

BOURBON COUNTY COMMISSION

BOURBON COUNTY COMMISSION MEETING AGENDA

February 9, 2026 at 5:30 PM

1. Call Meeting to Order
2. Pledge of Allegiance
3. Prayer
4. Roll Call - Introductions
5. Approval of Agenda
6. Approval of Minutes 01.15.26
7. Approval of Minutes 01.26.26
8. Approval of Minutes 02.02.26
9. Accounts Payable & Payroll 02.06.26 \$332,847.69
10. Signing of Resolution 14-26
11. Executive Session Pursuant to K.S.A. 75-4319 (b)(1) - Samuel Tran
12. Executive Session K.S.A. 75-4319 (b)(1) - Lora Holdridge
13. Old Business
 - a. Handbook-Samuel Tran
 - b. Forensic Audit-Samuel Tran
 - c. Fractional CFO-Samuel Tran
 - d. DMV Lease Agreement-Samuel Tran
14. New Business
 - a. Payroll Administration-Samuel Tran
 - b. Employment Action-Samuel Tran
 - c. Bourbon County Comprehensive Plan-Samuel Tran
 - d. Noise Complaint
 - e. Employee Recognition - Joe Allen
15. Agenda Topics for Future Meetings
16. Commission Comments
17. Adjournment
18. FUTURE
 - a. There will be a special meeting on February 12, 2026 from 5-6 PM for Interviews and a work session immediately following until 8:00 PM.

Bourbon County Special Meeting

Meeting minutes January 15, 2026, 4:30 PM

210 S National Avenue, Fort Scott, KS 66701

Citizen Attendance (for all or some of the meeting)

Clint Walker, Rachel Walker, Janet Harper, Jackie DeMott, Lesley Herrin, Kevin Davidson, Matt Quick, Joe Allen, Trey Sharp, Amber Page.

Call Meeting to Order

The special meeting was called to order by Chairman Samuel Tran on Thursday, January 15, 2026, at 4:30 PM.

Roll Call

Present were Chairman Samuel Tran (District 1), Commissioner David Beerbower (District 2), Commissioner Greg Motley (District 4), and Commissioner Milburn-Kee (District 5). Also in attendance were County Clerk Susan Walker, Treasurer Jennifer Hawkins, Sheriff William Martin, EMS Director Teri Hulsey, Public Works Director Kenny Allen, Register of Deeds Lora Holdridge, and other county staff.

Pledge of Allegiance

The Pledge of Allegiance was recited by those present.

Prayer

Commissioner David Beerbower led the prayer, asking for guidance and wisdom as they addressed the employee handbook and moved forward into 2026.

Executive Session Pursuant to KSA 75-4319 (b)(2) for consultation with an attorney for the public body of agency which would be deemed privileged in the attorney-client relationship

Motion by Chairman Tran to enter into executive session pursuant to KSA 75-4319(b)(2) for consultation with an attorney for the public body/agency, which would be deemed privileged in the attorney-client relationship, for 20 minutes, with all commissioners and both attorneys (Bob and Jacob) present by phone. Second by Commissioner Milburn-Kee. Motion carried unanimously.

The Commission entered executive session at 4:34 PM.

Motion by Chairman Tran to return from executive session with no action taken. Second by Commissioner Milburn-Kee. Motion carried unanimously.

Handbook Discussion

Chairman Tran opened the discussion about the employee handbook by explaining that the 65-page document is about the organization as a whole and not any particular department or individual. He emphasized that it was meant to provide a benchmark starting point, acknowledging it was not a perfect document but a work in progress that would adapt to changes in society, industry standards, and the economy. The Commission then proceeded with a methodical review of requested changes to the handbook, beginning with written submissions from department heads and elected officials.

Introduction Language Addition

Commissioner Milburn-Kee proposed adding language to clarify the relationship between the handbook and elected officials:

Motion by Commissioner Milburn-Kee to add the following verbiage to the handbook introduction: "This personal handbook is adopted by the county commissioners pursuant to its statutory authority to establish employment policies for county operations. These policies apply to all county employees. Independent elected officials may, pursuant to Kansas law, exercise discretion over certain operational matters within their offices. If an elected official determines that a specific policy does not apply to their office, that determination shall not alter the validity or enforcement of the policy for other county departments. Nothing in this handbook is intended to expand or limit the statutory authority of any elected official." Second by Commissioner Beerbower. Motion carried unanimously.

Time Punch Reporting

The Commission discussed adding language regarding missed time punches to ensure accurate payroll.

Motion by Commissioner Milburn-Kee to add language stating: "To ensure accurate payroll, employees must within a reasonable period of time report any missed or incorrect time punches to their supervisor for correction." Second by Commissioner Motley. Motion carried unanimously.

Payroll Process Clarification

Motion by Commissioner Milburn-Kee to add: "Employees will receive pay via direct deposit to bank account or pay card. Employees must choose the preferred method and keep their account or card information up to date. Pay will be issued according to the standard payroll schedule." Second by Chairman Tran. Motion carried unanimously.

Leave Accrual Policies

The Commission discussed and approved several policies related to leave accrual:

Motion by Commissioner Milburn-Kee to add: "Leave accrual is based solely on an employee's employment classification (full-time, part-time, exempt, nonexempt) and begins on effective date of that classification. Any break in county employment, including resignation, termination, retirement, layoff from department shall result in the employee being treated as new employee for leave accrual purposes upon reemployment. Prior service time shall not be used to reinstate, credit, accelerate, or recalculate leave accrual unless expressly required by law or approved by a formal action of the commission." Second by Commissioner Beerbower. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add: "Exempt employees do not accrue vacation or sick leave in the county's timekeeping system. While exempt employees are expected to report absences to their supervisor, reported absences do not create or generate a banked leave balance." Second by Commissioner Tran. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add policy on transfer from exempt to nonexempt status: "When an employee transfers from exempt salary position to nonexempt hourly position, leave accrual shall begin the effective date of the nonexempt classification. Only documented and verifiable leave balances maintained by the county will be credited at the time of transfer. Leave shall not be retroactively created, estimated, or credited for time served in an exempt position." Second by Commissioner Tran. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add policy on transfer from nonexempt to exempt: "When an employee transfers from nonexempt position to an exempt position, any accrued leave balance as of the effective date of transfer shall remain on record. However, additional leave shall not accrue while the employee's classified as exempt." Second by Commissioner Beerbower. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add policy on change from full-time to part-time status: "When an employee changes from full-time to part-time status, any unused accrued vacation and sick leave shall be placed on record and held for payout only upon qualifying separation from employment per county policy." Second by Commissioner Beerbower. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add policy on return to full-time status: "When an employee returns to full-time employment following part-time service, leave accrual shall begin anew based on employee's new full-time effective date. Prior service time shall not be used to reinstate or accelerate leave accrual." Second by Commissioner Tran. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add policy on separation and reemployment: "Upon any separation from county employment, including layoffs, all leave balances shall be handled in accordance with county payout policy in effect at the time of separation. If an individual is later reemployed by the county following a separation for any reason, the individual shall be treated as a new employee for leave accrual purposes. Previously paid out, forfeited, or memorialized leave balance shall not be reinstated. Prior service time shall not be credited towards leave accrual or eligibility unless approved by county commission." Second by Chairman Tran. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add policy on reporting employee status changes: "Directors, supervisors, and elected officials are responsible for reporting any changes in an employee's status, including hire, termination, promotion, transfer change, and hours or leave status to the human resources payroll department within 48 hours of the change. Timely reporting ensures accurate payroll benefits administration in compliance with county policies and applicable laws." Second by Commissioner Tran. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add policy purpose and equity statement: "This policy is intended to ensure equitable treatment of employees and responsible stewardship of public funds. Frequent changes between full-time, part-time, and exempt classifications create administrative and financial hardships for the county and may result in inequitable outcomes for employees who remain continuously employed in full-time positions. Accordingly, leave balances shall not be reinstated or recalculated following changes in employment status unless the employee has separated from employment and qualified for payout under county policy." Second by Commissioner Tran. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add policy on exceptions: "Exceptions to this policy may only be granted by formal action of the county commission." Second by Commissioner Tran. Motion carried unanimously.

Sick Leave Payout

The Commission discussed the payout of sick leave at 25% for long-term employees, with Public Works Director Kenny Allen expressing concern about employees with significant accrued hours. After extensive discussion about potential caps and eligibility requirements, the Commission decided:

Motion by Milburn-Kee to add a policy for 25% payout of sick leave with a 10-year employment requirement before being eligible for payout. Second by Commissioner Beerbower. Motion carried unanimously.

Terminology Consistency

Motion by Commissioner Motley to use the term "human resource" instead of "personnel" consistently throughout the handbook. Second by Chairman Tran. Motion carried unanimously.

Leave Policies

The Commission discussed adding funeral leave and civil leave (jury duty) policies back into the handbook:

Motion by Commissioner Beerbower to adopt the leave policy for bereavement and jury duty as defined in the old handbook (page 36 & 37). Second by Commissioner Motley. Motion carried unanimously.

Motion by Chairman Tran to remove the language "every effort should be made to schedule medical appointments outside of regular work hours." Page 37. Second by Commissioner Beerbower. Motion carried unanimously.

Motion by Milburn-Kee to remove leave for Part-time employees on page 35. Chairman Tran seconded. Motion carried unanimously.

Political Activity Policy

The Commission discussed the need to include a policy on political activity:

Motion by Chairman Tran to add the political activity policy from page 55 of the old handbook. Second by Commissioner Motley. Motion carried unanimously.

Probationary Period

The Commission discussed the appropriate length for the employee probationary period, with opinions ranging from 90 days to one year:

Motion by Commissioner Motley to adopt a 90-day probationary period. Second by Commissioner Beerbower. Beerbower and Motley Voted Yes and Milburn-Kee and Tran voted No.

Motion by Tran for a six-month probationary period. Second by Commissioner Milburn-Kee. After further discussion Tran rescinded his motion.

Motion by Commissioner Beerbower to adopt a 90-day probationary period. Second by Tran. Motion carried unanimously.

Firearms & Weapons Policy

The Commission discussed the firearms policy in relation to law enforcement officers:

Motion by Commissioner Milburn-Kee to remove the entire weapons policy on page 46. Second by Commissioner Motley. Motion carried unanimously.

Motion by Commissioner Beerbower to remove firearm notes from all pages of the handbook. Second by Commissioner Motley. Motion carried unanimously.

Holiday Pay Policy

The Commission discussed the policy regarding working before and after holidays to qualify for holiday pay. They determined the current wording using "scheduled workday" was appropriate for EMS and other departments with non-traditional schedules.

Inclement Weather Policy

After discussing how to handle essential and non-essential personnel during inclement weather closures:

Motion by Commissioner Beerbower to pay essential personnel time and a half during courthouse closure and non-essential personnel at regular pay during the closure. Second by Commissioner Tran. Motion carried unanimously.

Insurance Benefits

Motion by Chairman Tran to add KPERS, cafeteria plan, life insurance, and deferred comp in detail to the insurance benefits section, just as in the old handbook (Page 25-31). Second by Commissioner Beerbower. Motion carried unanimously.

Condescending Language Removal

The Commission identified language in the garnishment section that was deemed condescending:

Motion by Commissioner Motley to remove the first sentence under wage garnishments ("We hope you will manage your financial affairs so that we will not be obligated to execute any court order wage garnishment") and the word "however." Second by Commissioner Beerbower. Motion carried unanimously.

Cell Phone Policy

The Commission discussed cell phone usage while operating vehicles or heavy equipment:

Motion by Chairman Tran to modify the cell phone policy to read: "Bourbon County prohibits employees from using phones while operating heavy equipment or vehicles. Law enforcement, first responders, and EMS are exempt while responding to emergency incidents." Second by Commissioner Beerbower. Motion carried unanimously.

EMS Sleeping Exception

Motion by Chairman Tran to exempt EMS from the "no sleeping during working hours" policy for crew rest periods. Second by Commissioner Beerbower. Motion carried unanimously.

OSHA Reference Correction

The Commission discussed the OSHA references in the policy:

Motion by Commissioner Motley to replace OSHA language with: "Kansas Department of Labor Work Comp requires that we keep records of all illness and accidents which occurred during the workday. The Kansas State Workers' Compensation Act also requires that you report any workplace illness or injury no matter how slight. If you fail to report an injury, you may jeopardize your right to collect workers' compensation payment as well as health benefits. Bourbon County provides for your rights to know about any health hazard which might be present on the job. Should you have any questions or concerns, contact your supervisor for more information." Second by Milburn-Kee. Motion carried unanimously.

Law Enforcement Work Schedule

Motion by Milburn-Kee to add "or 86 hours biweekly for law enforcement" to the work schedule section that currently only referenced a 40-hour workweek. Second by Chairman Tran. Motion carried unanimously.

Personal Leave Restrictions

The Commission discussed a restriction in the personal leave section:

Motion by Milburn-Kee to strike the sentence "but never for taking employment elsewhere or going into business for yourself" from the personal leave of absence section. Second by Commissioner Beerbower. Motion carried unanimously.

Disciplinary Procedures

The Commission reviewed the sheriff's recommendations for written warning and crisis suspension language:

Motion by Commissioner Milburn-Kee to change the document to reflect what the Sheriff has written in the comments section of page 18 highlighting written warning and crisis suspension policies (page 78 of 2002 handbook) Second by Commissioner Motley. Motion carried unanimously.

County Records Management

Motion by Commissioner Beerbower to add that "the clerk per statute must keep a copy of all records." Second by Chairman Tran. Motion carried unanimously.

Elected Officials Pay Raises

Sheriff Bill Martin discussed that on page 50 of the new handbook it explains that the commission may perform layoffs or a reduction in force. He further explained that they cannot control the employment of employees under elected officials.

Motion by Commissioner Milburn-Kee to add "for any and all employees, including elected officials" to the compensation policy regarding new hires and pay raises. Second by Chairman Tran. Motion carried unanimously.

Longevity Pay

The Commission discussed phasing out longevity pay:

Motion by Commissioner Beerbower to convert monthly longevity pay to hourly salaries. Second by Chairman Tran. Motion carried unanimously.

Vision and Mission Statement

Motion by Commissioner Beerbower to add the approved mission statement and vision statement to the handbook. Second by Chairman Tran. Motion carried unanimously.

Compensation Policy

Motion by Commissioner Milburn-Kee to add the language that the compensation policy will be by resolution to include all employees and elected officials. Second by Chairman Tran. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add language to the compensation/work schedule for law enforcement. Law Enforcement will receive overtime at 86 hours in a two-week period, and employees are considered part-time if they work under 1000 hours. If an employee works over 1000 hours, they will become KPERS eligible during the calendar year they worked the 1000 hours. Chairman Tran seconded. Motion carried unanimously.

Confidential Information

Motion by Commissioner Beerbower to add the language that excludes KORA discoverable items. Second by Commissioner Milburn-Kee. Motion carried unanimously.

Bullying Reporting

The Sheriff discussed with the commission that corrective action cannot be construed as bullying on page 12. Chairman Tran was concerned with opening the county up for liability. Tran wants a professional opinion for page 14 of the handbook (2:18 mark of video).

Motion by Commissioner Beerbower to add the language for confident and clear reporting purposes through KHRC and the Federal EEOC guidelines and separation between Commission administration and other Elected officials' administration. Second by Commissioner Motley. Motion carried unanimously.

Harassment Policy

Motion by Commissioner Beerbower to strike the word "severe" on page 10 of the new handbook in paragraph one. Second by Chairman Tran. Motion carried unanimously.

Standards of Conduct

Motion by Chairman Tran to adopt all of the suggestions made by Sheriff Bill Martin on page 18 and 21. Second by Commissioner Motley. Motion carried unanimously.

Nepotism

Motion by Chairman Tran to direct Dr. Cohen to add a nepotism clause to the handbook. Second by Commissioner Beerbower. Motion carried unanimously.

Equal Employment Opportunity

Motion by Chairman Tran to direct Dr. Cohen to remove elected officials from the handbook. Second by Commissioner Motley. Motion carried unanimously.

Motion by Commissioner Milburn-Kee to add job opening policy "Each elected official will advertise job openings at their discretion; departments of the Commission will post on the County Facebook and website." Chairman Tran seconded. Motion carried unanimously.

Federal & State Acts

Motion by Milburn-Kee to add USERRA, PUMP Act and KDVLA to the handbook. Commissioner Motley seconded. Motion carried unanimously.

Motion by Commissioner Beerbower to not require employees to use leave accruals if encountering KDVLA per KSA 44-1132 and will follow the statute regarding procedures that will be followed. Employees will be paid additional time off without being penalized. Commissioner Motley seconded. Motion carried unanimously.

Final Handbook Approval

After reviewing all requested changes:

Motion by Chairman Tran to approve the HR handbook in its corrected state and submit to Dr. Cohen to print out and start using it right away pending approval from KCAMP. Second by Commissioner Milburn-Kee. Motion carried unanimously.

Meeting Extensions

After two hours of meeting the commission votes to extend the meeting:

Motion by Chairman Tran to extend the meeting 1 ½ hours. Second by Commissioner Milburn-Kee. Motion carried unanimously.

Motion by Chairman Tran at 8:24 PM to stay until all changes had been discussed. Second by Commissioner Beerbower. Motion carried unanimously.

Follow-up

- Commission will revisit language for take home vehicles and IRS regulations.
- Commission to add that Bourbon County will follow the statutory guidelines set forth under the Kansas Historical Society on record retention for counties.
- The County Treasurer and Clerk will bring language for bonding and employment procedures for employees handling cash within the County.
- Commission to direct County Counselor Johnson to review page 56 regarding voice mail.
- Elected officials will post openings in their office as they see fit. The Commission will post openings on their Facebook page and the county website.
- Create subsections throughout handbook to use for reference during improvement plans.
- Add consensual dating policy to new handbook.
- Remove any language that refers to us as a business and replace with organization.

- Add gratuity/gifts not allowed policy to the handbook.
- Page 29 add “you will be charged \$2 per pay period per garnishment.

Create Agenda for Next Meeting

The Commission discussed the next meeting date. Due to the Martin Luther King Jr. holiday on Monday the 19th and Chairman Tran's upcoming absence the following week for a funeral, they decided to proceed with the regular meeting on January 26th without the chairman present.

Adjournment

Motion by Chairman Tran to adjourn the meeting at 9:56PM. Second by Commissioner Motley. Motion carried unanimously.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER
_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Bourbon County Commission Meeting

Meeting minutes January 26, 2026, 5:30 PM

210 S National Avenue, Fort Scott, KS 66701

Citizen Attendance

Teri Hulsey, EMS Director, Joe Allen, Patricia Daniels, Anne Dare, Clint Walker, Rachel Walker, Tim Emerson, Mike Wunderly, Bill Martin, Sheriff.

Call Meeting to Order

The meeting of the Bourbon County Commission was called to order on Monday, January 26, 2026, at 5:30 PM in Fort Scott, KS.

Roll Call

Commissioner Mika Milburn-Kee, Commissioner Gregg Motley and Vice-Chairman David Beerbower were present for the meeting.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Prayer

Vice-Chairman Beerbower led the opening prayer, thanking God for the opportunity to meet as a community of citizens and leaders. The prayer specifically acknowledged those who worked during the recent snow event, expressing gratitude for their strength, endurance, and safe return to their families.

Approval of Agenda

Several amendments were made to the agenda:

- Item 8b (Commission Minutes 01.15.26) was removed
- Item 12b (Courthouse Space) was removed from discussion, to be addressed at a later time
- Items 13a and 13b were moved to the next week's meeting
- A clarification was made that item 14 contained a misprint regarding commissioner comments
- EOC access was added to the agenda
- Add Accounts Payable for 01/26/26

Motion to accept the agenda as amended. Moved by Commissioner Milburn-Kee, seconded by Commissioner Beerbower. Motion carried unanimously.

Public Hearing 5:35 PM - Vacation of Road

A public hearing was opened regarding Resolution 08-26 for the Vacation of Road.

Motion to open the hearing. Moved by Commissioner Milburn-Kee, seconded by Commissioner Beerbower. Motion carried unanimously.

Patricia Daniels stated she had lived in the area for 15 years with no maintenance on the road in question and expressed desire for the vacation to be approved.

Motion to close the public hearing. Moved by Commissioner Milburn-Kee, seconded by Commissioner Motley. Motion carried unanimously.

Resolution 08-26

Motion to accept Resolution 08-26 Vacation of Road. Moved by Commissioner Milburn-Kee, seconded by Commissioner Motley. Motion carried unanimously.

Patricia Daniels was advised she would be informed of the next steps in the process.

Minutes

Commission Minutes 01.12.26

Motion to approve minutes for January 12, 2026. Moved by Commissioner Milburn-Kee, seconded by Commissioner Motley. Motion carried unanimously.

Approval of Consent Agenda

The Consent Agenda included:

- Accounts Payable for January 23, 2026: \$1,123,999.50
- Accounts Payable for January 22, 2026: \$98,394.22
- Accounts Payable for January 26, 2026: \$168,724.20
- Tax Corrections

Motion to approve accounts payable as presented and read. Moved by Commissioner Milburn-Kee, seconded by Commissioner Beerbower. Motion carried unanimously.

Motion to approve the tax corrections as part of the consent agenda. Moved by Commissioner Beerbower, seconded by Commissioner Motley. Motion carried unanimously.

Citizen Comments

The meeting became contentious during the Citizen Comments portion. A dispute arose regarding public comment rules, specifically whether citizens could address individual commissioners rather than the commission as a whole. The chair indicated that public comments should be directed to the commission as a body rather than specific commissioners.

Register of Deeds, Lora Holdridge, asked for the statute that requires her to address concerns to the entire commission as a whole and not one commissioner. Commissioner Beerbower was unable to challenge the Register of Deeds and gave her the floor to speak.

Commissioner Milburn-Kee interrupts Ms. Holdridge and requested a three-minute recess at 5:40 PM. The Register of Deeds, Lora Holdridge expressed her opinion that Commissioner Milburn-Kee was rude to interrupt her time.

Commissioner Milburn-Kee hands Commissioner Beerbower some documents then proceeded to take a phone call and leave the commission chambers.

Mr. Beerbower announces while Commissioner Milburn-Kee is not present that the board will investigate what space is available and each elected official and department head will have the opportunity to advise on the space that each department needs.

The chair noted that the board had not made decisions about space allocation and reiterated that a comprehensive assessment of available space and departmental needs would be conducted before any decisions were made. Ms. Holdridge expressed concern about storage requirements for official records and stated that certain materials could not be stored in the basement due to environmental control issues. Commissioner Milburn-Kee returns to the meeting.

Commissioner Milburn-Kee stated “Bob said remove this public comment...our counsel said remove this public comment”. A heated exchange between Commissioner Beerbower and Mrs. Holdridge regarding her time to speak ended with Commissioner Beerbower asking Mrs. Holdridge to leave the meeting. Due to the escalating tension, the meeting was adjourned.

Motion to adjourn the meeting at 5:46 PM. Moved by Commissioner Milburn-Kee, seconded by Commissioner Beerbower. Commissioner Milburn-Kee and Commissioner Beerbower voted yes, and Commissioner Motley voted no.

Adjournment

The meeting was adjourned during the Citizen Comments portion due to procedural disagreements.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Bourbon County Commission Meeting

Meeting minutes February 02, 2026, 5:30 PM

210 S National Avenue, Fort Scott, KS 66701

Citizen Attendance

Clint Walker, Rachel Walker, Jean Tucker, Jason Silvers, Bill Martin, Sheriff, Teri Hulse, EMS Director, Marlon Merida, Mike Wunderly, Tim Emerson, Michael Hoyt, Bill Lalman, Anne Dare, Derik Ranes.

Call Meeting to Order

Chairman Commissioner Tran called the Bourbon County Commission Meeting to order at 5:30 PM on Monday, February 2, 2026, in Fort Scott, Kansas.

Roll Call

- Samuel Tran, District 1 Commissioner (Chairman)
- David Beerbower, District 2 Commissioner
- Joe Allen, District 3 Commissioner
- Greg Motley, District 4 Commissioner
- Mika Milburn-Kee, District 5 Commissioner
- Susan Walker, County Clerk
- Bob Johnson, County Counselor

Pledge of Allegiance

The Pledge of Allegiance was recited by those present.

Prayer

Commissioner Beerbower led the invocation.

Introductions

Chairman Tran welcomed everyone, and introductions were made by the Commissioners and staff present.

Oath of Office - District 3 Joe Allen

County Clerk Walker administered the oath of office to newly appointed District 3 Commissioner Joe Allen.

Approval of Agenda

Commissioner Milburn-Kee requested adding accounts for the new Commissioner (Commissioner Allen) to the agenda. Commissioner Beerbower requested adding an

executive session for attorney-client privilege. Chairman Tran confirmed these would be added as items 17g and 13a respectively.

Motion by Commissioner Milburn-Kee to add item 17g (accounts for new member) to the agenda and motion by Commissioner Beerbower to add item 13a (executive session for attorney-client privilege). Second by Commissioner Motley. Motion carried by unanimous vote.

Approval of Minutes 01.15.26

Commissioner Milburn-Kee noted a change needed on the final page regarding the handbook approval to correctly quote the motion made.

Motion by Commissioner Milburn-Kee to amend the verbiage in the January 15, 2026, minutes. Second by Commissioner Motley. Motion carried by unanimous vote.

Approval of Minutes 01.26.26

Commissioner Milburn-Kee requested changing the verbiage on the final page regarding public comments, specifically to exactly quote advice given by Counselor Johnson.

Motion by Commissioner Milburn-Kee to change the verbiage on the last page of the January 26, 2026, minutes per the advice of counsel. Second by Commissioner Beerbower. Motion carried by unanimous vote.

Approval of Accounts Payable 01.30.26 \$114,143.02

Chairman Tran expressed concern about an item in Fund 095 (Clerk's Tech Fund) for a server purchase of \$5,556. County Clerk Walker requested an executive session under security exemption to discuss this item. The Commission agreed to add this as item 13b and table the accounts payable approval until after executive sessions.

Motion by Chairman Tran to add executive session 13b for security under KSA 75-4319(b)(12). Second by Commissioner Beerbower. Motion carried by unanimous vote.

Approval of Tax Corrections

County Clerk Walker explained that tax corrections come from the Appraiser's office for adjustments to property taxes and special assessments. She noted these cannot be sent out publicly as they contain personal information. The Commission agreed to review tax corrections at the beginning of future meetings and pass them around rather than including them in public documents.

Motion by Commissioner Milburn-Kee to approve the tax correction as submitted. Second by Commissioner Motley. Motion carried by unanimous vote.

Executive Session K.S.A. 75-4319 (b)(1) – Motley

Motion by Commissioner Beerbower to go into executive session pursuant to KSA 75-4319(b)(1) to discuss personnel matters of individual non-elected personnel to

protect their privacy for 15 minutes with all Commissioners and the County Counselor present. Second by Commissioner Motley. Motion carried by unanimous vote.

The Commission entered executive session at 5:45 PM and returned at 6:00 PM with no action.

Motion by Chairman Tran to return from executive session with no action.
Second by Commissioner Motley. Motion carried by unanimous vote.

Executive Session Pursuant to KSA 75-4319 (b)(1) to discuss personnel matters of individual nonelected personnel to protect their privacy - Samuel Tran

Motion by Chairman Tran to go into executive session pursuant to KSA 75-4319(b)(1) to discuss personnel matters of individual non-elected personnel to protect their privacy for 20 minutes with all Commissioners and the County Counselor present. Second by Commissioner Milburn-Kee. Motion carried by unanimous vote.

The Commission entered executive session at 6:00 PM and returned at 6:21 PM with action.

Motion by Chairman Tran to return from executive session with action.
Second by Commissioner Motley. Motion carried by unanimous vote.

Motion by Commissioner Milburn-Kee to allow Commissioner Tran to sign payroll change forms for the employee reviews listed in executive session. Second by Commissioner Motley. Milburn-Kee, Tran, Motley and Allen voted yes, Beerbower voted No.

Executive Session - Attorney Client Privilege

Motion by Chairman Tran to go into executive session pursuant to KSA 75-4319(b)(2) for consultation with attorney for the public body or agency which will be deemed privileged in an attorney-client relationship, with all Commissioners and the County Counselor for 10 minutes to return at 6:33 PM. Second by Commissioner Milburn-Kee. Motion carried by unanimous vote.

The Commission entered executive session at 6:23 PM and returned at 6:34 PM with no action.

Motion by Commissioner Milburn-Kee to return to session with no action.
Second by Commissioner Beerbower. Motion carried by unanimous vote.

County Clerk Walker said she did not need the executive session and explained that her office, the Treasurer's office, and the Register of Deeds would be transitioning to a new independent mail server due to technology system decisions and ongoing security concerns. Walker noted they were having several issues with the current IT provider (Stronghold) including backup issues causing duplicate entries in their software.

Chairman Tran expressed significant concerns about this decision, viewing it as "ill-advised" and stating this should have been discussed with the Commission first. He noted there

would be budget implications when departments create separate computer systems rather than maintaining one unified county IT infrastructure.

Sheriff Martin supported the elected officials' position, stating his department had also experienced numerous IT issues with Stronghold, particularly around administrative rights needed to update software and equipment.

The discussion highlighted ongoing tension between elected officials' technology needs and the Commission's oversight of IT infrastructure.

Approval of Accounts Payable 01.30.26 \$114,143.02 (Continued)

The Commission returned to this agenda item after the executive sessions.

Motion by Chairman Tran to approve the accounts payable in the amount of \$114,143.02. Second by Commissioner Motley. Motion carried by unanimous vote.

Citizen Comments

Mr. Clint Walker expressed disappointment that the Commission had not properly honored a long-time county employee who had retired, noting that many counties recognize employees with 10, 15, or 20 years of service with a plaque or certificate. He stated this showed a lack of care for county employees and called for greater transparency.

Mr. Derek Raney asked about the status of the noise issue he had previously raised. Commissioner Beerbower explained they were looking into gathering evidence through independent sources and determining who would conduct measurements. Mr. Raney stated he would like to file a complaint every day until something is addressed and was advised he could file complaints through the County Clerk's office.

Department Updates

Payroll update - Milburn-Kee

Commissioner Milburn-Kee reported that Laura Krom and Dylan (temporary employee) were doing well with payroll functions. She noted that Laura had requested ACH payment authorization for Blue Cross Blue Shield after nearly experiencing a cancellation of employee benefits due to a late payment notice.

Motion by Commissioner Milburn-Kee to approve ACH BCBS (later rescinded)

County Clerk Walker expressed concerns about ACH payments, explaining that her office needs to know the exact amounts being withdrawn to ensure sufficient funds are in the account. She noted her office transfers money into accounts only to cover specific bills. After extensive discussion, the Commission recessed into executive session to discuss non-elected personnel matters.

Motion by Commissioner Milburn-Kee to amend the agenda to allow an executive session for non-elected personnel for 10 minutes to return at 7:25 PM. Second by Chairman Tran. Motion carried with Commissioners Tran, Beerbower, and Milburn-Kee voting yes; Commissioners Allen and Motley voting no.

The Commission entered executive session for 10 minutes and returned at 7:26 PM with action.

Motion by Chairman Tran to return from executive session with action.
Second by Commissioner Beerbower. Motion carried by unanimous vote.

Motion by Chairman Tran that the Clerk provide a list of anticipated bills for Laura for which she is responsible and allow ACH payments for Blue Cross Blue Shield with Laura informing the Clerk within 5 days of the dollar amount to be withdrawn. Second by Commissioner Beerbower. Motion carried by unanimous vote.

The Commission took a five-minute recess and returned at 7:32 PM.

County Clerk

County Clerk Walker presented the 2025 year-end financials, reviewing fund balances for each department and highlighting several funds requiring budget transfers. She presented several resolutions to move funds to address negative balances created by payroll accruals at year-end.

Motion by Commissioner Motley to approve Resolution 13-26 to transfer \$5,887.68 from the Appraiser Reserve Fund to the Appraiser Fund. Second by Commissioner Allen. Motion carried by unanimous vote.

Motion by Commissioner Beerbower to approve Resolution 11-26 covering the Intellectual Disabilities fund from the General Fund until the 2026 budget and then cover it back. Second by Commissioner Motley. Motion carried with Commissioners Tran, Beerbower, Allen, and Motley voting yes; Commissioner Milburn-Kee voting no.

Motion by Commissioner Motley to approve Resolution 12-26 repealing 45-25 moving EMS equipment money to the EMS fund of \$25,036.95. Second by Commissioner Beerbower. Motion carried by unanimous vote.

Motion by Commissioner Motley to approve Resolution 10-26 moving sewer bonds expenses to the general fund. Second by Commissioner Allen. Motion carried by unanimous vote.

The Clerk advised she would prepare another resolution for the next meeting to transfer approximately \$35,000 from the General Fund to EMS, with a provision to return it in 2026. Walker also addressed several administrative issues:

- Inventory tracking needed improvement, with several departments still needing to submit their information
- Custodial services were not being provided to her office
- Her office needed key fob access limited for security reasons, especially for election equipment
- She noted statutory requirements for the County Clerk to record commission minutes
- She detailed issues with payroll and benefits calculations, citing historical resolutions that affected sick leave accruals
- She presented the commission with a letter from Register of Deeds, Lora Holdridge regarding the previous meeting conduct

Old Business

Handbook Follow-ups

Commissioner Milburn-Kee reported that K-Camp had sent a sample handbook with updated legal requirements and was willing to review the County's handbook. The process is ongoing.

Strategic Planning – Motley

Commissioner Motley explained he would focus strategic planning on budget and finances, aligning with his assigned area of responsibility. He distributed documents listing statutory powers of the Commission and a county commission calendar with budget process deadlines.

The Commission scheduled their first strategic planning work session for February 12, 2026, from 6:00 PM to 8:00 PM.

Commission Calendar – Motley

Commissioner Motley reviewed the Commission calendar that consolidated all deadlines in one place, with particular focus on the budget process timeline. Chairman Tran requested budget amendments be completed by November rather than December to avoid end-of-year holiday conflicts.

EOC Access – Beerbower

Commissioner Beerbower explained that the Emergency Operations Center door needed to remain unlocked to allow volunteers access during emergencies. There was discussion about balancing security concerns with emergency access needs. The Commission agreed to address this when hiring the new Emergency Manager. Interviews for the Emergency Manager position were set for a special meeting on February 12, 2026, from 5:00 PM to 6:00 PM with two candidates.

Sewer update - Milburn-Kee

County Counselor, Bob Johnson, reported he had spoken with KDHE attorneys about ongoing sewer issues and confirmed the problem was not yet resolved. KDHE will either send an inspector or potentially work with the Sheriff to reinspect the property. If the issue remains unresolved, they will file action for a Kansas Administrative Regulations violation.

County Benefits – Tran

Chairman Tran expressed concern that elected officials were hiring employees with benefits without informing the Commission, which impacts the county's benefit budget. He requested better communication when new employees are hired that will receive benefits, noting he was not trying to control hiring decisions but needed to plan for budget impacts. The Commission discussed whether benefit funds should be distributed to individual departments rather than managed centrally but agreed to address this during future budget sessions.

DMV Contract – Tran

Chairman Tran reviewed a lease agreement for the new DMV office but expressed concerns about specific requirements in the contract regarding electrical, data, HVAC systems, and environmental controls. He requested time to speak directly with the state representative about these requirements and tabled the item until the next meeting.

New Business

Equitable Sharing Agreement Certification - Sheriff Martin

Sheriff Martin presented the annual Equitable Sharing Agreement Certification for federal forfeitures, which requires the Chairman's signature.

Motion by Chairman Tran to sign the Equitable Sharing Agreement Certification.
Second by Commissioner Milburn-Kee. Motion carried by unanimous vote.

Liaison program – Beerbower

Commissioner Beerbower presented a formal statement about the Commission's liaison program adopted in July 2025. While acknowledging the program was intended to enhance communication between the Commission and departments, he expressed concerns that it had resulted in commissioners overstepping their authority and interfering with department operations rather than focusing on policymaking.

After extensive discussion, Commissioner Beerbower moved to terminate the liaison program and return to collective board decision-making. Commissioners discussed how to handle communication with outside vendors without the liaison program.

Chairman Tran abstained from voting but made a statement asking all department heads and elected officials to treat the executive assistant with respect and not to direct this employee, as the position reports to the Commission.

Motion by Commissioner Beerbower to terminate the liaison program and return to collective board decision-making. Second by Commissioner Milburn-Kee.
Motion carried with Commissioners Beerbower, Motley, Allen, and Milburn-Kee voting yes; Chairman Tran abstaining.

Bitcoin Valuation - Matt Quick

County Appraiser Matt Quick explained changes to the property valuation for the Bitcoin operation at 668 Willow Road. For 2025, the property had been fully classified as agricultural, but for 2026, the appraiser created a 2-acre commercial designation where the operation is located.

Allen explained that commercial personal property purchased after 2006 is exempt from taxes under state statute, making the actual tax difference minimal (approximately \$278). The Commission agreed to assess the property as commercial beginning in 2026 rather than attempting to collect back taxes for 2025.

Fractional CFO-Samuel Tran

Chairman Tran presented information about hiring Baker Tilly as accountants for the county, proposing to share services with the Sheriff's Department. The complete cost would be \$5,500 per month, with the county splitting costs with the Sheriff's Department (\$2,750 each). Tran shared the statement of work outlining services.

The Commission requested more time to review the detailed scope of work before making a decision.

Forensic Audit-Samuel Tran

Chairman Tran expressed concerns about financial irregularities he had observed and proposed an operational audit (clarified from initially using the term "forensic audit" after discussion with Sheriff Martin). The estimated cost would be approximately \$20,000.

Commissioner Beerbower supported the audit, noting it would address concerns raised by county residents. Commissioner Motley asked about the scope of the audit, and the Commission agreed to focus on specific areas rather than conducting a broad investigation.

Chairman Tran stated his opinion that there was evidence of "fraud, waste, and abuse" that warranted investigation. The item was tabled for more detailed discussion at the next meeting.

SEKRPC Membership Dues \$4,554

Commissioner Motley explained the Southeast Kansas Regional Planning Commission provides valuable resources, including grant assistance.

Motion by Commissioner Beerbower to pay the dues for the Southeast Kansas Regional Planning Commission in the sum of \$4,554. Second by Commissioner Motley. Motion carried by unanimous vote.

Accounts for New Member

Motion by Commissioner Milburn-Kee to authorize her to arrange for a computer through Stronghold, Microsoft software, and phone through Verizon for Commissioner Allen. Second by Commissioner Motley. Motion carried by unanimous vote.

Resolution Establishing Commission Approval for Employment Actions

Chairman Tran presented a resolution requiring Commission approval for employment actions that impact the countywide benefits budget, such as creating new positions or converting part-time positions to full-time. The resolution aims to preserve elected officials' authority while ensuring fiscal oversight of benefit expenditures. Chairman Tran made a motion to pass the Resolution and Commissioner Milburn-Kee seconded. The Commission requested time to review the resolution and discuss it at the next meeting. Chairman Tran rescinded his motion and would email copies to the commissioners.

Agenda Topics for Future Meetings

- Operational audit
- Fractional CFO proposal
- Resolution for payroll and benefits
- Noise resolution discussion and follow-up

Commission Comments

Commissioner Beerbower formally apologized for the abrupt adjournment of the January 26, 2026, meeting, acknowledging his failure to manage the meeting effectively and enforce proper protocols for public comments.

Commissioner Allen expressed his excitement to serve on the Commission and his desire to learn and listen before speaking too much.

Commissioner Motley noted his upcoming attendance at the SEKRPC board meeting on February 12 and his commitment to focusing economic development efforts through that organization.

Commissioner Milburn-Kee expressed concerns about assumptions being made without full information and unrealistic expectations about how long it takes to learn new responsibilities.

Chairman Tran reflected on his seven months on the Commission, highlighting achievements like reducing the mill levy to 56.6, well below revenue neutral. He thanked county staff and fellow commissioners for their work, acknowledging that doing their jobs sometimes makes people upset but stating his commitment to remain professional and focused on his responsibilities.

Adjournment

Motion by Chairman Tran to adjourn the meeting at 10:01PM. Second by Commissioner Milburn-Kee. Motion carried by unanimous vote.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Selection Criteria: Vendor =
Bank =

Batch =
Due Date = 2/6/2026
Invoice Date =

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 001 GENERAL FUND					
ASSURITY LIFE INS-5		ASSURITY LIFE INSURANCE COMPANY	EE VOLUNTARY 02.06.26	Payroll Clearing Account	\$167.32
BAYBRIDGE-6		BAY BRIDGE ADMINISTRATORS, LLC	EE CANCER INS 02.06.26	Payroll Clearing Account	\$92.54
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$65.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$174.99
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	Payroll Clearing Account	\$5,325.03
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	Payroll Clearing Account	(\$10,721.34)
BBCO ST W/HOLD EMERS-KPERS-8		BOURBON COUNTY-STATE W/HOLDING	STATE WITHHOLDING TAXES EE 02.06.26	Payroll Clearing Account	\$1,712.00
		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	Payroll Clearing Account	\$1,806.11
LEGAL SHIELD-6		LegalShield	EE LEGAL SHIELD 02.06.26	Payroll Clearing Account	\$30.41
MASA-6		MASA	EE MASA 02.06.26	Payroll Clearing Account	\$56.00
NORTHWESTERN MUTUAL		Northwestern Mutual	EE LIFE INS 02.06.26	Payroll Clearing Account	\$0.00
PEBSCO-NRS-4		PEBSCO-NRS	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
SBG-VAA-6		SBG-VAA	EE DC INS 02.06.26	Payroll Clearing Account	\$25.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				13	(\$1,266.94)
Fund: 016 APPRAISERS					
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	APPRAISER CONTRACTUAL SVCS	\$43.28
766218		CULLIGAN OF JOPLIN	APPRAISER COOLER RENTAL	APPRAISER CONTRACTUAL SVCS	\$14.95
ASSURITY LIFE INS-5		ASSURITY LIFE INSURANCE COMPANY	EE VOLUNTARY 02.06.26	Payroll Clearing Account	\$159.47
BAYBRIDGE-6		BAY BRIDGE ADMINISTRATORS, LLC	EE CANCER INS 02.06.26	Payroll Clearing Account	\$36.38
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$0.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$133.33

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 016 APPRAISERS					
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	Payroll Clearing Account	\$876.70
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	APPRAISER WAGES	\$7,542.91
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	Payroll Clearing Account	(\$2,405.68)
BBCO ST W/HOLD EMERS-KPERS-8		BOURBON COUNTY-STATE W/HOLDING	STATE WITHHOLDING TAXES EE 02.06.26	Payroll Clearing Account	\$297.00
		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	Payroll Clearing Account	\$452.58
LEGAL SHIELD-6		LegalShield	EE LEGAL SHIELD 02.06.26	Payroll Clearing Account	\$18.95
MASA-6		MASA	EE MASA 02.06.26	Payroll Clearing Account	\$28.00
NORTHWESTERN MUTUAL		Northwestern Mutual	EE LIFE INS 02.06.26	Payroll Clearing Account	\$0.00
PEBSKO-NRS-4		PEBSKO-NRS	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
SBG-VAA-6		SBG-VAA	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
Fund: 016 - APPRAISERS Invoice Count and Total:				16	\$7,197.87
Fund: 052 COUNTY TREASURER MOTOR FUND					
13FN-TLCP-GY99		AMAZON CAPITAL SERVICES	HIGHLIGHTERS	OFFICE SUPPLIES	\$7.79
2026 DUES		SEK TREASURER ASSOCIATION	2026 TREASURER ASSOCIATION DUES	TRAINING & MEETINGS	\$5.00
ASSURITY LIFE INS-5		ASSURITY LIFE INSURANCE COMPANY	EE VOLUNTARY 02.06.26	Payroll Clearing Account	\$7.11
BAYBRIDGE-6		BAY BRIDGE ADMINISTRATORS, LLC	EE CANCER INS 02.06.26	Payroll Clearing Account	\$0.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$0.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$0.00
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	Payroll Clearing Account	\$371.60
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	WAGES	\$3,079.50
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	Payroll Clearing Account	(\$724.69)
BBCO ST W/HOLD EMERS-KPERS-8		BOURBON COUNTY-STATE W/HOLDING	STATE WITHHOLDING TAXES EE 02.06.26	Payroll Clearing Account	\$125.00
		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	Payroll Clearing Account	\$161.74
LEGAL SHIELD-6		LegalShield	EE LEGAL SHIELD 02.06.26	Payroll Clearing Account	\$0.00
MASA-6		MASA	EE MASA 02.06.26	Payroll Clearing Account	\$7.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 052 COUNTY TREASURER MOTOR FUND					
NORTHWESTERN MUTUAL		Northwestern Mutual	EE LIFE INS 02.06.26	Payroll Clearing Account	\$0.00
PEBSCO-NRS-4		PEBSCO-NRS	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
SBG-VAA-6		SBG-VAA	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
Fund: 052 - COUNTY TREASURER MOTOR FUND Invoice Count and Total:				16	\$3,040.05
Fund: 062 ELECTION					
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	ELECTION CONTRACTUAL SVCS	\$80.04
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	ELECTION WAGES	\$1,470.85
ELVIS 2025		KANSAS SECRETARY OF STATE	2025 ELVIS INVOICE (3.7.25 WAS APPLIED TO 2024 ELVIS)	ELECTION CONTRACTUAL SVCS	\$4,300.00
Fund: 062 - ELECTION Invoice Count and Total:				3	\$5,850.89
Fund: 064 EMPLOYEE BENEFIT					
22690		RPS BENEFITS BY DESIGN INC	JANUARY 2026 EMPLOYEE BENEFITS SERVICES	BENEFIT HEALTH INSURANCE	\$1,078.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	BENEFIT HEALTH INSURANCE	\$92.79
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	SOCIAL SECURITY	\$14,878.20
JH 2025 (2)		BOURBON COUNTY-KPERS	AUDIT - END DATE CORRECTION	KPERS RETIREMENT	\$254.07
KC LIFE-5		KC LIFE	ER LIFE INS 02.06.26	CONTRACTUAL SERVICES	\$250.24
KPERS 01.23.26		BOURBON COUNTY-KPERS	LATE FEES 01.23.26 PAYROLL	KPERS RETIREMENT	\$54.54
KPERS-8		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	KPERS RETIREMENT	\$867.12
KPERS-8		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	KPERS RETIREMENT	\$19,530.49
KS EMPL SEC FUND-EME-		KANSAS EMPLOYMENT SECURITY FND	STATE UNEMPLOYMENT TAXES EE 02.06.26	BENEFIT UNEMPLOYMENT	\$167.74
Fund: 064 - EMPLOYEE BENEFIT Invoice Count and Total:				9	\$37,173.19
Fund: 097 SPECIAL LAW ENFORCEMENT					
02.04.26		KANSAS HIGHWAY PATROL	MVE-1D FORMS	COMMODITIES	\$600.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 097 SPECIAL LAW ENFORCEMENT					
Fund: 097 - SPECIAL LAW ENFORCEMENT Invoice Count and Total:				1	\$600.00
Fund: 108 LANDFILL					
1220042703		POMP'S TIRE SERVICE, INC	TIRES #21	LANDFILL COMMODITIES	\$1,698.60
204665		TERRY LAWRENCE	PUMP AT LANDFILL	LANDFILL COMMODITIES	\$100.00
32005		ALLEN COUNTY PUBLIC WORKS	MSW 1/22 - 1/28/26	LANDFILL CONTRACTUAL SVCS	\$5,874.49
ASSURITY LIFE INS-5		ASSURITY LIFE INSURANCE COMPANY	EE VOLUNTARY 02.06.26	Payroll Clearing Account	\$26.22
BAYBRIDGE-6		BAY BRIDGE ADMINISTRATORS, LLC	EE CANCER INS 02.06.26	Payroll Clearing Account	\$0.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$0.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$0.00
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	Payroll Clearing Account	\$758.41
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	Payroll Clearing Account	(\$1,555.27)
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	LANDFILL WAGES	\$5,585.45
BBCO ST W/HOLD EMERS-		BOURBON COUNTY-STATE W/HOLDING	STATE WITHHOLDING TAXES EE 02.06.26	Payroll Clearing Account	\$243.00
KPERS-8		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	Payroll Clearing Account	\$335.14
LEGAL SHIELD-6		LegalShield	EE LEGAL SHIELD 02.06.26	Payroll Clearing Account	\$0.00
MASA-6		MASA	EE MASA 02.06.26	Payroll Clearing Account	\$21.00
NORTHWESTERN MUTUAL		Northwestern Mutual	EE LIFE INS 02.06.26	Payroll Clearing Account	\$0.00
PEBSO-NRS-4		PEBSO-NRS	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
SBG-VAA-6		SBG-VAA	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
Fund: 108 - LANDFILL Invoice Count and Total:				17	\$13,087.04
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
006247218		RITE-TEMP LEASING LLC	ICE MACHINE AND BIN LEASE	SEKRCC CONTRACTUAL	\$89.00
00627-3014		STRICKLAND BROTHERS	OIL CHANGE/SUPPLIES/WIPER BLADES	SHERIFF CONTRACTUAL	\$163.17
0198-389194		O'REILLY AUTO PARTS	RR DRIVE SHAFT	SHERIFF COMMODITIES	\$937.81

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
0198-389199		O'REILLY AUTO PARTS	OIL FILTER/AIR FILTER/WIPER FLUID/MOTOR OIL(17 CHALLENGER)	SHERIFF COMMODITIES	\$84.51
085878		DUROSSETTE'S TIRE SERVICE	NITTO MOTIVO 245/60R18 X4	SHERIFF COMMODITIES	\$775.60
110333006		WEX BANK	FUEL PURCHASES	SHERIFF COMMODITIES	\$6,787.83
116786		FISHER, PATTERSON, SAYLER & SMITH LLP	PROFESSIONAL SERVICES RENDERED THROUGH 12.31.25	SHERIFF CONTRACTUAL	\$742.50
130126		TRAVIS MEWHINNEY	REPLACE DRIVE SHAFT/OIL CHANGE(17 CHALLENGER)	SHERIFF CONTRACTUAL	\$180.00
41107777		GREAT AMERICA FINANCIAL SVCS	3 KYOCERA COPIERS/LATE CHARGES	SHERIFF CONTRACTUAL	\$218.44
482114		HENRY KRAFT, INC.	6/25 33G WHT 33X39 19MIC VLD CORELESS LINER X2/FUEL CHARGE	SEKRCC COMMODITIES	\$40.02
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	SHERIFF CONTRACTUAL	\$80.68
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	SEKRCC CONTRACTUAL	\$44.78
7234		PEST-X SOLUTIONS	293 E 20TH ST PEST CONTROL	SEKRCC CONTRACTUAL	\$150.00
8864 01.09.26		KANSAS GAS SERVICE	293 E 20TH ST	SEKRCC CONTRACTUAL	\$615.50
ASSURITY LIFE INS-5		ASSURITY LIFE INSURANCE COMPANY	EE VOLUNTARY 02.06.26	Payroll Clearing Account	\$379.00
BAYBRIDGE-6		BAY BRIDGE ADMINISTRATORS, LLC	EE CANCER INS 02.06.26	Payroll Clearing Account	\$171.84
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$135.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$280.84
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	Payroll Clearing Account	\$8,292.68
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	SEKRCC WAGES	\$26,224.56
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	Payroll Clearing Account	(\$18,849.05)
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	SHERIFF WAGES	\$36,097.54
BBCO ST W/HOLD EMERS-		BOURBON COUNTY-STATE W/HOLDING	STATE WITHHOLDING TAXES EE 02.06.26	Payroll Clearing Account	\$3,000.00
BBCO TREASURER-6		BOURBON COUNTY TREASURER	FSA & PROC FEE 02.06.26	Payroll Clearing Account	\$2.00
BOURB2025020691 02.17.2		BOURBON COUNTY EMS	INMATE CARE	SEKRCC CONTRACTUAL	\$488.83

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
BOURB2025041111 04.17.2		BOURBON COUNTY EMS	INMATE CARE	SEKRCC CONTRACTUAL	\$488.83
HOLLIN&MCVAY PA-JUDG-		Judgegment Creditor Attorney	GARNISHMENT 02.06.26	Payroll Clearing Account	\$401.76
KANSAS PAYMENT CENTE		KANSAS PAYMENT CENTER	GARNISHMENT 02.06.26	Payroll Clearing Account	\$269.08
KPERS-8		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	Payroll Clearing Account	\$3,654.25
LEGAL SHIELD-6		LegalShield	EE LEGAL SHIELD 02.06.26	Payroll Clearing Account	\$50.85
MASA-6		MASA	EE MASA 02.06.26	Payroll Clearing Account	\$91.00
NORTHWESTERN MUTUAL		Northwestern Mutual	EE LIFE INS 02.06.26	Payroll Clearing Account	\$0.00
PEBSKO-NRS-4		PEBSKO-NRS	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
SBG-VAA-6		SBG-VAA	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
ZDEIZ20 04.26.25		SOUND PHYSICIANS EMERGENCY ME	INMATE CARE	SEKRCC CONTRACTUAL	\$98.48
Fund: 120 - COUNTY SHERIFF/CORRECTIONAL Invoice Count and Total:				35	\$72,187.33
Fund: 200 NOXIOUS WEED					
ASSURITY LIFE INS-5		ASSURITY LIFE INSURANCE COMPANY	EE VOLUNTARY 02.06.26	Payroll Clearing Account	\$0.00
BAYBRIDGE-6		BAY BRIDGE ADMINISTRATORS, LLC	EE CANCER INS 02.06.26	Payroll Clearing Account	\$0.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$0.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$0.00
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	Payroll Clearing Account	\$135.23
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	Payroll Clearing Account	(\$381.48)
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	NOXIOUS WEED WAGES	\$1,533.44
BBCO ST W/HOLD EMERS-		BOURBON COUNTY-STATE W/HOLDING	STATE WITHHOLDING TAXES EE 02.06.26	Payroll Clearing Account	\$81.00
KPERS-8		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	Payroll Clearing Account	\$92.01
LEGAL SHIELD-6		LegalShield	EE LEGAL SHIELD 02.06.26	Payroll Clearing Account	\$0.00
MASA-6		MASA	EE MASA 02.06.26	Payroll Clearing Account	\$7.00
NORTHWESTERN MUTUAL		Northwestern Mutual	EE LIFE INS 02.06.26	Payroll Clearing Account	\$0.00
PEBSKO-NRS-4		PEBSKO-NRS	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 200 NOXIOUS WEED					
SBG-VAA-6		SBG-VAA	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
Fund: 200 - NOXIOUS WEED Invoice Count and Total:				14	\$1,467.20
Fund: 220 ROAD AND BRIDGE					
0198-389182		O'REILLY AUTO PARTS	HAND CLEANER/TIES/CONDUIT	ROAD & BRIDGE COMMODITIES	\$33.47
11054		NELSON QUARRIES, INC	BASE ROCK 295.93 TONS @ \$9.30	ROAD & BRIDGE COMMODITIES	\$2,752.15
11113-29133 2/1/2026		JOHN DEERE FINANCIAL	WHEEL SPEED SENSOR	ROAD & BRIDGE COMMODITIES	\$55.76
11867		STATE TRACTOR & EQUIPMENT	ARMREST #138	COMMODITIES	\$105.37
17DC-LRGY-GQG9		AMAZON CAPITAL SERVICES	SCREEN PRORECTOR	ROAD & BRIDGE COMMODITIES	\$16.13
2019-32327		GIS WORKSHOP LLC	ANNUAL SUBSCRIPTION FOR GWORKS	ROAD & BRIDGE CONTRACTUAL SVC	\$3,107.77
2026 QUARRY PAYMENT		SHEPARD, STEVE H	SHEPARD QUARRY PAYMENT 2026	ROAD & BRIDGE LAND LEASE	\$13,000.00
204665		TERRY LAWRENCE	PUMP AT COUNTY BARN	ROAD & BRIDGE CONTRACTUAL SVC	\$100.00
268727		MAYCO ACE HARDWARE	ACCT #415 FLUORESCENT BULB	ROAD & BRIDGE COMMODITIES	\$17.99
3122828		JOHN DEERE FINANCIAL	GRADERS #9 & #36 PAYMENT	LEASE - PRINCIPAL	\$6,916.55
3122828		JOHN DEERE FINANCIAL	GRADERS #9 & #36 PAYMENT	LEASE - INTEREST	\$2,209.85
37392		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 258 GAL @ \$2.59 UNIONTOWN TANK	ROAD & BRIDGE COMMODITIES	\$668.22
37398		JUDY'S FUEL & OIL CO, LLC	GAS 293 GAL @ \$2.19/DYED DIESEL 100 GAL @ \$2.69/CLEAR DIESEL 435 GAL @ \$2.95 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$2,193.92
37403		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 1182 GAL @ \$2.69 SHEPARD QUARRY	ROAD & BRIDGE COMMODITIES	\$3,179.58
37412		JUDY'S FUEL & OIL CO, LLC	GAS 439 GAL @ \$2.19/DYED DIESEL 400 GAL @ \$2.69/CLEAR DIESEL 576 GAL @ \$2.95 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$3,736.61
37416		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 467 GAL @ \$2.69 HECKMAN TANK	ROAD & BRIDGE COMMODITIES	\$1,256.23

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 220 ROAD AND BRIDGE					
37422		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 181 GAL @ \$2.69 UNIONTOWN TANK	ROAD & BRIDGE COMMODITIES	\$486.89
37428		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 258 GAL @ \$2.83 UNIONTOWN TANK	ROAD & BRIDGE COMMODITIES	\$730.14
57504486-00		LOCKE SUPPLY CO.	BULBS	ROAD & BRIDGE COMMODITIES	\$275.70
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	ROAD & BRIDGE CONTRACTUAL SVC	\$145.30
705472		KIRKLAND WELDING SUPPLIES, INC	ACETYLENE	ROAD & BRIDGE COMMODITIES	\$5.00
9127625636		EVERGY	ELECTRIC AT SHOP NORTH BUILDING	ROAD & BRIDGE CONTRACTUAL SVC	\$58.30
9681472		BMO HARRIS BANK N.A.	ASPHALT ROLLER PAYMENT	LEASE - PRINCIPAL	\$561.11
ASSURITY LIFE INS-5		ASSURITY LIFE INSURANCE COMPANY	EE VOLUNTARY 02.06.26	Payroll Clearing Account	\$301.20
BAYBRIDGE-6		BAY BRIDGE ADMINISTRATORS, LLC	EE CANCER INS 02.06.26	Payroll Clearing Account	\$205.32
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$42.14
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$75.00
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	Payroll Clearing Account	\$6,026.56
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	Payroll Clearing Account	(\$13,637.70)
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	ELM CREEK WAGES	\$1,222.58
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	ROAD & BRIDGE WAGES	\$46,740.07
BBCO ST W/HOLD EMERS- KPERs-8		BOURBON COUNTY-STATE W/HOLDING	STATE WITHHOLDING TAXES EE 02.06.26	Payroll Clearing Account	\$2,084.00
LEGAL SHIELD-6		LegalShield	EE LEGAL SHIELD 02.06.26	Payroll Clearing Account	\$15.95
MASA-6		MASA	EE MASA 02.06.26	Payroll Clearing Account	\$147.00
NORTHWESTERN MUTUAL		Northwestern Mutual	EE LIFE INS 02.06.26	Payroll Clearing Account	\$0.00
PEBSco-NRS-4		PEBSco-NRS	EE DC INS 02.06.26	Payroll Clearing Account	\$50.00
SBG-VAA-6		SBG-VAA	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
Fund: 220 - ROAD AND BRIDGE Invoice Count and Total:				38	\$87,485.77

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 222 ROAD & BRIDGE SALES TAX FUND					
1637-LWF4-FR1J		AMAZON CAPITAL SERVICES	SALT HYDROMETER	R&B SALES TAX COMMODITIES	\$29.99
17DC-LRGY-GQG9		AMAZON CAPITAL SERVICES	SCREEN PRORECTOR	R&B SALES TAX COMMODITIES	\$16.13
2019-32327		GIS WORKSHOP LLC	ANNUAL SUBSCRIPTION FOR GWORKS	R&B SALES TAX CONTRACTUAL SVCS	\$3,107.77
475343		BIG SUGAR LUMBER AND HOME CTR.	LUMBER/SCREWS/BOLTS SNOW REMOVAL	R&B SALES TAX COMMODITIES	\$24.86
475354		BIG SUGAR LUMBER AND HOME CTR.	SCREWS/BOLTS SNOW REMOVAL	R&B SALES TAX COMMODITIES	\$2.67
52612		K & K AUTO PARTS INC.	IGNITION COIL/O-RING #147	R&B SALES TAX COMMODITIES	\$65.75
Fund: 222 - ROAD & BRIDGE SALES TAX FUND Invoice Count and Total:				6	\$3,247.17
Fund: 257 SHRF TRUST FORFEITURE 7/1/19					
191316-1		FIRST RESPONDER OUTFITTERS INC	SLT-74611-BK-EA BLACK STRION DS HL AC/DC 1 HLD X2	COMMODITIES	\$439.98
INV-1491		DOGTEAM PRO	DOGTEAMPRO 2026 ANNUAL SUBSCRIPTION	CONTRACTUAL SERVICES	\$499.00
Fund: 257 - SHRF TRUST FORFEITURE 7/1/19 Invoice Count and Total:				2	\$938.98
Fund: 370 BOND SALES TAX - COUNTY JAIL					
18907		TUSA CONSULTING SERVICES II LLC	TASK 4 NEEDS ASSESSMENT REPORT	CONTRACTUAL SERVICES	\$2,970.00
Fund: 370 - BOND SALES TAX - COUNTY JAIL Invoice Count and Total:				1	\$2,970.00
Fund: 375 AMBULANCE SERVICE					
ASSURITY LIFE INS-5		ASSURITY LIFE INSURANCE COMPANY	EE VOLUNTARY 02.06.26	Payroll Clearing Account	\$455.02
BAYBRIDGE-6		BAY BRIDGE ADMINISTRATORS, LLC	EE CANCER INS 02.06.26	Payroll Clearing Account	\$75.79
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$245.00
BBCO HSA/FSA-6		BBCO HSA/FSA	EE HSA/FSA 02.06.26	Payroll Clearing Account	\$100.00
BBCO IRS-EMERSON-7		BOURBON COUNTY-IRS	FEDERAL TAXES 02.06.26	Payroll Clearing Account	\$5,827.84
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	Payroll Clearing Account	(\$11,450.37)
BBCO ST W/HOLD EMERS-		BOURBON COUNTY-STATE W/HOLDING	STATE WITHHOLDING TAXES EE 02.06.26	Payroll Clearing Account	\$1,719.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 375 AMBULANCE SERVICE					
KPERS-8		BOURBON COUNTY-KPERS	KPERS EE & ER 02.06.26	Payroll Clearing Account	\$1,978.11
LEGAL SHIELD-6		LegalShield	EE LEGAL SHIELD 02.06.26	Payroll Clearing Account	\$29.93
MASA-6		MASA	EE MASA 02.06.26	Payroll Clearing Account	\$49.00
NORTHWESTERN MUTUAL		Northwestern Mutual	EE LIFE INS 02.06.26	Payroll Clearing Account	\$15.75
PEBSCO-NRS-4		PEBSCO-NRS	EE DC INS 02.06.26	Payroll Clearing Account	\$0.00
SBG-VAA-6		SBG-VAA	EE DC INS 02.06.26	Payroll Clearing Account	\$25.00
Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:				13	(\$929.93)
Dept: 00 - Non-Departmental Invoice Count and Total:				184	\$233,048.62

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 01 COUNTY COMMISSION					
Fund: 001 GENERAL FUND					
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	COMMISSION CONTRACTUAL SVCS	\$57.00
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	COMMISSION WAGES	\$4,734.76
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$4,791.76
Dept: 01 - COUNTY COMMISSION Invoice Count and Total:				2	\$4,791.76

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 02 COUNTY CLERK					
Fund: 001 GENERAL FUND					
11GP-99DP-GPCT		AMAZON CAPITAL SERVICES	T-SHAPED OVER THE DOOR HOOKS/DOOR RACK/DOCUMENT HOLDER	CLERK COMMODITIES	\$55.15
1MVH-Y9HJ-FTM7		AMAZON CAPITAL SERVICES	SELF INKING DATE STAMP WITH PHRASE X3	CLERK COMMODITIES	\$80.04
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	CLERK CONTRACTUAL SVCS	\$80.03
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	CLERK WAGES	\$4,372.31
Fund: 001 - GENERAL FUND Invoice Count and Total:				4	\$4,587.53
Dept: 02 - COUNTY CLERK Invoice Count and Total:				4	\$4,587.53

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 03 COUNTY TREASURER					
Fund: 001 GENERAL FUND					
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	TREASURER CONTRACTUAL SVCS	\$33.70
766070		CULLIGAN OF JOPLIN	TREASURER COOLER RENTAL	TREASURER CONTRACTUAL SVCS	\$15.95
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	TREASURER WAGES	\$4,174.56
Fund: 001 - GENERAL FUND Invoice Count and Total:				3	\$4,224.21
Dept: 03 - COUNTY TREASURER Invoice Count and Total:				3	\$4,224.21

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 04 COUNTY ATTORNEY					
Fund: 001 GENERAL FUND					
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	ATTORNEY CONTRACTUAL SVCS	\$13.78
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	ATTORNEY WAGES	\$10,996.46
FEBRUARY 2026		MEEKS, JUSTIN	ASSISTANT COUNTY ATTORNEY MONTHLY RATE	ATTORNEY CONTRACTUAL SVCS	\$2,500.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				3	\$13,510.24
Dept: 04 - COUNTY ATTORNEY Invoice Count and Total:				3	\$13,510.24

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 05 COUNTY REGISTER OF DEEDS					
Fund: 001 GENERAL FUND					
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	REGISTER OF DEEDS CONT SVCS	\$51.88
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	REGISTER OF DEEDS WAGES	\$4,948.94
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$5,000.82
Dept: 05 - COUNTY REGISTER OF DEEDS Invoice Count and Total:				2	\$5,000.82

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 07 COURTHOUSE MAINTENANCE					
Fund: 001 GENERAL FUND					
4258310427		CINTAS CORPORATION LOC. 459	3X5 MATS/4X6 MATS/8X10 MATS/AIR FRESHENERS	GENERAL COMMODITIES	\$833.82
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	BUILDING MTCE WAGES	\$2,638.95
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$3,472.77
Dept: 07 - COURTHOUSE MAINTENANCE Invoice Count and Total:				2	\$3,472.77

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 08 COUNTY CORONER					
Fund: 001 GENERAL FUND					
C13888A		CHAPPEL CREMATORY, LLC	TRANSPORT SERVICE FORT SCOTT TO KANSAS CITY, KS	CORONER CONTRACTUAL SVCS	\$376.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$376.00
Dept: 08 - COUNTY CORONER Invoice Count and Total:				1	\$376.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10 DISTRICT COURT					
Fund: 001 GENERAL FUND					
02/04/2026 AH		KACSO	HARTMAN KACSO SPRING CONFERENCE	DISTRICT COURT CONTRACTUAL SVC	\$135.00
02/04/2026 CC		CLAIRE CLARK	ROUNDTrip TRAVEL FROM PAOLA TO FORT SCOTT @ .70/MILE	DISTRICT COURT CONTRACTUAL SVC	\$173.60
02/04/2026 DP		KACSO	PHILLIPS KACSO SPRING CONFERENCE	DISTRICT COURT CONTRACTUAL SVC	\$135.00
5395		MASON AND CLARK LAW OFFICES, LLC	LEGAL SERVICES RENDERED 12.31.25- 1.30.26	DISTRICT COURT CONTRACTUAL SVC	\$130.00
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	DISTRICT COURT WAGES	\$2,422.57
Fund: 001 - GENERAL FUND Invoice Count and Total:				5	\$2,996.17
Dept: 10 - DISTRICT COURT Invoice Count and Total:				5	\$2,996.17

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 11 EMERGENCY PREPAREDNESS					
Fund: 001 GENERAL FUND					
203755 02.01.26		CRAW-KAN TELEPHONE CO.	COURTHOUSE/EM MANAGEMENT:CABLE/PHONE/INTERNET SERVICES	EM. PREP. CONTRACTUALSVCS	\$165.10
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$165.10
Dept: 11 - EMERGENCY PREPAREDNESS Invoice Count and Total:				1	\$165.10

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 15 I T					
Fund: 001 GENERAL FUND					
203755 02.01.26		CRAW-KAN TELEPHONE CO.	COURTHOUSE/EM MANAGEMENT:CABLE/PHONE/INTERNET SERVICES	I/T CONTRACTUAL SVCS	\$2,696.23
49934		STRONGHOLD DATA LLC	FEBRUARY 2026 MONTHLY BILLING	I/T CONTRACTUAL SVCS	\$9,350.57
61110		GALEN C BIGELOW, JR.	MONTHLY CONTRACT-TOTAL COMBINED BLACK/COLOR COPIES	I/T CONTRACTUAL SVCS	\$0.09
Fund: 001 - GENERAL FUND Invoice Count and Total:				3	\$12,046.89
Dept: 15 - I T Invoice Count and Total:				3	\$12,046.89

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 23	BLUE CROSS BLUE SHIELD GR				
Fund: 374	BLUE CROSS BLUE SHEILD				
TV012-2		REBEKAH HOUSER	DESIGN: WHOLESALE FOOD DIRECTORY-REPLACEMENT FOR CK#513253	BLUE CROSS/SHIELD GRANT CONT.	\$300.00
Fund: 374 - BLUE CROSS BLUE SHEILD Invoice Count and Total:				1	\$300.00
Dept: 23 - BLUE CROSS BLUE SHIELD GRANT Invoice Count and Total:				1	\$300.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 24 AMBULANCE SERVICE					
Fund: 375 AMBULANCE SERVICE					
0198-388596		O'REILLY AUTO PARTS	EMS7 ANTIFREEZE X3	VEHICLE MAINTENANCE	\$44.97
205355 02.01.26		CRAW-KAN TELEPHONE CO.	EMS CABLE/INTERNET SERVICES	TELEPHONE EXPENSES	\$393.98
397552		KIRKLAND WELDING SUPPLIES, INC	OXYGEN	OXYGEN	\$18.00
4383730		MORRIS & DICKSON CO. LLC	EPINEPHRINE/GLUCAGON EMERG KIT/LORAZEPAM/ONDANSETRON/SOD CHL/SOLU-MEDROL	MEDICATION	\$607.51
47472700		QUILL CORPORATION	QB 8.5X11 COPY (COPY PAPER) X2	AMBULANCE SERVICE COMMODITIES	\$79.98
56183		SEKAN PRINTING COMPANY INC.	#10 REGULAR ENVELOPE-BOURBON COUNTY EMS	AMBULANCE SERVICE COMMODITIES	\$133.50
7164277536 02.03.26		EVERGY	2817 S HORTON STORAGE	ELECTRICITY-UTILITIES	\$252.99
86074172		BOUND TREE MEDICAL, LLC.	C4 LORAZEPAM 2MG, 1ML VIAL 25/BOX	MEDICATION	\$176.94
86085360		BOUND TREE MEDICAL, LLC.	ABDOMINAL COMBINE DRESSING/CURAPLEX BVM/CURAPLEX DART/GLOVES/COT SHEETS/...	MEDICAL SUPPLIES	\$1,308.46
9079952521 01.29.26		EVERGY	405 S WOODLAND HILLS BLVD	ELECTRICITY-UTILITIES	\$893.31
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	AMBULANCE SERVICES WAGES	\$36,347.00
Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:				11	\$40,256.64
Dept: 24 - AMBULANCE SERVICE Invoice Count and Total:				11	\$40,256.64

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 33 SERVICES FOR ELDERLY					
Fund: 001 GENERAL FUND					
FEBRUARY 2026		SEK AREA AGENCY ON AGING, INC.	MONTHLY APPROPRIATIONS	ELDERLY APPROPRIATIONS	\$1,900.00
FEBRUARY 2026		MEALS ON WHEELS	MONTHLY APPROPRIATION	ELDERLY APPROPRIATIONS	\$2,150.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$4,050.00
Dept: 33 - SERVICES FOR ELDERLY Invoice Count and Total:				2	\$4,050.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 43 COURTHOUSE GENERAL					
Fund: 001 GENERAL FUND					
1217143248 1.29.26		EVERGY	STREET LIGHTS	CONTRACTUAL SERVICES	\$60.33
1J9C-LTGL-74K9		AMAZON CAPITAL SERVICES	500 BLANK BUSINESS VOUCHER CHECKS X10	COMMODITIES	\$268.30
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$328.63
Dept: 43 - COURTHOUSE GENERAL Invoice Count and Total:				2	\$328.63

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 99 COUNTY MISCELLANEOUS					
Fund: 001 GENERAL FUND					
BBCO PAYROLL-5		BOURBON COUNTY PAYROLL	PAYROLL	CO.COUNSELOR WAGES	\$3,692.31
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$3,692.31
Dept: 99 - COUNTY MISCELLANEOUS Invoice Count and Total:				1	\$3,692.31

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
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Invoice Count by Dept: 227

Grand Total: \$332,847.69

Open Invoices - Dept/Fund Totals		
Dept	Fund	Amount
00	Non-Departmental	
	001 GENERAL FUND	(\$1,266.94)
	016 APPRAISERS	\$7,197.87
	052 COUNTY TREASURER MOTOR FUND	\$3,040.05
	062 ELECTION	\$5,850.89
	064 EMPLOYEE BENEFIT	\$37,173.19
	097 SPECIAL LAW ENFORCEMENT	\$600.00
	108 LANDFILL	\$13,087.04
	120 COUNTY SHERIFF/CORRECTIONAL	\$72,187.33
	200 NOXIOUS WEED	\$1,467.20
	220 ROAD AND BRIDGE	\$87,485.77
	222 ROAD & BRIDGE SALES TAX FUND	\$3,247.17
	257 SHRF TRUST FORFEITURE 7/1/19	\$938.98
	370 BOND SALES TAX - COUNTY JAIL	\$2,970.00
	375 AMBULANCE SERVICE	(\$929.93)
		<hr/>
		\$233,048.62
01	COUNTY COMMISSION	
	001 GENERAL FUND	\$4,791.76
		<hr/>
		\$4,791.76
02	COUNTY CLERK	
	001 GENERAL FUND	\$4,587.53

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
		03	COUNTY TREASURER	\$4,587.53	
		001	GENERAL FUND	\$4,224.21	
				\$4,224.21	
		04	COUNTY ATTORNEY		
		001	GENERAL FUND	\$13,510.24	
				\$13,510.24	
		05	COUNTY REGISTER OF DEEDS		
		001	GENERAL FUND	\$5,000.82	
				\$5,000.82	
		07	COURTHOUSE MAINTENANCE		
		001	GENERAL FUND	\$3,472.77	
				\$3,472.77	
		08	COUNTY CORONER		
		001	GENERAL FUND	\$376.00	
				\$376.00	
		10	DISTRICT COURT		
		001	GENERAL FUND	\$2,996.17	
				\$2,996.17	
		11	EMERGENCY PREPAREDNESS		
		001	GENERAL FUND	\$165.10	
				\$165.10	
		15	I T		
		001	GENERAL FUND	\$12,046.89	
				\$12,046.89	

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
		23	BLUE CROSS BLUE SHIELD GRAN		
		374	BLUE CROSS BLUE SHEILD	\$300.00	
				\$300.00	
		24	AMBULANCE SERVICE		
		375	AMBULANCE SERVICE	\$40,256.64	
				\$40,256.64	
		33	SERVICES FOR ELDERLY		
		001	GENERAL FUND	\$4,050.00	
				\$4,050.00	
		43	COURTHOUSE GENERAL		
		001	GENERAL FUND	\$328.63	
				\$328.63	
		99	COUNTY MISCELLANEOUS		
		001	GENERAL FUND	\$3,692.31	
				\$3,692.31	
			Grand Total:	\$332,847.69	

RESOLUTION 14-26

A RESOLUTION FOR THE TRANSFER OF EXPENSES

Transfer of Funds	From		To		Amount	Year
KSA 65-6113	Fund 001	General Fund	Fund 375	EMS	\$35,115.63	2025
KSA 65-6113	Fund 375	EMS	Fund 001	General Fund	\$35,115.63	2026

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BOURBON COUNTY, KANSAS: the Bourbon County Clerk shall make the necessary accounting entries for the transfer of funds set out in this resolution for the fiscal year 2025. In 2026, the funds transferred from the General to EMS will be transferred back to the General fund from EMS.

Adopted this 2nd day of February 2026 by the Board of Bourbon County Commissioners.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

To: Bourbon County Commissioners
Date: February 6th, 2026

On December 15th of 2025, the Bourbon County Commission passed Resolution 25-50 that outlaws, among other volume levels, "Any noise greater than 55dB outdoors (7 a.m. to 10 p.m.) near sensitive areas (residences)." The commissioners said this was to follow EPA guidelines to prevent hearing loss.

According to the attached specification sheet, with the optional sound suppression package is installed, the county's Caterpillar 120M2 road graders produce 106 dBa at 16 meters. This is equal to 102.9 dBa at the 75 feet specified by Resolution 25-50.

The dynamic spectator sound power level measured according to ISO 6395:2008 for the standard machine when equipped with optional sound suppression package and engine cooling hydraulic fan running at 70% of maximum speed, machine sound is 106 dB(A) for 120M2 and 120M2 AWD, complying with EU 2000/14/EC requirement (from page 16 of attached spec sheet)

102.9 dBa far exceeds the limit that the commissioners say poses hearing loss concerns, as well as the EPA guidelines cited in 50-25 from "any noise" near a residence.

Commissioners have been quoted as saying they will selectively enforce Resolution 25-50 against entities they want to silence, not others. Hopefully, this is not something the commissioners have actually said, as it would undermine the rationale stated in Resolution 50-25, as well as faith constituents might have in the commissioner's fairness and impartiality.

This letter is to notify the county that Resolution 25-50 is being violated by the county-owned Caterpillar 120 M2 road graders and request that the Commissioners fully follow the process outlined in 25-50, including Notice of Violation, Demand for Corrective Action, citation, and fines against the Bourbon County Commissioners under whose authority the equipment is operated.

This situation allows the county to demonstrate that 25-50 is not capricious or arbitrary, that it applies equally to everyone, and that commissioners are subject to the same laws and fines as constituents. It also provides an opportunity to lead by example, showing how individuals and entities in the county should modify their equipment and activities to meet the standards outlined in 25-50.

Thank you for your prompt attention to this matter with the full force of your position as it would be applied to any entity in the county found to be violating this ordinance.

Sincerely,



Mark Shead

120M2/120M2 AWD Motor Grader Specifications

Scarifier		
Front, V-Type: Working width	1205 mm	47.4 in
Front, V-Type, 5 or 11 tooth		
Working width	1031 mm	40.6 in
Scarifying depth, maximum	467 mm	18.4 in
Scarifier shank holders	5/11	
Scarifier shank holder spacing	116 mm	4.6 in
Mid, V-Type		
Working width	1184 mm	46.6 in
Scarifying depth, maximum	292 mm	11.5 in
Scarifier shank holders	11	
Scarifier shank holder spacing	116 mm	4.6 in
Mid, straight		
Working width	1800 mm	71 in
Ripping depth, maximum	317 mm	12.5 in
Scarifying depth, maximum	426 mm	16.8 in
Scarifier shank holders	17	
Scarifier shank holder spacing	111 mm	4.4 in

Weights		
Gross Vehicle Weight, base		
Total	15 887 kg	35,025 lb
Front axle	3924 kg	8,651 lb
Rear axle	11 963 kg	26,374 lb
Gross Vehicle Weight, max		
Total	22 220 kg	48,987 lb
Front axle	7110 kg	15,675 lb
Rear axle	15 110 kg	33,312 lb
Operating Weight, typically equipped		
Total	18 095 kg	39,892 lb
Front axle	4791 kg	10,563 lb
Rear axle	13 304 kg	29,329 lb

Weights – AWD		
Gross Vehicle Weight, base		
Total	16 880 kg	37,214 lb
Front axle	4435 kg	9,777 lb
Rear axle	12 445 kg	27,438 lb
Gross Vehicle Weight, max		
Total	22 220 kg	48,987 lb
Front axle	7110 kg	15,675 lb
Rear axle	15 110 kg	33,312 lb
Operating Weight, typically equipped		
Total	18 987 kg	41,859 lb
Front axle	5268 kg	11,614 lb
Rear axle	13 719 kg	30,244 lb

- Base operating weight calculated on standard machine configuration with 14.0R24 tires, full fuel tank, coolant, lubricants and operator.
- Typically equipped operating weight is calculated with push block, rear ripper/scarifier, and other equipment.

Standards	
ROPS/FOPS	ISO 3471/ISO 3499
Steering	ISO 5010
Brakes	ISO 2450, ISO 10265
Sound	ISO 6394; ISO 6395

- The static sound operator sound pressure level measured according to ISO 6394:2008 for a cab offered by Caterpillar, when properly installed, maintained and tested with doors and windows closed and engine cooling hydraulic fan at maximum speed is 70 dB(A).
- The dynamic spectator sound power level measured according to ISO 6395:2008 for the standard machine when equipped with optional sound suppression package and engine cooling hydraulic fan running at 70% of maximum speed, machine sound is 106 dB(A) for 120M2 and 120M2 AWD, complying with EU 2000/14/EC requirement.

Conversion from ISO 6395:2008 to 50-25 measurements

ISO 6395:2008 specifies that noise levels for equipment that is 8 meters long should be measured from 16 meters away. These calculations show the decibel level of a CAT 120M2 at 22.86 meters (75 feet) to match the measurements used in 50-25.

Below is the standard sound attenuation formula using the inverse square law.

$$L_2 = L_1 - 20\log_{10}\left(\frac{r_2}{r_1}\right)$$

L_2 : Sound level at the initial distance (in dB). 106dB

L_1 : Sound level at the new distance (in dB). 102.9dB

r_1 : Initial distance from source. 16 meters

r_2 : New distance from source. 22.86 meters (75 feet)

$$102.9dB = 106dB - 20\log_{10}\left(\frac{22.86}{16}\right)$$