

Bourbon County Commission Meeting

Meeting Agenda

April 6, 2026 at 5:30 PM

Bourbon County Commission

I. Call Meeting to Order

II. Pledge of Allegiance

III. Prayer

IV. Introductions

V. Approval of Agenda

VI. Approval of Accounts Payable \$104,217.64

VII. Approval of Minutes 03.30.26 & 03.31.26

VIII. Public Comments

IX. Sewer Discussion with County Attorney Milburn-Kee

X. Executive Session K.S.A. 75-4319 (b)(1) Subject: Employee Performance - Motley

XI. Department Updates

a. Clerk, Treasurer, ROD, County Attorney - Courthouse Space and Destruction of Property

XII. Old Business

a. Auction Update - J Allen

b. SEK Juvenile Detention Contract

XIII. New Business

XIV. Commission Comments

XV. Future Agenda Topics

XVI. Adjournment

Selection Criteria: Vendor =
Bank =

Batch =
Due Date = 4/2/2026
Invoice Date =

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
145642 04/01/26		ABY BENEFITS LLC	FSA/HSA ADMINISTRATION/SETUP FEES	BENEFIT HEALTH INSURANCE	\$599.60
147332		ABY BENEFITS LLC	FSA/HSA ADMINISTRATION FEES	BENEFIT HEALTH INSURANCE	\$187.60
Fund: 064 - EMPLOYEE BENEFIT Invoice Count and Total:				2	\$787.20
Fund: 108 LANDFILL					
01096172		BERRY TRACTOR & EQUIPMENT	OIL LEAK REPAIR #309	LANDFILL COMMODITIES	\$11,749.61
01096172		BERRY TRACTOR & EQUIPMENT	OIL LEAK REPAIR #309 LABOR	LANDFILL CONTRACTUAL SVCS	\$9,920.90
0198-396772		O'REILLY AUTO PARTS	OIL/FUEL FILTERS #153	LANDFILL COMMODITIES	\$82.82
0198-397141		O'REILLY AUTO PARTS	RING TERMINAL #153	LANDFILL COMMODITIES	\$8.49
09P66774		TRI-STATE TRUCK CENTER, INC	SENSOR #153	LANDFILL COMMODITIES	\$117.19
1N3T-PXLR-N14W		AMAZON CAPITAL SERVICES	CLEANING DUSTER	LANDFILL COMMODITIES	\$6.07
32133		ALLEN COUNTY PUBLIC WORKS	MSW 3/19 - 3/25/26	LANDFILL CONTRACTUAL SVCS	\$7,374.39
3632		UNITED TIRE RECYCLERS	SCRAP TIRES 8.01 TONS @ \$185.00	LANDFILL CONTRACTUAL SVCS	\$1,481.85
3639		UNITED TIRE RECYCLERS	SCRAP TIRES 3.54 TONS @ \$185.00	LANDFILL CONTRACTUAL SVCS	\$654.90
446524		LOCKWOOD MOTOR SUPPLY, INC.	TRAILER PLUG #153	LANDFILL COMMODITIES	\$13.60
53878		K & K AUTO PARTS INC.	HOSE FITTING/TRUCK LINES	LANDFILL COMMODITIES	\$76.37
72012		JUDY'S IRON & METAL, INC.	1/2 X 4 FLAT	LANDFILL COMMODITIES	\$63.02
8219		TWISTER TRAILER	TOP WELD REPAIR/INSTALL LADDER	LANDFILL CONTRACTUAL SVCS	\$91.30
8220		TWISTER TRAILER	SWAP TRAILER JACKS	LANDFILL CONTRACTUAL SVCS	\$125.79
92142364		HAMPEL OIL DISTRIBUTORS, INC	PATRIOT HYDRASHIELD/DIESEL EXHAUST FLUID	LANDFILL COMMODITIES	\$1,533.59
Fund: 108 - LANDFILL Invoice Count and Total:				15	\$33,299.89
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
03/25/26		FORT SCOTT RIDES LLC	FLAT REPAIR (S#8)	SHERIFF COMMODITIES	\$20.00
117741		FISHER, PATTERSON, SAYLER & SMITH LLP	BOURBON COUNTY SHERIFF'S ADVICE	SHERIFF CONTRACTUAL	\$1,170.00
193008-1		FIRST RESPONDER OUTFITTERS INC	UNIFORM PANTS	SHERIFF COMMODITIES	\$403.19
1H4K-Q3DG-PGGY		AMAZON CAPITAL SERVICES	COPY PAPER	SHERIFF COMMODITIES	\$240.00
26-73		LYON COUNTY SHERIFF'S OFFICE	2026 ANNUAL SHERIFF'S SPRING TRAINING	SHERIFF COMMODITIES	\$150.00
40852		PHOENIX SUPPLY, LLC	JAIL SUPPLIES FOR INMATES	SEKRCC COMMODITIES	\$335.50
58598		SATTERLEE PLUMBING, HEATING & AIR-COND	PLUMBING SERVICE AT JAIL	SEKRCC COMMODITIES	\$855.00
Fund: 120 - COUNTY SHERIFF/CORRECTIONAL Invoice Count and Total:				7	\$3,173.69
Fund: 200 NOXIOUS WEED					
272598		MAYCO ACE HARDWARE	ELBOW/ADAPTER/TUBE #56	NOXIOUS WEED COMMODITIES	\$13.54
272601		MAYCO ACE HARDWARE	ACCT #415 ELBOW EXCHANGE #56	NOXIOUS WEED COMMODITIES	(\$0.20)
Fund: 200 - NOXIOUS WEED Invoice Count and Total:				2	\$13.34
Fund: 220 ROAD AND BRIDGE					
01-216272		R & R EQUIPMENT COMPANY	BULB #197	ROAD & BRIDGE COMMODITIES	\$102.73
0198-396812		O'REILLY AUTO PARTS	CABLES/SOLENOID/FUEL CAP #73	ROAD & BRIDGE COMMODITIES	\$167.03
0198-396919		O'REILLY AUTO PARTS	BATTERY #146	ROAD & BRIDGE COMMODITIES	\$139.18
0198-396958		O'REILLY AUTO PARTS	BULB #190	ROAD & BRIDGE COMMODITIES	\$6.81
0198-396989		O'REILLY AUTO PARTS	DISCONNECT/TERMINAL	ROAD & BRIDGE COMMODITIES	\$17.27
0198-397019		O'REILLY AUTO PARTS	SOCKET #197	ROAD & BRIDGE COMMODITIES	\$21.99
0198-397103		O'REILLY AUTO PARTS	GREASE	ROAD & BRIDGE COMMODITIES	\$74.90
0198-397105		O'REILLY AUTO PARTS	BULBS #197	ROAD & BRIDGE COMMODITIES	\$23.28
0198-397539		O'REILLY AUTO PARTS	TIRE GAUGE	ROAD & BRIDGE COMMODITIES	\$12.30
0198-397574		O'REILLY AUTO PARTS	OIL/FILTER #103	ROAD & BRIDGE COMMODITIES	\$50.76

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 220 ROAD AND BRIDGE					
12/01/25		BMO HARRIS BANK N.A.	DECEMBER 2025 ASPHALT ROLLER PAYMENT	LEASE - PRINCIPAL	\$561.11
1842431735 3/26/26		EVERGY	ELECTRIC AT LANDFILL	ROAD & BRIDGE CONTRACTUAL SVC	\$214.15
1N3T-PXLR-N14W		AMAZON CAPITAL SERVICES	CLEANING DUSTER	ROAD & BRIDGE COMMODITIES	\$12.14
26.1.0009-1		SCHWAB-EATON PA	KLBIP APPLICATIONS FOR BRIDGES RS280 AND 11.2-Y.0	CONTRACTUAL SERVICES	\$682.50
26.1.0031-1		SCHWAB-EATON PA	BRIDGE INSPECTIONS	CONTRACTUAL SERVICES	\$10,977.50
2641134		MURPHY TRACTOR & EQUIPMENT CO	RETAINER/SHANK/TOOTH #36	ROAD & BRIDGE COMMODITIES	\$391.04
2641135		MURPHY TRACTOR & EQUIPMENT CO	OIL/FUEL FILTER/OIL LINE	ROAD & BRIDGE COMMODITIES	\$717.18
2641137		MURPHY TRACTOR & EQUIPMENT CO	FUEL FILTER/BANJO	ROAD & BRIDGE COMMODITIES	\$189.68
272969		MAYCO ACE HARDWARE	HEX KEY/WASHERS #37	ROAD & BRIDGE COMMODITIES	\$29.07
3/24/26		FORT SCOTT RIDES LLC	4 TIRES BALANCED #191	ROAD & BRIDGE CONTRACTUAL SVC	\$60.00
3141869		JOHN DEERE FINANCIAL	GRADERS # 9 & #36 PAYMENT	LEASE - INTEREST	\$2,143.40
3141869		JOHN DEERE FINANCIAL	GRADERS # 9 & #36 PAYMENT	LEASE - PRINCIPAL	\$6,983.00
397880		KIRKLAND WELDING SUPPLIES, INC	OXYGEN/ARGON/ACETYLENE/DISC	ROAD & BRIDGE COMMODITIES	\$267.00
446385		LOCKWOOD MOTOR SUPPLY, INC.	RUBBER FLAP #151	ROAD & BRIDGE COMMODITIES	\$16.56
446530		LOCKWOOD MOTOR SUPPLY, INC.	FILTERS/CIMTEK	ROAD & BRIDGE COMMODITIES	\$61.53
53921		K & K AUTO PARTS INC.	HOSES/FITTING/CRIMP COLLAR	ROAD & BRIDGE COMMODITIES	\$44.54
53958		K & K AUTO PARTS INC.	VALVE	ROAD & BRIDGE COMMODITIES	\$17.45
7853573428 3/25/26		EVERGY	ELECTRIC AT SHOP	ROAD & BRIDGE CONTRACTUAL SVC	\$1,093.84
9127625636 3/25/26		EVERGY	ELECTRIC AT SHOP (NORTH BUILDING)	ROAD & BRIDGE CONTRACTUAL SVC	\$37.86
92142364		HAMPEL OIL DISTRIBUTORS, INC	PATRIOT HYDRASHIELD/DIESEL EXHAUST FLUID	ROAD & BRIDGE COMMODITIES	\$1,533.59
9727743		BMO HARRIS BANK N.A.	ASPHALT ROLLER PAYMENT	LEASE - PRINCIPAL	\$561.11

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 220 ROAD AND BRIDGE					
PS210148010		FOLEY EQUIPMENT CO.	DRYER/HOSE ASSEMBLY #53	ROAD & BRIDGE COMMODITIES	\$424.59
PSO435686-1		G.W. VAN KEPPEL CO	FUEL PUMP	ROAD & BRIDGE COMMODITIES	\$817.30
Fund: 220 - ROAD AND BRIDGE Invoice Count and Total:				33	\$28,452.39
Fund: 222 ROAD & BRIDGE SALES TAX FUND					
446358		LOCKWOOD MOTOR SUPPLY, INC.	FUEL PUMP/BRASS FITTING #308	R&B SALES TAX COMMODITIES	\$51.95
53949		K & K AUTO PARTS INC.	PULLEY #111	R&B SALES TAX COMMODITIES	\$21.95
92142364		HAMPEL OIL DISTRIBUTORS, INC	PATRIOT HYDRASHIELD/DIESEL EXHAUST FLUID	R&B SALES TAX COMMODITIES	\$1,533.59
Fund: 222 - ROAD & BRIDGE SALES TAX FUND Invoice Count and Total:				3	\$1,607.49
Dept: 00 - Non-Departmental Invoice Count and Total:				62	\$67,334.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 01 COUNTY COMMISSION					
Fund: 001 GENERAL FUND					
117745		FISHER, PATTERSON, SAYLER & SMITH LLP	WALKER V BOCC BOURBON COUNTY	COMMISSION CONTRACTUAL SVCS	\$1,305.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$1,305.00
Dept: 01 - COUNTY COMMISSION Invoice Count and Total:				1	\$1,305.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 04 COUNTY ATTORNEY					
Fund: 001 GENERAL FUND					
APRIL 2026		MATTHEW BONNER	ASSISTANT COUNTY ATTORNEY MONTHLY RATE	ATTORNEY CONTRACTUAL SVCS	\$3,500.00
APRIL 2026		CLIFFORD WAYNE LEE	ASSISTANT COUNTY ATTORNEY MONTHLY RATE	ATTORNEY CONTRACTUAL SVCS	\$3,500.00
APRIL 2026		MEEKS, JUSTIN	ASSISTANT COUNTY ATTORNEY MONTHLY RATE	ATTORNEY CONTRACTUAL SVCS	\$2,500.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				3	\$9,500.00
Dept: 04 - COUNTY ATTORNEY Invoice Count and Total:				3	\$9,500.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 05 COUNTY REGISTER OF DEEDS					
Fund: 001 GENERAL FUND					
878892		LOCKWORX MOBILE LOCKSMITHING	REGISTER OF DEEDS OFFICE RE-KEY	REGISTER OF DEEDS CONT SVCS	\$70.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$70.00
Dept: 05 - COUNTY REGISTER OF DEEDS Invoice Count and Total:				1	\$70.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 07 COURTHOUSE MAINTENANCE					
Fund: 001 GENERAL FUND					
272873		MAYCO ACE HARDWARE	HOSE FITTING/GARDEN HOSE CAP/BATTERIES	GENERAL COMMODITIES	\$42.75
5822		JEFF ALLEN ELECTRIC LLC	PARTS/LABOR FOR INSTALLATION OF ELECTRICAL OUTLET IN STE 10	GENERAL CONTRACTUAL SVCS	\$887.62
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$930.37
Dept: 07 - COURTHOUSE MAINTENANCE Invoice Count and Total:				2	\$930.37

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10 DISTRICT COURT					
Fund: 001 GENERAL FUND					
04/01/26		DOMONEY & DOMONEY	APRIL CINC CONTRACT	DISTRICT COURT CONTRACTUAL SVC	\$2,000.00
04/01/26		GILBERT ERNEST GREGORY	APRIL CINC/CT/DM/MISD/TR/JV CONTRACT	DISTRICT COURT CONTRACTUAL SVC	\$4,600.00
04/01/26 JOSH		BASELEY LAW OFFICE LLC	APRIL CINC CONTRACT-JOSH	DISTRICT COURT CONTRACTUAL SVC	\$1,900.00
04/01/26 TERRA		BASELEY LAW OFFICE LLC	APRIL MISD/TR/JV CONTRACT	DISTRICT COURT CONTRACTUAL SVC	\$2,100.00
109970		ADVANTAGE COMPUTER ENTERPRISES	POWER SUPPLY FOR BLACKBOX	DISTRICT COURT COMMODITIES	\$80.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				5	\$10,680.00
Dept: 10 - DISTRICT COURT Invoice Count and Total:				5	\$10,680.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 15 I T					
Fund: 001 GENERAL FUND					
122396		TOTAL ELECTRONICS CONTRACTING, INC	PHONE SERVICE	I/T CONTRACTUAL SVCS	\$225.00
5631		JEFF ALLEN ELECTRIC LLC	LABOR - 1/31, 3/25, 4/17/24 - DATA PORT IN EM OFFICE; CAMERA WIRES; HANGING NEW CAMERAS	I/T CONTRACTUAL SVCS	\$1,007.50
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$1,232.50
Dept: 15 - I T Invoice Count and Total:				2	\$1,232.50

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 24 AMBULANCE SERVICE					
Fund: 375 AMBULANCE SERVICE					
4605484		MORRIS & DICKSON CO. LLC	MEDICATION	MEDICATION	\$241.27
4614019		MORRIS & DICKSON CO. LLC	MEDICATION	MEDICATION	\$75.14
9079952521 03/31/26		EVERGY	405 S WOODLAND HILLS BLVD	ELECTRICITY-UTILITIES	\$367.42
Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:				3	\$683.83
Dept: 24 - AMBULANCE SERVICE Invoice Count and Total:				3	\$683.83

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 33 SERVICES FOR ELDERLY					
Fund: 001 GENERAL FUND					
APRIL 2026		SEK AREA AGENCY ON AGING, INC.	MONTHLY APPROPRIATIONS	ELDERLY APPROPRIATIONS	\$1,900.00
APRIL 2026		MEALS ON WHEELS	MONTHLY APPROPRIATION	ELDERLY APPROPRIATIONS	\$2,150.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$4,050.00
Dept: 33 - SERVICES FOR ELDERLY Invoice Count and Total:				2	\$4,050.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 43 COURTHOUSE GENERAL					
Fund: 001 GENERAL FUND					
08-2093-01 03/30/26		CITY OF FT SCOTT UTILITIES DPT	108 W 2ND ST	CONTRACTUAL SERVICES	\$64.44
08-2227-01 03/30/26		CITY OF FT SCOTT UTILITIES DPT	210 S NATIONAL AVE	CONTRACTUAL SERVICES	\$284.03
116788		FISHER, PATTERSON, SAYLER & SMITH LLP	BOURBON COUNTY GENERAL ADVICE	CONTRACTUAL SERVICES	\$720.00
117265		FISHER, PATTERSON, SAYLER & SMITH LLP	BOURBON COUNTY GENERAL ADVICE	CONTRACTUAL SERVICES	\$3,622.50
117744		FISHER, PATTERSON, SAYLER & SMITH LLP	BOURBON COUNTY SOLAR - CONTRACT LITIGATION	CONTRACTUAL SERVICES	\$600.00
117746		FISHER, PATTERSON, SAYLER & SMITH LLP	BOURBON COUNTY GENERAL ADVICE	CONTRACTUAL SERVICES	\$2,002.50
1217143248 03/31/26		EVERGY	STREET LIGHTS	CONTRACTUAL SERVICES	\$29.81
26-631		LEAGUE OF KS MUNICIPALITIES	2026 COUNTY MEMBERSHIP DUES	CONTRACTUAL SERVICES	\$1,108.66
Fund: 001 - GENERAL FUND Invoice Count and Total:				8	\$8,431.94
Dept: 43 - COURTHOUSE GENERAL Invoice Count and Total:				8	\$8,431.94

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
---------	----	-------------	----------------------	-----------------	-------------

Invoice Count by Dept: 89

Grand Total: \$104,217.64

Open Invoices - Dept/Fund Totals		
Dept	Fund	Amount
00	Non-Departmental	
	064 EMPLOYEE BENEFIT	\$787.20
	108 LANDFILL	\$33,299.89
	120 COUNTY SHERIFF/CORRECTIONAL	\$3,173.69
	200 NOXIOUS WEED	\$13.34
	220 ROAD AND BRIDGE	\$28,452.39
	222 ROAD & BRIDGE SALES TAX FUND	\$1,607.49
		<hr/>
		\$67,334.00
01	COUNTY COMMISSION	
	001 GENERAL FUND	\$1,305.00
		<hr/>
		\$1,305.00
04	COUNTY ATTORNEY	
	001 GENERAL FUND	\$9,500.00
		<hr/>
		\$9,500.00
05	COUNTY REGISTER OF DEEDS	
	001 GENERAL FUND	\$70.00
		<hr/>
		\$70.00
07	COURTHOUSE MAINTENANCE	
	001 GENERAL FUND	\$930.37
		<hr/>
		\$930.37

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
10		DISTRICT COURT			
	001	GENERAL FUND		\$10,680.00	
				<hr/>	\$10,680.00
15		I T			
	001	GENERAL FUND		\$1,232.50	
				<hr/>	\$1,232.50
24		AMBULANCE SERVICE			
	375	AMBULANCE SERVICE		\$683.83	
				<hr/>	\$683.83
33		SERVICES FOR ELDERLY			
	001	GENERAL FUND		\$4,050.00	
				<hr/>	\$4,050.00
43		COURTHOUSE GENERAL			
	001	GENERAL FUND		\$8,431.94	
				<hr/>	\$8,431.94
				<hr/>	\$8,431.94
			Grand Total:		\$104,217.64

Bourbon County Commission Meeting

Meeting minutes March 30, 2026, 5:30 PM

210 S National Avenue, Fort Scott, KS 66701

Citizen Attendance:

Clint Walker, Rachel Walker, Teri Hulseley, Mike Wunderly, Tim Emerson, Kyle Parks, Marlon Merida, Jason Silvers, Anne Dare, Kenny Allen, Pete Owenby, Bill Martin.

1. Call Meeting to Order

Commissioner Samuel Tran called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Prayer

Commissioner Beerbower led the invocation.

4. Introductions

- Samuel Tran (Chairman, District 1 Commissioner)
- David Beerbower (District 2 Commissioner)
- Joe Allen (District 3 Commissioner)
- Gregg Motley (District 4 Commissioner)
- Mika Milburn Key (District 5 Commissioner)
- Susan Walker (County Clerk)

5. Approval of Agenda

Commissioner Motley requested to remove the executive session item and add an update on the benefit district on 190th Street under old business as item 12e.

Motion: Commissioner Tran moved to approve the agenda as modified. Commissioner Milburn-Kee seconded. Motion carried unanimously.

6. Approval of Minutes 03.23.26

Motion: Commissioner Milburn-Kee moved to approve the minutes for March 23, 2026. Commissioner Motley seconded. Motion carried unanimously.

7. Approval of Accounts Payable 03.27.26 - \$60,156.30

Motion: Commissioner Tran moved to approve accounts payable for March 27, 2026, totaling \$60,156.30. Commissioner Motley seconded. Motion carried unanimously.

8. January Financials

Motion: Commissioner Beerbower moved to approve the January financials. Commissioner Motley seconded. Motion carried unanimously.

9. Public Comments

Kyle Parks addressed the commission with two concerns. First, he noted continuing issues with trash falling from trucks headed to Iola, suggesting better tarping to prevent litter along the route from Fort Scott to Uniontown. Second, he thanked the commissioners for their dedication and effort in what he acknowledged as a thankless job.

11. Department Updates

a. Culvert Permit Tuchscherer 874 210th - K Allen

Public Works Director Kenny Allen explained that culvert permits typically don't include fees upfront because costs depend on materials used and aren't determined until job completion. The Tuchscherer permit was already installed by the property owner using another contractor, with only the permit fee paid.

Commissioner Beerbower questioned why commissioners must approve each culvert permit, suggesting this could be streamlined by allowing the Public Works Director to handle approvals directly. Commissioner Tran expressed concerns about removing oversight, citing past instances where work was done without proper authorization. After discussion about maintaining accountability while improving efficiency, commissioners agreed the process could be delegated.

Motion: Commissioner Beerbower moved to allow the Public Works Director to handle culvert applications without seeking board approval. Commissioner Milburn-Kee seconded. Beerbower, Milburn-Kee, Motley & Allen voted yes and Tran voted no.

b. ADM Agreement Transfer Station - Kenny Allen

Public Works Director Allen provided a comprehensive analysis of the county's composting program costs. Based on last year's figures, the program lost \$4,000, but projecting forward with required equipment purchases, the loss would increase to \$34,000 annually. This includes purchasing a 120-horsepower tractor with creeper gears at approximately \$123,000, requiring annual payments of \$30,000.

Allen detailed the labor-intensive process requiring seven employees, a skid steer, loader, five dump trucks, and 5-7 days of work multiple times per year to collect free sawdust from Amish sources. The program also requires hauling manure from the college and building proper composting pads at \$20,000-30,000.

Allen reported that KDHE inspectors criticized the county's composting methods in November, noting they weren't following proper procedures for turning, watering, and adding sawdust to the compost. The current equipment is inadequate, and the process presents fire hazards.

Allen recommended terminating the program, noting that a single emergency haul to Arcadia when Iola closed due to wind cost \$1,602 compared to \$630 for the same load to Iola, demonstrating the financial impact of program complications.

Commissioner Milburn questioned whether discontinuing the program serves the public effectively. Commissioner Beerbower noted that while recycling is desirable, the program isn't financially viable at current rates unless customers pay significantly more.

Motion: Commissioner Beerbower moved to stop the composting program. Commissioner Motley seconded. Beerbower, Tran, and Motley voted yes. Milburn-Kee and Allen voted no.

c. Culvert Permit Farley 2445 Jayhawk - K Allen

This item was addressed under the earlier motion allowing the Public Works Director to handle culvert permits without board approval.

12. Old Business

a. Elevator Package - Tran

Commissioner Tran reported he contacted Otis regarding elevator specifications. The main concern was ensuring the elevator connects to the automatic transfer switch for power outages, which was confirmed. Otis will proceed with installation and send documentation to the county clerk.

b. Vending Machine Placement

Commissioner Beerbower reported consulting building occupants about vending machine placement. Most suggested the main hallway for maximum accessibility. He noted that upper floor employees use vending machines less frequently. The specific placement will be determined after contacting the vendor by Commissioner Beerbower.

c. Title IV-E County Reimbursement Opportunity

Commissioner Motley requested permission to apply for a grant providing 23% reimbursement for children in need of care services, including attorney fees and social worker costs. The grant covers half of the 23% with state matching funds. No county funds are required for the application.

Motion: Commissioner Beerbower moved to allow Commissioner Motley to apply for the Title IV-E grant. Commissioner Allen seconded. Motion carried unanimously.

d. Audit RFP

Commissioner Tran presented the audit Request for Proposal with timeline details: RFP issue date April 6, deadline for written questions April 20, county answers posted April 27, proposals due May 4, and intent to award May 18.

Commissioner Motley raised concerns about Baker Tilly both drafting the RFP and potentially bidding and objected to county employee Laura Krom serving as point of contact since employees might be subject to forensic audit. He suggested using Republican Party Chair Kaety Bowers as an outside contact.

The discussion addressed scope and cost concerns. Commissioner Motley emphasized the need for specific transaction identification rather than broad departmental reviews to control costs, noting that comprehensive audits back to 2021 could be extremely expensive. Commissioner Milburn-Kee agreed about potential cost issues and questioned whether specific problems had been identified in each listed department.

Commissioner Tran explained that the sheriff's department and corrections were omitted because they were audited three years ago and have ongoing Baker Tilly oversight. However, after discussion, commissioners agreed all departments should be included to ensure comprehensive coverage.

The commissioners discussed whether to use Greenwood County Sheriff Heath Samuels as the external point of contact, based on Sheriff's recommendation from successful work in Chase County.

Motion: Commissioner Motley moved to use Greenwood County Sheriff Heath Samuels as point of contact. Commissioner Beerbower seconded. Motion carried unanimously.

Motion: Commissioner Tran moved to approve all RFP modifications including: issue date April 6, 2026; questions deadline April 20, 2026; answers due April 27, 2026; no pre-proposal conference; proposals due May 4, 2026; intent to award May 18, 2026; remove emails from submission process; replace Laura Krom with Kaety Bowers and Tim Emerson (Republican Party chair and vice-chair) as local points of contact; and remove specific period of performance requirements. Commissioner Beerbower seconded. Motion carried 4-1, with Commissioner Allen voting no due to concerns about not including all departments.

e. Benefit District 100th and 190th Street

Commissioner Motley reported a constituent inquiry about the benefit district across from the lake. The project was estimated at \$144,000, and the commission is waiting for property owners to raise the necessary funds. No further county action is required at this time.

13. New Business

a. Hay Bids - County Clerk

The county clerk requested permission to advertise for hay bids, with sealed bids opening April 20 at 5:35 PM. The Elm Creek location was removed from consideration due to planned quarry operations in that area.

Motion: Commissioner Motley moved to authorize advertising hay bids in the newspaper. Commissioner Beerbower seconded. Commissioner Milburn was absent for the vote the remaining commissioners voted yes.

14. Future Agenda Topics

Commissioner Milburn-Kee noted that the Girard Juvenile Detention contract termination document was drafted by legal counsel but never delivered and needs to be added to next week's agenda to meet contract termination deadlines.

Commissioner Tran confirmed a work session is scheduled for Monday at 4:30 PM regarding sewage issues.

15. Commission Comments

Commissioner Allen thanked Public Works for quickly clearing trees blocking a bus route and shared his positive experience attending Core Community graduation ceremonies, describing the testimonies of ten Phase 1 graduates as amazing and impactful.

Other commissioners had no additional comments.

16. Adjournment

Motion: Commissioner Tran moved to adjourn. Commissioner Motley seconded. Motion carried unanimously.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Bourbon County Special Meeting

Meeting minutes March 31, 2026, 5:00 PM

210 S National Avenue, Fort Scott, KS 66701

Citizen Attendance

Kenny Allen

Call Meeting to Order

Chairman Samuel Tran called the special meeting to order with a quorum present. He reminded attendees to silence cell phones and take sidebar conversations outside, requesting no interjections from the gallery.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Prayer

Commissioner Joe Allen led the invocation.

Introductions

- Samuel Tran (Chairman, District 1 Commissioner)
- David Beerbower (District 2 Commissioner)
- Joe Allen (District 3 Commissioner)
- Mika Milburn Key (District 5 Commissioner)
- Leslie Herrin (Deputy County Clerk)

Commissioner Allen informed the board that Commissioner Motley would not be able to attend the meeting.

Review of Bank Interest Rates for Excavator

Commissioner Allen reported that Commissioner Motley had contacted several local banks and suggested sending out an RFP (Request for Proposals) to local banks for financing the excavator purchase. However, Commissioner Allen noted that he did not have a list of which specific banks were contacted or the timeline for the RFP process.

Commissioner Beerbower expressed concern about the timeline, noting that an RFP process similar to their audit RFP would take about a month before receiving bids. He emphasized that they are currently paying to keep their existing equipment repaired and running, suggesting they proceed with the current financing option rather than wait for the RFP process.

Tran shared information he gathered, explaining that while there are several local banks, only two banks in the area handle municipal loans - one definitely local and one not. He noted that other banks don't necessarily provide municipal loans.

The consensus emerged to proceed with the existing 4.99% interest rate rather than pursue the RFP process due to time constraints and the competitive nature of the current rate.

Purchase of Excavator

The discussion continued regarding the excavator purchase contract. Commissioner Allen noted they had not formally voted on the excavator purchase at the previous meeting, clarifying that the 3-2 vote referenced earlier was regarding beans, not the excavator.

Commissioner Tran confirmed he had the contract available and noted it would need to go to the clerk once signed, with copies provided to relevant parties.

Commissioner Milburn-Kee expressed interest in developing a purchasing policy in the future that would require the RFP process for financing, acknowledging the desire to keep county money local when possible.

There was discussion about whether the purchase was properly budgeted, with Commissioner Milburn-Kee explaining his voting position was influenced by wanting to wait for Baker Tilly's review to ensure the county's financial encumbrances were secure, clarifying this wasn't opposition to the purchase itself but concern about proper budgeting procedures.

Motion: Commissioner Allen moved to accept the contract for the excavator with the interest rate of 4.99% and that the chairman be allowed to sign the contract. Seconded by Commissioner Beerbower.

Motion passed 3-2, with Commissioners Tran, Beerbower, and Allen voting in favor, and Commissioner Millburn-Kee voting against.

Public works director Kenny Allen noted the purchase included a warranty of 4 months/1000 hours plus hybrid coverage. The equipment was noted to have low hours and was expected to last approximately 10 years based on the county's usage patterns.

Adjournment

Motion: Motion by Commissioner Milburn-Kee to adjourn at 5:13 PM. Commissioner Tran seconded.
Motion passed unanimously.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved