave.
Fort Scott, Kansas 66701



(signature)

Name: Greg Mottey

Title: Chairman

Date: September 14th 2026

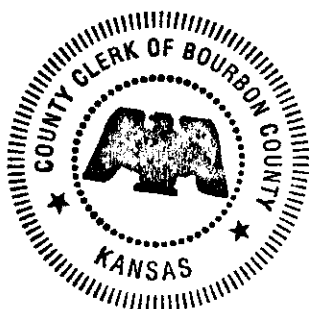


EXHIBIT 'A'

STANDARD HOURLY RATES

Senior Principal	\$175.00 - \$275.00 per hour
Principal	\$160.00 - \$250.00 per hour
Associate Principal	\$140.00 - \$200.00 per hour
Associate	\$115.00 - \$185.00 per hour
Senior Project Manager	\$105.00 - \$165.00 per hour
Project Manager	\$95.00 - \$145.00 per hour
Senior Landscape Architect	\$95.00 - \$185.00 per hour
Landscape Architect	\$85.00 - \$135.00 per hour
Senior Project Planner	\$95.00 - \$145.00 per hour
Planner II	\$85.00 - \$135.00 per hour
Planner I	\$75.00 - \$125.00 per hour
Landscape Architect-In-Training / Landscape Designer	\$75.00 - \$125.00 per hour
Landscape Architect Intern / Landscape Designer	\$65.00 - \$100.00 per hour
Draftsperson	\$55.00 - \$100.00 per hour
Graphic Designer	\$75.00 - \$115.00 per hour
Clerical / System Staff	\$75.00 - \$135.00 per hour

REIMBURSABLE EXPENSES (COST)

Social Pinpoint Public Engagement Tool	\$1,500.00
Costar Real Estate Tool	\$1,000 (project use), \$150 per report
Placer.AI Analytics Tool	cost
Filing Fees	cost
Materials and Supplies	cost
Meals and Lodging	cost
Mileage	\$0.72.5 per mile
Postage	cost
Printing by Vendor	cost
B/W Photocopies/Prints 8½ x 11	\$0.10 each
B/W Photocopies/Prints 11x17	\$0.20 each
Color Photocopies/Prints 8½ x 11	\$0.75 each
Color Photocopies/Prints 11x17	\$1.50 each
Large Format Plotting - Bond	\$2.50/SF
Large Format Plotting - Mylar	\$4.50/SF
Large Format Plotting - Photo	\$5.00/SF
Flash Drives	\$10.00 each
Booklet Binding (cover, coil, back)	\$4.50 each
Foam Core	\$8.00 each
Easel Pads	\$32.75 each
Online Meeting Service	\$35.00 Each

Effective 1/1/2026

SPECIAL MEETING OF THE BOURBON COUNTY COMMISSION

Meeting Minutes

September 2, 2026, 5:00 PM

210 South National Avenue, Fort Scott, KS 66701, US

Special Meeting of the Bourbon County Commission

Date: Wednesday, September 2, 2026 at 5:00 PM Location: 210 South National Avenue, Fort Scott, KS 66701

Present: Commissioner Joe Allen (District 3), Commissioner David Beerbower (District 2), Commissioner Mika Milburn (District 5), Commissioner Gregg Motley (District 4).

Commissioner Samuel Tran (District 1) was absent.

Discussion of Asbestos Testing

The Commission discussed the need for asbestos inspection and testing of the courthouse in advance of the planned elevator modernization project. Commissioner Beerbower presented research establishing that federal EPA regulations (National Emissions Standard for Hazardous Air Pollutants) and corresponding state regulations mandate a thorough asbestos inspection before any renovation, demolition, or elevator modernization work may begin. This legal requirement, previously not accounted for in the project timeline, necessitates immediate action.

Commissioner Beerbower noted that Otis, the elevator contractor, must be formally notified of the potential asbestos hazard before work can commence, and that the contractor may need to revise its bid to account for containment measures.

Commissioner Milburn reported that she had contacted Apex Environmental, a firm recommended by a superintendent at J.E. Dunn with firsthand experience of the company's work. Apex was described as a testing and inspection firm only — not a remediation company — removing any conflict-of-interest concern. The quoted cost was approximately \$1,800 for travel and three hours of work, plus \$35 per tested sample, with availability within approximately two weeks. Commissioner Milburn emphasized that Apex would provide a written report with findings and recommendations covering the elevator, third-floor renovation, pipe insulation, and any additional areas identified during inspection.

Discussion clarified that air quality testing should be included given the planned construction.

The Commission agreed that due to timing constraints — the next regular meeting being September 14, which was considered too close to the construction timeline — a single commissioner should be designated to coordinate all testing, contractor notification, and related logistics. Commissioner Beerbower was designated as the lead coordinator.

Motion to engage Apex Environmental for asbestos testing and inspection services, including the elevator shaft, third-floor walkthrough, pipe insulation, air quality testing, and any additional testing recommended by the inspectors, with Commissioner Beerbower designated as the coordinating lead, and a not-to-exceed budget of \$5,000, was made by Commissioner Milburn and seconded by Commissioner Motley. The motion carried 4-0.

Executive Sessions

Commissioner Beerbower motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for 10 minutes to discuss matters of non-elected personnel to protect their privacy. Specifically dealing with salaries. Included in the executive session will be the 4 commissioners present, the Deputy County Clerk Michael Hoyt, and, if able, our HR consultant Dr. Cohen, by phone. We will recess to the executive session room at 17:25pm and return to the commission room at 17:35pm. Motion was seconded by Commissioner Allan and the motion passed unanimously.

Commissioner Milburn motioned to return to normal session at 17:35pm – no action. Motion was seconded by Allan and the motion passed unanimously.

Commissioner Beerbower motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for 10 minutes to discuss matters of non-elected personnel to protect their privacy. Specifically dealing with salaries. Included in the executive session will be the 4 commissioners present. We will recess to the executive session room at 17:37pm and return to the commission room at 17:47pm. Motion was seconded by Commissioner Allan and the motion passed unanimously.

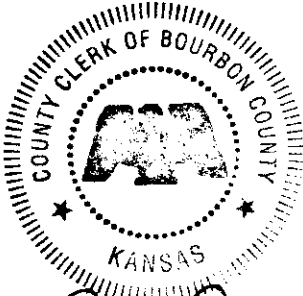
Commissioner Beerbower motioned to return to normal session – with action at 17:47. Motion was seconded by Chair Motley and the motion passed unanimously.

Commissioner Beerbower moved that the salary change be approved as suggested, with the salary being reevaluated once the clerk-elect is sworn in and certified by Kansas State Governor Kelly. Motion passed 3 to 1 with Milburn voting no.

Commissioner Beerbower motioned that Chair Motley complete the salary change form required, Commissioner Allan seconded; the motion passed unanimously.

Adjournment

Motion to adjourn was made by Commissioner Allen and seconded by Commissioner Motley. The motion carried unanimously. Meeting adjourned at 17:55pm.



County Clerk

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

Bourbon County Commission Meeting

Meeting Minutes

September 9, 2026, 5:30 PM

210 South National Avenue, Fort Scott, KS 66701, US

Attendance: Jason Silvers, Clint Walker, Rachel Walker,
Marlon Merida, Brian Newman, Anne Dore

County Commissioners Samuel Tran (District 1) Joe Allen (District 3), David Beerbower (District 2), Mika Milburn (District 5) County Clerk Ann Clarkson.

Approval Of Agenda

The agenda was amended as follows: two executive sessions were added — one following the Appraiser's Change Letter item and one following the Approval of Meeting Minutes from 9/2/2026; the Election Deadline Updates item was removed from Department Updates; and the meeting minutes from 8/31/2026 and 9/2/2026 were tabled to the next Monday meeting pending revisions.

Motion to approve the agenda as amended was made by Commissioner Milburn and seconded by Commissioner Beerbower. The motion carried unanimously.

Account Payable Note

Accounts payable was noted as \$0.

Approval Of Meeting Minutes From 8-24-2026 & 8-31-2026

The minutes from 8/31/2026 were tabled. The minutes from 8/24/2026 were approved.

Motion to approve the minutes from 8/24/2026 was made by Commissioner Milburn and seconded by Commissioner Beerbower. The motion carried unanimously.

Training Invoice Update - Milburn

Commissioner Milburn reported that a approximately \$8,000 training invoice from a vendor had been reviewed. While the invoice was considered vague, it was determined that the county had received the service and that paying the bill was necessary to maintain the relationship with the vendor. It was noted that clearer agreements should be established for future engagements.

Motion to approve release of the check and payment of the \$8,000 training invoice was made by Commissioner Milburn and seconded by Commissioner Allen. The motion carried unanimously.

Old Landfill Covenant and Water Testing Update

Commissioner Milburn presented a completed restrictive covenant for the old landfill site, noting that the legal description had been carefully verified against multiple deeds with assistance from the county mapping office

and the Executive Assistant. The covenant had been drafted per longstanding obligation and was ready for signature, notarization, and filing with the Register of Deeds. Any filing fees were to be paid from the general fund.

Motion to authorize Commissioner Allen to sign the restrictive covenant on behalf of the commission, have it notarized, filed with the Register of Deeds, and any associated filing fees paid from the general fund, was made by Commissioner Milburn and seconded by Commissioner Tran. The motion carried unanimously.

Commissioner Milburn also reported that water testing at the old landfill site had been due since 2020 and last performed in 2018. Triad Environmental had done 2018 testing and submitted a quote of \$12,990 to perform the required sampling in coordination with KDHE. Costs would be covered by the Public Works budget.

Motion to approve the contract with Triad Environmental for water testing at a cost of \$12,990, to be paid from the Public Works budget, was made by Commissioner Milburn and seconded by Commissioner Beerbower. The motion carried unanimously.

Motion to authorize Commissioner Allen to sign the Triad Environmental contract was made by Commissioner Milburn and seconded by Commissioner Beerbower. The motion carried unanimously.

Asbestos Testing Update - Beerbower

Commissioner Beerbower reported that Apex Environmental had been contacted and submitted a proposal within the approved budget (approximately \$3,500, covering up to 30 samples in construction areas requested areas and air testing on all floors). Scheduling was pending coordination with the elevator company. Milburn passed a comment of appreciation from the courts.

Appraiser's Change Letter and Interviews - Milburn

Commissioner Milburn reported that a notification of county appraiser change had been completed and requested signature for submitted to the state, the completion of the form was based on the former appraiser's resignation letter. All commissioners signed the form. Regarding the open position for appraiser, four applications were identified. Commissioners agreed to have HR coordinate formal interviews with all five commissioners present. It was also noted that Allen County had been contacted to explore a potential partnership arrangement.

Motion for Commissioner Milburn to contact HR to arrange appraiser interviews was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried unanimously.

Executive Sessions

Commissioner Milburn motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for 10 minutes to discuss matters of non-elected personnel to protect their privacy. Specifically dealing with Jan Harper Job Duties. Included in the executive session will be the 4 Comm & Harper. We will recess to the executive session room at 5:05 pm and return to the commission room at 5:15. Motion was seconded by Commissioner Allen and the motion passed unanimously.

Commissioner Allen motioned to return to normal session at 5:15 pm No Action action. Motion was seconded by Beerbower and the motion passed unanimously.

Commissioner Allen motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for 15 minutes to discuss matters of non-elected personnel to protect their privacy. Specifically dealing with Janet Harper Job Duties. Included in the executive session will be the 4 Comm & Harper. We will recess to the executive session room at 5:16 pm and return to the commission room at 5:31. Motion was seconded by Commissioner Tran and the motion passed unanimously.

Commissioner Allen motioned to return to normal session at 5:31 pm No Action action. Motion was seconded by Tran and the motion passed unanimously.

Commissioner Milburn motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for 10 minutes to discuss matters of non-elected personnel to protect their privacy. Specifically dealing with Wages & performance. Included in the executive session will be the 14 Comm. We will recess to the executive session room at 5:51 pm and return to the commission room at 6:01. Motion was seconded by Commissioner Beerbower and the motion passed unanimously.

Commissioner Allen motioned to return to normal session at 6:01 pm NO action. Motion was seconded by Milburn and the motion passed unanimously.

Commissioner Milburn motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for 10 minutes to discuss matters of non-elected personnel to protect their privacy. Specifically dealing with Wages & performance. Included in the executive session will be the 14 Commissioners. We will recess to the executive session room at 6:02 pm and return to the commission room at 6:12. Motion was seconded by Commissioner Allen and the motion passed unanimously.

Commissioner Allen motioned to return to normal session at 6:12 pm NO action. Motion was seconded by Milburn and the motion passed unanimously.

Build Future Agenda

Commissioner Tran requested that the Comprehensive Plan Confluence contract be added to a future agenda.

Adjournment

Motion to adjourn was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried unanimously.

The commission then recessed briefly before convening a work session.



Allen

County Clerk

[Signature]

Chairman

Mika Milburn-Ke

Commissioner

[Signature]

Commissioner

[Signature]

Commissioner

[Signature]

Commissioner

ATTEST:

Bourbon County Commission Meeting

Meeting Minutes

August 31, 2026, 7:22 PM

MEETING OF THE BOURBON COUNTY COMMISSION

Meeting Minutes

August 31, 2026, 5:30 PM 210 S National Ave, 210 South National Avenue, Fort Scott, KS 66701

Citizen's attendance: Clint Walker, Rachel Walker, Jean Tucker, Marlon Merida, Jason Silvers, Millie Lipscomb, Anne Dare, Jennifer Hawkins, Teri Hulsey, Mike Wunderly, Tim Emerson, Kevin Allen

Introductions

Present: Commissioner Mika Milburn (District 5), Commissioner David Beerbower (District 2), Commissioner Joe Allen (District 3), Commissioner Gregg Motley (District 4), Deputy County Clerk Michael Hoyt.

Absent: Commissioner Samuel Tran (District 1)

Agenda Approval

The agenda was approved as amended, with the removal of the resolution setting meeting rules review and the addition of a public comment period. The District Court relocation item was amended to remove Commissioner Beerbower's name, and an executive session line item for the appraiser hiring was added.

Motion to approve the agenda as amended was made by Commissioner Milburn and seconded by Commissioner Motley. The motion carried unanimously.

Approval of Accounts Payable

Accounts payable were approved with the exception of two Murphy Tractor invoices totaling \$7,849.00, payment was withheld pending verification that the charges were for tires rather than training.

Motion to approve accounts payable minus the Murphy Tractor invoices of \$7,849.00 was made by Commissioner Milburn and seconded by Commissioner Motley. The motion carried unanimously.

Approval of Meeting Minutes of 08-17-2026

The minutes of August 17, 2026 were approved without amendment.

Motion to approve the minutes of August 17, 2026 was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried unanimously.

Approval of Meeting Minutes from 08-24-2026

The minutes of August 24, 2026 were approved pending two corrections: a spelling correction to Commissioner Milburn name, and the removal of an editorial note on the second page that did not reflect any statement made during the meeting. Final will be presented at next meeting on 9-8-2026.

Motion to approve the minutes of August 24, 2026, pending corrections, was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried unanimously.

Public Comment

One public comment was received from Kevin Allen, who addressed concerns regarding the proposed transfer station rate increases and wage adjustments outlined in the public works restructuring proposal. He questioned the rationale for significant CDL driver wage increases without corresponding raises for other staff, the timing of rate increases given current economic conditions, and the financial impact on local businesses and residents.

Department Updates

Treasurer Jennifer Hawkins

Treasurer Hawkins reported that the tax sale attorney has completed the first publication in the Tribune, with a second publication scheduled for October and an estimated tax sale date of November or December 2026. Property owners may still redeem their properties up until the day of sale. Publication costs for the delinquent tax list totaled \$29,973. The Treasurer's office is switching to a lower-cost vendor for tax statements, with no change to the information provided.

The Treasurer requested and received approval to use the Appraiser's county vehicle for travel to a conference in Dodge City, saving approximately \$486.40 in mileage reimbursement.

Motion to authorize Treasurer Hawkins to use the Appraiser's vehicle for travel to the Dodge City conference was made by Commissioner Motley and seconded by Commissioner Milburn. The motion carried unanimously.

Hawkins also noted that outgoing County Clerk Susan's last day was that date, signatory access to bank accounts would be updated following the Republican Party's nomination of a replacement the following evening.

Deputy Clerk Hoyt reported that all assets assigned to the Clerk's office had been inventoried and tagged, and that credentialing for the election system was being processed with the Secretary of State's office.

Budget Discussion – Matt Lawn

Baker Tilly representative Matt Lawn presented an updated budget framework for FY2027. The primary recommendation was to reduce the Road and Bridge mill levy by approximately 4 mills, reallocating those mills to the General Fund and Employee Benefit Fund. This reallocation takes advantage of one-time FEMA reimbursement funds currently in the Road and Bridge Special Improvement Fund, and is understood to be a one-year adjustment requiring the mills to return to their original level in FY2028.

Key highlights included: the General Fund projected with no year-end deficit, a cash reserve buffer of approximately \$182,000 in the Employee Benefit Fund, and a more substantial cash reserve built into the General Fund. Commissioner Beerbower requested that funding for the comprehensive plan be split between this year and next year, with approximately \$36,000 allocated to the current year. Lawn confirmed this adjustment and noted he would also ensure budget authority exists for the anticipated \$50,000 tax foreclosure cost.

Treasurer Hawkins raised a concern regarding the FEMA funds, noting that a portion of the balance in Fund 224 predates the FEMA reimbursements and may include original road and bridge reserves as well as funds needed for bridge grant matching. She committed to pulling detailed reports to clarify which accounts were drawn upon during the FEMA emergency and what, if any, grant matching obligations remain. The Commission directed that this reconciliation be completed before any mill reallocation is finalized.

Lawn noted the budget hearing is scheduled two weeks from the meeting date, with adoption targeted for September 14.

Verizon Contract Extension – Motley

A Verizon document requiring the Chair's signature was presented. This was identified as an updated tax exemption verification form required by Verizon for their records, not a new contract extension.

Motion to authorize the Chair to sign the Verizon tax exemption document was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried unanimously.

XII. S&P Rating Discussion – Motley

Commissioner Motley reported that following discussions with bond counsel Ben Hart and Standard & Poor's, the county's bond rating was not downgraded. The commission discussed the importance of building cash reserves toward a meaningful static dollar amount to satisfy S&P's criteria. The commission agreed to engage Baker Tilly and Ben Hart to develop an incremental plan to improve the county's standing with S&P, with the understanding that the commission would review any resulting recommendations.

Motion to engage Ben Hart and Baker Tilly in developing a financial improvement plan to address the S&P rating was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried unanimously.

Asbestos Testing Discussion – Motley

Commissioner Motley reported he had consulted with a leading expert on asbestos and obtained a bid from ACT Environmental, a testing-only firm with relevant courthouse experience.

Motion to obtain engage a company that would test identified concerns and to identify any other areas in the courthouse to inspect of the building due to upcoming construction was made by Commissioner Milburn and seconded by Commissioner Beerbower. The motion failed 1-3 Milburn voted Yes.

Motion to authorize ACT Environmental to test the identified concern in the courthouse and inspect the remainder of the building was made by Commissioner Allen and seconded by Commissioner Motley. The motion failed 2-2 Milburn and Beerbower voted No.

Commissioner Motley agreed to obtain costs associated with the inspection and testing of the entire courthouse, in addition to the identified concern areas.

Executive Session

Commissioner Milburn motioned pursuant to KSA 75-4319(b1) that the Commission recess into an executive session for 10 minutes to discuss matters of non-elected personnel to protect their privacy. Specifically dealing with appraiser's position. Included in the executive session will be the 4 commissioners present. We will recess to the executive session room at 18:46pm and return to the commission room at 18:56pm. Motion was seconded by Commissioner Motley and the motion passed unanimously.

Commissioner Motley motioned to return to normal session at 18:56pm – no action. Motion was seconded by Milburn and the motion passed unanimously.

Healthcare Sales Tax Review Committee – Gentry & Nichols

Charles Gentry, representing the Emergency Room Sales Tax Monitoring Committee, presented a report covering the period January 1 through June 30, 2026. The 0.25% special purpose sales tax collected \$336,741.49 during this period. Of that, \$280,602.50 was disbursed to Freeman Hospital of Fort Scott, with a remaining balance of \$56,139.44 that was received on June 30 and disbursed in July. The committee confirmed that all funds are being used in accordance with the voter-approved purpose of establishing and operating an emergency room in Bourbon County. The sales tax is effective for five years and terminates upon voter approval of an extension or earlier termination. Upon termination, any remaining funds may be used for EMS services or property tax reduction.

District Meeting Discussion – Milburn

Commissioner Milburn encouraged commissioners to attend the upcoming Kansas County Commissioners district meeting on October 1, 2026, noting its value for professional development. Commissioners Motley and Milburn indicated they planned to attend.

Public Works Restructuring – Beerbower

Commissioner Beerbower presented a summary of a proposed rate increase and wage adjustment analysis for the transfer station and public works, noting that current county wages and dumping fees are significantly below regional industry standards. Commissioner Milburn noted she had resubmitted Commissioner Beerbower's earlier restructuring proposal, which identified separate leadership structures for public works, landfill, and maintenance. Transfer station supervisor Diane addressed the commission, cautioning against excessive rate increases that could drive away commercial customers, and raising concerns about the feasibility and equity of proposed wage increases. The commission agreed to bring recommendations to the work session as the appropriate venue for this discussion.

Motion to hold a work session on public works restructuring was made by Commissioner Beerbower and seconded by Commissioner Milburn. The motion carried unanimously. The work session was scheduled for Wednesday, September 9, 2026, at 5:00 PM.

Opioid Grant Program – Milburn

Commissioner Milburn presented a proposed grant application framework for the county's opioid settlement funds. The purpose is to establish a formal process and file for tracking allocations, applications, and disbursements from those funds, replacing the current practice of tracking decisions through meeting minutes. Self-reporting by recipient organizations would be required, with ineligibility for future grants as the consequence for non-compliance.

Motion to adopt the opioid grant application program and direct the Clerk to establish a dedicated file was made by Commissioner Milburn and seconded by Commissioner Motley. The motion carried unanimously.

HR Contract/Sourcing Discussion – Allen

Commissioner Allen noted that the county's HR consulting contract has expired and introduced Millie Lipscomb, a local HR professional, who presented her qualifications and interest in providing HR services to the county. The commission agreed that an RFP should be issued for HR services. Commissioner Allen was asked to head this project.

XXI. District Court Relocation related to renovation to 2nd & 3rd Floor of Courthouse-Milburn

The relocation portion of this item was tabled by Commissioner Beerbower. In its place, Commissioner Milburn presented a proposal for renovation of the 2nd and 3rd floor courthouse spaces, to be completed in conjunction with the current relocation of district court staff. Proposed work includes carpet replacement, painting, minor electrical and plumbing for a water line, and moving of cabinetry, all to be coordinated by court staff and county maintenance. Estimated cost of \$15,000 to be funded from the jail sales tax fund.

Motion to allocate \$15,000 from the jail sales tax fund for the 2nd/3rd floor courthouse renovation was made by Commissioner Milburn and seconded by Commissioner Motley. The motion carried unanimously.

Burn Ban

Commissioner Allen reported that fire departments in the county were responding to fire calls due to extremely dry conditions, noting that Allen County had already enacted a burn ban. Following a brief discussion about enforceability, the commission approved a two-week countywide burn ban, effective immediately.

Motion to enact a two-week countywide burn ban effective immediately was made by Commissioner Allen and seconded by Commissioner Milburn. The motion carried 3 to 1 Beerbower voting No.

Update on Old Landfill Property - Milburn

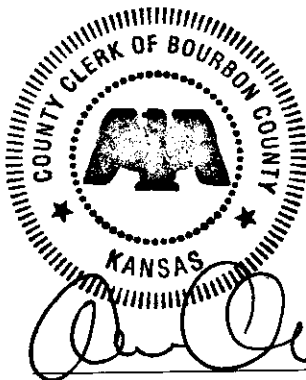
Commissioner Milburn provided an update on the process for selling the old county landfill property. Work is underway to finalize an accurate legal description for a restrictive covenant, obtain updated water testing quotes, and prepare required disclosures. KDHE approval will be required and may take up to 60 days once formally requested to be sold. No action was taken.

Commissioner Comments

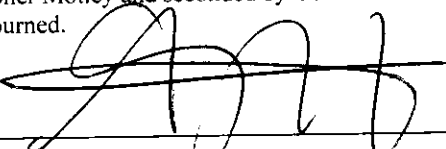
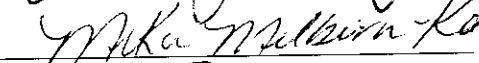
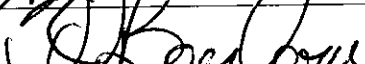
Commissioner Motley made a announcement with a email address that he stated was used to hack the city's IT systems and has been distributing employee payroll data.

Adjournment

Motion to adjourn was made by Commissioner Motley and seconded by Commissioner Milburn. The motion carried unanimously. The meeting was adjourned.



County Clerk

	Chairman
	Commissioner
	Commissioner
	Commissioner
	Commissioner

ATTEST:



APEX ENVIRONMENTAL CONSULTANTS, INC.

14955 W. 101st Terrace • Lenexa, Kansas 66215 • Tel: (913) 338-2739 • Fax: (913) 338-2741

September 4, 2026

Mr. David Beerbower
Bourbon County Commissioner
Bourbon County Commission
701 S. Couch Street
Fort Scott, Kansas 66701

**RE: Proposal for Pre-Renovation Asbestos NESHAP and
Lead Based Paint Inspection and Ambient Air Monitoring
Bourbon County Courthouse
210 S. National Avenue #3
Fort Scott, Kansas 66701**

APEX Proposal No. 26147AL

Dear Mr. Beerbower:

APEX Environmental Consultants, Inc. is pleased to submit the following proposal for a pre-renovation asbestos NESHAP inspection, lead-based paint testing, and ambient air monitoring of the county courthouse in Fort Scott, Kansas. We understand the inspection was requested prior to the renovation of the elevator and third floor of the building. We have prepared the following scope of work and proposal based on the information provided by you.

Asbestos Inspection

APEX will utilize an EPA/AHERA-accredited Asbestos Inspector(s) to conduct the asbestos NESHAP inspection. The asbestos inspection will be performed in accordance with the Environmental Protection Agency's (EPA) National Emissions Standards for Hazardous Air Pollutants (NESHAP) regulation, which requires that asbestos-containing materials (ACMs) be properly identified prior to remediation/demolition activities. This will include invasive sampling to adequately identify and quantify ACM in the areas that could potentially be impacted. Asbestos sample results from previous AHERA inspection work will be reviewed and used where appropriate at the discretion of the inspector.

Bulk samples collected during the survey will be analyzed by a NVLAP-accredited laboratory to determine the presence of asbestos fibers in the samples. Where previous sampling data is available, the analytical results will be incorporated into this inspection, where applicable. APEX's Inspector will quantify each suspect material identified. Any material that cannot be fully accessed will be noted as not having an accurate quantity due to the inaccessibility of the material.

In accordance with EPA/KDHE sampling protocol, bulk samples of suspect ACM will be collected in the following quantities:

- Three samples of each homogeneous surfacing material (e.g., acoustical ceiling texture, fireproofing, plaster etc.) with a surface area up to 1,000 square feet;
- Five samples of each homogeneous surfacing material with a surface area between 1,000 and 5,000 square feet;
- Seven samples of each homogeneous surfacing material with a surface area of greater than 5,000 square feet;
- Three samples of each homogeneous thermal system insulation material (e.g., pipe lagging, mudded pipe fittings, etc.); and,
- Two samples of each homogeneous miscellaneous material (e.g., floor tile, mastic, ceiling tile, etc.).

As indicated above, it is anticipated that destructive sampling may be necessary to sample materials and/or to ascertain exact quantities of ACM within the demolition areas. During this process, APEX will attempt to create minimal damage; however, APEX assumes no responsibility for repair of the damaged areas. Roofing materials are not included in this inspection.

Ambient Air Monitoring

APEX proposes to perform asbestos ambient air monitoring throughout the building. A total of five (5) asbestos air samples will be collected in the areas of concern including two (2) field blanks. All samples will be collected on 25-mm diameter carbon impregnated cassettes with an open-faced 50-mm cowl and analyzed utilizing phase contrast microscopy (PCM). Air sampling pumps will be calibrated before and after use with a representative filter cassette according to Occupational Safety and Health Administration (OSHA) and National Institute of Occupational Safety and Health (NIOSH) methods. All samples will be analyzed using the NIOSH 7400 method.

OSHA-Compliance LBP Screening

APEX will conduct an on-site, OSHA-compliance lead screening of the affected portions/components of the building on exposed and accessible painted surfaces. This testing will be performed by a KDHE-certified Lead-Based Paint Inspector and/or Risk Assessor. Testing of painted surfaces will be accomplished through the use of an Olympus X-Ray

Fluorescence (XRF) technology for determining the presence of lead in paint. XRF testing is a non-destructive means of sampling painted surfaces.

Deliverables

Upon completion of the fieldwork, APEX will assemble its findings into a detailed written report, which will include our recommendations. The report will detail the locations and quantities of ACM and LBP identified in the above referenced building. Three-day laboratory turnaround for the asbestos will be requested from the laboratory. APEX will send an electronic copy of the reports to you within ten (10) business days following receipt of laboratory results. Please note that analytical results will be reported via email in advance of our written project report.

Professional Fee

Our fees to complete the aforementioned inspection services are as follow:

Field Inspections, Sample Collection, and Report Generation	\$ 2,475.00
Asbestos Bulk Sample Analysis	\$ 1,050.00
(Estimate of 30 samples @ \$35.00 per sample for three-day laboratory turnaround)	

The inspection fee listed above is inclusive of field time during the inspection, report generation, sample shipment, and associated travel costs. Since it is not possible to determine the exact number of asbestos samples that will be needed until the inspection is performed, APEX is estimating the samples which will need to be collected (for budgetary purposes). APEX will only invoice for the actual number of samples collected.

It is our intention to complete this work during a one-day field inspection. Our fees assume that our Inspectors will have unobstructed access to the subject building between the hours of 8:00 AM and 5:00 PM on weekdays. Please note that excessive access delays caused by Client or building personnel or other conditions on site beyond our control will result in additional fees.

Upon acceptance of this proposal, APEX shall perform the work in accordance with this proposal and the attached General Conditions or other mutually agreeable contract. No other sampling or consulting services beyond that specified herein will be conducted without your written authorization.

Please take an opportunity to review this proposal and do not hesitate to contact us if you have any questions or if you would like to discuss the proposed services in greater detail. We look forward to working with you on this project!

Respectfully submitted,
APEX Environmental Consultants, Inc.


Lauren Rabin
Office Manager

AGREED TO THIS _____ DAY OF _____, 2026

BY: _____.

TITLE: _____.

FIRM: _____.



APEX ENVIRONMENTAL CONSULTANTS, INC.

14955 W. 101st Terrace • Lenexa, Kansas 66215 • Tel: (913) 338-2739 • Fax: (913) 338-2741

GENERAL CONDITIONS ENVIRONMENTAL CONSULTING SERVICES

1. **PARTIES AND SCOPE OF WORK:** APEX Environmental Consultants, Inc. (hereinafter referred to as "APEX") shall include said company or its particular division, subsidiary or affiliate performing the work. "Work" means the specific geotechnical, analytical, testing or other service to be performed by APEX as set forth in APEX's proposal, the client's acceptance thereof if accepted by APEX and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by APEX. If the client is ordering the work on behalf of another, the client represents and warrants that the client is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, the client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for the client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom the client transmits any part of APEX's work. APEX shall have no duty or obligation to any third party greater than that set forth in APEX's proposal, client's acceptance thereof and these General Conditions. The ordering of work from APEX shall constitute acceptance of the terms of APEX's proposal and these General Conditions.
2. **IF ASBESTOS SURVEY:** APEX's work shall consist of visual inspection of building surfaces, as more particularly set forth in the proposal, for materials known or suspected to contain friable or non-friable asbestos containing building materials (ACBM). Removal of samples of such materials, laboratory tests to determine the presence, if any, of asbestos in such materials and a report to the client (said work referred to herein as the "survey") may be included in the scope of work as delineated in the proposal which may include documentation of the locations of each of the samples taken, whether asbestos was detected, and an assessment of its current condition. As used herein "asbestos" means the asbestiform varieties of chrysotile, crocidolite, amosite, anthophyllite, tremolite and actinolite; ACBM are materials which are affixed to or made part of the building being surveyed and which are composed of more than 1% asbestos.
3. **IF MOLD CONSULTING SERVICES:** Air sampling results are limited in that they represent airborne concentrations at the time of sample collection only. Changes in operating procedures, ventilation, temperature, occupancy, equipment, sources, products used, and other conditions may cause variations in anticipated airborne concentrations. The similar is true for surface growth and contamination. APEX will perform the tasks set forth above in a thorough and professional manner consistent with industry standards and under supervision of a certified professional. APEX cannot guarantee and does not warrant that its limited assessment will reveal all adverse environmental conditions affecting the site nor will APEX warrant that the assessment requested will satisfy the dictates of, or provide a legal defense in connection with, environmental laws or regulations. The results reported and any opinions reached by APEX are for the benefit of the client. The results and opinions set forth by APEX in its report will be valid as of the date of the report. APEX assumes no obligation to advise you of any changes that may be later brought to our attention. APEX does not accept responsibility to diagnose, correct, or warranty against the moisture problems contributing to/creating mold problems.
4. **SCHEDULING OF WORK:** The services set forth in APEX's proposal and client's acceptance will be accomplished in a timely, workmanlike and professional manner by APEX personnel at the prices quoted.
5. **ACCESS TO SITE:** Client will arrange and provide access to each building and/or land site for which it will be necessary for APEX to perform its work. In the event work is required in any building, lot not owned by client, client warrants to APEX that client has obtained all necessary permissions for APEX to enter the site and conduct its work. Client shall be responsible for site security.
6. **CLIENT'S DUTY TO NOTIFY ENGINEER:** Whenever possible, Client shall make available or cause to be made available to APEX accurate plans and specifications depicting the composition of all materials used in the original construction and all remodeling, renovations, changes and additions of, and building maintenance personnel familiar with each building.
7. **RESPONSIBILITY:** APEX shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. APEX's work or failure to perform same shall not in anyway excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents.
8. **LIMITATIONS OF PROCEDURES, EQUIPMENT AND TESTS:** Information obtained from inspections, analysis etc., will be accurately reported. Said information is considered evidence with respect to the detection, quantification and identification of pollutants, but any interference or conclusion based thereon is necessarily an opinion also based upon engineering judgment and shall not be construed as a representation of fact. A risk exists in that sampling techniques may themselves result in contamination of certain subsurface areas such as probes, boring devices etc. Because the risks set forth in this paragraph are unavoidable and because the sampling techniques to be employed are a necessary of APEX's work on the client's behalf, client agrees to assume these risks.
9. **SAMPLE & SOIL DISPOSAL:** Unless otherwise agreed in writing, samples removed by APEX to its laboratory will, upon completion of testing, be disposed of by APEX. The discovery of certain pollutants may make it necessary for APEX to take immediate measures to protect our health and safety. APEX agrees to notify client immediately of such pollutants. Client agrees to reimburse APEX for the reasonable costs of implementing such measures.
10. **PAYMENT:** Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay APEX's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. APEX shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein APEX waives any rights to a mechanics' lien, or any provision conditioning APEX's right to receive payment for its work upon payment to client by any third party. These General Conditions are notice, where required, that APEX shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of APEX from any and all claims which client may have, either in tort or contract, and whether known or unknown at the time.
11. **WARRANTY:** APEX's services will be performed, its findings obtained, and its reports prepared in accordance with this agreement and with generally accepted principles and practices. In performing its professional services, APEX will use that degree of care and skill ordinarily exercised under similar circumstances by members of its profession. This warranty is in lieu of all other warrants or representations, express or implied. Statements made in APEX reports are opinions based upon engineering judgment and are not to be construed as representations of fact. Should APEX or any of its professional employees be found to have been negligent in the performance of its work, or to have made and breached any express or implied warranty, representation or contract, client, all parties claiming through client and all parties claiming to have in any way relied upon APEX's work agree that the maximum aggregate amount of the liability of APEX, its officers, employees and agents shall be limited to \$25,000.00 or the total amount of the fee paid to APEX for its work performed with respect to the project whichever amount is less.
12. **INDEMNITY:** Subject to the foregoing limitations, including but not limited to the limitation of damages clause contained in Paragraph 10, APEX agrees to indemnify and hold client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of APEX's negligence to the extent of APEX's negligence. Client shall provide the same protection to the extent of its negligence. In the event that client or client's principal shall bring any suit, cause of action, claim or counterclaim against APEX, the party initiating such action shall pay to APEX the costs and expenses incurred by APEX to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that APEX shall prevail in such suit.
13. **DAMAGE:** APEX shall take reasonable measures and precautions to minimize disturbing building materials from which samples are taken: however, repair or abatement of asbestos containing materials has not been included in its fees and will not be provided. The client agrees to provide a properly equipped maintenance person or a contractor qualified to make such repairs as in client's judgment are warranted by the sampling techniques used by APEX under the circumstances. In the event that a maintenance person or contractor is not provided at the time at APEX's taking samples, client agrees that APEX may remove such cuts or cores as APEX deems appropriate to adequately perform its work.
14. **APEX'S RECOMMENDATIONS:** In the event that APEX makes recommendations, no claim for loss, damage or injury shall be brought against APEX, its officers, employees, agents or subcontractors by client or any third party without documented compliance with all of APEX's recommendations.
15. **TERMINATION:** This Agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, APEX shall be compensated by client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place APEX's files in order and/or protect its professional reputation.
16. **HAZARDOUS MATERIALS:** Nothing contained within this agreement shall be construed or interpreted as requiring APEX to assume the status as an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.
17. **PROVISIONS SEVERABLE** In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.
18. **ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

RESOLUTION -26

BOURBON COUNTY, KANSAS

APPOINTMENT OF COUNTY APPRAISER

REPEALING RESOLUTION 20-25

WHEREAS, the Board of County Commissioners of Bourbon County, Kansas, is directed by K.S.A. 19-430 to appoint a County Appraiser every fourth year following July 1, 1993; and

WHEREAS, said County Appraiser, in keeping with K.S.A. Chapter 19, Article 4, shall be appointed for a period of four years, with the regular term expiring June 30 of the fourth year thereafter; and

WHEREAS, a vacancy has occurred in the office of Bourbon County Appraiser prior to the expiration of the current four-year term; and

WHEREAS, pursuant to K.S.A. 19-430, when a vacancy occurs in the office of County Appraiser, the Board of County Commissioners shall appoint an eligible Kansas appraiser to fill such vacancy for the unexpired term; and

WHEREAS, Danielle Louk is a Kansas Registered Mass Appraiser, and being qualified as such, is eligible to serve as the Bourbon County Appraiser; and

WHEREAS, the Board of County Commissioners of Bourbon County, Kansas, with the agreement of the Board of County Commissioners of Allen County, Kansas, desires to share the services of Danielle Louk as County Appraiser for both counties; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Bourbon County, Kansas, as follows:

1. That Danielle Louk is a Kansas Registered Mass Appraiser, and being qualified as such, is hereby appointed as the Bourbon County Appraiser, effective September 21, 2026, to fill the vacancy in the office and serve for the unexpired term ending June 30, 2029.
2. That said appointed County Appraiser shall perform the duties of the office of County Appraiser in keeping with K.S.A. Chapter 19, Article 4 and K.S.A. Chapter 79, Article 14, and any subsequent revisions of these statutes, together with applicable rules and requirements of the Kansas Department of Revenue, Division of Property Valuation.
3. That said appointed County Appraiser shall comply with the provisions of the Bourbon County Employees Handbook, as approved by the Board of County Commissioners.

4. That the Board of County Commissioners of Bourbon County, Kansas, is authorized to enter into and carry out the Memorandum of Understanding between Bourbon County, Kansas, and Allen County, Kansas, for Shared County Appraiser Services, providing for Danielle Louk to provide appraisal services to both counties.

5. That the compensation, benefits, payroll, deductions, KPERS, health insurance, and other applicable employment costs associated with Danielle Louk's services shall be administered in accordance with the approved Memorandum of Understanding and applicable agreements between the respective County and Danielle Louk.

6. That Resolution 20-25, and any prior resolution appointing a County Appraiser that is inconsistent with this Resolution, is hereby repealed effective September 21, 2026.

ADOPTED AND PASSED this _____ day of _____, 2026, at Bourbon County, Kansas.

BOARD OF COUNTY COMMISSIONERS of BOURBON COUNTY, KANSAS

_____	Chairman
_____	Commissioner
_____	Commissioner
_____	Commissioner
_____	Commissioner
_____	ATTEST:
	County Clerk



September 9, 2026

Bourbon County Board of Commissioners

Bourbon County, Kansas

Re: Public Works Equipment Purchasing and Competitive Vendor Participation

Dear Commissioners,

My name is Travis Clinesmith, and I am a Territory Sales Manager with Murphy Tractor & Equipment Company (MTEC), responsible for 12 counties throughout Southeast Kansas. I have personally represented MTEC in Bourbon County for nearly 14 years, during which time we have developed a strong and mutually beneficial relationship with the County.

Over the years, Bourbon County has purchased and operated numerous pieces of equipment supplied and supported by MTEC. We have worked hard to support that equipment throughout its life cycle through our product-support teams.

Until recently, MTEC and Bourbon County maintained an excellent working relationship. However, since the change in leadership within the Public Works Department, there has been a noticeable and concerning change in our ability to participate in the County's equipment purchasing process.

Over the past several months, I have made repeated attempts to communicate with Public Works Director Kenny Allen regarding Bourbon County's equipment needs. Those attempts have gone unanswered.

Of greater concern are several significant equipment acquisitions made during 2026.

According to Bourbon County Commission records, the County approved the acquisition of a new Caterpillar motor grader through Foley Equipment utilizing Sourcewell. The approved financing structure calls for approximately \$54,000 annually for eight years with a \$1 final buyout, representing more than \$432,000 in total scheduled payments.

I recognize that Sourcewell is a cooperative purchasing program and that utilizing such a contract may satisfy applicable procurement requirements. My concern is not whether Bourbon County was permitted to utilize Sourcewell. My concern is whether doing so

should eliminate the opportunity—or the benefit to Bourbon County taxpayers—of allowing other qualified equipment suppliers to compete for a purchase of this magnitude.

MTEC was never contacted or given an opportunity to submit a competitive proposal for the grader.

The County subsequently acquired an excavator with financing of approximately \$34,000 annually, according to public records. Again, MTEC was never contacted or provided an opportunity to submit a competitive equipment proposal.

Most recently, a proposal was presented for a Caterpillar backhoe. Publicly available information indicates that multiple equipment options were presented through Foley Equipment. However, multiple options from a single supplier are fundamentally different from competitive proposals from multiple qualified vendors. MTEC was again not contacted or invited to submit a proposal.

I understand that the Commission later rescinded approval of the proposed new backhoe and directed the Public Works Department to investigate used equipment options. Despite MTEC's long-standing relationship with Bourbon County and our ability to provide both new and used equipment, I still have not been contacted regarding that need.

I want to emphasize an important point: **this is not about Bourbon County purchasing Caterpillar equipment instead of John Deere equipment.** Competition is part of our business. We understand that we will not win every sale, nor do we expect to. **We are simply asking for the opportunity to compete.**

Historically, Bourbon County has provided that opportunity. On previous equipment purchases, the County received proposals from multiple manufacturers and dealers, including Murphy Tractor & Equipment, Foley Equipment, and other suppliers. This allowed County officials to compare acquisition cost, trade value, warranty, financing, maintenance costs, fuel consumption, resale value, dealer support, productivity, and ultimately total cost of ownership.

That is the process I have been accustomed to during nearly 14 years of doing business with Bourbon County.

The message I consistently hear from county officials throughout my territory is that budgets are tight and they have an obligation to stretch taxpayer dollars as far as possible. Competitive equipment proposals are one of the most effective ways to demonstrate that fiscal responsibility.

With that in mind, I respectfully ask the Board to provide clarification on the following:

1. What is Bourbon County's current policy or procedure for obtaining competitive proposals for major equipment acquisitions?
2. Were equipment proposals from multiple qualified vendors solicited for the motor grader and excavator acquired during 2026? If not, why was a competitive equipment comparison not conducted?
3. When equipment is acquired through Sourcewell or another cooperative purchasing contract, what measures are used to determine that Bourbon County is receiving the best overall value when only one equipment supplier is considered?
4. Has there been a formal change in Bourbon County's purchasing practices or vendor-selection procedures within the Public Works Department?
5. Going forward, will qualified equipment vendors be given a reasonable opportunity to compete for Bourbon County's equipment purchases, including the used backhoe the Public Works Department has now been directed to locate?

After nearly 14 years of personally working with Bourbon County, I believe these are reasonable questions.

Murphy Tractor & Equipment has invested significant time and resources supporting Bourbon County's equipment fleet. We do not believe that history entitles us to Bourbon County's business. **We do believe it warrants the opportunity to compete for it.**

More importantly, this issue extends beyond MTEC. Bourbon County taxpayers deserve confidence that significant capital expenditures are evaluated through a process that encourages competition, transparency, and responsible stewardship of public funds. When multiple qualified vendors are available and willing to compete, allowing that competition benefits the County regardless of which manufacturer ultimately earns the business.

I respectfully request a response to these questions and would welcome the opportunity to attend a Commission meeting to discuss these concerns directly with the Board.

Murphy Tractor & Equipment values its long-standing relationship with Bourbon County. My sincere hope is that we can restore the open and competitive working relationship that has existed for many years and continue serving Bourbon County and its taxpayers well into the future.

Thank you for your time and consideration.

Respectfully,

Travis Clinesmith

Territory Sales Manager

Murphy Tractor & Equipment Co.

Employee Insurance Benefit Proposal

Purpose:

To create a more consistent and equitable insurance benefit structure for all eligible full-time and salaried Bourbon County employees.

Bourbon County currently has approximately 117 full-time and salaried employees eligible for county benefits. Of those employees, approximately 82 currently utilize the county insurance benefit, while approximately 35 eligible employees do not utilize county insurance likely due to insurance coverage elsewhere. Those employees currently receive no comparable benefit.

Under the current structure, approximately 18 employees receive up to \$1,700 per month, or \$20,400 per year, toward insurance coverage, while approximately 64 employees receive \$925 per month, or \$11,100 per year.

The county currently spends approximately \$1,077,600 annually on Blue Cross insurance premiums. When divided among the approximately 82 employees currently utilizing the insurance benefit, this equates to approximately \$1,095 per employee per month. For simplicity and consistency, this proposal recommends establishing a standard county insurance contribution of \$1,100 per month for each eligible employee who elects county insurance coverage.

For eligible employees who have qualifying insurance coverage elsewhere and choose not to utilize the county insurance benefit, I propose offering premium pay of \$2 per hour, equal to approximately \$4,160 annually for a full-time employee. Based on approximately 35 eligible employees currently not utilizing county insurance, the estimated annual cost of this premium-pay option would be approximately \$145,600.

Under this proposal, the county would continue to encourage employees to utilize the county insurance benefit when needed, while also recognizing employees who are eligible for benefits but already have coverage through another source. The premium-pay option would provide those employees with a partial benefit rather than the current structure in which they receive nothing.

The goal is to establish a fair and understandable benefit standard for all eligible employees while continuing to provide strong insurance benefits and giving employees flexibility based on their individual circumstances.

Proposed Structure:

- County insurance contribution: \$1,100 per month
- Employees with qualifying outside insurance: \$2 per hour premium pay, approximately \$4,160 annually
- Estimated premium-pay cost for 35 employees: \$145,600 annually
- All elections and eligibility requirements would be subject to verification of qualifying coverage and applicable county, payroll, tax, and legal requirements.

This structure would give every eligible employee access to a meaningful county-supported benefit rather than limiting the benefit only to employees who utilize the county insurance plan.

RESOLUTION NO. 26

**A RESOLUTION DEFINING AREAS OF RESPONSIBILITY AND OFFICE SPACE
ASSIGNMENTS WITHIN COUNTY-OWNED BUILDINGS**

WHEREAS, K.S.A. 19-212 grants the Board of County Commissioners the authority and responsibility to manage, regulate, and control all county-owned real property and to assign such property for county purposes; and

WHEREAS, it is necessary to clearly identify the office locations, assigned work areas, storage areas, and restricted areas within the Bourbon County Courthouse and Courthouse Annex to ensure accountability, proper function, and the smooth operation of county government; and

WHEREAS, Bourbon County has organized office assignments to support efficient service delivery and to prevent confusion or unauthorized use of county-owned space; and

WHEREAS, elected officials, appointed officials, departments, and partner agencies are to operate within the areas formally assigned to them and may not occupy or expand into additional spaces without approval of the Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Bourbon County, Kansas, hereby designates the following areas within the Bourbon County Courthouse and Courthouse Annex as the official and authorized workspaces for the following offices:

COURTHOUSE – THIRD FLOOR

- District Court – All space on the third floor assigned to Court operations.

COURTHOUSE – SECOND FLOOR

- County Attorney – Primary office space on the second floor, with the exception of designated Court-controlled areas.

COURTHOUSE – FIRST FLOOR (Main Building)

- Kansas Driver License Office – Suite 10 west of the Appraiser's Office.
- Appraiser's Office – Suite 11 south of the main courthouse entrance.
- Extension / 4-H Office – Suite 13 at the end of the south hallway
- Recorder of Deeds (ROD) – Suite 14 Southeast off the main lobby.

COURTHOUSE ANNEX – FIRST FLOOR

- County Clerk Office – office left of the northeast entrance.
- County Commission Room – office north of Clerk's Office.
- Commission Executive Session Room- office northeast quarter of the Annex.
- Administrative Assistant- office between the Commission Room and Executive Session Room
- Public Works - Office at the north-side Public Works entry.
- County Recorder of Deeds – Additional Storage – room west of commission executive session room and east of public works office
- County Treasurer – office northeast corner of Annex

RESTRICTED AREAS

- Suite 12 – Main Courthouse (South Hallway) Dedicated secure area accessible only to personnel authorized by the Commission and its designated IT partner.
- Cell Detox - Emergency Management – Additional storage
- Cell Pod B (old 911) – County Clerk Storage
- Cell Pod C - Emergency Management
- Cell Pod C Closet – Equipment storage
- Cell Pod D Max (old clerk Storage) – Sheriff
- Cell Pod E – Emergency Management Storage
- Cell Pod F – Dedicated secure area accessible only to personnel authorized by the Commission and its designated IT partner.
- Cell Pod G – Crawkan
- Cell Pod H (old clerk Storage) – Sheriff
- Booking Room – Treasurer Break Area

GENERAL PROVISIONS

1. All elected officials, employees, departments, and outside entities shall limit their activities to the areas designated in this resolution unless granted express approval by the Board of County Commissioners. Storage rooms, and restricted areas require authorization.
2. No office or department may store materials, operate equipment, relocate, take possession of additional space, or modify any assigned area without prior Commission authorization.
3. Public access is limited to public entrances and public hallways. public offices.
4. Any reassignments or alterations to office space must be approved by formal action of the Board of County Commissioners.
5. This resolution shall remain the official reference for county office and space assignments until amended by the Board.

Adopted this __ day of _____, 2025. BOARD OF COUNTY COMMISSIONERS

BOURBON COUNTY, KANSAS

_____ Chairman

_____ Commissioner

_____ Commissioner

_____ Commissioner

_____ Commissioner

_____ ATTEST:

County Clerk

**Resolution 10-06
Bourbon County, Kansas**

Schedule of Copy and Fax fees for Bourbon County

WHEREAS, Bourbon County adopted resolution 99-19 on May 28, 1999, in accordance with the Kansas Open Records Act (KORA), K.S.A. 45-215 through 45-223; and

WHEREAS, the County Clerk, as the official Custodian of Public Records for Bourbon County, sets the fees for complying with requests for copies and/or access to public records ; and

WHEREAS, a fee schedule for copies and faxes in accordance with KORA is needed for recuperation of costs associated with recovering and compiling records to be copied and/or faxed; and

WHEREAS, a uniform schedule of fees throughout the courthouse is essential for the public as well as the County.

THEREFORE, the following schedule of fees is established, effective immediately:

Print Screens	of computer data	.50	per record
8 ½ " x 11 "	copies	.25	per page
8 ½ " x 14 "	copies	.35	per page
11" x 17 "	copies	.50	per page
Faxes sent		1.00	Local and toll free
		3.00	long distance
Faxes received		.25	per page
ICS Sheet		1.00	each
Comp Sheet		1.00	each
Selectabilities		5.00	up to 20 pgs, .25 per page over 20 pages
Replacement W2/1099		.50	each
Voter Registration List*		50.00	for all voters
		35.00	Dem. Or Rep. Only
		.25	per page for other lists

**Declared candidates and Party Chairs may receive one free list of their choosing per election cycle.*

**Resolution 10-06
Bourbon County, Kansas**

Schedule of Copy and Fax fees for Bourbon County

WHEREAS, Bourbon County adopted resolution 99-19 on May 28, 1999, in accordance with the Kansas Open Records Act (KORA), K.S.A. 45-215 through 45-223; and

WHEREAS, the County Clerk, as the official Custodian of Public Records for Bourbon County, sets the fees for complying with requests for copies and/or access to public records ; and

WHEREAS, a fee schedule for copies and faxes in accordance with KORA is needed for recuperation of costs associated with recovering and compiling records to be copied and/or faxed; and

WHEREAS, a uniform schedule of fees throughout the courthouse is essential for the public as well as the County.

THEREFORE, the following schedule of fees is established, effective immediately:

Print Screens	of computer data	.50	per record
8 ½ " x 11 "	copies	.25	per page
8 ½ " x 14 "	copies	.35	per page
11" x 17 "	copies	.50	per page
Faxes sent		1.00	Local and toll free
		3.00	long distance
Faxes received		.25	per page
ICS Sheet		1.00	each
Comp Sheet		1.00	each
Selectabilities		5.00	up to 20 pgs, .25 per page over 20 pages
Replacement W2/1099		.50	each
Voter Registration List*		50.00	for all voters
		35.00	Dem. Or Rep. Only
		.25	per page for other lists

**Declared candidates and Party Chairs may receive one free list of their choosing per election cycle.*

A charge of \$18.00 per hour may be assessed for the cost of an employee for recovering, researching, compiling and copying information. A minimum time of ½ hour will be assessed for reasonable time spent by an employee in completing a request.

This schedule applies to all requests to Bourbon County for information unless other agreements are in place. This schedule does not apply to non-County agencies located in the Courthouse, such as the District Court, Agricultural Extension or Department of Motor Vehicles (Driver's Licenses).

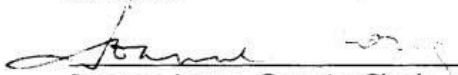
This resolution replaces Resolution 19-03.

Requests for copies of *your* public records concerning *your* property tax/assessment of value/property deed are free of charge.

PASSED IN OPEN SESSION THIS 6th day of March 2006 by the Board of County Commissioners of Bourbon County, Kansas.

 Chairman
 Commissioner
 Commissioner

ATTEST:


Joanne Long, County Clerk



BOURBON COUNTY,
KANSAS

RESOLUTION NO. _____

A RESOLUTION FOR ESTABLISHING PROCEDURES AND RESPONSIBILITIES FOR PUBLIC RECORDS REQUESTS UNDER THE KANSAS OPEN RECORDS ACT, DESIGNATING RESPONSIBILITY FOR PUBLIC RECORDS BY OFFICE OR DEPARTMENT, ESTABLISHING A FEE SCHEDULE, PROVIDING FOR ELECTRONIC AND PHYSICAL ACCESS TO PUBLIC RECORDS, AND SUPERSEDING CONFLICTING PRIOR RESOLUTIONS WHERE THEY MAY CONFLICT WITH CURRENT LAW OR THIS RESOLUTION

WHEREAS, the Board of County Commissioners of Bourbon County, Kansas, recognizes the public policy of the State of Kansas that public records shall be open for inspection by any person, except as otherwise provided by law, pursuant to the Kansas Open Records Act, K.S.A. 45-215 et seq.; and

WHEREAS, K.S.A. 45-217 defines an “official custodian” as an officer or employee of a public agency who is responsible for the maintenance of public records, regardless of whether such records are in the officer's or employee's actual personal custody and control; and

WHEREAS, K.S.A. 45-217 defines a “custodian” as the official custodian or any person designated by the official custodian to carry out the duties of custodian under the Kansas Open Records Act; and

WHEREAS, K.S.A. 45-218 provides that if the person to whom a request for a public record is directed is not the custodian of the public record requested, such person shall notify the requester and furnish the name and location of the custodian of the public record, if known to or readily ascertainable by such person; and

WHEREAS, K.S.A. 45-218 requires each request for access to a public record to be acted upon as soon as possible, but not later than the end of the third business day following the date the request is received; and

WHEREAS, K.S.A. 45-220 requires each public agency to adopt procedures for requesting access to and obtaining copies of public records, and such procedures shall provide full access to public records, protect public records from damage and disorganization, prevent excessive disruption of the agency's essential functions, provide assistance and information upon request, and ensure efficient and timely action in response to requests for inspection of public records; and

WHEREAS, K.S.A. 45-220 further provides that each official custodian of public records shall designate such persons as necessary to carry out the duties of custodian and shall ensure that a custodian is available during regular business hours of the public agency; and

WHEREAS, the Board of County Commissioners desires to establish a system in which responsibility for public records rests with the officer or employee responsible for maintaining those records, rather than requiring the County Clerk or any other single County employee to receive, coordinate, process, and respond to all requests for public records maintained throughout the County; and

WHEREAS, the Board of County Commissioners desires that each County office or department be responsible for receiving, processing, responding to, and providing access to requests for public records maintained by that office or department through the appropriate official custodian or designated custodian; and

WHEREAS, the Board of County Commissioners desires to clarify that the County Clerk shall be responsible for the official records of the Board of County Commissioners maintained by the County Clerk's Office, but shall not be responsible for processing requests for records maintained by other County offices or departments unless otherwise designated by law or by the appropriate custodian; and

WHEREAS, the Board of County Commissioners recognizes that many County records are already available to the public through the Bourbon County website, public records portal, or other publicly accessible electronic source; and

WHEREAS, the Board of County Commissioners desires to utilize existing public access to such records and allow the appropriate custodian to direct a requester to the location or direct electronic link where the requested records are available, rather than requiring the County to unnecessarily reproduce records that are already publicly accessible; and

WHEREAS, K.S.A. 45-219 authorizes public agencies to prescribe reasonable fees for providing access to or furnishing copies of public records, subject to the limitations and actual-cost requirements established by law; and

WHEREAS, the Board of County Commissioners desires to establish a uniform fee schedule for public records requests that complies with K.S.A. 45-219 and amendments thereto; and

WHEREAS, the Board of County Commissioners desires to update and OR replace prior Bourbon County resolutions concerning the administration of public records requests and fees to ensure that County procedures are consistent with current Kansas law and the organizational structure established by this Resolution;

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BOURBON COUNTY, KANSAS:

SECTION 1. PURPOSE

Bourbon County hereby establishes the following procedures for receiving, processing, responding to, inspecting, and obtaining copies of public records pursuant to the Kansas Open Records Act, K.S.A. 45-215 et seq.

SECTION 2. RESPONSIBILITY FOR PUBLIC RECORDS

The official custodian of a public record shall be the officer or employee responsible for the maintenance of that record as provided by K.S.A. 45-217.

Responsibility for a request for public records shall follow the office, department, officer, or employee responsible for maintaining the records requested.

Each County office or department shall be responsible for processing requests concerning records maintained by that office or department through its official custodian or a person designated by the official custodian to perform custodial duties.

Nothing in this Resolution requires the County Clerk or any other single County officer or employee to receive, coordinate, process, or respond to requests for public records maintained by other County offices or departments.

SECTION 3. COUNTY CLERK AND BOARD OF COUNTY COMMISSIONERS RECORDS

The County Clerk shall serve as the official custodian of the official records of the Board of County Commissioners maintained by the County Clerk's Office, including official minutes, resolutions, ordinances, and other official Board records required to be maintained by the County Clerk.

The County Clerk shall not be considered the official custodian of records maintained by other County offices or departments.

SECTION 4. RESPONSIBILITY BY COUNTY OFFICE OR DEPARTMENT

The following offices or employees shall be responsible for public records maintained by their respective offices or departments:

Public Records	Responsible Official or Employee
Official Board of County Commissioners Records maintained by the County Clerk	County Clerk
County Clerk Records	County Clerk
Payroll and payroll records maintained by the County-	Executive Assistant
County Appraiser records	County Appraiser
County Treasurer records	County Treasurer

County Attorney Records

County Attorney

Register of Deeds records

Register of Deeds

Sheriff's Office records

Sheriff

EMS records

EMS

Public Works records maintained by Public Works Public Works Director or designated employee responsible for maintaining those records

Records maintained by other County offices or departments The Elected Official / Director employee responsible for maintaining those records

Electronic Communications and Records. Requests for electronic records, including email, cell phone communications, shall be directed to the officer or employee responsible for maintaining the public records requested. When a request seeks records maintained by more than one County office or department, responsibility for the responsive records shall remain with the appropriate custodian for each office or department. The County Clerk shall not be responsible for searching, collecting, reviewing, redacting, or producing electronic records maintained by another County office or department unless the Clerk is the custodian of those records or has been specifically designated to perform such duties.

Nothing in this section shall alter the statutory duties, authority, or independence of any elected county officer or other public official with respect to records maintained by that office.

SECTION 5. REQUESTS RECEIVED BY A PERSON WHO IS NOT THE CUSTODIAN

When a request for a public record is received by a official, or employee who is not the custodian of the record requested, that official or employee shall notify the requester and furnish the name and location of the custodian of the requested record, if known to or readily ascertainable by that officer or employee, as provided by K.S.A. 45-218.

An officer or employee who is not the custodian of the requested record shall not be responsible for locating, reviewing, redacting, producing, or otherwise processing records maintained by another County office or department unless that officer or employee has been designated to perform such custodial duties.

SECTION 6. MAKING A REQUEST

A public agency may require a written request for inspection of public records but shall not otherwise require a request to be made in any particular form, except as otherwise permitted by law.

A request shall contain sufficient information to allow the County to identify the records to which the requester seeks access.

The County shall not require a requester to state the purpose for requesting public records except when otherwise authorized or required by law.

SECTION 7. RESPONSE TO A REQUEST

Each request for access to a public record shall be acted upon as soon as possible, but not later than the end of the third business day following the date the request is received, as required by K.S.A. 45-218.

If access to the record is not granted immediately, the appropriate custodian shall provide the requester with a detailed explanation of the reason for the delay and the place and earliest time and date the record will be available for inspection.

If access is denied, the custodian shall provide the written statement required by K.S.A. 45-218 upon request.

SECTION 8. RECORDS ALREADY AVAILABLE TO THE PUBLIC

When records responsive to a request are already publicly available through the Bourbon County website, public records portal, or another publicly accessible electronic source, the appropriate custodian may provide the requester with the location or direct electronic link to the records.

A requester may access publicly available records using the requester's own electronic device.

Nothing in this section shall be construed to eliminate or restrict a person's right to obtain copies of public records as provided by K.S.A. 45-219.

SECTION 9. INSPECTION OF PHYSICAL RECORDS

Public records maintained in physical form, including books, ledgers, files, maps, documents, and other records, shall be available for inspection during the regular office hours of the appropriate County office, subject to reasonable procedures adopted to protect the records and prevent excessive disruption of County operations.

Inspection may be reasonably supervised by the custodian or a person designated by the custodian.

No person shall remove original copies of public records from the office of a public agency without the written permission of the custodian of the record, as provided by K.S.A. 45-218.

SECTION 10. ELECTRONIC RECORDS

When appropriate, electronic public records may be made available for inspection through a County-designated computer or other County-provided electronic device.

Public access may be limited to the records responsive to the request and shall not require the County to provide unrestricted access to County computer systems, networks, databases, or other information not subject to the request.

SECTION 11. COPIES OF PUBLIC RECORDS

Any person may make abstracts or obtain copies of public records to which the person has access under the Kansas Open Records Act.

If copies are requested, the County may require a written request and advance payment of the prescribed fee as permitted by K.S.A. 45-219.

Copies shall be made under the supervision of the appropriate custodian or a person designated by the custodian and, whenever practicable, at the location where the records are maintained.

SECTION 12. PUBLIC RECORDS FEES

Bourbon County hereby establishes the following fees, subject to the actual-cost limitations and other requirements of K.S.A. 45-219:

A. Standard Paper Copies:

Twenty-five cents (\$0.25) per page for standard paper copies, provided that the fee shall not exceed the actual cost permitted by law.

B. Staff Time:

When staff time is reasonably necessary to fulfill requests, provide access to or furnish copies of public records, the County may charge the salary or hourly wage of the lowest-cost category of staff reasonably necessary to provide the requested access or copies, as provided by K.S.A. 45-219.

Employee benefits shall not be included in charges for staff time.

C. Electronic Records:

For records maintained on computer facilities, fees shall be limited to the cost of computer services, including staff time required, as provided by K.S.A. 45-219.

D. Outside Copying or Reproduction:

When outside facilities or services are reasonably necessary to reproduce or provide copies of records, the requester may be charged the actual cost incurred for those services.

E. Postage and Delivery:

The requester may be charged the actual cost of postage, shipping, packaging, or other delivery expenses attributable to providing the requested records.

F. Itemized Statement:

Upon request, Bourbon County shall provide an itemized statement of costs incurred and charged to the requester as required by K.S.A. 45-219.

SECTION 13. LARGE OR EXTENSIVE REQUESTS

When the staff time needed to respond to a records request will exceed five (5) hours or the estimated actual cost for staff time needed to fulfill the request exceeds two hundred dollars (\$200), the appropriate public agency office or department shall make reasonable efforts to contact the requester and engage in interactive communication concerning mitigation of costs as required by K.S.A. 45-219.

The requester is not obligated to mitigate costs.

If the County has made reasonable efforts to contact the requester as required by law and the requester fails to respond by the end of the third business day, the request shall be treated as withdrawn until subsequent contact is made by the requester, as provided by K.S.A. 45-219.

SECTION 14. ADVANCE PAYMENT

Advance Payment. When permitted by K.S.A. 45-218(f) and K.S.A. 45-219, the appropriate custodian may require advance payment of the prescribed fee or a reasonable estimate of the costs of providing access to or furnishing copies of the requested public records before processing the request or providing the records. If the actual cost is less than the amount paid in advance, the difference shall be refunded to the requester. If the actual cost exceeds the amount paid in advance, the County may require payment of the additional amount before completing the request.

SECTION 15. PROTECTION OF PUBLIC RECORDS

The County may establish reasonable procedures governing the time, place, and manner of inspection to protect public records from damage, loss, alteration, removal, or disorganization and to prevent excessive disruption of the County's essential functions.

SECTION 16. REPEATED OR BURDENSOME REQUESTS

Nothing in this Resolution shall create an automatic denial of a request based solely upon the number of requests made by a requester.

Unreasonable Burden or Repeated Requests. The appropriate custodian may refuse to provide access to a public record or permit inspection when authorized by K.S.A. 45-218(e), including when a request places an unreasonable burden on the public agency in producing public records or when the custodian has reason to believe that repeated requests are intended to disrupt other essential functions of the public agency. Any refusal under this section shall be sustained by a preponderance of the evidence, as required by K.S.A. 45-218(e). Any refusal under this provision shall comply with the requirements and evidentiary standard established by K.S.A. 45-218.

SECTION 17. NO REQUIREMENT TO CREATE OR RETAIN RECORDS

Nothing in this Resolution shall require Bourbon County to create a record that does not otherwise exist or to retain a record beyond the period required by applicable law, records retention schedules, or County policy.

SECTION 18. SUPERSEDING PRIOR RESOLUTIONS

Resolution No. 99-19 and Resolution No. 10-06 are the other resolutions of record here and are superseded to the extent that it conflicts with this Resolution or current Kansas Law. Any other prior Bourbon County resolution, policy, procedure, or fee schedule concerning access to or copies of public records is hereby superseded to the extent that it conflicts with this Resolution or current Kansas law.

SECTION 19. COMPLIANCE WITH KANSAS LAW

This Resolution shall be administered in accordance with the Kansas Open Records Act, K.S.A. 45-215 et seq., as amended from time to time.

If any provision of this Resolution is determined to conflict with applicable Kansas law, the applicable Kansas law shall control.

SECTION 20. EFFECTIVE DATE

This Resolution shall become effective upon adoption by the Board of County Commissioners of Bourbon County, Kansas.

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Bourbon County, Kansas, hereby adopts this Resolution establishing the County's procedures, responsibilities, public-access provisions, and fees for requests for public records under the Kansas Open Records Act and superseding conflicting provisions of prior resolutions.

Adopted this ____ day of _____, 2025.**BOARD OF COUNTY COMMISSIONERS**
BOURBON COUNTY, KANSAS

_____	Commissioner
_____	Commissioner
_____	Commissioner
_____	Commissioner
_____	Commissioner

ATTEST:

County Clerk

KORA RESOLUTION # 99-19

Bourbon County will comply with the Kansas Open Records Act (KORA), K.S.A. 45-215 et seq. and make records accessible for inspection by the public.

- A. *"Official Custodian" means the officer responsible for the maintenance of the public records of Bourbon County.*
- B. *"Custodian" means any officer or employee of Bourbon County designated by the official custodian as an individual having actual possession Bourbon County's public records and authority to carry out the duties of the official custodian with respect to the records in their possession.*
- C. *"Public Records" mean any information which is kept, made, maintained or in the possession of Bourbon County which is required to be made available to members of the public.*

Upon request made to Bourbon County's custodian, any person may inspect Bourbon County's public records or make abstracts or obtain copies of such records.

The County Clerk will be the official custodian of all official records of the board of county commissioners and records which are required by law to be maintained by Bourbon County and will serve as official custodian of all personnel files except for personnel records independently maintained by Bourbon County.

Requests for Access to Public Records:

- [A] Any person seeking access to public records of Bourbon County must make such request in writing to the official custodian. The request must contain the requester's name, address, and information sufficient to identify the records sought.
- [B] The official custodian will seek information concerning the reason the record is being requested and will maintain a record of all such requests including the date received and the date answered.
- [C] Request for access may be made during Bourbon County's normal business hours of 8:30 a.m. to 4:30 p.m., Monday through Friday, except for Holidays.
- [D] Requests for access will be acted upon as soon as possible and not later than the close of the third business day following the date upon which such request is received. If a request is not acted upon immediately, the official custodian will give detailed explanation of the cause of delay and the time, date and place the record may be made available for inspection.
- [E] Official Custodian may designate other persons to carry out custodial duties.

Request for Access, Denied

- [A] The official custodian may deny access to public records for reasons as enumerated in this policy statement or as excepted by the Kansas Open Records Act as amended, pursuant to other laws, orders or authoritative instruction.
- [B] The official custodian may deny access to a public record, or to permit inspection, if in the opinion of the custodian, the request places an unreasonable burden upon Bourbon County in producing such records or if the custodian believes that repeated requests are intended to

KC Crown Inc. Fort Scott Project Scope of project:

Phase 1 The project would start with 25 new homes based on discussions already had with the state and available incentives. Upon completion of phase 1, phase 2 would start with the addition of another 25 homes followed by phase 3 and 4 if possible. Potential initial investment of \$2,500,000 expected the first year. Location: land owned by Binder (Sam) Singh. K C Mart south location. Approximately 1/4 mile south of Fort Scott KS on the west side of the road. Houses would be placed behind current convenience store with new access road on north side of property while using the existing entrance. Incentives: It is the intent of KC Crown Inc. to apply for the Kansas Housing Investor Tax Credit as the project is not financially feasible without the tax credits and it is a requirement of application to have a resolution of support from the Board of Commissioners. Based on the need of housing in Bourbon County I am asking for your support of the housing project.

Thanks Sam

RESOLUTION NUMBER [REDACTED]

A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE KANSAS HOUSING RESOURCES CORPORATION (KHRC) FOR THE KANSAS HOUSING INVESTOR TAX CREDIT (HITC).

WHEREAS, the Housing Investor Tax Credit (HITC) Program authorizes Builders or Developers with Projects located in Counties with a population of less than 75,000 to apply; and

WHEREAS, the County has a population of less than 75,000 and, therefore, constitutes an eligible County as said term is defined by the HITC program; and

WHEREAS, KC Crown, Inc (the “Developer”) of the KC Crown Fort Scott Project (the “Project”) desires to apply for HITC; and

BE IT RESOLVED by the Governing Body of Bourbon County, Kansas (Governing Body):

SECTION 1. The Governing Body hereby finds and determines that there is a shortage of quality housing of various price ranges in the City despite the best efforts of public and private housing developers.

SECTION 2. The Governing Body hereby finds and determines that the shortage of quality housing can be expected to persist and that additional financial incentives are necessary in order to encourage the private sector to construct or renovate housing in the City.

SECTION 3. The Governing Body hereby finds and determines that the shortage of quality housing is a substantial deterrent to future economic growth and development in the City.

SECTION 4. The Governing Body hereby offers support of application for the HITC program to the Kansas Housing Resources Corporation for the Project.

SECTION 5. That this resolution shall be in full force and effect from and after its adoption and remain in place until [REDACTED], 2027. (FROM ONE YEAR OF PASSAGE OF THE RESOLUTION)

ADOPTED BY THE BOURBON COUNTY COMMISSION and signed, as authorized by the City Commission, by the Presiding Commissioner on this [REDACTED] day of September, 2026.

_____,
Presiding Commissioner

ATTEST:

_____,
County Clerk

(SEAL)