Bourbon County Commission Meeting

Meeting Agenda

September 28, 2026 at 5:30 PM

I. **Call Meeting To Order**

II. **Pledge Of Allegiance**

III. **Prayer - Allen**

IV. **Introductions**

V. **Approval Of Agenda**

VI. **Approval Of Minutes**

VII. **Approval Of Accounts Payable $ 190,321.80**

VIII. **Executed Documents For Record**

IX. **Public Comments**

X. **Executive Session K.S.A. 75-4319 (b)() Subject:**

  a. **Executive Session K.S.A. 75-4319 (b)(1) Subject: Employee Preformance**

  b. **Executive Session K.S.A. 75-4319 (b)(2) Subject: Pending litigation**

XI. **Department Updates**

  a. **Budget Discussion - Adoption and signing of Budget**

  b. **Emergency Management/Salary grant application/ Opp Plan discussion- Lou**

XII. **New Business**

  a. **Murphy Tractor Rep Roland - Milburn**

  b. **TEC Phone Prompts - Milburn**

  c. **Allen County Appraiser MOU**

d. **Bourbon County Clay Request- Allen**

XIII. **Old Business**

a. **Purchasing Policy - Milburn**

b. **Construction Courthouse move update - Beerbower**

c. **Employee Benefit County Defined Contribution**

d. **Kora Policy Resolution - Clerk**

e. **Transfer station equipment - Beerbower**

f. **Transfer station Rates - Beerbower**

g. **Kenny Allen - Motley**

XIV. **Commission Comments**

XV. **Future Agenda Topics**

XVI. **Adjournment**

A meeting of the Board of County Commissioners of Bourbon County Kansas

Meeting Minutes

September 21, 2026, 5:30 PM

210 South National Avenue, Fort Scott, KS 66701, US

Attendance

Commissioner Milburn, Commissioner Allen, Commissioner Tran, Commissioner Beerbower, Clerk Clarkson , Clint Walker, Rachel Walker, Mike Wunderly, Tim Emmerson, Jason Silvers, Jean Tucker, Lou Howard, Nelson Blythe, Marlon Merida, Bob Reed, Jennifer Hawkins, Kenny Allen, Bender Sigh, Jerod Lord, Kyle Schnicles, Al Neice

Call to Order

The meeting of the Board of County Commissioners of Bourbon County, Kansas was called to order on Monday, September 21, 2026 at 5:30 PM at 210 South National Avenue, Fort Scott, KS 66701.

Approval of Agenda

Additions for Budget Discussion, court relocation and a ap for 110758.06 were added . Motion to approve as amended by Milburn second all approved

Approval of Minutes

Motion to approve minutes by Commissioner Milburn second all approved

Approval of Accounts Payable

Accounts payable was presented in 2 batches 581,360.08 which went out with the agenda and 110,758.06 added at the table. Motion to approve both batches by Milburn seconded all approved

Executed Documents for Record

Commissioner Milburn explained this agenda item as a review of fully exicuted documents from the previous action

Public Comments

Bob Reed an employee of the county, spoke to the commission, discussion focused on wages.

Clint Walker addressed commission speaking on commission documents, commissioner Milburn commented on this letting the speaker know that executed documents would be added to the agenda when fully executed

Kevin Allen addressed the Board regarding previously raised concerns about the transfer station, including foam-filled tires, air conditioning repairs, and the possibility of opening a half-day on select holidays. He noted his disappointment that no response had been provided since his comments at the prior meeting. Commissioner Allen acknowledged that the items had not yet been formally discussed and indicated they would be added to a future agenda. Commissioner Milburn-Kee affirmed that action requires a consensus of the board and encouraged Mr. Allen to watch for the item's placement on a future agenda.

Executive Session K.S.A. 75-4319(b)(1) – Subject: Appraiser

Commissioner ____Milburn_____ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for _5___ minutes to discuss matters of non-elected personnel to protect their privacy. Specifically dealing with __appraiser employment____. Included in the executive session will be the _four commissioners present Allen , Tran, Beerbower, Milburn__, We will recess to the executive session room at _5:50_pm and return to the commission room at ___5:55pm_. Motion was seconded by Commissioner _Tran_ and the motion passed unanimously.

Commissioner _Allen__ motioned to return to normal session at _5:55__pm _with_ action. Motion was seconded by __Tran__ and the motion passed unanimously.

Commissioner Allen moved to allow Commissioner Milburn-Kee to continue the onboarding actions of the non-elected personnel (appraiser). The motion was second and carried unanimously.

Department Updates

Budget Discussion: County Budget Consultant Matt Lawn presented budget considerations ahead of the September 30th adoption deadline. Key discussion points included:

- Road and Bridge: Road and Bridge is projected to overspend its adopted 2026 budget by approximately $240,000, covered by fund balance. Commissioner Milburn-Kee proposed reducing Road and Bridge's 2027 budget authority to the adopted 2026 amount and redirecting the excess assessed valuation to the General Fund or Employee Benefit Fund. Discussion clarified that the FEMA transfer of approximately $412,000 would flow into Road and Bridge fund balance for 2026, to be spent down in 2027. The Board discussed Road and Bridge being permitted to use the FEMA funds for operations rather than receiving additional mill levy authority.
- Wages: A 5% wage increase across all departments was built into the budget projections as a baseline. Several commissioners expressed support for a higher increase, with Commissioner Beerbower noting his own analysis suggested a minimum of 15%.
- Budget Authority vs. Spending Control: Mr. Lawn explained to the Board that adopted budget authority does not compel spending; the Board retains authority to cap actual expenditures through policy.

Mr. Lawn agreed to deliver revised budget scenarios by Wednesday, with the Board targeting adoption at the following Monday's meeting. The scenarios will model alternative allocations of excess Road and Bridge authority to the General Fund, Employee Benefit Fund, or a split thereof.

Old Business

Apex Environment – Beerbower

Commissioner Beerbower reported that Apex Environmental and Otis Elevator will both be on-site on September 29, 2026 at 9:00 AM. Otis will inspect the elevator first, after which Apex will conduct asbestos sampling in the courthouse, including the third-floor jury room, basement, and the proposed courthouse relocation building at 108 West 2nd Street.

Commissioner Milburn-Kee moved to authorize Commissioner Beerbower to sign the agreement with Apex Environmental. The motion was second and carried unanimously.

The Board also voted on whether a private citizen should be permitted to accompany the inspection party.

> Commissioner Milburn-Kee moved to limit attendance at the inspection to county employees, the elected official, and the contractors only. Tran second. The motion carried (majority in favor, Commissioner Beerbower opposed).

Auction Update – Allen

Commissioner Allen reported that he has been coordinating with GovDeals. Unusable items have been removed from the inventory, and approximately eight lots have been assembled and photographed. The only outstanding item is confirming the make and model of the composter/roller machine. Listing is anticipated within approximately three weeks.New Business

Appointment of County Appraiser – Milburn

> Commissioner Milburn-Kee moved to pass and sign Resolution 30-26, dated September 21, 2026, appointing Danielle Luke as County Appraiser. The motion was second and carried unanimously.

Purchasing Policy – Milburn

Commissioner Milburn-Kee introduced a draft purchasing policy modeled on the City of Fort Scott's policy and Kansas statutes. Commissioner Allen noted he had also prepared a draft policy and shared it with Commissioner Milburn-Kee. Commissioner Beerbower indicated he had conducted his own research, including reviewing the Kansas Department of Administration's Office of Procurement and Contracts model. The item was tabled for full discussion at the next meeting, with all draft versions to be made available for review.

Employee Benefit Discussion – Milburn

Commissioner Milburn-Kee presented a proposal to restructure the county's defined contribution health insurance benefit. The proposal would standardize the county's contribution at $1,100 per month for employee-only coverage, align the employee-plus contribution to the same level, and introduce a $2.00/hour premium pay fringe benefit for employees who demonstrate coverage through another source and opt out of the county plan. The rationale is to provide an equitable benefit to all employees regardless of their insurance elections. The item was tabled pending review by the full Board and Commissioner Motley.

Evidence – Election – 911 Space Reallocation – Clerk

Commissioner Milburn-Kee presented an amended space reallocation resolution for the lower level of the courthouse facility. Key changes from the prior 2025 resolution include: assigning Pod H to the Sheriff's Office for evidence storage; relocating the Clerk's storage to Cell Pod B (formerly occupied by 911); and designating the kitchen across the hall to Emergency Management for disaster operations use. The Board also discussed consolidating IT equipment currently spread across multiple rooms into a single secured space.

> Commissioner Milburn-Kee moved to adopt Resolution 31-26, replacing the prior area-of-responsibility resolution. The motion was second and carried unanimously.

KORA Policy Resolution – Clerk

The County Clerk proposed updated KORA (Kansas Open Records Act) policy resolution, noting that existing resolutions on file (Resolution 10-06 and Resolution 99-19) are outdated. The primary change shifts fulfillment responsibility to individual departments rather than routing all requests through the Clerk's office. Discussion focused on updating the fee schedule, which currently reflects $0.25 per copy. The Clerk noted that comparable counties charge significantly more, including $2.00 per copy and $30.00 per hour for staff time. The item was tabled for one week to allow for an updated fee schedule to be prepared and presented.

KC Crown Fort Scott Project

A representative of KC Crown, Inc. presented a request for the Board to pass a supporting resolution for a housing tax credit (HITC) project. The project proposes four phases of 25 duplex units each (100 total units) on 15 acres, with rents projected at approximately $800/month per unit and a total investment of approximately $2.5 million per phase. Sewer service would be provided via an on-site lagoon, as no city sewer connection has been approved.. The Board expressed agreement the county's housing needs but raised concerns about infrastructure, project feasibility, and the need for legal review. The item was tabled for one week to allow consultation with County Attorney Bob Johnson and to accommodate Commissioner Motley's absence. The Board noted the applicant faces an approximately October 1–2 state deadline.

IT Training for Employees – Motley

This item was tabled in Commissioner Motley's absence.

Commission Comments

Commissioner Beerbower delivered prepared remarks addressing the tone of recent board meetings. He acknowledged public concern over heated exchanges and extended a sincere apology to the Board and community for the confrontation that occurred the prior week. He called for a return to respectful debate focused on solutions rather than personal attacks, and emphasized that the Board's role is to serve Bourbon County residents.

Commissioner Tran acknowledged and commended the new County Clerk for her composure and performance during a difficult transition period. He also recognized Commissioner Milburn-Kee for her leadership and behind-the-scenes work. He offered a brief mathematical analysis of the KC Crown housing project, noting that the 14 acres would theoretically need to accommodate approximately 101 duplex buildings at 6,000 square feet each—without accounting for roads, utilities, or other infrastructure—underscoring the need for further due diligence before any commitment is made.

Future Agenda Topics

The following items were identified for placement on future agendas:

- Transfer station equipment suggestions (raised by citizen Kevin Allen)
- Transfer station rate discussion
- Purchasing policy
- Employee benefit plan
- KORA resolution (with updated fee schedule)
- KC Crown/HITC housing project
- Appraiser MOU
- Emergency Management grant application
- Emergency Operation Plan
- 2027 Budget adoption

Adjournment

A motion to adjourn was made by Commissioner Allen and seconded. The motion carried unanimously.

The meeting was adjourned.

______________________________ Commissioner

______________________________ Commissioner

______________________________ Commissioner

ATTEST: ______________________________ Commissioner

______________________________ Commissioner

____

County Clerk

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 016 APPRAISERS					
62050		GALEN C BIGELOW, JR.	MONTHLY CONTRACT COPIES	APPRAISER CONTRACTUAL SVCS	$9.38
			Fund: 016 - APPRAISERS Invoice Count and Total:	**1**	**$9.38**
Fund: 063 ELECTION RESERVE FUND					
24183		KNOWINK	POLL PAD ANNUAL SOFTWARE LICENSE	EXPENSE DISBURSEMENT	$1,650.00
			Fund: 063 - ELECTION RESERVE FUND Invoice Count and Total:	**1**	**$1,650.00**
Fund: 064 EMPLOYEE BENEFIT					
23710 20261001 1 00 4		Northwestern Mutual	AUTOMATIC INVOICE FROM PAYROLL	BENEFIT HEALTH INS.AMBULANCE	$30.52
2473478		MASA	AMBULANCE/AIRLIFT INSURANCE	Payroll Clearing Account	$728.00
			Fund: 064 - EMPLOYEE BENEFIT Invoice Count and Total:	**2**	**$758.52**
Fund: 108 LANDFILL					
01099208		BERRY TRACTOR & EQUIPMENT	ALTERNATOR #309	LANDFILL COMMODITIES	$3,065.79
1MNN-YY4P-7FWD		AMAZON CAPITAL SERVICES	PAPER TOWELS/DISH SOAP	LANDFILL COMMODITIES	$33.36
32591		ALLEN COUNTY PUBLIC WORKS	MSW 9/10 - 9/16/26	LANDFILL CONTRACTUAL SVCS	$7,529.43
6153653235		VERIZON WIRELESS	ACCT #00003 PHONES	LANDFILL CONTRACTUAL SVCS	$24.37
9168		SKITCH'S HAULING&EXCAVATION INC	PORTA POTTY RENTALS	LANDFILL CONTRACTUAL SVCS	$140.00
			Fund: 108 - LANDFILL Invoice Count and Total:	**5**	**$10,792.95**
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
083570.1		DUROSSETTE'S TIRE SERVICE	TIRES	SHERIFF COMMODITIES	$503.88
09/09/2026		FORT SCOTT RIDES LLC	TIRE REPAIR	SHERIFF CONTRACTUAL	$10.00

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
09/15/2026		FORT SCOTT RIDES LLC	FLAT REPAIR	SHERIFF CONTRACTUAL	$20.00
1000926112		STERICYCLE, INC	SHRED-IT	SHERIFF CONTRACTUAL	$229.93
11935		KANSAS PEACE OFFICERS ASSN	TRAINING CONFERENCE	SHERIFF CONTRACTUAL	$500.00
1-2694-12-20268		BLUEMARK ENERGY, LLC	FUEL TRANSPORT-20TH	SEKRCC CONTRACTUAL	$200.57
15546		CONLEY SPRINKLER, INC	FIRE SPRINKLER INSPECTION	SEKRCC CONTRACTUAL	$795.00
15732		PHOENIX SUPPLY, LLC	JAIL SUPPLIES	SEKRCC COMMODITIES	$1,001.00
16-4897-01 09/23/26		CITY OF FT SCOTT UTILITIES DPT	293 E 20TH ST	SEKRCC CONTRACTUAL	$279.52
165127Z72857		KANSAS CITY KIDNEY SPEACIALISTS, PA	INMATE MEDICAL	SEKRCC CONTRACTUAL	$140.93
165127Z72857.1		KANSAS CITY KIDNEY SPEACIALISTS, PA	INMATE MEDICAL	SEKRCC CONTRACTUAL	$320.00
19194		TUSA CONSULTING SERVICES II LLC	RADIO PROJECT CONSULTING	SHERIFF CONTRACTUAL	$1,117.97
202216		KA-COMM, INC	STRIP VEHCILE	SHERIFF CONTRACTUAL	$546.00
237765		JAY HATFIELD CHRYSLER DODGE JEEP RAM	VEHICLE REPAIR	SHERIFF CONTRACTUAL	$193.75
3609384066 09/16/26		EVERGY	293 E 20TH	SEKRCC CONTRACTUAL	$7,209.10
42603		PHOENIX SUPPLY, LLC	JAIL SUPPLIES	SEKRCC COMMODITIES	$150.00
6153123188		VERIZON WIRELESS	JETPAK	SHERIFF CONTRACTUAL	$40.01
62050		GALEN C BIGELOW, JR.	MONTHLY CONTRACT COPIES	SHERIFF CONTRACTUAL	$90.89
62050		GALEN C BIGELOW, JR.	MONTHLY CONTRACT COPIES	SEKRCC CONTRACTUAL	$50.27
62455		SATTERLEE PLUMBING, HEATING & AIR-COND	KITCHEN RTU-REPAIRED FAN BLADE	SEKRCC CONTRACTUAL	$954.90
62662		SATTERLEE PLUMBING, HEATING & AIR-COND	PLUMBING SERVICE	SEKRCC CONTRACTUAL	$2,233.20
62981		SATTERLEE PLUMBING, HEATING & AIR-COND	PLUMBING REPAIRS	SEKRCC CONTRACTUAL	$420.00
653283-090326Q		ENTERPRISE FM TRUST	VEHICLE LEASE	SHERIFF CONTRACTUAL	$138.47
6969 & 3920		SIGNCO INC	TAHOE GRAPHICS X2	SHERIFF CONTRACTUAL	$3,194.00

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 00 Non-Departmental

Fund: 120 COUNTY SHERIFF/CORRECTIONAL

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
756009		BROWN'S SEPTIC TANK CLEANING	SEPTIC CLEANING	SEKRCC CONTRACTUAL	$75.00
796		ROGERS RBW LLC	VEHICLE REPAIR	SHERIFF CONTRACTUAL	$1,044.60
834		ROGERS RBW LLC	VEHICLE REPAIR	SHERIFF CONTRACTUAL	$707.00

Fund: 120 - COUNTY SHERIFF/CORRECTIONAL Invoice Count and Total: 27 $22,165.99

Fund: 200 NOXIOUS WEED

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
6153653235		VERIZON WIRELESS	ACCT #00003 PHONES	NOXIOUS WEED CONTRACTUAL SVCS	$46.56

Fund: 200 - NOXIOUS WEED Invoice Count and Total: 1 $46.56

Fund: 220 ROAD AND BRIDGE

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
0000001		STEPHEN L. FISCHER	2004 BUSH HOG	ROAD & BRIDGE COMMODITIES	$2,000.00
01-228617		R & R EQUIPMENT COMPANY	CYLINDERS/ADAPTERS #M197	ROAD & BRIDGE COMMODITIES	$332.96
09P71172		TRI-STATE TRUCK CENTER, INC	PRESSURE/FILLER CAPS #153	ROAD & BRIDGE COMMODITIES	$81.15
1002345603		PRAIRIELAND PARTNERS, INC.	OIL FILTER	ROAD & BRIDGE COMMODITIES	$19.96
1002347219		PRAIRIELAND PARTNERS, INC.	FILTER ELEMENT RETURN #198	ROAD & BRIDGE COMMODITIES	($53.77)
1002358032		PRAIRIELAND PARTNERS, INC.	FILTER ELEMENT/FUEL FILTER #84	ROAD & BRIDGE COMMODITIES	$98.68
104851604		KIMBALL MIDWEST	WHEEL/DISC/PAINT	ROAD & BRIDGE COMMODITIES	$142.07
1220044504		POMP'S TIRE SERVICE, INC	TIRES #196	ROAD & BRIDGE COMMODITIES	$670.20
137774801		FLEETPRIDE	STARTER CABLE/BATTERIES #155	ROAD & BRIDGE COMMODITIES	$232.86
17GK-FP3W-F3JP		AMAZON CAPITAL SERVICES	A/C REPAIR KIT	ROAD & BRIDGE COMMODITIES	$39.99
454870		LOCKWOOD MOTOR SUPPLY, INC.	ADAPTERS #M197	ROAD & BRIDGE COMMODITIES	$28.30
480749		BIG SUGAR LUMBER AND HOME CTR.	BAR & CHAIN OIL/SWISS FILE	ROAD & BRIDGE COMMODITIES	$62.97
5262		COMMUNITY HEALTH CENTER OF SE KS INC	PRE EMPLOYMENT DRUG SCREENS	ROAD & BRIDGE CONTRACTUAL SVC	$40.00
58685		K & K AUTO PARTS INC.	FITTINGS/HYDRUALIC HOSES #M197	ROAD & BRIDGE COMMODITIES	$181.06
6153123187		VERIZON WIRELESS	ACCT #00003 IPADS	ROAD & BRIDGE CONTRACTUAL SVC	$20.02

Dept: 00 Non-Departmental

Fund: 220 ROAD AND BRIDGE

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
6153653235		VERIZON WIRELESS	ACCT #00003 PHONES	ELM CREEK CONTRACTUAL	$46.56
6153653235		VERIZON WIRELESS	ACCT #00003 PHONES	ROAD & BRIDGE CONTRACTUAL SVC	$402.49
62050		GALEN C BIGELOW, JR.	MONTHLY CONTRACT COPIES	ROAD & BRIDGE CONTRACTUAL SVC	$109.49
9168		SKITCH'S HAULING&EXCAVATION INC	PORTA POTTY RENTALS	ELM CREEK CONTRACTUAL	$280.00
9168		SKITCH'S HAULING&EXCAVATION INC	PORTA POTTY RENTALS	ROAD & BRIDGE CONTRACTUAL SVC	$140.00
IN-2058115		INLAND TRUCK PARTS COMPANY	CABLE/BUTTON	ROAD & BRIDGE COMMODITIES	$110.93
SEPTEMBER 2026		LINN'S SANITATION SERVICE	SEPTEMBER 2026 TRASH SERVICE	ELM CREEK CONTRACTUAL	$80.00
SEPTEMBER 2026		LINN'S SANITATION SERVICE	SEPTEMBER 2026 TRASH SERVICE	ROAD & BRIDGE CONTRACTUAL SVC	$85.50
SK04908		CSTK INC	DUST SEALS	ROAD & BRIDGE COMMODITIES	$28.24
SS210039026		FOLEY EQUIPMENT CO.	FUEL INJECTION PUMP REPAIR #81	ROAD & BRIDGE COMMODITIES	$3,711.68
SS210039026		FOLEY EQUIPMENT CO.	FUEL INJECTION PUMP REPAIR #81	ROAD & BRIDGE CONTRACTUAL SVC	$4,038.68

Fund: 220 - ROAD AND BRIDGE Invoice Count and Total: 26 $12,930.02

Fund: 222 ROAD & BRIDGE SALES TAX FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
0000001		STEPHEN L. FISCHER	2004 BUSH HOG	R&B SALES TAX COMMODITIES	$2,000.00
01-228617		R & R EQUIPMENT COMPANY	CYLINDERS/ADAPTERS #M197	R&B SALES TAX COMMODITIES	$332.95
01-228663		R & R EQUIPMENT COMPANY	BLADE BOLT #197	R&B SALES TAX COMMODITIES	$50.57
01-228688		R & R EQUIPMENT COMPANY	SENSOR #197	R&B SALES TAX COMMODITIES	$91.72
01-228762		R & R EQUIPMENT COMPANY	O RING #197	R&B SALES TAX COMMODITIES	$3.04
14253		BROCK ELECTRIC COMPANY, INC.	REPAIR BIN BRUSHES ASPHALT PLANT	R&B SALES TAX CONTRACTUAL SVCS	$261.82
14267		BROCK ELECTRIC COMPANY, INC.	HOOK UP FUEL MOTOR ASPHALT PLANT	R&B SALES TAX CONTRACTUAL SVCS	$171.64

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 00 Non-Departmental

Fund: 222 ROAD & BRIDGE SALES TAX FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
22498		KUNSHEK CHAT AND COAL CO INC	SAND AND HAUL 225.72 TONS @ $39.50	R&B SALES TAX CONTRACTUAL SVCS	$8,915.97
226286		COASTAL ENERGY CORPORATION	PG64-22 23.38 TONS @ $610.00	R&B SALES TAX COMMODITIES	$14,261.80
226288		COASTAL ENERGY CORPORATION	PG64-22 23.27 TONS @ $610.00	R&B SALES TAX COMMODITIES	$14,194.70
58685		K & K AUTO PARTS INC.	FITTINGS/HYDRUALIC HOSES #M197	R&B SALES TAX COMMODITIES	$181.06
6153653235		VERIZON WIRELESS	ACCT #00003 PHONES	R&B SALES TAX CONTRACTUAL SVCS	$46.56
6682		HAMMERSON CORPORATION	SAND 151.71 TONS @ $39.50	R&B SALES TAX COMMODITIES	$5,992.55
9168		SKITCH'S HAULING&EXCAVATION INC	PORTA POTTY RENTALS	R&B SALES TAX CONTRACTUAL SVCS	$140.00
IN-2058115		INLAND TRUCK PARTS COMPANY	CABLE/BUTTON	R&B SALES TAX COMMODITIES	$110.93
PSO455684-1		G.W. VAN KEPPEL CO	PLUG SWITCH	R&B SALES TAX COMMODITIES	$403.18
RSA024332-1		G.W. VAN KEPPEL CO	DRUM ROLLER RENTAL	R&B SALES TAX CONTRACTUAL SVCS	$2,100.00

Fund: 222 - ROAD & BRIDGE SALES TAX FUND Invoice Count and Total: 17 $49,258.49

Fund: 224 ROAD & BRIDGE SP. IMPROVEMENT

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
26.1.0031-4		SCHWAB-EATON PA	BRIDGE INSPECTIONS	SP. IMPROVEMENT EXPENSES	$8,756.50

Fund: 224 - ROAD & BRIDGE SP. IMPROVEMENT Invoice Count and Total: 1 $8,756.50

Fund: 247 SHERIFF'S TRUST-FORFEITURE

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
09/18/2026		IRONHEART HIGH PERFORMANCE WORKING DOGS	K9 DRUG DETECTION CANINE & HANDLER COURSE	K9 UNIT EXPENSES	$7,200.00

Fund: 247 - SHERIFF'S TRUST-FORFEITURE Invoice Count and Total: 1 $7,200.00

Fund: 370 BOND SALES TAX - COUNTY JAIL

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
41		UNION STATE BANK	VEHICLE LEASE	LEASE - PRINCIPAL	$2,926.02
41		UNION STATE BANK	VEHICLE LEASE	LEASE - INTEREST	$263.77
56		LANDMARK NATIONAL BANK	EQUIPMENT LEASE PURCHASE	LEASE - PRINCIPAL	$3,390.80

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 370 BOND SALES TAX - COUNTY JAIL					
56		LANDMARK NATIONAL BANK	EQUIPMENT LEASE PURCHASE	LEASE - INTEREST	$40.34
PAYMENT 56 DASHCAM		LANDMARK NATIONAL BANK	EQUIPMENT LEASE	LEASE - INTEREST	$73.12
PAYMENT 56 DASHCAM		LANDMARK NATIONAL BANK	LATE CHARGES DUE	DEBT SERVICE FEES	$68.62
PAYMENT 56 DASHCAM		LANDMARK NATIONAL BANK	EQUIPMENT LEASE	LEASE - PRINCIPAL	$3,358.02
		Fund: 370 - BOND SALES TAX - COUNTY JAIL Invoice Count and Total:		**7**	**$10,120.69**
		Dept: 00 - Non-Departmental Invoice Count and Total:		**89**	**$123,689.10**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 01 COUNTY COMMISSION					
Fund: 001 GENERAL FUND					
6151278754		VERIZON WIRELESS	ACCT#00011 COMMISSIONERS WIRELESS SERVICE	COMMISSION CONTRACTUAL SVCS	$254.36
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**1**	**$254.36**
			Dept: 01 - COUNTY COMMISSION Invoice Count and Total:	**1**	**$254.36**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 02 COUNTY CLERK

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
003901400		PROFESSIONAL OFFICE SERVICES, INC.	SUPPLIES(ENVELOPES,POSTAGE) FOR ELECTIONS	CLERK CONTRACTUAL SVCS	$5,572.09
0513-4761-5687-8283-598-2		KROM, LAURA	PAPERTOWELS FOR CLERK	CLERK COMMODITIES	$22.90
6153677336		VERIZON WIRELESS	ACCT#00001 CLERK WIRELESS SERVICE	CLERK CONTRACTUAL SVCS	$73.79
62050		GALEN C BIGELOW, JR.	MONTHLY CONTRACT COPIES	CLERK CONTRACTUAL SVCS	$151.08
FSCD00165507		FORT SCOTT TRIBUNE	ADS-HUMAN RESOURCE SERVICES	CLERK CONTRACTUAL SVCS	$166.50
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**5**	**$5,986.36**
			Dept: 02 - COUNTY CLERK Invoice Count and Total:	**5**	**$5,986.36**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 03 COUNTY TREASURER					
Fund: 001 GENERAL FUND					
62050		GALEN C BIGELOW, JR.	MONTHLY CONTRACT COPIES	TREASURER CONTRACTUAL SVCS	$49.96
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**1**	**$49.96**
			Dept: 03 - COUNTY TREASURER Invoice Count and Total:	**1**	**$49.96**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 04 COUNTY ATTORNEY

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
120461		FISHER, PATTERSON, SAYLER & SMITH LLP	PROFESSIONAL LEGAL SERVICES RENDERED FROM 05/29/26-09/09/2026	ATTORNEY CONTRACTUAL SVCS	$13,550.55
25CR355		HIGGINS, SHAUN	TRANSCRIPT OF PLE HEARING	ATTORNEY CONTRACTUAL SVCS	$91.00
62050		GALEN C BIGELOW, JR.	MONTHLY CONTRACT COPIES	ATTORNEY CONTRACTUAL SVCS	$14.33
854023643		THOMSON REUTERS - WEST	WESTLAW SUBSCRIPTION 08/01-31/2026 ACCT. 1000090627	ATTORNEY CONTRACTUAL SVCS	$589.48

Fund: 001 - GENERAL FUND Invoice Count and Total: 4 $14,245.36

Dept: 04 - COUNTY ATTORNEY Invoice Count and Total: 4 $14,245.36

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 05 COUNTY REGISTER OF DEEDS					
Fund: 001 GENERAL FUND					
62050		GALEN C BIGELOW, JR.	MONTHLY CONTRACT COPIES	REGISTER OF DEEDS CONT SVCS	$40.04
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**1**	**$40.04**
			Dept: 05 - COUNTY REGISTER OF DEEDS Invoice Count and Total:	**1**	**$40.04**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 07 COURTHOUSE MAINTENANCE					
Fund: 001 GENERAL FUND					
9389937965		CINTAS CORPORATION LOC. 459	CLEAR TRASH CAN LINERS	GENERAL COMMODITIES	$58.49
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**1**	**$58.49**
			Dept: 07 - COURTHOUSE MAINTENANCE Invoice Count and Total:	**1**	**$58.49**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 08 COUNTY CORONER					
Fund: 001 GENERAL FUND					
G10CBFM00370032		FORENSIC MEDICAL	AUTOPSY SERVICE	CORONER CONTRACTUAL SVCS	$7,425.00
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**1**	**$7,425.00**
			Dept: 08 - COUNTY CORONER Invoice Count and Total:	**1**	**$7,425.00**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10 DISTRICT COURT					
Fund: 001 GENERAL FUND					
09/08/2026		EMILY HILL	10 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$7.25
09/08/2026		EMILY HILL	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/2026 KJACKSON		KYLE JACKSON	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/2026 KJACKSON		KYLE JACKSON	132 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$95.70
09/08/2026 TECK		TRENTON ECK	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/2026 TECK		TRENTON ECK	18 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$13.05
09/08/2026 TEKIS		TAMMY EKIS	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/25 JHECKMAN		JOHN HECKMAN	25 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$18.13
09/08/25 JHECKMAN		JOHN HECKMAN	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 ACOLLINS		ARTIE COLLINS	11 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$7.98
09/08/26 ACOLLINS		ARTIE COLLINS	1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 AGEORGE		ANTHONY GEORGE	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 AHERRING		ALEXIS HERRING	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 AHERRING		ALEXIS HERRING	31 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$22.48
09/08/26 ASANDERS		ANGIE SANDERS	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 ASANDERS		ANGIE SANDERS	19 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$13.78

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 10 DISTRICT COURT

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
09/08/26 ASIMON		ANNA MARIE SIMON	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 ASWANK		ALEXANDER SWANK	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 BBUCHTA		BRYAN BUCHTA	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 BGEIGER		BARBARA GEIGER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 BGEIGER		BARBARA GEIGER	35 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$25.38
09/08/26 BKRAMER		BRETT KRAMER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 BMATKIN		BRYAN MATKIN	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 BREAD		BRENDA READ	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 CHENDERSON		CAITLYN HENDERSON	19 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$13.78
09/08/26 CHENDERSON		CAITLYN HENDERSON	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 CJOHNSTON		CHRISTOPHER JOHNSTON	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 CLARSON		CHRISTOPHER LARSON	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 CLARSON		CHRISTOPHER LARSON	19 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$13.78
09/08/26 CLOCKWOOD		CONNIE LOCKWOOD	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 CPOWELL		COLTER POWELL	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 CPOWELL		COLTER POWELL	38 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$27.55

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 10 DISTRICT COURT

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
09/08/26 CRUSSELL		CYNTHIA RUSSELL	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 DBOWMAN		DANIEL BOWMAN	MILEAGE 3 MILES @0.725	DISTRICT COURT CONTRACTUAL SVC	$2.18
09/08/26 DBOWMAN		DANIEL BOWMAN	DAILY 1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 DBREZIK		DAVID BREZIK	DAILY 1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 DHARPER		DAVID HARPER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 DHARPER		DAVID HARPER	44 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$31.90
09/08/26 DHOLT		DEBRA HOLT	7 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$5.08
09/08/26 DHOLT		DEBRA HOLT	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 DHOOE		DEVEN HOOE	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 DMCBRIDE		DAVID MCBRIDE	11 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$7.98
09/08/26 DMCBRIDE		DAVID MCBRIDE	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 DMYERS		DUANE MYERS	9 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$6.53
09/08/26 DMYERS		DUANE MYERS	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 DRAMSEY		DEBRA RAMSEY	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 DRAMSEY		DEBRA RAMSEY	31 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$22.48
09/08/26 DWALKER		DESTINY WALKER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 10 DISTRICT COURT

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
09/08/26 DWALKER		DESTINY WALKER	42 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$30.45
09/08/26 ESTUCKEY		ERNIE STUCKEY	8 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$5.80
09/08/26 ESTUCKEY		ERNIE STUCKEY	1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 GHAZEN		GAIL HAZEN	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 GHAZEN		GAIL HAZEN	30 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$21.75
09/08/26 HDAVIS		HAROLD DAVIS	1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 HFLEEMAN		HENRY FLEEMAN	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 JCOX		JAMES COX	3 DAYS @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 JDOTY		JOHN DOTY	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 JHALL		JOYCE HALL	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 JHENSLEY		JILL HENSLEY	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 JHENSLEY		JILL HENSLEY	7 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$5.08
09/08/26 JKNIPPA		JENNY KNIPPA	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 JOBRIEN		JAMES OBRIEN	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 JRAMSEY		JILL RAMSEY	56 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$40.60
09/08/26 JRAMSEY		JILL RAMSEY	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 10 DISTRICT COURT

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
09/08/26 JSWITZER		JENNIFER SWITZER	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 JSWITZER		JENNIFER SWITZER	33 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$23.93
09/08/26 JTUCK		JOSHUA TUCK	3 DAYS @ 10	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 JTUCK		JOSHUA TUCK	21 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$15.23
09/08/26 JVANSICKLE		JORDAN VANSICKLE	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 JWEAVER		JENNIFER WEAVER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 JWOOLDRIDGE		JEFFREY WOOLDRIDGE	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 KBLYTHE		KELSEY BLYTHE	DAILY 1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 KBLYTHE		KELSEY BLYTHE	MILEAGE 34 MILES @ 0.725	DISTRICT COURT CONTRACTUAL SVC	$24.65
09/08/26 KMEISTER		KATHERINE MEISTER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 KRHOADES		KYLE RHOADES	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 KRHOADES		KYLE RHOADES	35 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$25.38
09/08/26 KRIENBOLT		KATREN RIENBOLT	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 KRIENBOLT		KATREN RIENBOLT	15 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$10.88
09/08/26 KROEMHILD		KAELA ROEMHILD	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 KSHEPARD		KANE SHEPARD	34 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$24.65

Dept: 10 DISTRICT COURT

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
09/08/26 KSHEPARD		KANE SHEPARD	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 LLEACHNER		LINDA LEACHNER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 LPALLASKE		LYNN PALLASKE	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 LPALLASKE		LYNN PALLASKE	38 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$27.55
09/08/26 LPOST		LESA POST	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 LPOST		LESA POST	37 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$26.83
09/08/26 LRIPPER		LORA RIPPER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 LRIPPER		LORA RIPPER	48 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$34.80
09/08/26 LWALKER		LYLE WALKER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 MBOWMAN		MILES BOWMAN	MILEAGE 3 MILES @ 0.725	DISTRICT COURT CONTRACTUAL SVC	$2.18
09/08/26 MBOWMAN		MILES BOWMAN	DAILY I DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 MBRAKER		MARLENE BRAKER	DAILY 1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 MBROCK		MATT BROCK	DAILY 1 DAY @ 10	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 MBROCK		MATT BROCK	MILEAGE 21 MILES @ 0.725	DISTRICT COURT CONTRACTUAL SVC	$15.23
09/08/26 MCOLLINS		MADISON COLLINS	1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 MMCDONALD		MINDY MCDONALD	16 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$11.60

Dept: 10 DISTRICT COURT

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
09/08/26 MMCDONALD		MINDY MCDONALD	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 MWARREN		MARK WARREN	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 MWARREN		MARK WARREN	36 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$26.10
09/08/26 MZORNES		MICHELLE ZORNES	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 MZORNES		MICHELLE ZORNES	54 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$39.15
09/08/26 NEMERSON		NICHOLAS EMERSON	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
09/08/26 NEMERSON		NICHOLAS EMERSON	66 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$47.85
09/08/26 PHULL		PEGGY HULL	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 PRUSSELL		PAUL RUSSELL	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 PUNDERWOOD		PAUL UNDERWOOD	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 PUNDERWOOD		PAUL UNDERWOOD	7 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$5.08
09/08/26 RDECKER		ROBERT DECKER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 RDECKER		ROBERT DECKER	44 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$31.90
09/08/26 RHOLT		RANDALL HOLT	7 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$5.08
09/08/26 RHOLT		RANDALL HOLT	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 RUHLER		ROBERT UHLER	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10 DISTRICT COURT					
Fund: 001 GENERAL FUND					
09/08/26 SCOOKE		SCOTT COOKE	1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 SCOOKE		SCOTT COOKE	32 MILES @ 0.725	DISTRICT COURT CONTRACTUAL SVC	$23.20
09/08/26 SGREENSTEIN		STACIE GREENSTEIN	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 SGREENSTEIN		STACIE GREENSTEIN	45 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$32.63
09/08/26 SHOUSER		SUSAN HOUSER	1 DAY @10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 SHOUSER		SUSAN HOUSER	8 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$5.80
09/08/26 TCHADD		TIMOTHY CHADD	1 DAY @ 10.00	DISTRICT COURT CONTRACTUAL SVC	$10.00
09/08/26 TCHADD		TIMOTHY CHADD	31 MILES @0.725	DISTRICT COURT CONTRACTUAL SVC	$22.48
09/08/26 THOLT		TANNER HOLT	12 MILES @.725	DISTRICT COURT CONTRACTUAL SVC	$8.70
09/08/26 THOLT		TANNER HOLT	3 DAYS @10.00	DISTRICT COURT CONTRACTUAL SVC	$30.00
A311139		HEIDRICK'S TRUE VALUE	LIGHT BULBS FOR COURTROOM A	DISTRICT COURT COMMODITIES	$71.46
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**123**	**$2,031.03**
			Dept: 10 - DISTRICT COURT Invoice Count and Total:	**123**	**$2,031.03**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 15 I T					
Fund: 001 GENERAL FUND					
893144-H		HEARTLAND BUSINESS SYSTEMS LLC	ANNUAL EMAIL SERVICE	I/T CONTRACTUAL SVCS	$12,759.60
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**1**	**$12,759.60**
			Dept: 15 - I T Invoice Count and Total:	**1**	**$12,759.60**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 18 JUVENILE DETENTION					
Fund: 001 GENERAL FUND					
8111		SEK REGIONAL JUVENILE DET. CTR	MONTHLY DETENTION FEE	JUVENILE CONTRACTUAL SVCS	$11,194.00
		Fund: 001 - GENERAL FUND Invoice Count and Total:		**1**	**$11,194.00**
		Dept: 18 - JUVENILE DETENTION Invoice Count and Total:		**1**	**$11,194.00**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 24 AMBULANCE SERVICE					
Fund: 375 AMBULANCE SERVICE					
08/31/26		DESIGNING EDGE GRAPHICS	GRAPHICS INSTALL ON LEFT SIDE OF AMBULANCE	VEHICLE MAINTENANCE	$80.00
5336113		MORRIS & DICKSON CO. LLC	FENTANYL VL 50MCG/ML 2ML/25 PF	MEDICATION	$75.90
6153123189		VERIZON WIRELESS	EMS CELL SERVICE	TELEPHONE EXPENSES	$40.04
SEPTEMBER 2026		LINN'S SANITATION SERVICE	SEPTEMBER 2026 TRASH SERVICE	TRASH-UTILITIES	$103.00
		Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:		**4**	**$298.94**
		Dept: 24 - AMBULANCE SERVICE Invoice Count and Total:		**4**	**$298.94**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 43 COURTHOUSE GENERAL

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
08-2093-01 09/23/26`		CITY OF FT SCOTT UTILITIES DPT	108 W 2ND ST	CONTRACTUAL SERVICES	$70.88
08-2227-01 09/23/26		CITY OF FT SCOTT UTILITIES DPT	210 S NATIONAL AVE	CONTRACTUAL SERVICES	$448.26
1-2694-12-20268		BLUEMARK ENERGY, LLC	FUEL TRANSPORT-NATIONAL	CONTRACTUAL SERVICES	$31.86
14306		BROCK ELECTRIC COMPANY, INC.	ASPHALT OIL REPROGRAM TEMP CONTROLLER	CONTRACTUAL SERVICES	$170.00
1820253773 09/15/26		EVERGY	210 S NATIONAL AVE	CONTRACTUAL SERVICES	$7,599.65
2630283128 09/11/26		EVERGY	221 S JUDSON	CONTRACTUAL SERVICES	$232.53
6346763564 09/10/26		EVERGY	108 W 2ND	CONTRACTUAL SERVICES	$494.30
SEPTEMBER 2026		LINN'S SANITATION SERVICE	SEPTEMBER 2026 TRASH SERVICE	CONTRACTUAL SERVICES	$201.50
TMD16583200		OTIS ELEVATOR COMPANY	MACHINE: H38092, VEHICLE AND FUEL SURCHARGE, 4HRS, HR MECHANIC REG TIME	CONTRACTUAL SERVICES	$3,040.58

Fund: 001 - GENERAL FUND Invoice Count and Total: 9 $12,289.56

Dept: 43 - COURTHOUSE GENERAL Invoice Count and Total: 9 $12,289.56

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Invoice Count by Dept: 241 **Grand Total: $190,321.80**

Open Invoices - Dept/Fund. Totals

Dept	Fund		Amount
00	**Non-Departmental**		
	016	APPRAISERS	$9.38
	063	ELECTION RESERVE FUND	$1,650.00
	064	EMPLOYEE BENEFIT	$758.52
	108	LANDFILL	$10,792.95
	120	COUNTY SHERIFF/CORRECTIONAL	$22,165.99
	200	NOXIOUS WEED	$46.56
	220	ROAD AND BRIDGE	$12,930.02
	222	ROAD & BRIDGE SALES TAX FUND	$49,258.49
	224	ROAD & BRIDGE SP. IMPROVEMENT	$8,756.50
	247	SHERIFF'S TRUST-FORFEITURE	$7,200.00
	370	BOND SALES TAX - COUNTY JAIL	$10,120.69
			$123,689.10
01	**COUNTY COMMISSION**		
	001	GENERAL FUND	$254.36
			$254.36
02	**COUNTY CLERK**		
	001	GENERAL FUND	$5,986.36
			$5,986.36
03	**COUNTY TREASURER**		

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
			001 GENERAL FUND	$49.96	
				$49.96	
		04	**COUNTY ATTORNEY**		
			001 GENERAL FUND	$14,245.36	
				$14,245.36	
		05	**COUNTY REGISTER OF DEEDS**		
			001 GENERAL FUND	$40.04	
				$40.04	
		07	**COURTHOUSE MAINTENANCE**		
			001 GENERAL FUND	$58.49	
				$58.49	
		08	**COUNTY CORONER**		
			001 GENERAL FUND	$7,425.00	
				$7,425.00	
		10	**DISTRICT COURT**		
			001 GENERAL FUND	$2,031.03	
				$2,031.03	
		15	**I T**		
			001 GENERAL FUND	$12,759.60	
				$12,759.60	
		18	**JUVENILE DETENTION**		
			001 GENERAL FUND	$11,194.00	
				$11,194.00	
		24	**AMBULANCE SERVICE**		
			375 AMBULANCE SERVICE	$298.94	
				$298.94	

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

43	**COURTHOUSE GENERAL**		
	001	GENERAL FUND	$12,289.56
			$12,289.56
		Grand Total:	**$190,321.80**

State of Kansas, Bourbon County SS
Lora Holdridge Register of Deeds
Book: 533 Page: 399-402
Receipt #: 53226
Recording Fee: $0.00
Pages Recorded: 4
Lora Holdridge
Date Recorded: 9/18/2026 3:25:32 PM

Register of Deeds Postscript:
Filed at the request of filer.

Register of Deeds Postscript:
Filed at the request of filer.

RESTRICTIVE COVENANT

Bourbon County, Kansas is the owner in fee simple of certain real property located in the county of Bourbon and is more particularly described by the following legal description:

A tract of land in the West Half of the Northeast Quarter of Section 19, Township 25 South, Range 25 East of the 6th P.M., described as follows: BEGINNING at a point on the East line, 844.0 feet South of the Northeast corner of said West Half of the Northeast Quarter Section; thence South 87 degrees 09 minutes West to the Easterly right of Way line of the proposed highway; thence South 13 degrees 50 minutes East, 666.4 feet along said right of Way line; thence South 00 degrees 51 minutes West along said right of way to a point on the Northerly right of way line of the abandoned K.N.&D. Railway Company; thence on a curve of 1,425.10 feet radius to the right, an arc distance of 461.2 feet with a chord which bears South 42 degrees 09 minutes East, 459.2 feet; thence South 32 degrees 52 minutes East along said right of way line to the East line of said West Half of the Northeast Quarter Section; thence North 02 degrees 20 minutes West to the place of beginning. The above contains 13.99 acres, more or less.

Part of the West One-Half (½), Northeast One-Quarter (NE¼), Section Nineteen (19), Township Twenty-Five (25) South, Range Twenty-Five (25) East of the 6th P.M. described as follows, to-wit: Beginning at the Northeast (NE) corner of said West One-Half (½) Northeast One-Quarter (NE¼) Section Nineteen (19), thence running West Six Hundred Seven (607) feet, thence South Four Hundred Feet (400), thence East Six Hundred Seven (607) feet, thence North Four Hundred (400) feet to the place of beginning.

A tract of land beginning 400 feet South of the Northeast corner of the West Half (W½) of the Northeast Quarter (NE¼), Section 19, Township 25 South, Range 25 East, thence South 444 feet, thence West 1,320 feet, thence North 844 feet, thence East 713 feet, thence South 400 feet, thence East 607 feet to point of beginning, containing Twenty acres more or less, including existing roadway.

Further, the Sellers grant to the buyers an easement for the construction, maintenance, and use of a

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Filed at the request of filer.

drainage ditch to be located on sellers property as follows:

Beginning 844 feet South and 970 feet West of the Northeast corner of the West Half (W½) of the Northeast Quarter (NE¼), Section 19, Township 25 South, Range 25 East, thence South 100 feet, thence West 100 feet, thence North 100 feet, thence East 100 feet to point of beginning, including an easement for the use of all existing man made drains across said property.

The cesspool for the above property is located on the adjoining property which said party of the first part agrees for said party of the second part to have use of same free of cost.

LESS

Commencing at a point on the North line of the West half of the Northeast Quarter of Section 19, Township 25 South, Range 25 East of the 6th P.M., Bourbon County, Kansas, 860.00 feet East of the Northwest corner of said Quarter, thence North 87 degrees 9 minutes East 69.8 feet along said line, thence South 2 degrees 51 minutes East 312.5 feet, thence South 72 degrees 25 minutes West 148.7 feet, thence North 76 degrees 21 minutes West 165.5 feet to a point on the West line of U.S. 69 right-of-way, thence North 15 degrees 10 minutes West 270.0 feet along said right-of-way line, thence North 87 degrees 9 minutes East 215.0 feet, thence North 75 degrees 50 minutes East 76.5 feet, thence North 2 degrees 51 minutes West 25.0 feet to the point of beginning.

LESS

Road Right-Of-Way for Highway 69 and Native Road

by virtue of a deed dated ______________________________, recorded in Book __________, Page __________, in the Office of the Register of Deeds, Bourbon County, Kansas.

1. PROPERTY USE AND MAINTENANCE

The property is, at the date of filing, a closed solid waste disposal area. The landfill cap was determined acceptable by inspection on December 9, 2008. The property is associated with Permit #206 issued by the Kansas Department of Health and Environment. The property shall be used in a manner consistent with the following restrictions:

2. PROTECTION OF SYSTEMS, MARKERS

All future land uses shall be conducted in a manner which will protect and preserve the integrity of the environment and all waste containment and monitoring systems designed, installed, and operated during the operation of the disposal areas or during the post-closure period.

All present and future owners and tenants of this property must preserve and protect all permanent survey markers and benchmarks and all environmental monitoring stations installed on the property.

3. CONSTRUCTION: APPROVAL

Any subsequent property owners and/or tenants are required to consult with KDHE during planning of

Register of Deeds Postscript
Filed at the request of f...

any improvement to the property and to obtain approval from KDHE in Topeka, Kansas before any work is done to any monitoring devices or systems, before improvement of this site is performed, or before any excavation or construction of permanent structures, drainage ditches, changes to the contours or dirt work, changes in the vegetation grown, production or sale of food chain crops, or removal of any security fencing, signs or devices installed to restrict public access to waste storage or disposal areas.

4. EASEMENT TO KDHE

The Kansas Department of Health and Environment, its successors or assigns and any duly authorized agents or contractors employed by or on behalf of KDHE are hereby granted a permanent easement to enter or come upon the property to perform the following actions:

a. Complete any work necessary which may be specified in or be a part of a closure plan required to be submitted to the department;

b. Perform any maintenance or monitoring of any of the waste disposal area during the statutorily required post-closure period;

c. Sample, repair or reconstruct any environmental monitoring stations constructed as a requirement for operating or post-closure care.

5. DISCLOSURE

Any offer or contract for the conveyance, sale, lease or other interest in the property must contain full and complete disclosure of all terms, conditions and requirements for long term care and land use which is imposed by current statutes, rules and regulations or the site permit existing at the time of the offer or contract. The offer or contract must also contain provisions for proper and continued maintenance of the waste containment system and testing of the monitoring systems.

6. BINDING TERMS

These limitations, restrictions, easements, conditions and covenants shall be permanent and shall run with the land and shall be binding on all parties now having or hereafter acquiring any right, title or interest in the property or any part thereof. These covenants, easement and all related documents can be extinguished only by written agreement between the property owner and the Kansas Department of Health and Environment.

7. DURATION, MODIFICATION, ENFORCEABILITY AND TERMINATION

This Restrictive Covenant/Easement shall be permanent and extend in perpetuity, unless extinguished by agreement between the property owner and the Secretary of KDHE. The restrictions and other requirements described in this Restrictive Covenant/Easement shall run with the land and be binding upon, and inure to the benefit of the Property owner and the owner's successors, assigns, heirs and lessees and their authorized agents, employees, contractors, representatives, agents, lessees, licensees, invitees, guests, or persons acting under their direction or control and to the benefit of KDHE.

This Restrictive Covenant/Easement shall not be amended, modified, or terminated without KDHE's prior written approval. Within thirty (30) calendar days of executing an amendment, modification, or

Register of Deeds Postscript
Filed at the request of filer

termination of the Restrictive Covenant/Easement, the Property owner shall record such amendment, modification, or termination with the Bourbon County Register of Deeds.

Within thirty (30) calendar days thereafter, the Property owner shall provide a copy of the recorded amendment, modification, or termination and corresponding survey map to KDHE that bears the seal and/or notarized signature of the Register of Deeds. If any portion of this Restrictive Covenant/Easement or other term set forth herein is determined by a court of competent jurisdiction to be invalid for any reason, the surviving portions or terms of this Restrictive Covenant/Easement shall remain in full force and effect if such portion found invalid had not been included herein.

In addition, KDHE shall be deemed beneficiary of the Restrictive Covenant/Easement, a procedure necessary to protect the public health and environment pursuant to K.S.A. 65-3401 et seq. KDHE shall have the right to sue for and obtain injunction, prohibitive or mandatory or any other legal or equitable relief to prevent the breach of, or enforce the restrictions set forth herein, and/or recover damages for such violation.

ACKNOWLEDGEMENT

Signature: ______________________________

Vice Chairman, Bourbon County Commission

Date: 9/1/26

STATE OF KANSAS)

) ss:

COUNTY OF BOURBON)

BE IT REMEMBERED, that on this 4th day of September, 2026, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Joseph Allen, authorized representative of Bourbon County, Kansas, who is personally known to be such person who executed the above document on behalf of Bourbon County, Kansas, and such person duly acknowledged the execution of the same to be his/her act and deed. IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my official seal the day and year written above.

____

Notary Public

My term expires: May 02, 2029

NOTARY PUBLIC – STATE OF KANSAS
LORA ANN CLARKSON
My Appointment Expires May 02 2029

RECEIPT

Bourbon County
Register of Deeds
210 S. National
Fort Scott, KS 66701

(620)223-3800 ext. 106

Receipt Date: 9/18/2026
Payee ID: 10

BOURBON COUNTY
210 S NATIONAL
FORT SCOTT, KS 66701

Receipt Details

Receipt #: 53226 ***Opened On:*** **9/18/2026 3:22 PM** ***Receipt Total:*** **$0.00** **$ 0.00**

InstrID	*Description*	*Grantor*	*Mortgage*	*Quantity*	*Unit Fee*	*Total Fee*
533-399	BOURBON COUNTY INSTRUMENT FILING FEE		$0.00			$0.00

Tender Received

Amount Due: ***$ 0.00***

Selection Criteria: Vendor = Batch =
Bank = Due Date = 9/21/2026
Invoice Date =

Open Invoices By Department Summary — Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 060 DIVERSION APPLICATION FEE FUND					
3392 ATTORNEY 08/31/26		CARD SERVICES	OFFICE LUNCHEON	ATTY DIVERSION FEE CONTRACTUAL	$258.79
			Fund: 060 - DIVERSION APPLICATION FEE FUND Invoice Count and Total:	**1**	**$258.79**
Fund: 062 ELECTION					
09/16/26		CLARKSON, LORA	COURTHOUSE TO GARNETT AND BACK	ELECTION CONTRACTUAL SVCS	$102.60
			Fund: 062 - ELECTION Invoice Count and Total:	**1**	**$102.60**
Fund: 064 EMPLOYEE BENEFIT					
148482		ABY BENEFITS LLC	FSA & HSA & COBRA ADMIN FEES FOR MARCH, SUMMIT DEBIT CARD	BENEFIT HEALTH INSURANCE	$203.50
149635		ABY BENEFITS LLC	FSA & HSA & COBRA ADMIN. FEES FOR APRIL, 3 SUMMIT DEBIT CARDS	BENEFIT HEALTH INSURANCE	$206.25
150762		ABY BENEFITS LLC	FSA & HSA & COBRA ADMIN FEES FOR MAY, 2 SUMMIT DEBIT CARDS	BENEFIT HEALTH INSURANCE	$203.45
153182		ABY BENEFITS LLC	FSA & HSA & COBRA ADMIN. FEES FOR JULY	BENEFIT HEALTH INSURANCE	$349.60
KC LIFE -19		KC LIFE	ER LIFE INSURANCE 08/11/2026	CONTRACTUAL SERVICES	$512.01
LEGAL SHIELD -20		LegalShield	EE LEGAL SHIELD 08/15/2026	Payroll Clearing Account	$292.15
			Fund: 064 - EMPLOYEE BENEFIT Invoice Count and Total:	**6**	**$1,766.96**
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
1L4G-HRK7-3137		AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SHERIFF COMMODITIES	$25.99
491753		CHCSEK	JAIL SUPPLIES	SEKRCC COMMODITIES	$137.62
9129 REICHARD 08/31/26		CARD SERVICES	MEALS/STREAMLIGHTS	SHERIFF COMMODITIES	$40.71
			Fund: 120 - COUNTY SHERIFF/CORRECTIONAL Invoice Count and Total:	**3**	**$204.32**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 387 ADDICTION SETTLEMENT FUND					
09/03/26		PATH OF EASE ASSOCIATION	VIGILS MOBLIE MECHANIC-REMOVE & REPLACE ALTERNATOR	CAPITAL OUTLAY	$984.28
		Fund: 387 - ADDICTION SETTLEMENT FUND Invoice Count and Total:		**1**	**$984.28**
		Dept: 00 - Non-Departmental Invoice Count and Total:		**12**	**$3,316.95**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 01 COUNTY COMMISSION					
Fund: 001 GENERAL FUND					
09/18/2026		GREGG MOTLEY	SEPTEMBER MILEAGE REIMBURSEMENT SEKRPC	COMMISSION CONTRACTUAL SVCS	$69.92
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**1**	**$69.92**
			Dept: 01 - COUNTY COMMISSION Invoice Count and Total:	**1**	**$69.92**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 02 COUNTY CLERK					
Fund: 001 GENERAL FUND					
2101333 08/31/26		FORT SCOTT TRIBUNE	ADS-EMPLOYMENT, BUDGET	CLERK CONTRACTUAL SVCS	$518.00
		Fund: 001 - GENERAL FUND Invoice Count and Total:		**1**	**$518.00**
		Dept: 02 - COUNTY CLERK Invoice Count and Total:		**1**	**$518.00**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 04 COUNTY ATTORNEY					
Fund: 001 GENERAL FUND					
3392 ATTORNEY 08/31/26		CARD SERVICES	CERTIFIED MAIL/INFORMATION RETRIEVAL/OFFICE SUPPLIES	ATTORNEY CONTRACTUAL SVCS	$771.56
SEPTEMBER 2026		CLIFFORD WAYNE LEE	CONTRACTED ATTORNEY SERVICES - ASSISTANT COUNTY ATTORNEY	ATTORNEY CONTRACTUAL SVCS	$3,500.00
SEPTEMBER 2026		MEEKS, JUSTIN	CONTRACTED ATTORNEY SERVICES - ASSISTANT COUNTY ATTORNEY	ATTORNEY CONTRACTUAL SVCS	$2,500.00
SEPTEMBER 2026		MATTHEW BONNER	CONTRACTED ATTORNEY SERVICES- ASSISTANT COUNTY ATTORNEY	ATTORNEY CONTRACTUAL SVCS	$3,500.00
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**4**	**$10,271.56**
			Dept: 04 - COUNTY ATTORNEY Invoice Count and Total:	**4**	**$10,271.56**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 08 COUNTY CORONER					
Fund: 001 GENERAL FUND					
09/01/26		CHENEY WITT MEMORIAL CHAPEL, INC.	REMOVAL & TRANSPORT TO KC FOR AUTOPSY	CORONER CONTRACTUAL SVCS	$550.00
09/16/26		KONANTZ-CHENEY FUNERAL HOME	TRANSPORT FROM FORT SCOTT TO KC/HD DISASTER POUCH/RETURN FROM KC TO FUNERAL HOME	CORONER CONTRACTUAL SVCS	$800.00
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**2**	**$1,350.00**
			Dept: 08 - COUNTY CORONER Invoice Count and Total:	**2**	**$1,350.00**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

Dept: 11 EMERGENCY PREPAREDNESS

Fund: 001 GENERAL FUND

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
2026-11		FOURCORNERSEMERGENCYMANAGEM ENT	CONFERENCE REGISTRATION	EM. PREP. CONTRACTUALSVCS	$225.00
203755 09/01/26		CRAW-KAN TELEPHONE CO.	EM CABLE SERVICE	EM. PREP. CONTRACTUALSVCS	$165.11
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**2**	**$390.11**
			Dept: 11 - EMERGENCY PREPAREDNESS Invoice Count and Total:	**2**	**$390.11**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 17 DISPATCH					
Fund: 001 GENERAL FUND					
INV01567		CITY OF FORT SCOTT	DISPATCHING SERVICES 2026	DISPATCH APPROPRIATIONS	$60,500.00
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**1**	**$60,500.00**
			Dept: 17 - DISPATCH Invoice Count and Total:	**1**	**$60,500.00**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 24 AMBULANCE SERVICE					
Fund: 375 AMBULANCE SERVICE					
86356803		BOUND TREE MEDICAL, LLC.	MEDICAL SUPPLIES	MEDICAL SUPPLIES	$556.25
		Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:		**1**	**$556.25**
		Dept: 24 - AMBULANCE SERVICE Invoice Count and Total:		**1**	**$556.25**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 31 HEALTH BOARD					
Fund: 001 GENERAL FUND					
320		SEK MULTI-COUNTY DPT OF HEALTH	2026 3RD QUARTER MILL LEVY	HEALTH BOARD APPROPRIATIONS	$22,687.50
		Fund: 001 - GENERAL FUND Invoice Count and Total:		**1**	**$22,687.50**
		Dept: 31 - HEALTH BOARD Invoice Count and Total:		**1**	**$22,687.50**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 43 COURTHOUSE GENERAL					
Fund: 001 GENERAL FUND					
203755 09/01/26		CRAW-KAN TELEPHONE CO.	COURTHOUSE PHONE/INTERENT/FAX SERVICE	CONTRACTUAL SERVICES	$2,709.67
38621		ABSOLUTE PROTECTION, INC.	WORK ON THE FIRE ALARM SYSTEM	CONTRACTUAL SERVICES	$1,295.00
		Fund: 001 - GENERAL FUND Invoice Count and Total:		**2**	**$4,004.67**
		Dept: 43 - COURTHOUSE GENERAL Invoice Count and Total:		**2**	**$4,004.67**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 44 HUMAN RESOURCES					
Fund: 001 GENERAL FUND					
151958		ABY BENEFITS LLC	FSA & HAS ADMIN FEES	CONTRACTUAL SERVICES	$1,153.10
22729		LEAVITT STRATEGIC BENEFITS	JULY EMPLOYEE BENEFITS SERVICES	CONTRACTUAL SERVICES	$1,078.00
2561		LEAVITT STRATEGIC BENEFITS	SEPTEMBER CONSULTING FEE	CONTRACTUAL SERVICES	$1,078.00
INV14745		EMERSON & CO LLC	PAYROLL SERVICES	CONTRACTUAL SERVICES	$1,915.00
INV15147		EMERSON & CO LLC	PAYROLL SERVICES	CONTRACTUAL SERVICES	$1,869.00
			Fund: 001 - GENERAL FUND Invoice Count and Total:	**5**	**$7,093.10**
			Dept: 44 - HUMAN RESOURCES Invoice Count and Total:	**5**	**$7,093.10**

Invoice Count by Dept: 32 **Grand Total: $110,758.06**

Open Invoices - Dept/Fund. Totals

Dept	Fund		Amount
00	**Non-Departmental**		
	060	DIVERSION APPLICATION FEE FUN	$258.79
	062	ELECTION	$102.60
	064	EMPLOYEE BENEFIT	$1,766.96
	120	COUNTY SHERIFF/CORRECTIONAL	$204.32
	387	ADDICTION SETTLEMENT FUND	$984.28
			$3,316.95
01	**COUNTY COMMISSION**		
	001	GENERAL FUND	$69.92
			$69.92
02	**COUNTY CLERK**		
	001	GENERAL FUND	$518.00
			$518.00
04	**COUNTY ATTORNEY**		
	001	GENERAL FUND	$10,271.56
			$10,271.56
08	**COUNTY CORONER**		
	001	GENERAL FUND	$1,350.00
			$1,350.00
11	**EMERGENCY PREPAREDNESS**		

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt

	001	GENERAL FUND	$390.11
			$390.11
17	**DISPATCH**		
	001	GENERAL FUND	$60,500.00
			$60,500.00
24	**AMBULANCE SERVICE**		
	375	AMBULANCE SERVICE	$556.25
			$556.25
31	**HEALTH BOARD**		
	001	GENERAL FUND	$22,687.50
			$22,687.50
43	**COURTHOUSE GENERAL**		
	001	GENERAL FUND	$4,004.67
			$4,004.67
44	**HUMAN RESOURCES**		
	001	GENERAL FUND	$7,093.10
			$7,093.10
		Grand Total:	**$110,758.06**

RESOLUTION NO. 28 -26

A RESOLUTION APPROVING A PLANNING SERVICES AGREEMENT WITH CONFLUENCE, INC. FOR THE DEVELOPMENT OF A COMPREHENSIVE PLAN AND ZONING CODE REGULATIONS FOR BOURBON COUNTY, KANSAS, AND PROVIDING FOR FUNDING OF THE AGREEMENT

WHEREAS, Bourbon County values its rural lifestyle and recognizes the importance of preserving the qualities that make Bourbon County a place where residents enjoy the benefits of rural living while remaining connected to opportunities available in nearby communities and cities; and

WHEREAS, Bourbon County honors its rich farmland, agricultural heritage, and livestock industry, recognizing the vital role agriculture plays in sustaining the County, its economy, and its way of life; and

WHEREAS, the Board of County Commissioners recognizes its responsibility to respect the taxpayers of Bourbon County through responsible fiscal stewardship and thoughtful planning for the future; and

WHEREAS, the Board of County Commissioners desires to ensure that the values of rural living, agriculture, responsible growth, and fiscal responsibility work together to build a prosperous and sustainable future for the residents of Bourbon County; and

WHEREAS, Bourbon County seeks to be a vibrant and resilient rural county where families, businesses, and communities flourish, rooted in tradition, guided by innovation, and united in a commitment to a prosperous future for generations to come; and

WHEREAS, the development of a Comprehensive Plan and Zoning Code Regulations will provide Bourbon County with an opportunity to establish a thoughtful framework for future growth and development while respecting the County's rural character, agricultural heritage, taxpayers, and long-term vision for future generations; and

WHEREAS, the Board of County Commissioners previously adopted Resolution No. 24-26 establishing a temporary moratorium relating to Utility Scale Power Generation, Crypto Mining, Data Centers, and Waste Disposal Operations in Bourbon County, Kansas, in order to allow time for the development, consideration, and potential adoption of appropriate land development regulations and standards; and

WHEREAS, Resolution No. 24-26 recognizes the need for Bourbon County to develop and consider regulations and standards addressing these land uses and their potential impacts upon property owners, future development, and the public health, safety, and welfare of Bourbon County; and

WHEREAS, the Board of County Commissioners finds that the development of a Comprehensive Plan and updated Zoning Code Regulations is an important step in providing Bourbon County with appropriate planning tools and land use regulations for the future; and

WHEREAS, Confluence, Inc. has submitted a Planning Services Agreement to Bourbon County, Kansas, for professional services to develop a new Comprehensive Plan and Zoning Code Regulations; and

WHEREAS, the proposed Planning Services Agreement provides for research and analysis, public engagement, stakeholder input, development of a Comprehensive Plan, development of Zoning Code Regulations, public meetings and workshops, Planning Commission review, and assistance with the adoption process; and

WHEREAS, the proposed Zoning Code Regulations are anticipated to address, among other areas identified during the planning process, utility scale wind and solar energy systems, battery energy storage systems, data centers, and other focus areas identified through the Comprehensive Plan development process; and

WHEREAS, the Planning Services Agreement provides for a total fee proposal of One Hundred Sixteen Thousand Five Hundred Dollars ($116,500), including reimbursable expenses not to exceed Five Thousand Dollars ($5,000); and

WHEREAS, the Board of County Commissioners finds it to be in the best interest of Bourbon County to approve and enter into the Planning Services Agreement with Confluence, Inc. for the development of the Bourbon County Comprehensive Plan and Zoning Code Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BOURBON COUNTY, KANSAS:

SECTION 1.

The Board of County Commissioners hereby approves and adopts the Planning Services Agreement between Bourbon County, Kansas, and Confluence, Inc. for the development of a Comprehensive Plan and Zoning Code Regulations for Bourbon County, Kansas.

SECTION 2.

The Planning Services Agreement with Confluence, Inc. is hereby incorporated by reference into this Resolution as though fully set forth herein, and the Agreement shall govern the scope of professional services to be provided by Confluence, Inc.

SECTION 3.

The Board of County Commissioners hereby authorizes the appropriate representatives of Bourbon County, Kansas, to execute the Planning Services Agreement with Confluence, Inc. and any documents necessary to carry out the purposes of this Resolution.

SECTION 4.

Funding for the Planning Services Agreement shall be provided from the Bourbon County General Fund as follows:

Thirty-Six Thousand Dollars ($36,000) shall be funded from the **2026 Bourbon County General Fund**; and

The remaining balance of **Eighty Thousand Five Hundred Dollars ($80,500)** shall be funded from the **2027 Bourbon County General Fund**, subject to appropriation and availability of funds.

SECTION 5.

The Board of County Commissioners finds that the development of the Comprehensive Plan and Zoning Code Regulations authorized by this Resolution is consistent with and supports the purposes identified in Resolution No. 24-26 and will provide Bourbon County with a structured process for evaluating future land use, development, and zoning regulations while respecting the County's rural character, agricultural heritage, taxpayers, and long-term vision.

SECTION 6.

This Resolution shall take effect and be in full force upon its adoption by the Board of County Commissioners of Bourbon County, Kansas.

ADOPTED this 14th day of September, 2026, by the Board of County Commissioners of Bourbon County, Kansas.

____

Chairman

Mika Milburn Kee

____

Commissioner

____

Commissioner

Commissioner

Commissioner

ATTEST:

County Clerk

COUNTY CLERK OF BOURBON COUNTY KANSAS

Resolution No. 29-26

A RESOLUTION OF THE GOVERNING BODY OF Bourbon County, KANSAS TO LEVY A PROPERTY TAX RATE EXCEEDING THE REVENUE NEUTRAL RATE;

WHEREAS, the Revenue Neutral Rate for Bourbon County was calculated as 54.661 mills by the Bourbon County Clerk; and

WHEREAS, the budget proposed by the Governing Body of Bourbon County will require the levy of a property tax rate exceeding the Revenue Neutral Rate; and

WHEREAS, the Governing Body held a hearing on September 14, 2026 allowing all interested taxpayers desiring to be heard an opportunity to give oral testimony; and

WHEREAS, the Governing Body of Bourbon County, having heard testimony, still finds it necessary to exceed the Revenue Neutral Rate.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF Bourbon County:

The Governing Body of Bourbon County shall levy a property tax rate exceeding the Revenue Neutral Rate of 54.661 mills.

This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

ADOPTED this 14th day of September, 2026 (month and year) and SIGNED by the Governing Body.

Mika Milburn-Kee

Attested:

County Clerk

COUNTY CLERK OF BOURBON COUNTY
KANSAS

A meeting of the Board of County Commissioners of Bourbon County Kansas - This meeting will include a public hearing for Revenue Neutral

Meeting Minutes

Sep 14, 2026, 5:30 PM
Bourbon County Courthouse, 210 South National Avenue, Fort Scott, KS 66701

Call to Order 0:00

The meeting was called to order by the Chair.

Pledge of Allegiance 2:41

The Pledge of Allegiance was recited by those in attendance.

Prayer 2:59

The invocation was led by Commissioner Motley.

Present: Commissioner Mika Milburn (District 5), Commissioner David Beerbower (District 2), Commissioner Joe Allen (District 3), Commissioner Gregg Motley (District 4), Commissioner Tran (District 1) County Clerk Ann Clarkson , Clint Walker, Rachel Walker, Cory Bryars, Marlon Merida, Mike Wunderly, Tim Emmerson, Kyle Parks, Jean Tucker, Michael Hoyt, Kevin Allen, Teresa Davenport

Public Hearing 4:24

The Chair opened the public hearing on the Revenue Neutral Rate. County financial staff presented the proposed mill levy of 56.678 mills, compared to the revenue neutral rate of 54.661 mills — a difference of 2.017 mills, representing approximately $294,000 in additional revenue. The assessed valuation for 2026 was confirmed at $138,681,091. One member of the public asked clarifying questions regarding the assessed valuation. No further public comments were received. The Chair Closed the public hearing of RNR,The Chair read the resolution authorizing a property tax levy exceeding the revenue neutral rate and the clerk called the roll.

Motion to adopt the resolution levying a property tax rate exceeding the revenue neutral rate of 54.661 mills was made by Commissioner Allen. Motion carried 5-0 (Allen – Aye, Beerbower – Aye, Milburn – Yes, Motley – Yes, Tran – Yes).

The Chair noted that the budget adoption vote was not required that evening and could occur at a regular meeting on or before October 1st. No action was taken on the budget.

Approval of Agenda 21:14

The agenda was amended to remove the KC Crown Inc. Fort Scott Project item (postponed to the following week) and to add a burn ban discussion under Old Business add appraiser discussion to existing executive session for non-elected personnel and add a pending litigation executive session.

Motion to approve the agenda as amended was made by Commissioner Milburn and seconded by Commissioner Tran. Motion carried 5-0.

Approval of Minutes 23:05

Motion to approve the minutes of August 31, September 2, and September 9 was made by Commissioner Milburn and seconded by Commissioner Beerbower. Motion carried 5-0.

Public Comments 24:07

Kyle Parks addressed the commission in support of funding the comprehensive plan and zoning initiative, expressing hope that the current commission would be remembered for adopting it.

Corey Briars and Theresa Davenport, board members of Care to Share, provided a semi-annual organizational update. They reported that Care to Share currently assists cancer patients at a rate of over $12,000 per month a 50% increase from the prior year and announced the upcoming 5th Annual Fort Fest event on September 25–26 at Riverfront Park.

Executive Session K.S.A. 75-4319(b)(1) – Appraiser Applicants 28:46

Commissioner ___Milburn____ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___15____ minutes to discuss matters of *non elected personnel to protect their privacy. Specifically dealing with* _appraiser applicants and staff _. Included in the executive session will be the *5 commissioners* _, We will recess to the executive session room at *5:57*_pm and return to the commission room at **6:12**_. Motion was seconded by Commissioner **Allen**_ and the motion **carried unanimously**____.

Commissioner ___Milburn_____ motioned to return to normal session at *6:12*__. With action. Motion was seconded by ____Gregg_____ and the motion ___carried unanimously____.

Motion to authorize Commissioner Milburn to contact HR and grant authority to hire Appraiser A or B based on their responses was made by Commissioner Milburn and seconded by Commissioner Tran. Motion carried 5-0.

A second executive session was held for attorney-client consultation.

Commissioner ___Beerbower____ motioned pursuant to KSA 75-4319(b)(2) that the Commission recess into an executive session for ___10____ minutes to discuss matters of consultation wit an attorney for the public body of agency which would be deemed privileged in the attorney-client relationship. Specifically dealing with *pending legal matters* . Included in the executive session will be the 5 commissioners and Bob , *We will recess to the executive session room at 6:13* pm and return to the commission room at 6:23_. Motion was seconded by Commissioner Allen_ and the motion carried unanimously____.

Commissioner ___Milburn_____ motioned to return to normal session at 6:23__. With no action. Motion was seconded by ____Beerbower_____ and the motion ___carried unanimously____.

Department Updates 55:38

a. Darla Hout with Lexipol Grant-Finder – Radio Project (Sheriff) 55:38

Under Sheriff Davidson appeared in place of Sheriff Martin. Darla Hout of Lexipol's Grant Finder team participated by phone and reported that Lexipol has assisted the Bourbon County Sheriff's Office with nearly $500,000 in funding over approximately 10 years. She noted that the office is actively pursuing grant funding for the radio communications project, but that federal grant programs have experienced significant disruptions due to the change in federal administration and the government shutdown. She confirmed that a full project cost estimate is needed to advance grant applications.

Old Business 1:03:00

a. SEKRPC Update – Motley 1:03:00

Commissioner Motley reported that two CDBG block grants are pending for the City of Bronson to fund a water treatment system upgrade — one for the primary project and one for matching funds — representing an anticipated investment of approximately $3,000,000. He also reported that Equity Bank will likely prevail in litigation with a lien on 46 acres south of Fort Scott. SEKRPC will write off approximately $47,000 owed to them on that property. No action was required.

b. Comp Plan – Tran 1:05:46

Commissioner Tran presented a resolution approving a planning services agreement with Confluence Incorporated for the development of a comprehensive plan and zoning code regulation for Bourbon County. The total fee is $116,500 (including up to $5,000 in reimbursable expenses), to be funded $36,000 from the 2026 General Fund and $80,500 from the 2027 General Fund. The resolution noted alignment with the existing moratorium on large-scale power generation, crypto mining, data centers, and waste disposal operations, and anticipated that the zoning code would address those and other land uses identified through the planning process.

Motion to adopt the resolution 28-26 approving the planning services agreement with Confluence Incorporated was made by Commissioner Tran and seconded by Commissioner Beerbower. Motion carried 5-0.

Motion to authorize the Chairman to execute the contract was made by Commissioner Tran and seconded by Commissioner Milburn. Motion carried 5-0.

c. Burn Ban 1:21:26

Commissioner Allen reported that fire chiefs and emergency management recommended lifting the burn ban following five to six inches of recent rainfall.

Motion to lift the burn ban effective immediately was made by Commissioner Allen and seconded by Commissioner Motley. Motion carried 5-0.

New Business 1:22:37

a. Citizen Involvement by Kevin Allen 1:22:37

Mr. Allen advocated for raising the public comment time limit from three minutes to give citizens time to speak on broad issues that will take a considerable amount of time to present. Kevin Allen and Clayton Miller addressed the commission regarding ongoing concerns about the county transfer station. Mr. Allen raised issues including: the original request to open the transfer station on minor holidays for partial days; the subsequent retaliatory removal of a dumpster and porta-potties from the transfer station site by public works director, he characterized as retaliatory; a commissioner's refusal to respond to phone calls; concerns about the proposed employee pay plan, particularly a raise for a CDL driver of less than two years' tenure from $17 to $30 per hour; a request for a profit-and-loss analysis of the transfer station before rate or wage changes are made; and suggestions for operational improvements including foam-filled tires on an existing backhoe, AC repairs, and purchase of a heated pressure washer, and advocated for keeping dump fees for local residents stable while directing any increases to out-of-county patrons.

Commissioner Beerbower responded, addressing the procedural basis for the three-minute public comment rule under Resolution 21-26, the circumstances of the previous work session, and the history of his personal disagreement with Mr. Allen. The County Counselor redirected the dialogue, noting that the personal grievance was more appropriately addressed outside the formal meeting.

b. Request for Fence Viewing – Motley 1:42:53

County Counsel advised that the fence viewing statute (K.S.A. 29-201) is generally intended to address boundary line disputes between landowners, and that the request as submitted appeared to relate to a livestock containment issue rather than a boundary matter. Counsel advised that the dispute was best resolved between the parties directly, or through legal counsel if they could not reach agreement. No action was taken.

c. KC Crown Inc. Fort Scott Project – Motley

This item was removed from the agenda and postponed to the following week's meeting.

d. HR RFP – Allen 1:43:41

Commissioner Allen presented a Request for Proposals for HR services. Two amendments were noted: the submission deadline was corrected from , and the clerk was identified as the point of contact for responses. Following brief discussion on appropriate publication venues — including the local Tribune, the commission approved Allen proceeding with distribution.

Motion to approve the HR RFP as amended and authorize its publication was made by Commissioner Allen and seconded by Commissioner Beerbower. Motion carried 5-0.

Commission Comments 1:47:16

Commissioner Allen noted it had been a productive meeting following a long day of interviews. Commissioner Motley offered a brief comment in support of the Kansas City Chiefs.

Future Agenda Topics 1:48:06

Commissioner Milburn identified the following topics for future agendas: purchasing policy for departments; an update from Commissioner Allen on the county equipment auction; county contribution rates for employee insurance (with a request to invite the insurance representative); and a phone system auto-attendant reorganization to reduce call volume to the clerk's office. A brief discussion also arose regarding the appropriate sequencing of individual policy adoptions versus a comprehensive policy manual framework, and the need to address a CORA resolution.

XVI. Adjournment 1:53:46

Motion to adjourn was made by Commissioner Tran and seconded by Commissioner Milburn. Motion carried 5-0.

COUNTY CLERK OF BOURBON COUNTY
KANSAS

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

County Clerk

RESOLUTION 30-26

BOURBON COUNTY, KANSAS

APPOINTMENT OF COUNTY APPRAISER

REPEALING RESOLUTION 20-25

WHEREAS, the Board of County Commissioners of Bourbon County, Kansas, is directed by K.S.A. 19-430 to appoint a County Appraiser every fourth year following July 1, 1993; and

WHEREAS, said County Appraiser, in keeping with K.S.A. Chapter 19, Article 4, shall be appointed for a period of four years, with the regular term expiring June 30 of the fourth year thereafter; and

WHEREAS, a vacancy has occurred in the office of Bourbon County Appraiser prior to the expiration of the current four-year term; and

WHEREAS, pursuant to K.S.A. 19-430, when a vacancy occurs in the office of County Appraiser, the Board of County Commissioners shall appoint an eligible Kansas appraiser to fill such vacancy for the unexpired term; and

WHEREAS, Danielle Louk is a Kansas Registered Mass Appraiser, and being qualified as such, is eligible to serve as the Bourbon County Appraiser; and

WHEREAS, the Board of County Commissioners of Bourbon County, Kansas, with the agreement of the Board of County Commissioners of Allen County, Kansas, desires to share the services of Danielle Louk as County Appraiser for both counties; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Bourbon County, Kansas, as follows:

1.That Danielle Louk is a Kansas Registered Mass Appraiser, and being qualified as such, is hereby appointed as the Bourbon County Appraiser, effective September 21, 2026, to fill the vacancy in the office and serve for the unexpired term ending June 30, 2029.

2.That said appointed County Appraiser shall perform the duties of the office of County Appraiser in keeping with K.S.A. Chapter 19, Article 4 and K.S.A. Chapter 79, Article 14, and any subsequent revisions of these statutes, together with applicable rules and requirements of the Kansas Department of Revenue, Division of Property Valuation.

3.That said appointed County Appraiser shall comply with the provisions of the Bourbon County Employees Handbook, as approved by the Board of County Commissioners.

4.That the Board of County Commissioners of Bourbon County, Kansas, is authorized to enter into and carry out the Memorandum of Understanding between Bourbon County, Kansas, and Allen County, Kansas, for Shared County Appraiser Services, providing for Danielle Louk to provide appraisal services to both counties.

5.That the compensation, benefits, payroll, deductions, KPERS, health insurance, and other applicable employment costs associated with Danielle Louk's services shall be administered in accordance with the approved Memorandum of Understanding and applicable agreements between the respective County and Danielle Louk.

6.That Resolution 20-25, and any prior resolution appointing a County Appraiser that is inconsistent with this Resolution, is hereby repealed effective September 21, 2026.

ADOPTED AND PASSED this 21st day of September, 2026, at Bourbon County, Kansas.

BOARD OF COUNTY COMMISSIONERS of BOURBON COUNTY, KANSAS

Chairman

Commissioner

Commissioner

Commissioner

Commissioner

ATTEST:

County Clerk

A special meeting of the Board of County Commissioners of Bourbon County Kansas

Meeting Minutes

Sep 14, 2026, 1:00 PM
210 S National Ave, 210 South National Avenue, Fort Scott, KS 66701

Attendance: 1:08

Present were Commissioner Joe Allen (District 3), Commissioner David Beerbower (District 2), Commissioner Mika Milburn (District 5), and Commissioner Sam (District 1, attending by phone). Commissioner Motley was noted as absent. A quorum was established. Deputy Clerk ___Lynetta Younte-Fisher__ for part of the meeting and County Clerk Ann Clarkson for part of the meeting.

Approval of Agenda 1:38

Motion to approve the agenda as written was made by Commissioner Beerbower and seconded by Commissioner Allen. The motion carried.

Explanation of Interview Process 2:02

Commissioner Milburn provided a brief public explanation of the appraiser candidate interview process. She noted that each commissioner would ask consistent core questions of each candidate to ensure fairness and comparability. Commissioner Sam would participate by phone. Any final action regarding the position would be taken in open session.

Executive Session K.S.A. 75-4319 (B)(1) — Appraiser Interview 1 3:19

Commissioner ___Milburn____ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___25____ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with __Appraiser Interviews_. Included in the executive session will be the _4 commissioners Sam attending by phone_, and Danyelle_, We will recess to the executive session room at _1:07_pm and return to the commission room at __1:32___. Motion was seconded by Commissioner __Allen___ and the motion __carried unanimously______.

Commissioner ___Allen_____ motioned to return to normal session at _1:32___. _No_ action. Motion was seconded by ____Beerbower_____ and the motion ___carried unanimously____.

Executive Session K.S.A. 75-4319 (b)(1) — Appraiser Interview 2 29:39

Commissioner ___Milburn____ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___25____ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with __Appraiser Interviews_. Included in the executive session will be the _4 commissioners Sam attending by phone, and Adam__, We will recess to the executive session room at _1:34__pm and return to the commission room at __1:59___. Motion was seconded by Commissioner __Allen___ and the motion __carried unanimously______.

Commissioner ___Allen_____ motioned to return to normal session at _1:59___. _No_ action. Motion was seconded by ____Beerbower_____ and the motion ___carried unanimously____.

Executive Session K.S.A. 75-4319 (b)(1) — Appraiser Interview 3 55:41

Commissioner ___Milburn____ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___25____ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with __Appraiser Interviews_. Included in the executive session will be the _4 commissioners Sam attending by phone, and Andrew__, We will recess to the executive session room at _2:00__pm and return to the commission room at __2:25___. Motion was seconded by Commissioner __Beerbower___ and the motion __carried unanimously______.

Commissioner ___Allen_____ motioned to return to normal session at _2:25___. _No_ action. Motion was seconded by ____Beerbower_____ and the motion ___carried unanimously____.

Executive Session K.S.A. 75-4319 (b)(1) — Appraiser Interviews1:21:30

Commissioner Milburn noted that the final candidate was traveling from the Wichita area and would arrive approximately at 2:45 PM.

Commissioner ___Milburn____ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___10____ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with __appraiser candidates heard thus far_. Included in the executive session will be the _4 commissioners Sam attending by phone__, We will recess to the executive session room at _2:26__pm and return to the commission room at __2:36___. Motion was seconded by Commissioner __Beerbower___ and the motion __carried unanimously______.

Commissioner ___Allen_____ motioned to return to normal session at _2:36___. _No_ action. Motion was seconded by ____Beerbower_____ and the motion ___carried unanimously____.

Executive Session K.S.A. 75-4319 (b)(1) — Final Appraiser Interview 1:35:57

The final candidate, Brooke, arrived and the commission proceeded with the final interview.

Commissioner ___Milburn____ motioned pursuant to KSA 75-4319(b)(1) that the Commission recess into an executive session for ___23____ minutes to discuss matters of _non elected personnel to protect their privacy. Specifically dealing with __Appraiser Interviews_. Included in the executive session will be the _4 commissioners Sam attending by phone, and Brooke__, We will recess to the executive session room at _2:37__pm and return to the commission room at __3pm___. Motion was seconded by Commissioner __Allen___ and the motion __carried unanimously______.

Commissioner ___Allen_____ motioned to return to normal session at _3 pm___. _No_ action. Motion was seconded by ____Beerbower_____ and the motion ___carried unanimously____.

Adjournment 1:57:39

Motion to adjourn was made by Commissioner Milburn and seconded by Commissioner Allen. The motion carried. The meeting was adjourned.

COUNTY CLERK OF BOURBON COUNTY KANSAS

______________________ Chairman

______________________ Commissioner

______________________ Commissioner

______________________ Commissioner

______________________ Commissioner

______________________ ATTEST:

County Clerk

APEX ENVIRONMENTAL CONSULTANTS, INC.

14955 W. 101st Terrace • Lenexa, Kansas 66215 • Tel: (913) 338-2739 • Fax: (913) 338-2741

September 4, 2026

Mr. David Beerbower
Bourbon County Commissioner
Bourbon County Commission
701 S. Couch Street
Fort Scott, Kansas 66701

**RE: Proposal for Pre-Renovation Asbestos NESHAP and Lead Based Paint Inspection and Ambient Air Monitoring
Bourbon County Courthouse
210 S. National Avenue #3
Fort Scott, Kansas 66701**

APEX Proposal No. 26147AL

Dear Mr. Beerbower:

APEX Environmental Consultants, Inc. is pleased to submit the following proposal for a pre-renovation asbestos NESHAP inspection, lead-based paint testing, and ambient air monitoring of the county courthouse in Fort Scott, Kansas. We understand the inspection was requested prior to the renovation of the elevator and third floor of the building. We have prepared the following scope of work and proposal based on the information provided by you.

<u>Asbestos Inspection</u>

APEX will utilize an EPA/AHERA-accredited Asbestos Inspector(s) to conduct the asbestos NESHAP inspection. The asbestos inspection will be performed in accordance with the Environmental Protection Agency's (EPA) National Emissions Standards for Hazardous Air Pollutants (NESHAP) regulation, which requires that asbestos-containing materials (ACMs) be properly identified prior to remediation/demolition activities. This will include invasive sampling to adequately identify and quantify ACM in the areas that could potentially be impacted. Asbestos sample results from previous AHERA inspection work will be reviewed and used where appropriate at the discretion of the inspector.

Bulk samples collected during the survey will be analyzed by a NVLAP-accredited laboratory to determine the presence of asbestos fibers in the samples. Where previous sampling data is available, the analytical results will be incorporated into this inspection, where applicable. APEX's Inspector will quantify each suspect material identified. Any material that cannot be fully accessed will be noted as not having an accurate quantity due to the inaccessibility of the material.

In accordance with EPA/KDHE sampling protocol, bulk samples of suspect ACM will be collected in the following quantities:

- Three samples of each homogeneous surfacing material (e.g., acoustical ceiling texture, fireproofing, plaster etc.) with a surface area up to 1,000 square feet;
- Five samples of each homogeneous surfacing material with a surface area between 1,000 and 5,000 square feet;
- Seven samples of each homogeneous surfacing material with a surface area of greater than 5,000 square feet;
- Three samples of each homogeneous thermal system insulation material (e.g., pipe lagging, mudded pipe fittings, etc.); and,
- Two samples of each homogeneous miscellaneous material (e.g., floor tile, mastic, ceiling tile, etc.).

As indicated above, it is anticipated that destructive sampling may be necessary to sample materials and/or to ascertain exact quantities of ACM within the demolition areas. During this process, APEX will attempt to create minimal damage; however, APEX assumes no responsibility for repair of the damaged areas. Roofing materials are not included in this inspection.

Ambient Air Monitoring

APEX proposes to perform asbestos ambient air monitoring throughout the building. A total of five (5) asbestos air samples will be collected in the areas of concern including two (2) field blanks. All samples will be collected on 25-mm diameter carbon impregnated cassettes with an open-faced 50-mm cowl and analyzed utilizing phase contrast microscopy (PCM). Air sampling pumps will be calibrated before and after use with a representative filter cassette according to Occupational Safety and Health Administration (OSHA) and National Institute of Occupational Safety and Health (NIOSH) methods. All samples will be analyzed using the NIOSH 7400 method.

OSHA-Compliance LBP Screening

APEX will conduct an on-site, OSHA-compliance lead screening of the affected portions/components of the building on exposed and accessible painted surfaces. This testing will be performed by a KDHE-certified Lead-Based Paint Inspector and/or Risk Assessor. Testing of painted surfaces will be accomplished through the use of an Olympus X-Ray

Fluorescence (XRF) technology for determining the presence of lead in paint. XRF testing is a non-destructive means of sampling painted surfaces.

Deliverables

Upon completion of the fieldwork, APEX will assemble its findings into a detailed written report, which will include our recommendations. The report will detail the locations and quantities of ACM and LBP identified in the above referenced building. Three-day laboratory turnaround for the asbestos will be requested from the laboratory. APEX will send an electronic copy of the reports to you within ten (10) business days following receipt of laboratory results. Please note that analytical results will be reported via email in advance of our written project report.

Professional Fee

Our fees to complete the aforementioned inspection services are as follow:

Field Inspections, Sample Collection, and Report Generation $ 2,475.00

Asbestos Bulk Sample Analysis $ 1,050.00
(Estimate of 30 samples @ $35.00 per sample for three-day laboratory turnaround)

The inspection fee listed above is inclusive of field time during the inspection, report generation, sample shipment, and associated travel costs. Since it is not possible to determine the exact number of asbestos samples that will be needed until the inspection is performed, APEX is estimating the samples which will need to be collected (for budgetary purposes). APEX will only invoice for the actual number of samples collected.

It is our intention to complete this work during a one-day field inspection. Our fees assume that our Inspectors will have unobstructed access to the subject building between the hours of 8:00 AM and 5:00 PM on weekdays. Please note that excessive access delays caused by Client or building personnel or other conditions on site beyond our control will result in additional fees.

Upon acceptance of this proposal, APEX shall perform the work in accordance with this proposal and the attached General Conditions or other mutually agreeable contract. No other sampling or consulting services beyond that specified herein will be conducted without your written authorization.

Please take an opportunity to review this proposal and do not hesitate to contact us if you have any questions or if you would like to discuss the proposed services in greater detail. We look forward to working with you on this project!

Respectfully submitted,
APEX Environmental Consultants, Inc.

Lauren Rabin
Office Manager

AGREED TO THIS 21 DAY OF September, 2026

BY: ______________________.

TITLE: Commissioner, District 2.

FIRM: Bourbon County.

APEX ENVIRONMENTAL CONSULTANTS, INC.

14955 W. 101st Terrace • Lenexa, Kansas 66215 • Tel: (913) 338-2739 • Fax: (913) 338-2741

GENERAL CONDITIONS
ENVIRONMENTAL CONSULTING SERVICES

1. PARTIES AND SCOPE OF WORK: APEX Environmental Consultants, Inc. (hereinafter referred to as "APEX") shall include said company or its particular division, subsidiary or affiliate performing the work. "Work" means the specific geotechnical, analytical, testing or other service to be performed by APEX as set forth in APEX's proposal, the client's acceptance thereof if accepted by APEX and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by APEX. If the client is ordering the work on behalf of another, the client represents and warrants that the client is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, the client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for the client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom the client transmits any part of APEX's work. APEX shall have no duty or obligation to any third party greater then that set forth in APEX's proposal, client's acceptance thereof and these General Conditions. The ordering of work from APEX shall constitute acceptance of the terms of APEX's proposal and these General Conditions.

2. IF ASBESTOS SURVEY: APEX's work shall consist of visual inspection of building surfaces, as more particularly set forth in the proposal, for materials known or suspected to contain friable or non-friable asbestos containing building materials (ACBM). Removal of samples of such materials, laboratory tests to determine the presence, if any, of asbestos in such materials and a report to the client (said work referred to herein as the "survey") may be included in the scope of work as delineated in the proposal which may include documentation of the locations of each of the samples taken, whether asbestos was detected, and an assessment of its current condition. As used herein "asbestos" means the asbesti-form varieties of chrysotile, crocidolite, amosite, anthophylite, tremolite and actinolite; ACBM are materials which are affixed to or made part of the building being surveyed and which are composed of more than 1% asbestos.

3. IF MOLD CONSULTING SERVICES: Air sampling results are limited in that they represent airborne concentrations at the time of sample collection only. Changes in operating procedures, ventilation, temperature, occupancy, equipment, sources, products used, and other conditions may cause variations in anticipated airborne concentrations. The similar is true for surface growth and contamination. APEX will perform the tasks set forth above in a thorough and professional manner consistent with industry standards and under supervision of a certified professional. APEX cannot guarantee and does not warrant that its limited assessment will reveal all adverse environmental conditions affecting the site nor will APEX warrant that the assessment requested will satisfy the dictates of, or provide a legal defense in connection with, environmental laws or regulations. The results reported and any opinions reached by APEX are for the benefit of the client. The results and opinions set forth by APEX in its report will be valid as of the date of the report. APEX assumes no obligation to advise you of any changes that may be later brought to our attention. APEX does not accept responsibility to diagnose, correct, or warranty against the moisture problems contributing to/creating mold problems.

4. SCHEDULING OF WORK: The services set forth in APEX's proposal and client's acceptance will be accomplished in a timely, workmanlike and professional manner by APEX personnel at the prices quoted.

5. ACCESS TO SITE: Client will arrange and provide access to each building and/or land site for which it will be necessary for APEX to perform its work. In the event work is required in any building, lot not owned by client, client warrants to APEX that client has obtained all necessary permissions for APEX to enter the site and conduct its work. Client shall be responsible for site security.

6. CLIENT'S DUTY TO NOTIFY ENGINEER: Whenever possible, Client shall make available or cause to be made available to APEX accurate plans and specifications depicting the composition of all materials used in the original construction and all remodeling, renovations, changes and additions of, and building maintenance personnel familiar with each building.

7. RESPONSIBILITY: APEX shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. APEX's work or failure to perform same shall not in anyway excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents.

8. LIMITATIONS OF PROCEDURES, EQUIPMENT AND TESTS: Information obtained from inspections, analysis etc., will be accurately reported. Said information is considered evidence with respect to the detection, quantification and identification of pollutants, but any interference or conclusion based thereon is necessarily an opinion also based upon engineering judgment and shall not be construed as a representation of fact. A risk exists in that sampling techniques may themselves result in contamination of certain subsurface areas such as probes, boring devices etc. Because the risks set forth in this paragraph are unavoidable and because the sampling techniques to be employed are a necessary of APEX's work on the client's behalf, client agrees to assume these risks.

9. SAMPLE & SOIL DISPOSAL: Unless otherwise agreed in writing, samples removed by APEX to its laboratory will, upon completion of testing, be disposed of by APEX. The discovery of certain pollutants may make it necessary for APEX to take immediate measures to protect our health and safety. APEX agrees to notify client immediately of such pollutants. Client agrees to reimburse APEX for the reasonable costs of implementing such measures.

10. PAYMENT: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay APEX's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees. APEX shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein APEX waives any rights to a mechanics' lien, or any provision conditioning APEX's right to receive payment for its work upon payment to client by any third party. These General Conditions are notice, where required, that APEX shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of APEX from any and all claims which client may have, either in tort or contract, and whether known or unknown at the time.

11. WARRANTY: APEX's services will be performed, its findings obtained, and its reports prepared in accordance with this agreement and with generally accepted principles and practices. In performing its professional services, APEX will use that degree of care and skill ordinarily exercised under similar circumstances by members of its profession. This warranty is in lieu of all other warrants or representations, express or implied. Statements made in APEX reports are opinions based upon engineering judgment and are not to be construed as representations of fact. Should APEX or any of its professional employees be found to have been negligent in the performance of its work, or to have made and breached any express or implied warranty, representation or contract, client, all parties claiming through client and all parties claiming to have in any way relied upon APEX's work agree that the maximum aggregate amount of the liability of APEX, its officers, employees and agents shall be limited to $25,000.00 or the total amount of the fee paid to APEX for its work performed with respect to the project whichever amount is less.

12. INDEMNITY: Subject to the foregoing limitations, including but not limited to the limitation of damages clause contained in Paragraph 10, APEX agrees to indemnify and hold client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of APEX's negligence to the extent of APEX's negligence. Client shall provide the same protection to the extent of its negligence. In the event that client or client's principal shall bring any suit, cause of action, claim or counterclaim against APEX, the party initiating such action shall pay to APEX the costs and expenses incurred by APEX to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that APEX shall prevail in such suit.

13. DAMAGE: APEX shall take reasonable measures and precautions to minimize disturbing building materials from which samples are taken: however, repair or abatement of asbestos containing materials has not been included in its fees and will not be provided. The client agrees to provide a properly equipped maintenance person or a contractor qualified to make such repairs as in client's judgment are warranted by the sampling techniques used by APEX under the circumstances. In the event that a maintenance person or contractor is not provided at the time at APEX's taking samples, client agrees that APEX may remove such cuts or cores as APEX deems appropriate to adequately perform its work.

14. APEX's RECOMMENDATIONS: In the event that APEX makes recommendations, no claim for loss, damage or injury shall be brought against APEX, its officers, employees, agents or subcontractors by client or any third party without documented compliance with all of APEX's recommendations.

15. TERMINATION: This Agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, APEX shall be compensated by client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place APEX's files in order and/or protect its professional reputation.

16. HAZARDOUS MATERIALS: Nothing contained within this agreement shall be construed or interpreted as requiring APEX to assume the status as an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

17. PROVISIONS SEVERABLE In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

18. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

CERTIFICATE

To the Clerk of Bourbon County, State of Kansas
We, the undersigned, officers of
Bourbon County
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2027; and
(3) the Amount(s) of 2026 Ad Valorem Tax are within statutory limitations.

			2027 Adopted Budget		
Table of Contents:		Page No.	Budget Authority for Expenditures	Amount of 2026 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Allocation of Vehicle Taxes		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Fund	**K.S.A.**				
General 001	79-1946	6	3,681,333	1,788,956	
Appraiser 016	10-113	7	270,300	240,347	
Election 062	25-2201a		145,995	125,372	
Employee Benefit (064)	12,12-102		3,041,751	2,665,550	
Mental Health (114)	19-4004				
Intellectual Disabilities (116)	19-1007		55,000	38,628	
Law Enforcement (120)	19-815		2,851,353	1,653,675	
Noxious Weeds (200)	2-1318		266,093	84,210	
Road & Bridge (220)	68-5, 101		3,254,807	1,271,207	
EMS (375)	65-6118		1,261,844	280,528	
Special Alcohol & Drug (238)	65-4060				
Bridge & Culvert (024)	68-1103				
Special Bridge (240)	68-1135				
Landfill (118)			881,880		
Road & Bridge Sales Tax (222)			1,907,000		
Spec. Parks & Rec. (244)					
Sewer Dist. #1 (358)			34,550		
Jail/County BLDG Sales Tax (37(			1,248,404		
Opioid Fund (378)			69,323		
Emergency Svcs Sales Tax (399)			1,000,000		
Non-Budgeted Funds-A					
Non-Budgeted Funds-B					
Non-Budgeted Funds-C					
Non-Budgeted Funds-D					
Non-Budgeted Funds-E					
Totals		xxxxxx	19,969,633	8,148,472	
Budget Hearing Notice					
Budget Hearing Notice 2					
Combined Rate and Budget Hearing					
Combined Rate and Budget Hearing 2					
RNR Hearing Notice					
Neighborhood Revitalization					

County Clerk's Use Only
Nov 1, 2026 Total Assessed Valuation

Revenue Neutral Rate	54.661
Does budget require a resolution to exceed the Revenue Neutral Rate?	YES

Assisted by:

Address:

Email:

Attest: ______________________, 2026

County Clerk

Governing Body

CPA Summary

Bourbon County 2027

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Excise Tax Estimates

Budgeted Funds for 2026	Ad Valorem Levy Tax Year 2025	Allocation for Year 2027				
		MVT	RVT	16/20M Veh	Comm Veh	Excise
General 001	1,802,881	186,526	3,054	8,789	3,872	31
Appraiser 016	231,775	23,979	393	1,130	498	4
Election 062	105,333	10,898	178	513	226	2
Employee Benefit (064)	2,249,875	232,772	3,813	10,966	4,832	39
Mental Health (114)						
Intellectual Disabilities (116)	50,944	5,271	86	248	109	1
Law Enforcement (120)	1,684,037	174,230	2,854	8,208	3,617	29
Noxious Weeds (200)	84,210	8,712	143	410	181	1
Road & Bridge (220)	1,383,172	143,103	2,344	6,742	2,970	24
EMS (375)	265,924	27,513	451	1,296	571	5
Special Alcohol & Drug (238)						
Bridge & Culvert (024)						
Special Bridge (240)						
Landfill (118)						
Road & Bridge Sales Tax (222)						
Spec. Parks & Rec. (244)						
Sewer Dist. #1 (358)						
Jail/County BLDG Sales Tax (370)						
Opioid Fund (378)						
Emergency Svcs Sales Tax (399)						
TOTAL	7,858,151	813,004	13,316	38,302	16,876	136

County Treas Motor Vehicle Estimate	813,004
County Treas Recreational Vehicle Estimate	13,316
County Treas 16/20M Vehicle Estimate	38,302
County Treas Commercial Vehicle Tax Estimate	16,876
County Treas Excise Tax Estimate	136
Motor Vehicle Factor	0.10346
Recreational Vehicle Factor	0.00169
16/20M Vehicle Factor	0.00487
Commercial Vehicle Factor	0.00215
Excise Factor	0.00002

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issue	Beginning Amount Outstanding Jan 1, 2026	Date Due		Amount Due 2026		Amount Due 2027	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series 2021 Refunding (Jail)	2/9/2021	9/1/2035	.25-2.15	6,152,693	4,455,000	3/1 & 9/1	9/1	74,708	380,000	70,908	390,000
Series 2016 (Landfill)	1/25/2016	3/1/2026	3.5-5	381,865	35,000	3/1 & 9/1	9/1	875	35,000	0	0
Series 2021 Refunding (Sewer)	6/10/2021	9/1/2039	2.00	744,933	590,000	3/1 & 9/1	9/1	15,150	20,000	14,550	20,000
Total G.O. Bonds					**5,080,000**			**90,733**	**435,000**	**85,458**	**410,000**
Revenue Bonds:											
Total Indebtedness					**5,080,000**			**90,733**	**435,000**	**85,458**	**410,000**

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2026	Payments Due 2026	Payments Due 2027
Rock Crusher 2022	5/17/2022	120	3.91	956,000	706,520	117,332	117,332
Asphault Roller	1/1/2024	36	0.00	20,200	7,294	6,733	561
Mini Excavator (Sany)	6/14/2024	60	0.00	46,408	27,846	9,282	9,282
Motor Grader (2)	11/28/2023	81	0.00	604,015	468,069	109,517	109,517
2016 Jail Pod & Equipment	11/29/2016	204	2-4.5	1,770,000	1,240,000	144,925	141,925
In Car Camera Equipment	3/1/2022	60	2.75	191,931	50,524	41,174	10,293
Sheriff Vehicles (Durango)	4/15/2023	60	5.19	168,252	89,762	38,277	38,277
Motor Grader (Caterpillar)	3/17/2026	104	4.99	354,731	354,731	54,862	54,862
Caterpillar	1/1/2026	60	4.99	153,342	153,342	35,408	35,408
				Totals	**3,098,088**	**557,511**	**517,458**

***If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **General 001**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	373,223	639,402	642,591
Receipts:			
Ad Valorem Tax	1,615,736	1,802,881	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	43,344	25,600	25,600
Motor Vehicle Tax	179,600	178,000	186,526
Recreational Vehicle Tax	2,937	2,809	3,054
16/20M Vehicle Tax	6,823	9,010	8,789
Commercial Vehicle Tax	3,365	5,181	3,872
Excise Tax	0	13	31
Gross Earnings (Intangible) Tax			0
G.A.L.	11,538	12,887	10,000
State Coroner Fund		223	230
Tax Sale Dist. Court Fee		2,500	1,800
Tax Sale Title Fees		223	1,900
Tax Sale Atty Fees	2,100	24,450	4,800
Fees & Licenses	117,494	117,500	117,500
County Officers Fees	4,963	4,878	5,100
Franchise Tax	1,089	1,156	1,200
NSF Service Charge	220	290	270
Antique Vehicle Fee	4,280	4,300	4,700
Checking Interest	391,623	358,673	305,000
Vehicle Interest	5,365	5,200	2,300
Current Tax Interest	255,358	242,000	250,000
CD Interest	32,898	58,000	40,700
Lease Proceeds	12,680	420	420
Reimbursments	11,094	12,526	11,400
Juvenile Probation Fee	239	196	130
County Attorney Diversion	0	6,114	3,200
Co Gen Dist Court Reimb	0	197	200
County Forfeiture Fee -283	3,954	4,165	4,200
Miscellaneous Income	2,410	4,314	2,500
Transfers IN	91,330	48,160	0
Firework Permit	300	300	300
Candidate Filing Fee	1,179	1,590	1,600
Hay Bid	0	1,410	1,400
Dist Court Medical Supplies	2,599	2,589	2,600
Duck Blind	70	105	110
Websearch Fee	3,720	3,720	3,800
Overage (All Offices	16,151	-11,541	0
LEPP - Inspection Fees/Licenses	2,050	2,278	2,300
Restitution to County	1,286	3,500	2,800
PILOT - Jayhawk Wind	367,227	365,625	365,625
PILOT - Dept of Interior	22,654	1,603	1,600
Federal Grants	22,654	0	0
State Grants	13,406	0	0
Equipment Auction Proceeds	2,813	1,700	0
Audit Adjustment	-13,405	0	0
Neighborhood Revitalization Rebate	-56,043	-61,325	-79,892
Miscellaneous	-1,716		
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**3,185,385**	**3,243,420**	**1,297,666**
Resources Available:	**3,558,609**	**3,882,822**	**1,940,257**

Bourbon County 2027

FUND PAGE - GENERAL

Adopted Budget General	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Resources Available:	3,558,609	3,882,822	1,940,257
Expenditures:			
NON-DEPARTMENTAL 00	0	40	40
COUNTY COMMISSION 01	135,316	288,300	213,139
COUNTY CLERK 02	143,373	133,189	27,310
COUNTY TREASURER 03	175,019	175,637	228,115
COUNTY ATTORNEY 04	456,635	470,284	508,697
ROD 05	137,047	114,821	121,141
COURTHOUSE MAINTENANCE 07	99,478	147,200	165,300
COUNTY CORONER 08	40,494	50,000	51,500
DISTRICT COURT 10	345,839	348,901	348,901
EMERENCY PREPAREDNESS 11	48,018	40,641	52,980
IT 15	244,910	242,000	242,000
DISPATCH 17	50,000	60,000	60,000
JUVENILE DETENTION 18	134,789	135,200	135,000
ECONOMIC DEVELOPMENT 27	0	0	116,000
FAIR BOARD 28	10,000	10,000	10,000
HEALTH BOARD 31	90,750	90,750	93,500
SOIL CONSERVATION 32	40,000	25,000	20,000
SERVICES FOR THE ELDERLY 33	48,600	48,600	48,600
FINANCE 39	6,888	24,650	25,400
COURTHOUSE GENERAL 43	595,262	582,719	600,400
HUMAN RESOURCES 44	33,716	75,000	75,000
COUNTY MISCELLANEOUS 99	190,156	156,000	160,000
Subtotal	3,026,290	3,218,932	3,303,023
Encumbrances & AP	-108,506	0	0
Audit Adjustment	1,422	21,299	0
Cash Reserve (2027 column)			378,310
Miscellaneous			0
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**2,919,206**	**3,240,231**	**3,681,333**
Unencumbered Cash Balance Dec 31	639,402	642,591	xxxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	3,164,503	3,476,154	3,681,333
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	3,681,333
		Tax Required	1,741,076
	Delinquent Comp Rate:	2.8%	47,880
		Amount of 2026 Ad Valorem Tax	1,788,956

CPA Summary

Bourbon County 2027

FUND PAGE - GENERAL DETAIL

Adopted Budget **General Fund - Detail Expenditures**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Expenditures:			
NON-DEPARTMENTAL 00			
BANK FEES	0	40	40
Total	0	40	40
COUNTY COMMISSION 01			
WAGES	89,606	190,300	112,439
CONTRACTUAL	41,984	86,800	89,400
COMMODITIES	3,096	4,800	4,900
CAPITAL OUTLAY	630	6,400	6,400
Total	135,316	288,300	213,139
COUNTY CLERK 02			
WAGES	133,259	119,984	105
CONTRACTUAL	18,338	7,505	21,505
COMMODITIES	2,316	5,700	5,700
CAPITAL OUTLAY	2,866		
REIMBURSABLES	(13,406)		
Total	143,373	133,189	27,310
COUNTY TREASURER 03			
WAGES	129,355	127,786	170,240
CONTRACTUAL	44,564	46,901	56,875
COMMODITIES	680	950	1,000
CAPITAL OUTLAY	420		
Total	175,019	175,637	228,115
COUNTY ATTORNEY 04			
WAGES	363,615	295,850	453,597
CONTRACTUAL	86,863	166,634	46,800
COMMODITIES	681	3,800	4,300
CAPITAL OUTLAY	5,476	4,000	4,000
Total	456,635	470,284	508,697
ROD 05			
WAGES	131,476	110,120	115,141
CONTRACTUAL	2,431	3,400	3,500
COMMODITIES	3,140	1,301	2,500
CAPITAL OUTLAY			
Total	137,047	114,821	121,141
COURTHOUSE MAINTENANCE 07			
WAGES	74,848	97,200	101,000
CONTRACTUAL	1,021	25,000	29,400
COMMODITIES	23,609	25,000	34,900
CAPITAL OUTLAY			
Total	99,478	147,200	165,300
COUNTY CORONER 08			
CONTRACTUAL	40,494	50,000	51,500
Total	40,494	50,000	51,500
Total - Page 6b	**1,187,362**	**1,379,471**	**1,315,242**

Bourbon County 2027

FUND PAGE - GENERAL

Adopted Budget General Fund - Detail Expend	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Expenditures:			
DISTRICT COURT 10			
WAGES	56,461	58,160	58,160
CONTRACTUAL	230,044	251,241	250,490
COMMODITIES	43,614	15,000	15,751
CAPITAL OUTLAY	15,720	24,500	24,500
Total	345,839	348,901	348,901
EMERENCY PREPAREDNESS 11			
WAGES	36,168	20,000	20,000
CONTRACTUAL	11,154	19,641	11,596
COMMODITIES	696	1,000	3,800
CAPITAL OUTLAY			17,584
Total	48,018	40,641	52,980
IT 15			
WAGES	74,366	0	0
CONTRACTUAL	152,893	241,000	241,000
COMMODITIES	4,564	1,000	1,000
CAPITAL OUTLAY	13,087		
Total	244,910	242,000	242,000
DISPATCH 17			
APPROPRIATION	50,000	60,000	60,000
Total	50,000	60,000	60,000
JUVENILE DETENTION 18			
CONTRACTUAL	134,789	135,000	135,000
COMMODITIES	0	200	0
Total	134,789	135,200	135,000
ECONOMIC DEVELOPMENT 27			
CONTRACTUAL	0	0	0
COMP PLAN	0	0	116,000
Total	0	0	116,000
FAIR BOARD 28			
APPROPRIATION	10,000	10,000	10,000
Total	10,000	10,000	10,000
HEALTH BOARD 31			
APPROPRIATION	90,750	90,750	93,500
Total	90,750	90,750	93,500
Total - Page 6c	**924,306**	**927,492**	**1,058,381**

Bourbon County 2027

FUND PAGE - GENERAL

Adopted Budget General Fund - Detail Expend	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Expenditures:			
SOIL CONSERVATION 32			
APPROPRIATION	40,000	25,000	20,000
Total	40,000	25,000	20,000
SERVICES FOR THE ELDERLY 33			
APPROPRIATION	48,600	48,600	48,600
Total	48,600	48,600	48,600
FINANCE 39			
WAGES	6,888	0	0
CONTRACTUAL	0	24,650	25,400
COMMODITIES	0		
Total	6,888	24,650	25,400
COURTHOUSE GENERAL 43			
CONTRACTUAL	591,219	558,019	575,000
COMMODITIES	4,043	24,700	25,400
Total	595,262	582,719	600,400
HUMAN RESOURCES 44			
CONTRACTUAL	33,716	75,000	75,000
Total	33,716	75,000	75,000
COUNTY MISCELLANEOUS 99			
COUNTY COUNSELOR WAGES	87,840	96,000	100,000
BANK CHARGES	4,881	0	0
GO BONDS PRINCIPAL	4,019	0	0
TRANSFERS OUT	35,116	0	0
CONTINGENCY	0	0	0
CASH FOREWARD	58,300	60,000	60,000
Total	190,156	156,000	160,000
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Total - Page 6d	**914,622**	**911,969**	**929,400**

Total - Page 6b	1,187,362	1,379,471	1,315,242
Total - Page 6c	924,306	927,492	1,058,381
Total - Page 6d	914,622	911,969	929,400
Total - Page 6e	0	0	0
Total Detail Expenditures**	**3,026,290**	**3,218,932**	**3,303,023**

** Note: The Total Detail Expenditures amount should agree to the General Subtotal amounts.

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Appraiser 016**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	3,314	6,790	19,459
Receipts:			
Ad Valorem Tax	197,963	231,775	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	6,294	306	
Motor Vehicle Tax	24,192	334	23,979
Recreational Vehicle Tax	396	24,192	393
16/20M Vehicle Tax	767	396	1,130
Commercial Vehicle Tax	453	73	498
Excise Tax	0	6,222	4
Reimbursements	175	2	
Transfers IN	5,888	1,104	
PRC Sheets/Maps	427	-7,618	
NRP Application Fees	4,150	2,000	
		557	
		3,650	
In Lieu of Tax (IRB)			
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-6,870		-9,077
Miscellaneous	57		
Does miscellaneous exceed 10% of Total Rece			
Total Receipts	**233,892**	**262,993**	**16,927**
Resources Available:	**237,206**	**269,783**	**36,386**
Expenditures:			
Wages	202,791	206,000	214,000
Contractual	21,431	31,485	32,400
Commodities	12,645	12,839	13,200
Capital Outlay	338		
Encumbrances	-6,790		
Cash Reserve (2027 column)			10,700
Miscellaneous			
Does miscellaneous exceed 10% of Total Expe			
Total Expenditures	**230,416**	**250,324**	**270,300**
Unencumbered Cash Balance Dec 31	6,790	19,459	xxxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	251,000	250,324	270,300
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	270,300
		Tax Required	233,914
	Delinquent Comp Rate:	2.8%	6,433
		Amount of 2026 Ad Valorem Tax	240,347

CPA Summary

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Election 062**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	5,316	9,899	6,031
Receipts:			
Ad Valorem Tax	65,208	105,333	xxxxxxxxxxxxxxxxxx
Delinquent Tax	2,330	700	700
Motor Vehicle Tax	9,310	7,169	10,898
Recreational Vehicle Tax	152	113	178
16/20M Vehicle Tax	286	363	513
Commercial Vehicle Tax	175	160	226
Excise Tax	0	1	2
Reimbursed Expenses	8,028	10,000	10,000
Neighborhood Revitalization Rebate	-2,261	-3,457	-4,570
Miscellaneous	81		
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**83,309**	**120,382**	**17,947**
Resources Available:	**88,625**	**130,281**	**23,978**

Bourbon County 2027

FUND PAGE - Election

Adopted Budget Election 062	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Resources Available:	88,625	130,281	23,978
Expenditures from detail page:			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
Subtotal	0	0	0
Wages	32,650	50,500	60,500
Contractuals	43,687	50,000	60,495
Commodities	2,389	23,750	25,000
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**78,726**	**124,250**	**145,995**
Unencumbered Cash Balance Dec 31	9,899	6,031	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	105,825	109,614	145,995
		Non-Appropriated Balance	
See Tab C		Total Expenditure/Non-Appr Balance	145,995
		Tax Required	122,017
	Delinquent Comp Rate:	2.8%	3,355
		Amount of 2026 Ad Valorem Tax	125,372

CPA Summary

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Employee Benefit (064)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	334,749	420,579	221,447
Receipts:			
Ad Valorem Tax	2,202,010	2,249,875	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	66,952	65,022	68,390
Motor Vehicle Tax	297,191	242,083	232,772
Recreational Vehicle Tax	4,847	3,820	3,813
16/20 M Vehicle Tax	11,652	12,300	10,966
Commercial Vehicle Tax	5,553	7,527	4,832
Excise Tax	0	22	39
Reimbursements	4,666	0	0
Benefit Reimbursements	14,701	13,977	14,100
Neighborhood Revitalization Rebate	-76,223	-76,407	-108,817
Miscellaneous	144		
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**2,531,493**	**2,518,219**	**226,095**
Resources Available:	**2,866,242**	**2,938,798**	**447,542**
Expenditures:			
Contractual Services	4,876	6,700	7,035
Social Security	395,200	450,134	472,641
KPERS Retirement	542,512	613,839	644,531
Unemployment	6,719	23,100	24,255
Health Insurance	1,352,100	1,444,313	1,617,704
Workers Compensation	140,776	170,850	180,000
Life Insurance	4,933	7,200	7,560
HAS Expense	0	1,215	1,275
Encumbrances	-1,453		
Cash Reserve (2027 column)			86,750
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**2,445,662**	**2,717,351**	**3,041,751**
Unencumbered Cash Balance Dec 31	420,579	221,447	xxxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	4,287,383	2,669,373	3,041,751
		Non-Appropriated Balance	
See Tab C		Total Expenditure/Non-Appr Balance	3,041,751
		Tax Required	2,594,209
	Delinquent Comp Rate:	2.8%	71,341
		Amount of 2026 Ad Valorem Tax	2,665,550

Adopted Budget **Mental Health (114)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	0	23,696	119,430
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxx
Delinquent Tax		65	
Motor Vehicle Tax		141	
Recreational Vehicle Tax		83,949	
16/20 M Vehicle Tax		10,242	
Commercial Vehicle Tax		168	
Excise Tax		30	
		2,473	
		1	
		425	
	94,571	-1,760	
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**94,571**	**95,734**	**0**
Resources Available:	**94,571**	**119,430**	**119,430**
Expenditures:			
	70,875		
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**70,875**	**0**	**0**
Unencumbered Cash Balance Dec 31	23,696	119,430	xxxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	94,500	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

CPA Summary

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget

Intellectual Disabilities (116)	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	13,341	13,044	13,077
Receipts:			
Ad Valorem Tax	48,037	50,944	xxxxxxxxxxxxxxxxxx
Delinquent Tax	1,555	0	
Motor Vehicle Tax	6,297	5,278	5,271
Recreational Vehicle Tax	103	87	86
16/20 M Vehicle Tax	256	267	248
Commercial Vehicle Tax	118	162	109
Excise Tax		-	1
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-1,663	-1,705	-1,386
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**54,703**	**55,033**	**4,329**
Resources Available:	**68,044**	**68,077**	**17,406**
Expenditures:			
Appropriation	55,000	55,000	55,000
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**55,000**	**55,000**	**55,000**
Unencumbered Cash Balance Dec 31	13,044	13,077	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	55,000	55,000	55,000
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	55,000
		Tax Required	37,594
	Delinquent Comp Rate:	2.8%	1,034
		Amount of 2026 Ad Valorem Tax	38,628

Adopted Budget

Law Enforcement (120)	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	268	145,713	292,911
Receipts:			
Ad Valorem Tax	1,692,733	1,684,037	xxxxxxxxxxxxxxxxxx
Delinquent Tax	50,272	49,679	50,200
Motor Vehicle Tax	196,517	186,061	174,230
Recreational Vehicle Tax	3,214	2,936	2,854
16/20 M Vehicle Tax	9,063	9,419	8,208
Commercial Vehicle Tax	3,682	4,150	3,617
Excise Tax	0	14	29
City Vehicle Inspection Fee	0	6,200	6,300
Jail Receipts	0	22,300	22,700
Rembursment - Housing	459,328	500,000	525,000
Reimbursement Sheriff	0	61,174	0
Transfer In	250,000	250,000	250,000
Fingerprinting Fees	2,745	2,847	2,900
Sheriff Grants	11,369	9,701	0
Sheriff Video Fees	10,909	608	620
Encumbrances Prior Year Cancelled		0	0
Reimbursed Expenses	28,697	0	0
		0	0
		0	
Neighborhood Revitalization Rebate	-58,586	-57,803	-97,632
Miscellaneous	10,092		
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**2,670,036**	**2,731,323**	**949,026**
Resources Available:	**2,670,304**	**2,877,036**	**1,241,937**
Expenditures:			
SHERIFF WAGES	923,642	961,196	980,420
SEKRCC WAGES	670,551	726,713	741,248
SHERIFF CONTRACTUAL	223,352	192,684	196,537
SEKRCC CONTRACTUAL	535,044	488,735	498,510
SHERIFF COMMODITIES	111,556	149,653	168,191
SEKRCC COMMODITIES	57,882	65,144	66,447
SHERIFF CAPITAL OUTLAY			
TRANSFER OUT	91,330		
ENCUMBRANCES	-88,765		
Cash Reserve (2027 column)			200,000
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**2,524,591**	**2,584,125**	**2,851,353**
Unencumbered Cash Balance Dec 31	145,713	292,911	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	2,703,559	2,280,858	2,851,353
		Non-Appropriated Balance	
See Tab C		Total Expenditure/Non-Appr Balance	2,851,353
		Tax Required	1,609,416
	Delinquent Comp Rate:	2.8%	44,259
		Amount of 2026 Ad Valorem Tax	1,653,675

CPA Summary

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Noxious Weeds (200)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	56,411	59,005	86,088
Receipts:			
Ad Valorem Tax	89,930	84,210	xxxxxxxxxxxxxxxxxx
Delinquent Tax	2,597	2,597	1,892
Motor Vehicle Tax	12,230	12,230	8,712
Recreational Vehicle Tax	200	200	143
16/20 M Vehicle Tax	460	500	410
Commercial Vehicle Tax	229	309	181
Excise Tax		1	1
Chemical Sales	55,898	90,000	90,000
Interest on Idle Funds			
Neighborhood Revitalization Rebate	-3,114	-2,964	-3,290
Miscellaneous	615		
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**159,045**	**187,083**	**98,049**
Resources Available:	**215,456**	**246,088**	**184,137**
Expenditures:			
Wages	39,741	40,000	41,600
Contractuals	12,793	6,000	16,500
Commodities	17,997	19,000	19,600
Transfers Out		0	0
Chemicals	87,054	95,000	100,000
	-1,135		0
Cash Reserve (2027 column)			88,393
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**156,451**	**160,000**	**266,093**
Unencumbered Cash Balance Dec 31	59,005	86,088	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	216,000	215,000	266,093
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	266,093
		Tax Required	81,956
	Delinquent Comp Rate:	2.8%	2,254
		Amount of 2026 Ad Valorem Tax	84,210

Adopted Budget **Road & Bridge (220)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	12,306	130,766	621,981
Receipts:			
Ad Valorem Tax	1,319,442	1,383,172	xxxxxxxxxxxxxxxxxx
Delinquent Tax	45,087	12,485	12,490
Motor Vehicle Tax	182,220	182,220	143,103
Recreational Vehicle Tax	2,980	2,980	2,344
16/20 M Vehicle Tax	8,140	8,140	6,742
Commercial Vehicle Tax	3,413	4,566	2,970
Excise Tax	0	10	24
Transfer IN	600,000	650,000	700,000
Equalization & Adjustment	637,251	550,000	550,000
Elm Creek Lake	9,078	7,245	6,200
Reimbursements	71,624	43,551	2,612
Use of Money & Property	15,379	38,452	15,200
FEMA (JE From 224)	0	412,151	0
Neighborhood Revitalization Rebate	-45,593	-46,466	-46,043
Miscellaneous	21,446		
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**2,870,467**	**3,248,506**	**1,395,642**
Resources Available:	**2,882,773**	**3,379,272**	**2,017,623**
Expenditures:			
ROAD & BRIDGE WAGES	1,215,134	1,339,650	1,406,633
ELM CREEK WAGES	29,099	28,363	29,781
ROAD & BRIDGE CONTRACTUA	388,098	306,489	350,000
ELM CREEK CONTRACTUAL	12,861	10,000	10,300
CONTRACTUAL SERVICES	11,122	24,257	42,193
ENTERPRISE FLEET AGREEMENT	0	0	0
ROAD & BRIDGE COMMODITIES	831,732	722,604	850,000
ELM CREEK COMMODITIES	4,655	4,750	5,000
COMMODITIES	71,835	72,000	86,400
ROAD & BRIDGE CAPITAL OUTL	0	0	0
ROAD & BRIDGE LAND LEASE		0	13,000
TRANSFER OUT	0	0	
LEASE - INTEREST	60,798	54,311	54,300
LEASE - PRINCIPAL	188,223	194,867	257,200
ENCUMBRANCES	-61,549		
Cash Reserve (2027 column)			150,000
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**2,752,007**	**2,757,291**	**3,254,807**
Unencumbered Cash Balance Dec 31	130,766	621,981	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	3,520,012	2,750,949	3,254,807
		Non-Appropriated Balance	
See Tab C		Total Expenditure/Non-Appr Balance	3,254,807
	Delinquent Comp Rate:	2.8%	34,023
		Amount of 2026 Ad Valorem Tax	1,271,207

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Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **EMS (375)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	10,087	29,405	34,566
Receipts:			
Ad Valorem Tax	288,162	265,924	xxxxxxxxxxxxxxxxxx
Delinquent Tax	7,224	7,226	4,600
Motor Vehicle Tax	26,606	30,011	27,513
Recreational Vehicle Tax	435	500	451
16/20 M Vehicle Tax		1,602	1,296
Commercial Vehicle Tax	2,086	914	571
Excise Tax		2	5
Ambulance Service Payments	704,019	900,000	930,000
Transfers In	60,453	0	0
Insurance Reimbursement	12,310	0	0
		0	
Neighborhood Revitalization Rebate	-9,971	-9,415	-10,178
Miscellaneous		0	0
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**1,091,324**	**1,196,764**	**954,258**
Resources Available:	**1,101,410**	**1,226,169**	**988,824**
Expenditures:			
Wages	944,102	992,423	1,034,144
Contractuals	85,927	125,536	129,800
Commodities	75,701	82,000	83,600
Encumbrances	-33,724	-8,356	
Cash Reserve (2027 column)			14,300
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**1,072,005**	**1,191,603**	**1,261,844**
Unencumbered Cash Balance Dec 31	29,405	34,566	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	1,241,515	1,191,603	1,261,844
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	1,261,844
		Tax Required	273,020
	Delinquent Comp Rate:	2.8%	7,508
		Amount of 2026 Ad Valorem Tax	280,528

Adopted Budget **Special Alcohol & Drug (238)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	0	593	593
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Excise Tax			
	593		
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**593**	**0**	**0**
Resources Available:	**593**	**593**	**593**
Expenditures:			
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**0**	**0**	**0**
Unencumbered Cash Balance Dec 31	593	593	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

CPA Summary

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Landfill (118)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	153,441	294,666	332,364
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Excise Tax			
Landfill Receipts	815,686	815,000	820,000
Misc Income	7,626	7,700	7,700
FEMA Reimbursements	51,975	0	0
Reserves	49,218	0	0
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**924,505**	**822,700**	**827,700**
Resources Available:	**1,077,946**	**1,117,366**	**1,160,064**
Expenditures:			
Wages	117,113	145,000	152,000
Contractuals	433,057	494,127	541,000
Commodities	196,714	110,000	118,000
Bond Interest	2,596	875	880
Bond Principal	33,800	35,000	35,000
Lease Interest	0	0	5,000
Lease Principal	0	0	30,000
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**783,280**	**785,002**	**881,880**
Unencumbered Cash Balance Dec 31	294,666	332,364	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	860,490	792,950	881,880
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	881,880
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

Adopted Budget **Road & Bridge Sales Tax (222)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	106,652	544,031	488,845
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Excise Tax			
Sales Tax	1,605,205	1,600,000	1,648,000
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**1,605,205**	**1,600,000**	**1,648,000**
Resources Available:	**1,711,857**	**2,144,031**	**2,136,845**
Expenditures:			
Wages	6,368	0	36,800
Contractuals	330,296	550,000	635,000
Commodities	231,162	330,000	135,000
Capital Outlay	0		275,000
Tax Transfer	600,000	650,000	700,000
Lease Interest		27,624	27,600
Lease Principal		97,562	97,600
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**1,167,826**	**1,655,186**	**1,907,000**
Unencumbered Cash Balance Dec 31	544,031	488,845	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	1,300,000	1,323,176	1,907,000
		Non-Appropriated Balance	
See Tab C		Total Expenditure/Non-Appr Balance	1,907,000
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

CPA Summary

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Spec. Parks & Rec. (244)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	875	875	875
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Excise Tax			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**0**	**0**	**0**
Resources Available:	**875**	**875**	**875**
Expenditures:			
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**0**	**0**	**0**
Unencumbered Cash Balance Dec 31	875	875	xxxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

Adopted Budget **Sewer Dist. #1 (358)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	3,703	1	954
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Excise Tax			
Revenue	28,029	35,150	34,700
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**28,029**	**35,150**	**34,700**
Resources Available:	**31,731**	**35,151**	**35,654**
Expenditures:			
	31,730	34,197	34,550
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**31,730**	**34,197**	**34,550**
Unencumbered Cash Balance Dec 31	1	954	xxxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	35,750	0	34,550
		Non-Appropriated Balance	
See Tab C		Total Expenditure/Non-Appr Balance	34,550
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

CPA Summary

Bourbon County 2027

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Jail/County BLDG Sales Tax (370)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	1,910,932	1,993,490	2,001,846
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Excise Tax			
Sales Tax	1,129,166	1,066,940	1,101,000
Reimbursed Expense	23,619	20,000	20,000
Neighborhood Revitalization Rebate			0
Miscellaneous	425	500	500
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**1,153,210**	**1,087,440**	**1,121,500**
Resources Available:	**3,064,142**	**3,080,930**	**3,123,346**
Expenditures:			
Contractual	81,459	75,292	272,209
Jail Bond Int	77,853	74,708	74,700
Jail Bond Principal	370,000	380,000	390,000
Capital Outlay	445,976	74,708	71,000
Lease Payments	227,066	224,376	190,495
Transfer Out	250,000	250,000	250,000
Encumbrances	-381,701		
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**1,070,652**	**1,079,084**	**1,248,404**
Unencumbered Cash Balance Dec 31	1,993,490	2,001,846	xxxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	926,935	0	1,248,404
		Non-Appropriated Balance	
See Tab A **See Tab C**		Total Expenditure/Non-Appr Balance	1,248,404
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

Adopted Budget **Opioid Fund (378)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	79,923	69,323	85,502
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Excise Tax			
Addiction Settlement Income	22,737	16,179	16,300
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**22,737**	**16,179**	**16,300**
Resources Available:	**102,660**	**85,502**	**101,802**
Expenditures:			
Contractuals	1,633	0	
Capital Outlay	31,704	0	
			69,323
Cash Reserve (2027 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**33,337**	**0**	**69,323**
Unencumbered Cash Balance Dec 31	69,323	85,502	xxxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	60,000	0	69,323
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	69,323
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

CPA Summary

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Emergency Svcs Sales Tax (399)**	Prior Year Actual for 2025	Current Year Estimate for 2026	Proposed Budget Year for 2027
Unencumbered Cash Balance Jan 1	58,791	53,610	53,610
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20 M Vehicle Tax			
Commercial Vehicle Tax			
Excise Tax			
	705,729	1,000,000	1,000,000
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**705,729**	**1,000,000**	**1,000,000**
Resources Available:	**764,520**	**1,053,610**	**1,053,610**
Expenditures:			
	764,520	1,000,000	1,000,000
Cash Reserve (2027 column)	-53,610		
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	**710,910**	**1,000,000**	**1,000,000**
Unencumbered Cash Balance Dec 31	53,610	53,610	xxxxxxxxxxxxxxxxxx
2025/2026/2027 Budget Authority Amount:	1,000,000	1,000,000	1,000,000
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	1,000,000
		Tax Required	0
	Delinquent Comp Rate:	2.8%	0
		Amount of 2026 Ad Valorem Tax	0

CPA Summary

Bourbon County **NON-BUDGETED FUNDS (A)** 2027

(Only the actual budget year for 2025 is reported)

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Attorney Trust (014)		ROD Tech (093)		Covid Grant (		Opiod Fund		Treasurer Tech (094)		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	1,878	Cash Balance Jan 1	48,216	Cash Balance Jan 1		Cash Balance Jan 1	79,923	Cash Balance Jan 1	13,858	143,875
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
	43		16,132				22,737		4,033	
Total Receipts	43	Total Receipts	16,132	Total Receipts	0	Total Receipts	22,737	Total Receipts	4,033	42,945
Resources Available:	1,922	Resources Available:	64,348	Resources Available:	0	Resources Available:	102,660	Resources Available:	17,891	186,820
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
			5,540				33,337		199	
			-2,669							
Total Expenditures	0	Total Expenditures	2,871	Total Expenditures	0	Total Expenditures	33,337	Total Expenditures	199	36,407
Cash Balance Dec 31	1,922	Cash Balance Dec 31	61,476	Cash Balance Dec 31	0	Cash Balance Dec 31	69,323	Cash Balance Dec 31	17,692	**150,413** **
										150,413 **

**Note: These two block figures should agree.

CPA Summary

Bourbon County

NON-BUDGETED FUNDS (B)

(Only the actual budget year for 2025 is reported)

2027

Non-Budgeted Funds-B

(1) Fund Name: Clerk Tech (095)		(2) Fund Name: Special Law Enf. (097)		(3) Fund Name: Prosecutor Training (204)		(4) Fund Name: Special Prosecutor (246)		(5) Fund Name: Sheriff Fofeiture		Total
Unencumbered Cash Balance Jan 1	26,559	Unencumbered Cash Balance Jan 1	59,623	Unencumbered Cash Balance Jan 1	14,396	Unencumbered Cash Balance Jan 1	1,878	Unencumbered Cash Balance Jan 1	74,153	176,610
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
	4,033		24,360		3,354		43		34,572	
Total Receipts	4,033	Total Receipts	24,360	Total Receipts	3,354	Total Receipts	43	Total Receipts	34,572	66,363
Resources Available:	30,592	Resources Available:	83,983	Resources Available:	17,751	Resources Available:	1,922	Resources Available:	108,725	242,973
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
	7,054		17,880		400				33,419	
			-943						-4,034	
Total Expenditures	7,054	Total Expenditures	16,938	Total Expenditures	400	Total Expenditures	0	Total Expenditures	29,385	53,778
Cash Balance Dec 31	23,538	Cash Balance Dec 31	67,045	Cash Balance Dec 31	17,351	Cash Balance Dec 31	1,922	Cash Balance Dec 31	79,340	**189,195** **
										189,195 **

**Note: These two block figures should agree.

CPA Summary

Bourbon County

NON-BUDGETED FUNDS (C)

(Only the actual budget year for 2025 is reported)

2027

Non-Budgeted Funds-C

(1) Fund Name: Motor Vehicle		(2) Fund Name: Conceal Carry (397)		(3) Fund Name: Sex Offender (398)		(4) Fund Name: Appraiser Reserve (097)		(5) Fund Name: Computer Reserve (026)		Total
Unencumbered Cash Balance Jan 1	2	Unencumbered Cash Balance Jan 1	3,341	Unencumbered Cash Balance Jan 1	39,923	Unencumbered Cash Balance Jan 1	26,676	Unencumbered Cash Balance Jan 1	40,137	110,079
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
	112,923		390		8,175				3,600	
Total Receipts	112,923	Total Receipts	390	Total Receipts	8,175	Total Receipts	0	Total Receipts	3,600	125,088
Resources Available:	112,925	Resources Available:	3,731	Resources Available:	48,098	Resources Available:	26,676	Resources Available:	43,737	235,166
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
	91,417		294		771		5,888		10,270	
	-4,329				-50					
Total Expenditures	87,088	Total Expenditures	294	Total Expenditures	721	Total Expenditures	5,888	Total Expenditures	10,270	104,261
Cash Balance Dec 31	25,836	Cash Balance Dec 31	3,437	Cash Balance Dec 31	47,377	Cash Balance Dec 31	20,789	Cash Balance Dec 31	33,467	**130,906** **
										130,906 **

**Note: These two block figures should agree.

CPA Summary

Bourbon County **NON-BUDGETED FUNDS (D)** 2027

(Only the actual budget year for 2025 is reported)

Non-Budgeted Funds-D

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
General Equipment (027)		ounty Attorney Reserve (05#		Election Reserve (063)		Nox. Weed Equip. Res. (20#		Spec Road Machinery (248)		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	48,518	Cash Balance Jan 1	11,171	Cash Balance Jan 1	293	Cash Balance Jan 1	1,468	Cash Balance Jan 1	46,085	107,534
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
							13,651			
Total Receipts	0	Total Receipts	0	Total Receipts	0	Total Receipts	13,651	Total Receipts	0	13,651
Resources Available:	48,518	Resources Available:	11,171	Resources Available:	293	Resources Available:	15,119	Resources Available:	46,085	121,185
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
	6,283								35,255	
Total Expenditures	6,283	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	35,255	41,538
Cash Balance Dec 31	42,235	Cash Balance Dec 31	11,171	Cash Balance Dec 31	293	Cash Balance Dec 31	15,119	Cash Balance Dec 31	10,830	**79,647** **
										79,647 **

**Note: These two block figures should agree.

CPA Summary

Bourbon County

NON-BUDGETED FUNDS (E)

(Only the actual budget year for 2025 is reported)

2027

Non-Budgeted Funds-E

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:			
EMS Equip. Rsv. (377)		Road & Bridge Imp.									
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total	
Cash Balance Jan 1	25,337	Cash Balance Jan 1	942	Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		26,279	
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:			
			6,890								
			51,975								
Total Receipts	0	Total Receipts	58,865	Total Receipts	0	Total Receipts	0	Total Receipts	0	58,865	
Resources Available:	25,337	Resources Available:	59,807	Resources Available:	0	Resources Available:	0	Resources Available:	0	85,144	
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:			
	25,337										
Total Expenditures	25,337	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	25,337	
Cash Balance Dec 31	0	Cash Balance Dec 31	59,807	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	**59,807**	**
										59,807	**

**Note: These two block figures should agree.

CPA Summary

State of Kansas
County

Bourbon County 2027

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

The governing body of
Bourbon County
will meet on September 14, 2026 at 5:30 PM at 210 S National Avenue, Fort Scott, KS 66701 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax and Revenue Neutral Rate.
Detailed budget information is available at https://www.bourboncountyks.org/ and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2027 Expenditures and Amount of 2026 Ad Valorem Tax establish the maximum limits of the 2027 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2025		Current Year Estimate for 2026		Proposed Budget Year for 2027		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2026 Ad Valorem Tax	Proposed Estimated Tax Rate*
General 001	2,919,206	12.754	3,240,231	13.004	3,681,333	1,788,956	12.443
Appraiser 016	230,416	1.563	250,324	1.672	270,300	240,347	1.672
Election 062	78,726	0.514	124,250	0.760	145,995	125,372	0.872
Employee Benefit (064)	2,445,662	17.347	2,717,351	16.228	3,041,751	2,665,550	18.541
Mental Health (114)	70,875	0.661					
Intellectual Disabilities (116)	55,000	0.378	55,000	0.367	55,000	38,628	0.269
Law Enforcement (120)	2,524,591	13.332	2,584,125	12.146	2,851,353	1,653,675	11.502
Noxious Weeds (200)	156,451	0.708	160,000	0.607	266,093	84,210	0.586
Road & Bridge (220)	2,752,007	10.375	2,757,291	9.976	3,254,807	1,271,207	8.842
EMS (375)	1,072,005	2.268	1,191,603	1.918	1,261,844	280,528	1.951
Special Alcohol & Drug (238)							
Bridge & Culvert (024)							
Special Bridge (240)							
Landfill (118)	783,280		785,002		881,880		
Road & Bridge Sales Tax (222)	1,167,826		1,655,186		1,907,000		
Spec. Parks & Rec. (244)							
Sewer Dist. #1 (358)	31,730		34,197		34,550		
Jail/County BLDG Sales Tax (370)	1,070,652		1,079,084		1,248,404		
Opioid Fund (378)	33,337				69,323		
Emergency Svcs Sales Tax (399)	710,910		1,000,000		1,000,000		
Non-Budgeted Funds-A	36,407						
Non-Budgeted Funds-B	53,778						
Non-Budgeted Funds-C	104,261						
Non-Budgeted Funds-D	41,538						
Non-Budgeted Funds-E							
Totals	16,338,659	59.900	17,633,644	56.678	19,969,633	8,148,472	56.678
						*Revenue Neutral Rate ***	*54.661*
Less: Transfers	0		0		0		
Net Expenditure	16,338,659		17,633,644		19,969,633		
Total Tax Levied	7,977,466		7,858,151		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	133,307,804		0		143,767,695		

Outstanding Indebtedness, January 1,	2024	2025	2026
G.O. Bonds	6,313,900	5,906,400	5,080,000
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	2,544,126	3,324,205	3,098,088
Total	8,858,026	9,230,605	8,178,088

*Tax rates are expressed in mills
***Revenue Neutral Rate as defined by KSA 79-2988*

Gregory Motley
Commission Chairman

County:		**Unique Entity Identifier:**	
EMPG Status:	Current EMPG Program Participant	New EMPG Program Participant	
County POC:			
Mailing Address:			
Telephone Number:	620-223-3800 ext. 124	**Cellphone Number:**	
Fax Number:		**Email:**	emergencymanager@bourboncountyks.org

1. **Briefly explain why these funds are needed to support the emergency manager/coordinator position:**

2. **Select which description best describes the status of the emergency manager/coordinator:**

   Full-time, permanent staff whose primary responsibility is as the emergency manager/coordinator.

   Emergency manager/coordinator duties are assigned to full-time staff with other significant duties.

   Emergency manager/coordinator is a part-time, or seasonal position, or contracted.

   Emergency manager/coordinator duties are assumed as needed by other staff or elected officials.

3. **List the name and position title of each staff member whose position is funded through the EMPG Program** *(if additional people are funded, please submit an additional sheet with this listed information)*

List of EMPG Program Funded Staff:	Full-Time /Part-Time	Number of hours worked per week:
Name: **Title:**		
Name: **Title:**		
Name: **Title:**		
Name: **Title:**		

4. Briefly describe the method used to code or track funded staff time spent on emergency management activities charged to the grant and/or used to meet local match requirements:

5. **List the name and position title of each staff member who works directly for the County Emergency manager that is paid and <u>not</u> EMPG funded** *(if additional space is needed, please submit a separate sheet with listed information)*:

List Emergency Management Staff: (Not EMPG funded)	
Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:

Authorization to Submit Application:
By signature below, we agree to comply with the organization audit requirements of 2 C.F.R. Part 200, Audits of States, Local Governments, and Non-Profit Organizations. We further agree to comply with the standards put forth in 2 C.F.R. Part 200, 44 C.F.R., Cost Principles for State, Local, and Indian Tribal Governments. We agree to comply with the requirements set forth by State Administrative Regulation 56-2-2 and comply with financial and performance reporting for this grant period, as stated in the EMPG Subrecipient Guidance. We certify that we will accomplish the projected programs to the best of our ability, will provide the necessary support to accomplish completion and understand and agree that completion of, or progress toward, said projected programs is a condition for participation in the Emergency Management Performance Grant Program and/or other federally assisted programs. We certify that we comply with U.S. law requiring completion and retention of the Form I-9, Employment Eligibility Verification, for our employees whose salaries or benefits are charged to the grant award, and that none of those employees are foreign nationals. We certify that we will retain Form I-9, Employment Eligibility Verification, as the employment eligibility verification mechanism.

Print Name of Emergency Manager/Coordinator	Print Name of Authorized Official
Signature of Emergency Manager/Coordinator	Signature of Authorized Official
KDEM Deputy Director **Jonathan York**	Date Application Submitted to KDEM (MM/DD/YYYY)
Signature of KDEM Deputy Director	County

Customer Training & Production Optimization Report

Customer: __Bourbon co ______________
Location: _________________
Date(s): _________________
Technician: _________________
Machine(s): Crusher & Classifier

Purpose of Visit

Provide operator and maintenance training for the crusher and classifier while evaluating machine performance, addressing operational concerns, and optimizing production.

Day 1 Activities

Equipment Familiarization & Operator Training

- Conducted a complete walk-around of the crusher and classifier, explaining major components and their functions.
- Reviewed monitor operation and basic crusher operating procedures.
- Performed inspections of both the crusher and classifier, identifying components requiring repair or future attention.
- Explained the crusher startup procedure and provided each attendee an opportunity to start and operate the machine.

Machine Operation

- Processed material for approximately 1 to 1.5 hours during hands-on operator training.
- Observed an overheating condition on the crusher during operation.
- Cleaned cooling packages/coolers to improve airflow and cooling system performance.
- Prepared the machine for continued operation on Day 2.

Repairs Performed

- Replaced worn vibrating pad springs.
- Springs had previously been identified as requiring replacement during an inspection conducted on January 14, 2026.
- Replacement springs were supplied by the customer.

Day 2 Activities

Maintenance Training

- Reviewed daily maintenance requirements for both the crusher and classifier.
- Answered operator questions regarding machine operation, inspection procedures, and preventive maintenance practices.

Production & Machine Optimization

- Continued crushing operations throughout the day while training operators on proper feeding techniques.
- Adjusted machine settings to achieve the desired finished product specification.
- Corrected conveyor belt tracking and adjusted belt tension on multiple conveyors.
- Verified all plant systems were operating correctly and performed operational checks consistent with a normal startup and commissioning process.

Results & Performance Improvements

During the visit, operational training, machine adjustments, maintenance instruction, and process improvements were implemented. These changes resulted in a significant increase in plant productivity.

- **Customer-reported production prior to training and adjustments:** Approximately **400 tons per day**
- **Production achieved during training and optimized operation:** Approximately **3,600 tons**

The increase in production demonstrates the positive impact of proper machine setup, operator training, feeder control, daily maintenance practices, and conveyor adjustments.

Work Performed Summary

Provided comprehensive operational and maintenance training on the crusher and classifier, including machine inspections, startup procedures, daily maintenance requirements, proper feeding techniques, and production optimization. Replaced customer-supplied vibrating pad springs that had been previously identified during inspection. Corrected conveyor tracking and tension issues, cleaned cooling packages to address overheating concerns, and verified proper plant operation.

As a result of the training and machine optimization efforts, production increased from approximately **400 tons per day** to approximately **3,600 tons**, significantly improving overall plant performance and operating efficiency.

Customer Signature: ______________________

Date: ______________________

Technician Signature: ______________________

Date: ______________________

Note: Training Meeting Per Murphy Tractor Staff

Trained 8 Employees of BBCO.

MEMORANDUM OF UNDERSTANDING

BETWEEN BOURBON COUNTY, KANSAS AND ALLEN COUNTY, KANSAS

SHARED COUNTY APPRAISER SERVICES

This Memorandum of Understanding ("MOU") is entered into by and between Bourbon County, Kansas and Allen County, Kansas for the purpose of establishing a shared county appraiser service utilizing Danielle Louk.

PURPOSE

The purpose of this MOU is to establish an agreement between Bourbon County and Allen County for Danielle Louk to provide county appraiser services to both counties while allowing the counties to share agreed benefit costs.

APPOINTMENT AND AUTHORITY

Each County shall take the necessary action required by Kansas law for Danielle Louk to serve as the County Appraiser for that County.

COMPENSATION

The Counties agree to the salary and compensation arrangements established with Danielle Louk for the appraisal services provided to each County. The Counties shall each be responsible for their agreed portion of compensation and applicable employer costs associated with the shared service.

PAYROLL, DEDUCTIONS AND KPERS

Allen County shall continue to administer Danielle Louk's payroll, required deductions, and KPERS participation as a w2 employee for Allen County. Bourbon County shall administer Danielle Louk's payroll, required deductions, and KPERS participation as a w2 employee for Bourbon County . Allen County shall continue to administer Danielle Louk Health Insurance, Bourbon County shall reimburse Allen County for Bourbon County's agreed share of applicable employer costs associated with one half of Health Insurance.

HEALTH INSURANCE BENEFIT

Danielle Louk shall remain covered under the Allen County employee health insurance plan.

The current total monthly cost of the benefit is $905.00, with the Counties agreeing to share the cost equally.

- Total monthly premium/benefit cost: $905.00
- Bourbon County share: $452.50 per month
- Annual Bourbon County share: $5,430.00

PAYMENT OF INSURANCE COSTS

Bourbon County shall pay Allen County its one-half share of Danielle Louk's health insurance benefit each month through ap.

This MOU begins on September 21, 2026, the insurance cost shall be prorated from September 21, 2026, totaling $150.80 .

The parties agree that Bourbon County's prorated September insurance payment shall be $150.80.

The monthly payments of $452.50 shall be submitted through Bourbon County's accounts-payable process, and paid from bourbon county's benefits budget, the payment will be approved no later than the second week of each month.

APPRAISAL SERVICES

Danielle Louk shall provide appraisal services to Bourbon County beginning September 21, 2026, while continuing to provide appraisal services to Allen County.

The Appraiser shall coordinate with the appropriate officials and staff of each County as necessary to carry out the appraisal responsibilities of each County.

COMPLIANCE WITH LAW

The Counties and the Appraiser shall comply with all applicable Kansas laws, regulations, and requirements governing county appraisal services, employment, payroll, benefits, retirement, and public records.

TERM

This MOU shall become effective September 21, 2026, upon approval by both Boards of County Commissioners, and shall remain in effect until amended or terminated in writing by the parties.

MODIFICATION

Any modification to this MOU shall be made in writing and approved by both Boards of County Commissioners.

TERMINATION

Either County may terminate its participation in this MOU by providing written notice to the other County. The parties shall cooperate in an orderly transition of appraisal responsibilities and shall satisfy all financial obligations incurred through the effective date of termination.

____

Danielle Louk, County Appraiser

Bourbon County

______________________________ Commissioner

______________________________ Commissioner

______________________________ Commissioner

______________________________ Commissioner

______________________________ Commissioner

ATTEST:

____

County Clerk

Allen County

______________________________ Commissioner

______________________________ Commissioner

______________________________ Commissioner

ATTEST:

____

County Clerk

Ornament Intent Form

More in this Section... Governor's Holiday Ornament Collection

First Name *	
Last Name *	
Email Address *	
Professional Title *	
Organization *	
County to be represented *	
Level of Intent *	My county intends to participate. My county may participate. My county needs more information.
Primary Project Contact Name and Email Address (If Different From Above)	
Potential Participation Could Involve the Following Groups: *	County Staff Local CVB or Tourism Group Community Organization Artist or Arts Organization School or Youth Group Other
Has Your County Identified an Ornament Creator or Project Team? *	Yes Not Yet My County Needs Help Identifying One
If You Participate, How Many Ornaments Would It Submit? *	123Unsure

Has Your County Connected With Its Local CVB or Tourism Rep About Box Delivery/Drop-Off Location? *

Yes
No
My County Needs Help Identifying That Contact

Confirmation

By submitting this form, I understand that completion of the form indicates our county's interest and does not constitute an official ornament submission.

I understand that any completed ornaments must be delivered to the designated CVB partner by October 9, 2026.

Bourbon County, Kansas
Resolution No. _______
Date: 09/21/2026

WHEREAS, the Board of County Commissioners of Bourbon County is committed to ensuring that all county purchases are made in a transparent, fair, and accountable manner; and

WHEREAS, the Kansas Statutes require that all purchases of supplies, equipment, and services in excess of $2,000 be made on the basis of competitive bids, with at least three competitive bids when reasonably possible; and

WHEREAS, the County desires to strengthen its purchasing process by establishing a clear policy for all purchases over $10,000 to ensure maximum competition and value; and

WHEREAS, competitive bidding is a proven method to protect taxpayer funds, ensure quality, and promote fairness in public procurement;

NOW, THEREFORE, the Board of County Commissioners of Bourbon County hereby adopts the following policy:

Bourbon County Purchasing Policy – Competitive Bidding Requirement

1. Scope
This policy applies to all purchases of supplies, equipment, and services by the County, its offices, departments, and employees, including those made through the County Purchasing Officer or any authorized agent, that require the expenditure of county funds.

2. Threshold for Competitive Bidding
All purchases exceeding $10,000 shall be subject to the competitive bidding process.

3. Minimum Number of Bids
For all purchases over $10,000, the County Purchasing Officer shall solicit at least three competitive bids from qualified vendors when reasonably possible.

4. Reporting
The County Clerk shall keep a true and accurate account of all purchases and report to the Board of County Commissioners upon request.

5. Exceptions

Competitive bids are not required for purchases under $10,000.

Competitive bids may be waived for emergency purchases or small purchases under $2,000, as authorized by the Board of County Commissioners.

Competitive bids are not required for contractual services where no competition exists.

6. Enforcement
Failure to comply with this policy may result in review by the Board of County Commissioners and, if necessary, corrective action.

ADOPTED by the Board of County Commissioners of Bourbon County, Kansas, on this __________.

Signed:

____

County Commissioner

____

County Commissioner

____

County Commissioner

____

County Commissioner

____

County Commissioner

BOURBON COUNTY, KANSAS

PURCHASING POLICY

BOARD OF COUNTY COMMISSIONERS REVIEW

Resolution No.: ____________

Purpose

This policy is designed to establish one county-wide purchasing process, protect public funds, provide open and fair competition, prevent repeated use of the same vendor without documented competition, and ensure that department purchases do not create contracts or financial obligations for Bourbon County without the approvals required by this policy and Kansas law.

SECTION 1. GENERAL POLICY

- All purchases, contracts, leases, service agreements, supply agreements, construction agreements, equipment purchases, and other expenditures of Bourbon County funds shall comply with this policy, the adopted budget, applicable grant requirements, and all applicable federal and Kansas laws.
- No employee, department head, supervisor, or other person may commit Bourbon County to a purchase or contract except as authorized by this policy or by specific action of the Board of County Commissioners.
- Budget authority alone does not authorize a purchase. A purchase must be necessary, within the adopted budget, and made through the purchasing process established by this policy.
- The County shall seek open, fair, and documented competition and shall obtain the best overall value consistent with quality, specifications, delivery, service, warranty, and other stated requirements.

SECTION 2. DEFINITIONS

Purchase: The acquisition of supplies, materials, equipment, vehicles, services, construction, repairs, leases, rentals, or other goods or services using County funds.

Purchasing Officer: The person designated by the Board of County Commissioners to administer this policy. The designation shall be made by separate Board action and may be changed by the Board.

Department Head: The elected official, department director, or person responsible for the department or office making the request.

Formal Bid: A written solicitation issued by the County that establishes specifications, terms, conditions, bid deadline, opening procedure, and award criteria, with bids received and opened according to the solicitation.

Request for Proposals (RFP): A competitive solicitation used when factors other than price are material to selection and the evaluation criteria are stated in advance.

Sole Source: A purchase for which, after a documented good-faith review, only one supplier can reasonably provide the required product or service under the circumstances.

Emergency Purchase: A purchase necessary because an immediate threat to public health, safety, property, essential County operations, or an imminent significant financial loss makes normal purchasing procedures impracticable.

Aggregate Value: The reasonably anticipated total cost of a purchase, project, contract, renewal, extension, or related series of purchases, including all known phases and options. Purchases may not be divided to avoid a threshold.

SECTION 3. PURCHASING AUTHORITY

The Board of County Commissioners retains ultimate authority over County contracts and expenditures except where authority is expressly delegated by this policy or other Board action. Department Heads may identify needs and initiate requisitions but may not bypass the purchasing process, sign contracts on behalf of the County, or direct a vendor to begin work when Board or Purchasing Officer approval is required.

The Purchasing Officer shall coordinate solicitations, maintain purchasing records, maintain a vendor/quote history, and review purchases for compliance. The Purchasing Officer may return a requisition that lacks required quotes, specifications, funding, approvals, or documentation.

SECTION 4. PURCHASING THRESHOLDS

Purchase Amount	Required Competition	Approval	PO / Contract	Notes
< $2,500	Competitive price comparison when reasonably available; vendor rotation may be used for routine purchases.	Department Head or authorized supervisor.	PO not required unless County requires one; invoice must identify purchaser and department.	No splitting of purchases.
$2,500–$9,999	At least 3 written quotes when reasonably possible. Document attempts if fewer are available.	Department Head + Purchasing Officer.	PO required.	Quotes must be from different vendors.
$10,000–$24,999	At least 3 written competitive quotes/proposals, or formal solicitation if Purchasing Officer determines appropriate.	Department Head + Purchasing Officer; contract reviewed before execution.	PO and written contract required when applicable.	Board approval required for any contract that exceeds delegated authority.
$25,000 and above	Formal sealed bid or RFP, unless an authorized exception applies.	Board of County Commissioners awards/approves.	PO and written contract required.	Public notice and formal file required.

The $25,000 formal-bid threshold is a County policy threshold and may be more restrictive than the minimum state threshold. If Kansas law requires a particular procedure at a lower threshold or imposes additional requirements, the statutory requirement controls.

SECTION 5. REQUIRED REQUISITION BEFORE COMMITMENT

- Except for emergencies and other specifically authorized exceptions, the department shall submit a requisition before contacting a vendor in a manner that could reasonably be understood as committing the County to the purchase.
- The requisition shall identify the department, requested item/service, estimated total cost, funding source, specifications or scope, requested delivery date, and whether the purchase is a renewal, replacement, continuation, or part of an existing project.
- For purchases requiring competition, the requisition shall be accompanied by the required quotes or shall request that the Purchasing Officer conduct the solicitation.
- No vendor shall begin work, ship special-order goods, or incur reimbursable costs for the County before required approval and issuance of a purchase order or execution of a contract.

SECTION 6. COMPETITIVE QUOTES

- Whenever this policy requires three quotes, the department or Purchasing Officer shall seek quotes from at least three separate qualified vendors when reasonably possible.
- Repeatedly obtaining quotes from the same vendor does not satisfy the intent of competitive purchasing when other qualified sources are reasonably available.
- Quote requests shall describe substantially the same specifications, quantity, delivery requirements, and terms so that the quotations are reasonably comparable.
- Each quote shall be documented by written quotation, email, vendor proposal, or other written record. If a vendor declines or does not respond, the attempted solicitation shall be documented.
- The purchasing file shall identify the vendors contacted, date contacted, quoted price, material terms, and reason for selection.
- When fewer than three qualified vendors are available, the Purchasing Officer shall document the reason and may authorize proceeding with the available competition.

SECTION 7. FORMAL BIDS AND REQUESTS FOR PROPOSALS

- Formal solicitations shall be issued by the Purchasing Officer or another person designated by the Board.
- The solicitation shall include a clear description of the goods, services, or work; specifications or scope; contract terms; bid/proposal deadline; opening instructions; evaluation criteria; insurance and bonding requirements when applicable; and the County's right to reject any or all bids.
- Formal bids shall be publicly opened at the time and place stated in the solicitation, and the bidder names and amounts shall be recorded.
- An award shall be made according to the criteria stated in the solicitation. A bid or proposal shall not be evaluated using undisclosed criteria.
- For a true low-bid solicitation, the award shall be made to the lowest responsible and responsive bidder meeting the specifications and stated requirements, subject to the Board's authority to reject all bids.
- RFPs may be used when qualifications, technical approach, experience, service, lifecycle cost, or other factors are material. The RFP must state the evaluation criteria and weighting before proposals are received.

SECTION 8. PUBLIC WORKS, ROADS, BRIDGES AND CONSTRUCTION

Public works are subject to both this policy and special Kansas statutes. Nothing in this policy is intended to replace a statutory letting procedure.

- Road construction, surfacing, repairing, or maintaining work subject to K.S.A. 68-521 shall follow the statutory procedure whenever applicable, including the required plans/specifications, notice, sealed bids, bid security, public opening, award, bonds, and inspection requirements.
- County bridge and culvert lettings shall be conducted to provide free and open competition and equal opportunity to qualified bidders, consistent with applicable Kansas law.
- For County construction projects subject to K.S.A. 19-214, the County shall comply with the current statutory public-letting requirement in addition to this policy.
- For any public-works project of $25,000 or more, Bourbon County policy requires formal competitive solicitation unless a documented exception authorized by law applies.
- No Public Works employee may commit the County to a construction contract, equipment purchase, material purchase, change order, or recurring service agreement outside this policy.
- Where a project is divided into phases, change orders, purchase orders, or related contracts, the County shall consider the reasonably anticipated total project cost when determining the applicable purchasing procedure.

SECTION 9. PUBLIC WORKS DEPARTMENT SPECIAL CONTROLS

- Public Works shall submit an annual list of anticipated major equipment, vehicles, materials, recurring services, and construction projects to the Purchasing Officer before the beginning of the budget year when reasonably practicable.
- Major equipment and recurring contracts shall not be ordered solely because a department has historically purchased the same item from the same vendor.
- Where more than one qualified vendor is reasonably available, the County shall solicit competition rather than treating a familiar vendor as a sole source.
- All Public Works purchases subject to a quote or bid requirement shall be maintained in a centralized purchasing file outside the department's informal records.
- The Purchasing Officer may require an independent specification review or review by another County department when the specification appears unnecessarily restrictive or written around a particular brand, model, or vendor.
- Brand-name specifications shall be avoided unless necessary. If a brand or model is specified, the file shall state why an equal product will not satisfy the County's needs, and 'or approved equal' shall be used when appropriate.

SECTION 10. NO SPLITTING OR CIRCUMVENTION

Purchases may not be divided into separate invoices, purchase orders, contracts, phases, deliveries, or vendor transactions for the purpose or effect of avoiding a purchasing threshold, Board approval, competitive quotation, or formal bidding requirement.

Related purchases that are known or reasonably foreseeable at the time of the initial purchase shall be considered together when determining the applicable threshold. This includes recurring purchases, multi-year agreements, renewals, extensions, options, and related equipment or services that form one project or requirement.

SECTION 11. TERM, SUPPLY AND RECURRING CONTRACTS

- Term and supply contracts shall be competitively solicited based on their reasonably anticipated total value, including renewal periods and extensions.

- Recurring services and supplies shall not be renewed indefinitely without periodic review of price and competition.
- Unless the Board determines a different interval is justified, term and supply contracts shall be rebid at least every three years when competitive sources are reasonably available.
- Multi-year contracts shall contain a non-appropriation clause stating that future-year obligations are subject to lawful appropriations and available funds.
- A renewal that materially changes scope, price, term, or total value shall be treated as a new procurement when required by this policy.

SECTION 12. SOLE SOURCE

- A sole-source purchase may be made only when a documented good-faith review establishes that only one supplier can reasonably provide the required product or service.
- Examples may include proprietary replacement parts, compatibility requirements, legally protected products, or specialized services for which no reasonable alternative exists. Convenience, familiarity, past use, or a vendor's willingness to respond quickly is not by itself a sole-source justification.
- The department shall complete a written Sole Source Justification stating the need, sources considered, why alternatives are not reasonably available, and the proposed price.
- For purchases of $10,000 or more, the Purchasing Officer shall review the justification and the Board shall approve the exception before the County is committed, unless an emergency exception applies.

SECTION 13. EMERGENCY PURCHASES

- An emergency exists only when immediate action is necessary to protect public health or safety, protect County property, restore essential County operations, or prevent significant immediate loss, and normal procurement procedures cannot reasonably be completed in time.
- Emergency purchasing authority shall be limited to the quantity, scope, and duration reasonably necessary to address the emergency.
- To the extent practicable, the County shall obtain as much competition as circumstances permit.
- An emergency purchase shall be documented in writing as soon as practicable, including the nature of the emergency, why normal procedures could not be followed, vendor selected, amount, and approvals.
- Emergency purchases shall be reported to the Board at its next regular meeting and shall not be used to continue ordinary work after the emergency has ended.

SECTION 14. COOPERATIVE AND STATE CONTRACTS

- The County may use State of Kansas contracts, cooperative purchasing agreements, or contracts competitively established by another governmental entity when legally available and when the Purchasing Officer verifies the contract was established through a lawful competitive process.
- Use of a cooperative or State contract shall be documented in the purchasing file and shall identify the contract, issuing governmental entity, expiration date, and applicable pricing.
- Cooperative purchasing shall not be used to avoid Board approval or a County policy requirement that is more restrictive than the underlying contract.

SECTION 15. CONTRACTS AND CHANGE ORDERS

- All contracts requiring payment by the County shall be reviewed for legal and financial compliance before execution.
- Contracts shall identify the scope, price or pricing method, term, termination provisions, insurance/bond requirements when applicable, payment terms, and non-appropriation language when required.
- No department may authorize a vendor to perform additional work outside the approved scope without a written change order approved under this policy.
- Change orders may not be used to circumvent the competitive purchasing process. A material increase or expansion that would have required a different procurement method if known at the outset shall be reviewed by the Purchasing Officer and County Counsel before authorization.
- All change orders shall be maintained with the original procurement file.

SECTION 16. CONFLICTS OF INTEREST AND VENDOR CONTACT

- Employees and officials shall disclose actual or potential conflicts of interest involving a vendor and shall not participate in a procurement when prohibited by law or County policy.
- County employees shall not request or accept gifts, favors, discounts, services, or other benefits from vendors when the benefit could reasonably affect or appear to affect the procurement decision.
- Vendors shall not be given information or access that provides an unfair advantage over other potential bidders.

SECTION 17. INSURANCE, BONDS AND RESPONSIBILITY

- Contractors must demonstrate the ability to perform the contract and comply with applicable licensing, insurance, workers' compensation, bonding, and other legal requirements.
- Where Kansas law requires a bond or bid security, the statutory requirement shall control. Additional bonding or insurance may be required by the solicitation when appropriate to protect the County.
- The Purchasing Officer, County Engineer when applicable, and County Counsel shall identify required bonds and insurance for formal construction procurements.

SECTION 18. PURCHASE ORDERS AND PAYMENT

- Except for categories specifically exempted by the Purchasing Officer, a purchase order shall be issued before a vendor provides goods or services.
- Accounts payable shall not pay an invoice that lacks required purchasing documentation unless the Purchasing Officer or Board has authorized a documented exception.
- Payment of an invoice does not cure an unauthorized purchase or waive the County's purchasing requirements.

SECTION 19. UNAUTHORIZED PURCHASES

An unauthorized purchase is any purchase made without required approval, without required competition, by splitting a purchase, by exceeding delegated authority, or otherwise contrary to this policy. Unauthorized purchases shall be reported to the Department Head, Purchasing Officer, and Board as appropriate. Corrective action may include withholding authorization for payment when lawful, requiring additional documentation, disciplinary action, or other action permitted by County policy and law.

SECTION 20. PURCHASING RECORDS AND PUBLIC ACCESS

- The County shall maintain a purchasing file for each formal procurement and for purchases requiring multiple quotes or special approval.
- Records shall include requisitions, specifications, quotes, solicitation documents, bid/proposal responses, evaluation records, sole-source or emergency justifications, approvals, contracts, purchase orders, change orders, and award documentation as applicable.
- Purchasing records are public records to the extent required by Kansas law and shall be retained and disclosed in accordance with the County's records-retention and public-records procedures.

SECTION 21. ANNUAL VENDOR AND PROCUREMENT REVIEW

- The Purchasing Officer shall maintain a report of purchases and contracts by department and vendor.
- At least annually, the Purchasing Officer shall provide the Board with a report identifying major purchases, formal solicitations, sole-source purchases, emergency purchases, change orders, and recurring contracts.
- The report should identify significant recurring purchases made from the same vendor so that the Board can determine whether periodic competition is appropriate.

SECTION 22. EXCEPTIONS

Exceptions are limited to those expressly permitted by this policy or applicable law, including documented sole-source circumstances, emergencies, cooperative/state contracts, professional services where competitive bidding is not legally required, and other statutory exemptions. An exception shall be documented before the County is committed whenever practicable.

SECTION 23. STATE AND FEDERAL LAW CONTROLS

If a Kansas statute, federal law, grant condition, bond covenant, or other binding legal requirement imposes a procedure that is more restrictive than this policy, the more restrictive requirement shall be followed. If this policy conflicts with mandatory law, the law controls and the policy shall be amended as necessary.

SECTION 24. REVIEW AND AMENDMENT

This policy shall be reviewed at least every two years and whenever significant changes occur in Kansas procurement law. Amendments shall require approval by the Board of County Commissioners.

SECTION 25. EFFECTIVE DATE

Upon adoption by resolution of the Board of County Commissioners, this policy shall become effective on ____________ and shall supersede any prior Bourbon County purchasing policy or inconsistent purchasing procedure.

ADOPTED this _____ day of ______________, 2026, by the Board of County Commissioners of Bourbon County, Kansas.

_____________________________ Chairman

________________________________ Commissioner

________________________________ Commissioner

________________________________ Commissioner

________________________________ Commissioner

_________________________________ ATTEST:

County Clerk

68-521. Letting of certain contracts; plans and specifications; publication notice; bids, surety; award; bond of contractor; duty of county attorney; inspection by engineer; roads damaged or destroyed by disaster. (a) The board of county commissioners before awarding any contract for the construction, surfacing, repairing or maintaining of any road as provided in K.S.A. 68-520, and amendments thereto, when the county engineer's estimated cost of such improvement is more than $25,000, shall have the approved plans and specifications which have been adopted by order of the board for such work filed in the county clerk's office or in some other county office designated by the board at least 20 days prior to the time of the letting.

The county clerk or some other county officer designated by the board shall give not less than 20 days' notice of the letting by publication in at least two consecutive weekly issues of the official county paper, the first publication of such notice to be not less than 20 days prior to such letting. The notice shall specify with reasonable minuteness the character of the improvement contemplated, where it is located, the kind of material to be used, the hour, date and place of letting of such contract, when the work is to be completed, and invite sealed proposals for the same. Such other notice may be given as the board may deem proper. All bids shall be made on the proposal blanks furnished by the county, signed by the bidder, sealed and delivered, or sent by mail, by the bidder, or the agent or attorney thereof, to the county clerk or to some other county officer designated by the board. The letting of all contracts shall be conducted in such manner as to give free, open competition, and all qualified bidders, shall be given an equal opportunity to bid upon the plans and specifications on file. Each bidder shall be required to accompany the submitted bid with a bid surety in an amount equal to 5% of the bid amount in the form prescribed by the board as a guarantee that, if the contract is awarded to the bidder, the bidder will enter into the contract with the board. If a bidder fails to enter into the contract when awarded to the bidder, the bid surety shall become the property of the county as its liquidated damages and shall be paid to the county treasurer for credit to the general fund of the county, and the board may award the contract to the next lowest responsible bidder. The bids shall be opened publicly by the board or a designee thereof at the place, date and hour named in the advertising notice, and all bids shall be considered, and accepted or rejected.

In case the work is let at such public letting or thereafter, the contract shall be awarded to the lowest responsible bidder, or the board, if it deems the proposals too high, may reject all bids, and readvertise the work as before. No such contract shall be let at an amount exceeding 110% of the county engineer's estimated cost of the work. No such contract shall be considered as awarded unless the contractor shall within 21 days after the letting enter into contract and shall give the bond required by K.S.A. 60-1111, and amendments thereto, and a performance bond to the county in a penal sum equal to the amount of the contract price, conditioned upon the faithful performance of the contract, payable to the county upon failure to comply with the terms of the contract. The contractor shall file with the county clerk the bonds, which shall be approved by the chairperson of the board and the county attorney by their signatures indorsed thereon.

(b) The provisions of subsection (a) shall not apply to contracts for the expenditure of county moneys for the reconstruction or repair of a road if:

(1) The road has been damaged or destroyed as a result of a disaster;

(2) the governor has declared the county, or that part of the county in which the road is located, a disaster area;

(3) the board of county commissioners finds that a hardship would result if the road is not immediately reconstructed or repaired;

(4) the board of county commissioners has obtained an estimate of the cost of the reconstruction or repair of the road from the county engineer. If there is no county engineer, the board shall obtain such estimate from the Kansas department of transportation; and

(5) the contract for the reconstruction or repair of the road is awarded within 60 days of the governor's declaration required by paragraph (2).

(c) The county attorney or county counselor shall meet with and advise the board of county commissioners in all matters pertaining to letting and making of all contracts under this act. The board may make partial payments, on the written estimate of its county engineer, upon any contract work as the same progresses, but not more than 95% of the estimate of the materials furnished and work done, or of the contract price, shall be paid in advance of the full and satisfactory completion of the contract. Final payment shall not be made on any such contract until the county engineer has inspected the work and certified in writing that it has been properly done and completed in accordance with the contract, plans and specifications, and the county engineer's certificate to that effect has been filed in the office of the county clerk or some other county officer designated by the board.

History: L. 1917, ch. 264, § 28; L. 1919, ch. 245, § 8; R. S. 1923, 68-521; L. 1973, ch. 106, § 24; L. 1987, ch. 97, § 2; L. 1993, ch. 84, § 1; L. 1994, ch. 119, § 3; L. 2005, ch. 81, § 1; L. 2008, ch. 148, § 8; July 1.

Cross References to Related Sections:

Uniform specifications and inspections, see 68-553 through 68-557.

Procedures for correction of public improvement project bids based on mistakes, see 75-6901 et seq.

Attorney General's Opinions:

Public letting of contracts; prequalification of bidders. 85-168.

County and township roads; county road unit system; bid letting. 91-40.

LEGISLATIVE COORDINATING COUNCIL
General Policies 2026
Archived LCC Documents
Archived LCC Meetings
Archived LCC Meetings
LCC MEETINGS
09/29/2026
Meeting Notice
09/03/2026
Meeting Notice
Agenda
Item 1 Wyandotte Co. Disaster Extension
REVISOR OF STATUTES
Archived Session Documents
Archived School Finance Documents
USEFUL LINKS
Session Laws
Kansas Administrative Regulations
OTHER LEGISLATIVE SITES
Kansas Legislature
Administrative Services
Division of Post Audit
Research Department

Employee Insurance Benefit Proposal

Purpose:
To create a more consistent and equitable insurance benefit structure for all eligible full-time and salaried Bourbon County employees.

Bourbon County currently has approximately 117 full-time and salaried employees eligible for county benefits. Of those employees, approximately 82 currently utilize the county insurance benefit, while approximately 35 eligible employees do not utilize county insurance likely due to insurance coverage elsewhere. Those employees currently receive no comparable benefit.

Under the current structure, approximately 18 employees receive up to $1,700 per month, or $20,400 per year, toward insurance coverage, while approximately 64 employees receive $925 per month, or $11,100 per year.

The county currently spends approximately $1,077,600 annually on Blue Cross insurance premiums. When divided among the approximately 82 employees currently utilizing the insurance benefit, this equates to approximately $1,095 per employee per month. For simplicity and consistency, this proposal recommends establishing a standard county insurance contribution of $1,100 per month for each eligible employee who elects county insurance coverage.

For eligible employees who have qualifying insurance coverage elsewhere and choose not to utilize the county insurance benefit, I propose offering premium pay of $2 per hour, equal to approximately $4,160 annually for a full-time employee. Based on approximately 35 eligible employees currently not utilizing county insurance, the estimated annual cost of this premium-pay option would be approximately $145,600.

Under this proposal, the county would continue to encourage employees to utilize the county insurance benefit when needed, while also recognizing employees who are eligible for benefits but already have coverage through another source. The premium-pay option would provide those employees with a partial benefit rather than the current structure in which they receive nothing.

The goal is to establish a fair and understandable benefit standard for all eligible employees while continuing to provide strong insurance benefits and giving employees flexibility based on their individual circumstances.

Proposed Structure:

- County insurance contribution: $1,100 per month
- Employees with qualifying outside insurance: $2 per hour premium pay, approximately $4,160 annually
- Estimated premium-pay cost for 35 employees: $145,600 annually
- All elections and eligibility requirements would be subject to verification of qualifying coverage and applicable county, payroll, tax, and legal requirements.

This structure would give every eligible employee access to a meaningful county-supported benefit rather than limiting the benefit only to employees who utilize the county insurance plan.

BOURBON COUNTY,
KANSAS

RESOLUTION NO. ________

A RESOLUTION FOR ESTABLISHING PROCEDURES AND RESPONSIBILITIES FOR PUBLIC RECORDS REQUESTS UNDER THE KANSAS OPEN RECORDS ACT, DESIGNATING RESPONSIBILITY FOR PUBLIC RECORDS BY OFFICE OR DEPARTMENT, ESTABLISHING A FEE SCHEDULE, PROVIDING FOR ELECTRONIC AND PHYSICAL ACCESS TO PUBLIC RECORDS, AND SUPERSEDING CONFLICTING PRIOR RESOLUTIONS WHERE THEY MAY CONFLICT WITH CURRENT LAW OR THIS RESOLUTION

WHEREAS, the Board of County Commissioners of Bourbon County, Kansas, recognizes the public policy of the State of Kansas that public records shall be open for inspection by any person, except as otherwise provided by law, pursuant to the Kansas Open Records Act, K.S.A. 45-215 et seq.; and

WHEREAS, K.S.A. 45-217 defines an “official custodian” as an officer or employee of a public agency who is responsible for the maintenance of public records, regardless of whether such records are in the officer's or employee's actual personal custody and control; and

WHEREAS, K.S.A. 45-217 defines a “custodian” as the official custodian or any person designated by the official custodian to carry out the duties of custodian under the Kansas Open Records Act; and

WHEREAS, K.S.A. 45-218 provides that if the person to whom a request for a public record is directed is not the custodian of the public record requested, such person shall notify the requester and furnish the name and location of the custodian of the public record, if known to or readily ascertainable by such person; and

WHEREAS, K.S.A. 45-218 requires each request for access to a public record to be acted upon as soon as possible, but not later than the end of the third business day following the date the request is received; and

WHEREAS, K.S.A. 45-220 requires each public agency to adopt procedures for requesting access to and obtaining copies of public records, and such procedures shall provide full access to public records, protect public records from damage and disorganization, prevent excessive disruption of the agency's essential functions, provide assistance and information upon request, and ensure efficient and timely action in response to requests for inspection of public records; and

WHEREAS, K.S.A. 45-220 further provides that each official custodian of public records shall designate such persons as necessary to carry out the duties of custodian and shall ensure that a custodian is available during regular business hours of the public agency; and

WHEREAS, the Board of County Commissioners desires to establish a system in which responsibility for public records rests with the officer or employee responsible for maintaining those records, rather than requiring the County Clerk or any other single County employee to receive, coordinate, process, and respond to all requests for public records maintained throughout the County; and

WHEREAS, the Board of County Commissioners desires that each County office or department be responsible for receiving, processing, responding to, and providing access to requests for public records maintained by that office or department through the appropriate official custodian or designated custodian; and

WHEREAS, the Board of County Commissioners desires to clarify that the County Clerk shall be responsible for the official records of the Board of County Commissioners maintained by the County Clerk's Office, but shall not be responsible for processing requests for records maintained by other County offices or departments unless otherwise designated by law or by the appropriate custodian; and

WHEREAS, the Board of County Commissioners recognizes that many County records are already available to the public through the Bourbon County website, public records portal, or other publicly accessible electronic source; and

WHEREAS, the Board of County Commissioners desires to utilize existing public access to such records and allow the appropriate custodian to direct a requester to the location or direct electronic link where the requested records are available, rather than requiring the County to unnecessarily reproduce records that are already publicly accessible; and

WHEREAS, K.S.A. 45-219 authorizes public agencies to prescribe reasonable fees for providing access to or furnishing copies of public records, subject to the limitations and actual-cost requirements established by law; and

WHEREAS, the Board of County Commissioners desires to establish a uniform fee schedule for public records requests that complies with K.S.A. 45-219 and amendments thereto; and

WHEREAS, the Board of County Commissioners desires to update and OR replace prior Bourbon County resolutions concerning the administration of public records requests and fees to ensure that County procedures are consistent with current Kansas law and the organizational structure established by this Resolution;

THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BOURBON COUNTY, KANSAS:

SECTION 1. PURPOSE

Bourbon County hereby establishes the following procedures for receiving, processing, responding to, inspecting, and obtaining copies of public records pursuant to the Kansas Open Records Act, K.S.A. 45-215 et seq.

SECTION 2. RESPONSIBILITY FOR PUBLIC RECORDS

The official custodian of a public record shall be the officer or employee responsible for the maintenance of that record as provided by K.S.A. 45-217.

Responsibility for a request for public records shall follow the office, department, officer, or employee responsible for maintaining the records requested.

Each County office or department shall be responsible for processing requests concerning records maintained by that office or department through its official custodian or a person designated by the official custodian to perform custodial duties.

Nothing in this Resolution requires the County Clerk or any other single County officer or employee to receive, coordinate, process, or respond to requests for public records maintained by other County offices or departments.

SECTION 3. COUNTY CLERK AND BOARD OF COUNTY COMMISSIONERS RECORDS

The County Clerk shall serve as the official custodian of the official records of the Board of County Commissioners maintained by the County Clerk's Office, including official minutes, resolutions, ordinances, and other official Board records required to be maintained by the County Clerk.

The County Clerk shall not be considered the official custodian of records maintained by other County offices or departments.

SECTION 4. RESPONSIBILITY BY COUNTY OFFICE OR DEPARTMENT

The following offices or employees shall be responsible for public records maintained by their respective offices or departments:

Public Records	Responsible Official or Employee
Official Board of County Commissioners Records maintained by the County Clerk	County Clerk
County Clerk Records	County Clerk
Payroll and payroll records maintained by the County-	Executive Assistant
County Appraiser records	County Appraiser
County Treasurer records	County Treasurer

County Attorney Records	County Attorney
Register of Deeds records	Register of Deeds
Sheriff's Office records	Sheriff
EMS records	EMS

Public Works records maintained by Public Works Public Works Director or designated employee responsible for maintaining those records

Records maintained by other County offices or departments The Elected Official / Director employee responsible for maintaining those records

Electronic Communications and Records. Requests for electronic records, including email, cell phone communications, shall be directed to the officer or employee responsible for maintaining the public records requested. When a request seeks records maintained by more than one County office or department, responsibility for the responsive records shall remain with the appropriate custodian for each office or department. The County Clerk shall not be responsible for searching, collecting, reviewing, redacting, or producing electronic records maintained by another County office or department unless the Clerk is the custodian of those records or has been specifically designated to perform such duties.

Nothing in this section shall alter the statutory duties, authority, or independence of any elected county officer or other public official with respect to records maintained by that office.

SECTION 5. REQUESTS RECEIVED BY A PERSON WHO IS NOT THE CUSTODIAN

When a request for a public record is received by a official, or employee who is not the custodian of the record requested, that official or employee shall notify the requester and furnish the name and location of the custodian of the requested record, if known to or readily ascertainable by that officer or employee, as provided by K.S.A. 45-218.

An officer or employee who is not the custodian of the requested record shall not be responsible for locating, reviewing, redacting, producing, or otherwise processing records maintained by another County office or department unless that officer or employee has been designated to perform such custodial duties.

SECTION 6. MAKING A REQUEST

A public agency may require a written request for inspection of public records but shall not otherwise require a request to be made in any particular form, except as otherwise permitted by law.

A request shall contain sufficient information to allow the County to identify the records to which the requester seeks access.

The County shall not require a requester to state the purpose for requesting public records except when otherwise authorized or required by law.

SECTION 7. RESPONSE TO A REQUEST

Each request for access to a public record shall be acted upon as soon as possible, but not later than the end of the third business day following the date the request is received, as required by K.S.A. 45-218.

If access to the record is not granted immediately, the appropriate custodian shall provide the requester with a detailed explanation of the reason for the delay and the place and earliest time and date the record will be available for inspection.

If access is denied, the custodian shall provide the written statement required by K.S.A. 45-218 upon request.

SECTION 8. RECORDS ALREADY AVAILABLE TO THE PUBLIC

When records responsive to a request are already publicly available through the Bourbon County website, public records portal, or another publicly accessible electronic source, the appropriate custodian may provide the requester with the location or direct electronic link to the records.

A requester may access publicly available records using the requester's own electronic device.

Nothing in this section shall be construed to eliminate or restrict a person's right to obtain copies of public records as provided by K.S.A. 45-219.

SECTION 9. INSPECTION OF PHYSICAL RECORDS

Public records maintained in physical form, including books, ledgers, files, maps, documents, and other records, shall be available for inspection during the regular office hours of the appropriate County office, subject to reasonable procedures adopted to protect the records and prevent excessive disruption of County operations.

Inspection may be reasonably supervised by the custodian or a person designated by the custodian.

No person shall remove original copies of public records from the office of a public agency without the written permission of the custodian of the record, as provided by K.S.A. 45-218.

SECTION 10. ELECTRONIC RECORDS

When appropriate, electronic public records may be made available for inspection through a County-designated computer or other County-provided electronic device.

Public access may be limited to the records responsive to the request and shall not require the County to provide unrestricted access to County computer systems, networks, databases, or other information not subject to the request.

SECTION 11. COPIES OF PUBLIC RECORDS

Any person may make abstracts or obtain copies of public records to which the person has access under the Kansas Open Records Act.

If copies are requested, the County may require a written request and advance payment of the prescribed fee as permitted by K.S.A. 45-219.

Copies shall be made under the supervision of the appropriate custodian or a person designated by the custodian and, whenever practicable, at the location where the records are maintained.

SECTION 12. PUBLIC RECORDS FEES

Bourbon County hereby establishes the following fees, subject to the actual-cost limitations and other requirements of K.S.A. 45-219:

A. Standard Paper Copies:

Fifty cents ($0.50) per page for standard paper copies, provided that the fee shall not exceed the actual cost permitted by law.

B. Staff Time:

When staff time is reasonably necessary to fulfill requests, provide access to or furnish copies of public records, the County may charge the salary or hourly wage of the lowest-cost category of staff reasonably necessary to provide the requested access or copies, as provided by K.S.A. 45-219.

Employee benefits shall not be included in charges for staff time.

C. Electronic Records:

For records maintained on computer facilities, fees shall be limited to the cost of computer services, including staff time required, as provided by K.S.A. 45-219.

D. Outside Copying or Reproduction:

When outside facilities or services are reasonably necessary to reproduce or provide copies of records, the requester may be charged the actual cost incurred for those services.

E. Postage and Delivery:

The requester may be charged the actual cost of postage, shipping, packaging, or other delivery expenses attributable to providing the requested records.

F. Itemized Statement:

Upon request, Bourbon County shall provide an itemized statement of costs incurred and charged to the requester as required by K.S.A. 45-219.

SECTION 13. LARGE OR EXTENSIVE REQUESTS

When the staff time needed to respond to a records request will exceed five (5) hours or the estimated actual cost for staff time needed to fulfill the request exceeds two hundred dollars ($200), the appropriate public agency office or department shall make reasonable efforts to contact the requester and engage in interactive communication concerning mitigation of costs as required by K.S.A. 45-219.

The requester is not obligated to mitigate costs.

If the County has made reasonable efforts to contact the requester as required by law and the requester fails to respond by the end of the third business day, the request shall be treated as withdrawn until subsequent contact is made by the requester, as provided by K.S.A. 45-219.

SECTION 14. ADVANCE PAYMENT

Advance Payment. When permitted by K.S.A. 45-218(f) and K.S.A. 45-219, the appropriate custodian may require advance payment of the prescribed fee or a reasonable estimate of the costs of providing access to or furnishing copies of the requested public records before processing the request or providing the records. If the actual cost is less than the amount paid in advance, the difference shall be refunded to the requester. If the actual cost exceeds the amount paid in advance, the County may require payment of the additional amount before completing the request.

SECTION 15. PROTECTION OF PUBLIC RECORDS

The County may establish reasonable procedures governing the time, place, and manner of inspection to protect public records from damage, loss, alteration, removal, or disorganization and to prevent excessive disruption of the County's essential functions.

SECTION 16. REPEATED OR BURDENSOME REQUESTS

Nothing in this Resolution shall create an automatic denial of a request based solely upon the number of requests made by a requester.

Unreasonable Burden or Repeated Requests. The appropriate custodian may refuse to provide access to a public record or permit inspection when authorized by K.S.A. 45-218(e), including when a request places an unreasonable burden on the public agency in producing public records or when the custodian has reason to believe that repeated requests are intended to disrupt other essential functions of the public agency. Any refusal under this section shall be sustained by a preponderance of the evidence, as required by K.S.A. 45-218(e).Any refusal under this provision shall comply with the requirements and evidentiary standard established by K.S.A. 45-218.

SECTION 17. NO REQUIREMENT TO CREATE OR RETAIN RECORDS

Nothing in this Resolution shall require Bourbon County to create a record that does not otherwise exist or to retain a record beyond the period required by applicable law, records retention schedules, or County policy.

SECTION 18. SUPERSEDING PRIOR RESOLUTIONS

Resolution No. 99-19 and Resolution No. 10-06 are the other resolutions of record here and are superseded to the extent that it conflicts with this Resolution or current Kansas Law.Any other prior Bourbon County resolution, policy, procedure, or fee schedule concerning access to or copies of public records is hereby superseded to the extent that it conflicts with this Resolution or current Kansas law.

SECTION 19. COMPLIANCE WITH KANSAS LAW

This Resolution shall be administered in accordance with the Kansas Open Records Act, K.S.A. 45-215 et seq., as amended from time to time.

If any provision of this Resolution is determined to conflict with applicable Kansas law, the applicable Kansas law shall control.

SECTION 20. EFFECTIVE DATE

This Resolution shall become effective upon adoption by the Board of County Commissioners of Bourbon County, Kansas.

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Bourbon County, Kansas, hereby adopts this Resolution establishing the County's procedures, responsibilities, public-access provisions, and fees for requests for public records under the Kansas Open Records Act and superseding conflicting provisions of prior resolutions.

Adopted this ____ day of ____________, 2025.BOARD OF COUNTY COMMISSIONERS
BOURBON COUNTY, KANSAS

________________________________ Commissioner

________________________________ Commissioner

________________________________ Commissioner

________________________________ Commissioner

________________________________ Commissioner

ATTEST:

____

County Clerk

KORA RESOLUTION # 99-19

Bourbon County will comply with the Kansas Open Records Act (KORA), K.S.A. 45-215 et seq. and make records accessible for inspection by the public.

A. "Official Custodian" means the officer responsible for the maintenance of the public records of Bourbon County.

B. "Custodian" means any officer or employee of Bourbon County designated by the official custodian as an individual having actual possession Bourbon County's public records and authority to carry out the duties of the official custodian with respect to the records in their possession.

C. "Public Records" mean any information which is kept, made, maintained or in the possession of Bourbon County which is required to be made available to members of the public.

Upon request made to Bourbon County's custodian, any person may inspect Bourbon County's public records or make abstracts or obtain copies of such records.

The County Clerk will be the official custodian of all official records of the board of county commissioners and records which are required by law to be maintained by Bourbon County and will serve as official custodian of all personnel files except for personnel records independently maintained by Bourbon County.

Requests for Access to Public Records:

[A] Any person seeking access to public records of Bourbon County must make such request in writing to the official custodian. The request must contain the requester's name, address, and information sufficient to identify the records sought.

[B] The official custodian will seek information concerning the reason the record is being requested and will maintain a record of all such requests including the date received and the date answered.

[C] Request for access may be made during Bourbon County's normal business hours of of 8:30a.m. to 4:30 p.m., Monday through Friday, except for Holidays.

[D] Requests for access will be acted upon as soon as possible and not later than the close of the third business day following the date upon which such request is received. If a request is not acted upon immediately, the official custodian will give detailed explanation of the cause of delay and the time, date and place the record may be made available for inspection.

[E] Official Custodian may designate other persons to carry out custodial duties.

Request for Access, Denied

[A] The official custodian may deny access to public records for reasons as enumerated in this policy statement or as excepted by the Kansas Open Records Act as amended, pursuant to other laws, orders or authoritative instruction.

[B] The official custodian may deny access to a public record, or to permit inspection, if in the opinion of the custodian, the request places an unreasonable burden upon Bourbon County in producing such records or if the custodian believes that repeated requests are intended to

Resolution 10-06
Bourbon County, Kansas

Schedule of Copy and Fax fees for Bourbon County

WHEREAS, Bourbon County adopted resolution 99-19 on May 28, 1999, in accordance with the Kansas Open Records Act (KORA), K.S.A. 45-215 through 45-223; and

WHEREAS, the County Clerk, as the official Custodian of Public Records for Bourbon County, sets the fees for complying with requests for copies and/or access to public records ; and

WHEREAS, a fee schedule for copies and faxes in accordance with KORA is needed for recuperation of costs associated with recovering and compiling records to be copied and/or faxed; and

WHEREAS, a uniform schedule of fees throughout the courthouse is essential for the public as well as the County.

THEREFORE, the following schedule of fees is established, effective immediately:

Print Screens	of computer data	.50	per record
8 ½ " x 11 "	copies	.25	per page
8 ½ " x 14 "	copies	.35	per page
11" x 17 "	copies	.50	per page
Faxes sent		1.00	Local and toll free
		3.00	long distance
Faxes received		.25	per page
ICS Sheet		1.00	each
Comp Sheet		1.00	each
Selectabilities		5.00	up to 20 pgs, .25 per page over 20 pages
Replacement W2/1099		.50	each
Voter Registration List*		50.00	for all voters
		35.00	Dem. Or Rep. Only
		.25	per page for other lists

**Declared candidates and Party Chairs may receive one free list of their choosing per election cycle.*

A charge of $18.00 per hour may be assessed for the cost of an employee for recovering, researching, compiling and copying information. A minimum time of ½ hour will be assessed for reasonable time spent by an employee in completing a request.

This schedule applies to all requests to Bourbon County for information unless other agreements are in place. This schedule does not apply to non-County agencies located in the Courthouse, such as the District Court, Agricultural Extension or Department of Motor Vehicles (Driver's Licenses).

This resolution replaces Resolution 19-03.

Requests for copies of *your* public records concerning *your* property tax/assessment of value/property deed are free of charge.

PASSED IN OPEN SESSION THIS 6th day of March 2006 by the Board of County Commissioners of Bourbon County, Kansas.

_______________, Chairman

_______________ Commissioner

_______________ Commissioner

ATTEST:

____
Joanne Long, County Clerk