

BOURBON COUNTY,
KANSAS

Bourbon County Commission Agenda
Bourbon County Commission Chambers, 210 S National Ave.
Monday, October 20, 2025, 5:30 PM

- I. Call Meeting to Order
 - Roll Call
 - Pledge of Allegiance
 - Prayer
- II. Approval of Agenda
- III. Approval of Minutes (unofficial until approved) 09.15.25, 09.16.25, 09.22.25, 09.23.25, 09.26.25, 09.29.25, 10.06.25, 10.07.25, 10.14.25
- IV. Casey Brown – SEK-Cap Public Transportation
- V. Pursuant to KSA 75-4319 (b)(1) to discuss personnel matters of individual nonelected personnel to protect their privacy.
- VI. Resolutions brought for signature
 - Law Enforcement Fund Resolution returned for signatures
- VII. Consent Agenda
 - Approval of 10.17.25 Accounts Payable that was sent for review to the Commission on 10.17.25 (not mailed until approved on 10.20.25) - Accounts Payable \$377,595.70
 - Approval of 10.17.25 Payroll that was sent for review to the Commission on 10.15.25 and allowed for payment per K.S.A. 12-105b (b)(1) \$300,350.36
- VIII. Public Comments for Items **Not on The Agenda**
- IX. Old Business
 - 108 W 2nd
 - Bitcoin Mining
 - Noise Resolution
 - Gov Deals
 - Technology Discussion
 - Meeting Resolution
- X. New Business
 - SOP Public Works
 - Culverts
 - Sanitation Discussion
 - Resident Complaint
- XI. Department Updates
- XII. Build Agenda for following meeting
- XIII. Commission Comments
- XIV. Adjournment _____

EXECUTIVE SESSIONS - FORM OF MOTION

- _____ Pursuant to KSA 75-4319 (b)(1) to discuss personnel matters of individual nonelected personnel to protect their privacy
- _____ Pursuant to KSA 75-4319 (b)(2) for consultation with an attorney for the public body of agency which would be deemed privileged in the attorney-client relationship
- _____ Pursuant to KSA 75-4319 (b)(3) to discuss matters relating to employer/employee negotiations whether or not in consultation with the representatives of the body or agency
- _____ Pursuant to KSA 75-4319 (b)(4) to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships
- _____ Pursuant to KSA 75-4319 (b)(6) for the preliminary discussion of acquisition of real estate
- _____ Pursuant to KSA 75-4319 (b)(12) to discuss matters relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures

The subject to be discussed during executive session: _____

State persons to attend

Open session will resume at _____ A.M./P.M. in the commission chambers.

10/27/25	11/03/25	11/10/25	11/17/25	11/24/25
Credit Card Policy	Elevator			
Benefit Meeting				
190th Street Benefit District				
Craw-Kan				
Mtg. Resolution Approval				

FUTURE
Vehicle Lease Program
Economic Development
Juvenile Detention Contract
Benefits Committee Letters
Elm Creek Quarry
Phone System

Minutes of the Board of Bourbon County Commission
Held on Monday, September 15, 2025, 5:30PM

ATTENDANCE

Bourbon County: Commissioner BEERBOWER, Commissioner TRAN, Commissioner MILBURN-KEE, and Susan Walker, County Clerk.

Audience (for some or all of the meeting): Joseph Smith, Gregg Motley, Lynne Oharah, Anne Dare, Jean Tucker, Clint Walker, Rachel Walker, Jesse Walker, Mike Hueston, Mari West-Walker, Ronald Burton, Melissa Bisogna, JD Handly, Diane Brillhart, Jennifer Hawkins, Lora Holdridge, Teri Hulsey, Dale Griffiths, Brandon Whisenhunt, Mike Wunderly and Michael Hoyt

OVERVIEW

The meeting opened with the flag salute and prayer. The meeting covers a wide range of topics, including:

- Budget and financial matters
- Radio system upgrades for first responders
- County phone system and IT services
- Vehicle fleet management
- Elevator maintenance and compliance
- Road maintenance and closures
- Liaison roles and responsibilities
- Property appraisal and valuation
- Miscellaneous administrative and procedural items

The commissioners engage in detailed discussions, make decisions, and provide explanations on these various topics.

KEY TOPICS

- Budget and Financial Matters
 - The commissioners discuss the county's budget situation, which is described as challenging.
 - There is a public hearing on the budget, where citizens provide input and raise concerns.
 - The commissioners acknowledge the need to make difficult decisions to address the budget shortfalls.
 - They discuss options for funding various initiatives, including using the jail sales tax fund.
 - There is a plan to hold a special meeting the next day to further review and finalize the budget.
- Radio System Upgrades for First Responders
 - The Sheriff presents the need to upgrade the county's radio communication system to meet federal requirements.
 - He outlines a multi-phase project with Tusa Consulting Services, with an initial cost of \$32,680 for the first phase.
 - The commissioner's express concerns about the long-term financial implications and sustainability of the project.

- They ultimately approve funding the first phase from the jail sales tax fund, with the intent to further discuss the subsequent phases.
- County Phone System and IT Services
 - The sheriff requests funding to upgrade the county's phone system, citing issues with the current system.
 - There is discussion about the county's previous decision to outsource IT services, which has resulted in cost savings.
 - The commission expresses openness to exploring options to address the phone system issues, including potential reconfiguration of the existing phones.
- Vehicle Fleet Management
 - The Sheriff presents a proposal to lease 11 new vehicles for the sheriff's office through an Enterprise program.
 - The commissioners express the need to further review the financial implications and sustainability of this program and decide to discuss it in more detail at a future meeting.
- Elevator Maintenance and Compliance
 - The commissioners discuss the need to address issues with the county's elevator, which is not in compliance with state regulations.
 - They decide to authorize the clerk to apply for a variance to continue current operations, while also exploring options to modernize or replace the elevator.
- Road Maintenance and Closures
 - The commissioners discussed the status of 95th & Unique Road to 75th Street Terrace and whether it should be considered a county road or a private driveway.
 - They decide to further consult with the county's legal counsel to determine the appropriate course of action.
 - 215th Street maintenance request and culvert cleanout from Misty Adams, Mayor of the City of Fulton. The commission will investigate the concerns and call her.
- Liaison Roles and Responsibilities
 - The chairman apologizes for his behavior at a previous meeting, acknowledging the importance of maintaining a collaborative approach within the commission.
 - The commissioners reaffirm the established protocol for the liaison roles and responsibilities.
- Property Appraisal and Valuation
 - The commissioners receive an update from the county appraiser on the mid-year property valuation study and the county's progress towards statistical compliance.
- Miscellaneous Administrative and Procedural Items
 - The commissioners address various administrative and procedural matters, such as approving a windshield claim, signing a contract for payroll software integration, and adjusting the meeting agenda.

SPEAKER OVERVIEW

Mika MILBURN-KEE

- Requested to move the 108 West 2nd Street discussion to 9/29 meeting
- Requested to move the credit card discussion to 10/7 meeting
- Requested to add an elevator discussion in place of the credit card discussion
- Requested to add an executive session for non-elected personnel under the one for Laura Holdridge
- Suggested waiting to make a decision on the radio system funding until next week to have more information
- Expressed concern about committing to the full radio system project without a plan for funding
- Suggested reaching out to the IT person, Corey, to see if he can help with the phone issues before approving the new phone system
- Moved to undo the approval of the culvert from the consent agenda and set it aside

David BEERBOWER

- Apologized for his behavior and conduct at the previous meeting regarding the EMS issue
- Explained the purpose and guidelines of the liaison protocol
- Stated the authority of the commission is collective, and they should work together despite disagreements
- Suggested moving the remaining agenda items to next week, except for the AT&T letter and the windshield claim

Samuel TRAN

- Expressed concern about the long-term sustainability of funding the radio system project
- Suggested funding the first phase of the radio system project now and revisiting the second phase later
- Announced the hiring of a new public works director, Kenneth Allen, starting on 9/22

Bill Martin, Sheriff

- Requested funding of \$32,680 for phase one of the radio system project and phase two for \$47,860
- Provided details on the need for the new radio system and the benefits it will provide
- Requested funding of \$10,884 to upgrade the phone system at the jail

Susan Walker, County Clerk

- Requested approval to sign a letter for AT&T regarding no county codes or zoning
- Informed the commission about taking over the road records responsibilities
- Requested approval to sign a contract with CIC to cancel contract a for a payroll file transfer with Payentry

Lynne Oharah

- Provided historical context on the 95th & Unique Road issue
- Expressed concern about the legal process required to close a road

Jesse Walker

- Provided information on the history of the 95th & Unique Road and the county's previous maintenance of it

Michael Hoyt

- Questioned the \$8,000 payment made to a law firm and the legality of the decision

PUBLIC HEARING KEY POINTS

- Discussions and decisions regarding the radio system project, phone system upgrades, and road maintenance issues
- Concerns about fiscal responsibility and transparency in the county's operations
- Announcements of new positions and changes in responsibilities
- Requests for funding approvals and contract signings

The commissioners worked to balance various priorities and make informed decisions, while also addressing concerns raised by the public.

ACTIONS DURING THE MEETING

BEERBOWER motioned to approve the agenda with the following changes: 108 W 2nd street discussion to September 29, 2025, credit card discussion to October 6, 2025, add elevator discussion in place of 108 W 2nd, add an executive session for non-elected personnel to be after Lora Holdridge, move resolution on the commission meetings and commissioner conduct to the September 22, 2025, meeting. MILBURN-KEE seconded the motion and all approved.

MILBURN-KEE motioned to approve the minutes for September 8, 2025, and September 12, 2025. BEERBOWER seconded the motion and all approved.

BEERBOWER motioned to approve the consent agenda: 09/12/25 accounts payable totaling \$380,262,82, approval of culverts as of 08/31/25, and tax corrections. TRAN seconded the motion and all approved.

BEERBOWER motioned to open the budget hearing at 5:35PM. MILBURN-KEE seconded and all approved.

Speakers: JD Handly, Joseph Smith, Diane Brillhart, Lynne Oharah, Clint Walker, Anne Dare, and Susan Walker all commented during the hearing.

BEERBOWER motioned to close the budget hearing at 5:52PM. MILBURN-KEE seconded the motion and all approved.

TRAN motioned that the county accept responsibility for the 2,226 feet of North Union Road in Mapleton, Kansas and continue to maintain it indefinitely. Public works will be allowed to patch the road at a minimum for this year and then have authority to put it into their rotation as they deem necessary. BEERBOWER seconded and all approved.

Speakers: Ronald Burton, Mapleton Mayor, Mike Hueston, Mapleton City Council Member, Lynne Oharah, Melissa Bisogna, Jennifer Epting-Williams, JD Handly, Brandon Whisenhunt, and Sheriff, Bill Martin.

BEERBOWER motioned to amend the agenda to add an executive session with counsel by phone for later in the meeting. MILBURN-KEE seconded and all approved.

BEERBOWER motioned to go into executive session pursuant to KSA 75-4319(b)(1) to discuss personnel matters of individual and non-elected personnel to protect their privacy, with the three commissioners, Register of Deeds, Lora Holdridge and County Clerk, Susan Walker for ten minutes to return at 7:10PM. TRAN seconded and all approved.

BEERBOWER motioned to return to normal session with no action at 7:11PM. TRAN seconded and all approved.

BEERBOWER motioned to amend the agenda to move the Sheriff's update after the two executive sessions. TRAN seconded the motion and all approved.

BEERBOWER motioned to go into executive session pursuant to KSA 75-4319(b)(1) to discuss personnel matters of individual and non-elected personnel to protect their privacy, with the three commissioners for 15 minutes and return at 7:28PM. MILBURN-KEE seconded and all approved.

BEERBOWER motioned to go into executive session pursuant to KSA 75-4319(b)(2) for attorney client privilege, to include the three commissioners and Bob Johnson, County Counselor, by phone for 10 minutes and return at 7:42PM. TRAN seconded and all approved.

Commissioner BEERBOWER explained that counsel was unable to be reached during the executive session after numerous attempts.

BEERBOWER motioned to return to normal session with no action at 7:42PM. MILBURN-KEE seconded and all approved.

BEERBOWER motioned to allocate \$80,540 from the jail sales tax to fund phase one and two with Tusa Consulting Services for the upgrading of radio services for Bourbon County first responders.

Motion died for a lack of a 2nd.

TRAN motioned to fund Tusa project for phase one for \$32,680 from the jail sales tax fund. BEERBOWER seconded and all approved.

BEERBOWER motioned to allow the Sheriff to take \$10,884 from the jail sales tax fund to upgrade his phones. TRAN seconded and all approved.

MILBURN-KEE moved to allow the Clerk to apply for a variance on the Commission's behalf to continue current operations with the elevator. TRAN seconded and all approved.

MILBURN-KEE moved to allow the Chairman to sign the Network Real Estate, LLC letter stating that the county has no codes or zoning. BEERBOWER seconded and all approved.

MILBURN-KEE moved to pay claimant for windshield damage to a 2006 Dodge Pickup 1500 from a county truck rather than submitting to insurance in the amount of \$381.57. TRAN seconded and all approved.

MILBURN-KEE moved to set aside the approval of culverts from the consent agenda. BEERBOWER seconded the motion and all approved.

ITEMS TABLED TO FUTURE MEETINGS

1. 108 W 2nd street discussion to 09/29/25
2. Credit Card discussion to 10/06/25
3. Resolution for Commission Meetings and Commissioner Conduct to 09/22/25
4. Unique Road discussion to 09/29/25
5. Enterprise contract discussion to 09/22/25
6. Culvert approval discussion 09/22/25

ADJOURNMENT

BEERBOWER motioned to adjourn the meeting at 9:47PM. TRAN seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Minutes of the Special Meeting of the Board of Bourbon County Commission
Held on Tuesday, September 16, 2025, 5:00PM

ATTENDANCE

Bourbon County: Commissioner BEERBOWER, Commissioner TRAN, Commissioner MILBURN-KEE, and Susan Walker, County Clerk.

Audience (for some or all of the meeting): Mike Wunderly, Jason Silvers, Jean Tucker, Michael Hoyt, Clint Walker, Rachel Walker, Joseph Smith, Jennifer Hawkins

OVERVIEW

The meeting opened with the flag salute and prayer. The commissioners, along with the county clerk, engage in an extensive review of the budget, line-item by line-item, to determine the appropriate mill levy and spending cuts. Key topics covered include:

1. Reviewing the budget and mill levy projections
2. Discussing statutory requirements and constraints around certain budget items
3. Analyzing potential spending cuts and their impact on services and reserves
4. Reaching a consensus on the final mill levy and budget allocations

KEY TOPICS

Budget and Mill Levy Review

- The commissioners reviewed the budget and mill levy projections, starting with the draft budget presented by the Budget Advisory Committee (BAC).
- They discussed the differences between the published budget and the draft budget, including changes made to certain line items.
- Concerns were raised about the accuracy of some budget projections, particularly around the Tri-Valley allocation and the coroner's budget.

Statutory Requirements

- The commissioners discussed the statutory requirements and constraints around certain budget items, such as the intellectual disabilities fund, the elderly appropriations, and the fair board.
- They reviewed the relevant statutes and determined that some budget items were "shall" items, meaning they were required by law, while others were "may" items, allowing for more discretion.
- This discussion highlighted the need for the commissioners to have a better understanding of the applicable statutes and their implications for the budget.

Spending Cuts and Reserves

- The commissioners explored various options for spending cuts, including a 25% reduction in commodities across the board and a 5% reduction in commodities.
- They analyzed the impact of these cuts on the overall budget, the mill levy, and the county's cash reserves.

- Concerns were raised about the potential impact of these cuts on services and the need to balance fiscal responsibility while maintaining essential county functions.

Consensus and Final Decisions

- After extensive discussion and analysis, the commissioners reached a consensus on the final mill levy and budget allocations.
- The agreed-upon mill levy was set at 59.930, which was lower than the published budget but higher than the revenue-neutral rate.
- This decision resulted in a cash reserve of approximately \$450,000, which the commissioners felt was a reasonable balance between fiscal prudence and maintaining essential services.

The meeting demonstrates a thorough and collaborative approach to the budget decision-making process. The commissioners engaged in a detailed review of the budget, carefully considering the statutory requirements, potential spending cuts, and the impact on the county's financial position. The final decisions reflect a balanced approach that aims to address the county's fiscal challenges while maintaining essential services for the community.

SPEAKER OVERVIEW

Here is a summary of the key points from the transcript, organized by speaker:

David Beerbower, Commissioner

- Suggested cutting 25% of commodities across the board to reduce the mill levy
- Proposed adjusting the mill levy to 58 mills to generate more tax revenue while keeping expenditures the same
- Expressed concern about departments coming back and asking for more funding if commodities are cut
- Agreed to wait until Monday to finalize the budget decisions

Samuel Tran, Commissioner

- Proposed removing 1.4% from the sheriff's budget, which would still give the sheriff a 3% increase in expenditures
- Suggested a 5-10% cut in commodities on top of the 1.4% cuts
- Expressed a desire to wrap up the budget process and move forward with strategic planning
- Apologized for being terse at the beginning of the meeting and appreciated the collaborative process

Mika Milburn-Kee, Commissioner

- Cautioned that cutting commodities could lead to service reductions and impact personnel
- Suggested going with a revenue-neutral budget plus \$200,000 for the 911 dispatch agreement, which would require cutting around \$129,000
- Expressed concern about departments coming back and asking for more funding if the budget is cut

Susan Walker, County Clerk

- Discussed a missed payment in 2024 to Tri-Valley and the presented budget had that amount needed to make up the difference in the 2025 budget causing the need to increase the levy for the intellectual disabilities fund
- Provided detailed breakdowns of the budget, including the impact of the 5% commodity cuts
- Explained the challenges with the Neighborhood Revitalization Program and the need to adjust the budget accordingly
- Clarified that the published budget numbers included inflated revenue projections to allow for flexibility in the sales tax funds
- Provided information regarding CIC contract, Payentry and Cobra administration costs

Budget Changes

- The group agreed to a mill levy of 59.391, which would result in \$451,000 in cash reserves
- Appropriations for the elderly remained at the original request of \$48,600 for meals on wheels and area on aging
- Transfer of \$250,000 from the County Sales Tax fund to the Law Enforcement fund
- SEK Health Board allocation would be \$90,750
- Fair Association allocation would be \$10,000
- Mental Health allocation was cut out of the 2026 budget
- Look into sharing Emergency Management Services with other counties
- They decided to wait until Monday to finalize the budget decisions and allow the clerk to provide the updated numbers
- The group acknowledged the need to focus on strategic planning after the budget is finalized

ITEMS TABLED TO FUTURE MEETINGS

- ## 1. Planning Commission Selection to 09/22/25

ADJOURNMENT

Milburn-Kee motioned to adjourn the meeting at 8:54PM. TRAN seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Minutes of the Board of Bourbon County Commission
Held on Monday, September 22, 2025, 5:30PM

ATTENDANCE

Bourbon County: Commissioner Beerbower, Commissioner Tran, Commissioner Milburn-Kee, and Susan Walker, County Clerk.

Audience (for some or all the meeting): Mike Wunderly, Clint Walker, Joseph Smith, Tim Emerson, Bill Fiscus, Anne Dare, Jean Tucker, Michael Hoyt, Jason Silvers, Marlon Merida, Charles Hoffmeyer, Mandi Widder, Teri Hulsey

OVERVIEW

The meeting opened with the flag salute and prayer, the commissioners discussed a variety of topics, including the county budget, law enforcement vehicle leasing, road closures, planning commission selections, and other administrative matters. The discussion involves input from county officials, representatives from external organizations, and members of the public.

KEY TOPICS

Budget Discussion

- The commissioners discuss the county budget in detail, including concerns about budget creep, the need to find savings, and the impact of decisions on taxpayers.
- They review the sheriff's department budget, identifying a potential \$106,000 shortfall that the sheriff would need to find within his existing budget.
- The commissioners express a desire to reduce the mill levy to the revenue neutral rate, if possible, but acknowledge the challenges in doing so without cutting services.
- They agree to hold a special meeting the next day to further discuss the budget and work towards a resolution.

Law Enforcement Vehicle Leasing

- The commissioners hear a presentation from a representative of Enterprise Fleet Management about a proposed vehicle leasing program for the sheriff's department and other county departments.
- The program would involve leasing new vehicles over a multi-year period, with the potential for cost savings and improved fleet management.
- The commissioners' express concerns about the overall cost and impact on the budget, and request that the county's legal counsel review the contract before any decisions are made.

Road Closures

- The commissioners discussed a request to close a section of 140th Street, with concerns raised about the potential impact on neighboring landowners.
- They decided to table the decision for two weeks to allow time for further investigation and site visits.

Planning Commission Selections

- The commissioners nominate and approve seven individuals to serve on the newly formed Bourbon County Planning Commission, representing a mix of backgrounds and expertise.
- They discuss the importance of having representation from the agricultural community on the planning commission, given the county's rural nature.

Other Topics

- The commissioners address issues related to access to the county's financial systems, the elevator in the courthouse, and the county's use of the GovDeals platform for surplus property sales.
- They also review and discuss potential amendments to resolutions regarding meeting decorum and code of conduct.

SPEAKER OVERVIEW

Here is a summary of the meeting organized by speaker:

David Beerbower, Commissioner

- Stated that the missed payment for Tri-Valley is still allotted in the current budget, but not included
- Suggested that the missed payment could be included in the 2025 budget and then do a budget amendment to allow for that payment
- Mentioned that the sheriff's budget is the sheriff's budget, and the sheriff does what he wishes with it once it's handed over to him
- Stated that he had reached out to the county counselor regarding the \$8,000 payment made in executive session, but will not provide any further comment since the case is pending litigation
- Announced that the planning commission selections have been made and the terms will be announced next week
- Stated that he will reach out to the elevator contractor to check on their compliance with state regulations
- Mentioned that he will look into the possibility of a noise resolution and provide direction to the planning commission regarding conditional use for the bitcoin mining issue
- Commented on the road closure issue, stating that the decision rests with the commission and they will table it for two weeks to allow time to review it
- Stated he had spoken with Dr. Cohen about adding security cameras to the handbook policy
- Stated he would be bringing suggestions for amendments to the resolution regarding commission meetings to the next meeting

Mika Milburn-Kee, Commissioner

- Expressed concern about the process of approving culverts, stating that she would prefer to approve them before they are installed
- Mentioned that she had facilitated access to various county accounts and resources, Craw-Kan, Website, Facebook, and Verizon

- Requested that the commission have CIC access to accounts payable
- Suggested that the terms for the planning commission members she nominated should be shorter
- Stated that she does not believe the road closure request should be approved, as it could lead to future problems for the affected properties
- Asked about the progress of the auction with Gov deals

Samuel Tran, Commissioner

- Expressed concern about budget creep and the need to watch what is spent, while also acknowledging the need to provide the sheriff and his crew with the necessary gear
- Stated that he had spoken with the mayor of Mapleton regarding the Mapleton Redfield Road issue, and the mayor was fine with the county taking care of it, he would follow up with counsel on any agreements needed
- Mentioned that he had received some documents from the clerk and the future treasurer, and he was still in the process of reviewing them before forwarding them to the other commissioners
- Requested that public works bring SOP's (Standard Operating Procedures) on culvert approvals
- Emphasized the importance of being transparent and fair, and the need to follow the rules and procedures, while also acknowledging the difficulty of the changes being made

Lynne Oharah (Resident)

- Requested a timeline on when 95th and Unique would be discussed and a decision made

Bill Fiscus (Tri-Valley)

- Thanked the commission for all the support that they had received since 1996 from the county
- Alerted the commission of the missed allocation in 2024 and asked if they would be receiving the funding in 2025
- Provided an agreement for the 2025 fiscal year for the commission to sign
- Discussed the programming provided for Bourbon County

Susan Walker, County Clerk

- Clarified that there is no statute requiring commissioners to make a minimum of \$5,000 per year, but rather the minimum amount for KPERS eligibility is \$5,000 per K.S.A. 74-4902 (14)
- Addressed the statements made by Commissioner Milburn regarding the outsourcing of payroll services and the responsibility for budget preparation
- Provided details on the implementation of the payroll outsourcing, including the challenges and concerns she has with the process
- Supported the outsourcing of Human Resources

Ben Hart (Baker Tilly/Sheriff Financial Advisor)

- Pointed out that the Sheriff's budget is actually lower in 2026 than it was in 2025, and the sheriff will need to find an additional \$106,000 to cover the projected payroll costs

Bill Martin, Sheriff

- Expressed concern about the impact of taking a vehicle off the road, as it will result in increased mileage and mechanical problems for the remaining vehicles

Ken Olson (Enterprise Fleet Management)

- Provided details on the proposed vehicle lease program, including the timeline for ordering vehicles, the potential cost savings, and the flexibility of the program
- Stated that he is willing to work with the county on an ongoing basis to provide data and analytics to support the decision-making process

Tim Emmerson (Emerson & Company)

- Clarified the pricing and services offered for the payroll outsourcing
- Offered to work directly with the CIC software provider to address any integration or implementation concerns

Michael Hoyt (Resident)

- Raised concerns about the legality and uniformity of the planning commission resolution 30-25, stating that it should be done through a charter resolution rather than a regular resolution
- Commented on the public comment section of the meeting decorum resolution, stating that it should not be restricted

Joseph Smith (Resident)

- Provided several suggestions for reducing costs and increasing the county's reserve funds, including cutting commissioner salaries, eliminating new advisory positions to the commission, and concerns with outsourcing several functions of the County out of state

Anne Dare (Resident)

- Echoed many of the suggestions made by Mr. Smith, and also expressed concern about the deep cuts made to the Register of Deed's budget and Clerk's budget but not the Treasurer's budget
- Emphasized the importance of thoroughly reviewing any contracts, including the Enterprise Fleet Management proposal

Derek Raines (Resident)

- Expressed concerns about the noise and disruption caused by the bitcoin mining operation near his property, and requested that the county consider a noise ordinance or moratorium to address the issue

ACTIONS DURING THE MEETING

Beerbower motioned to approve the agenda with the following corrections: addition of account access after culvert discussion, removal of 09/15/25 and 09/16/25 minutes, and the addition of an executive session after the consent agenda for attorney client privilege. Tran seconded and all approved.

Beerbower motioned to approve the consent agenda containing 09/19/25 accounts payable totaling \$302,193.56, 09/19/25 payroll totaling \$299,558.52 and tax corrections. Milburn-Kee seconded and all approved.

Beerbower motioned to enter into executive session pursuant to K.S.A. 75-4319 (b)(2) for consultation with attorney for the public body of the agency which would be deemed privilege in the attorney client relationship. The session included the three commissioners, Bob Johnson, County Counselor, by phone for 10 minutes to return at 5:43PM. Milburn-Kee seconded and all approved.

Beerbower moved to return to normal session with no action. Milburn-Kee seconded and all approved.

Milburn-Kee motioned to amend the agenda to add Tim Emerson by phone to clarify information regarding payroll. Tran seconded and all approved.

Beerbower motioned to give Tim Emerson authority to speak with CIC on behalf of the commission. Tran seconded and all approved.

Beerbower motioned to add the Sheriff to the Verizon account. Milburn-Kee seconded and all approved.

Beerbower motioned to approve the Cereal Malt Beverage License for KC Mart, Inc located at 2191 Soldier Road. Milburn-Kee seconded and all approved.

Planning Commission Appointments:

- Beerbower appointed Brian Ashworth and Brent Smith
- Milburn-Kee appointed Seth Tucker and Jeremy Milburn
- Tran appointed Kyle Parks and Bo Casper
- Pete Owenby was appointed at large

09/29/25 AGENDA

1. 95th & Unique discussion to
2. Mapleton/Redfield Road
3. Resolution regarding commission meetings
4. Resolution for Code of Conduct
5. Planning Committee
6. Elevator
7. CIC Access
8. Culverts
9. North Crawford
10. Eagle Road
11. 108 W 2nd
12. 190th Street Benefit District
13. CrawKan

ITEMS TABLED TO FUTURE MEETINGS

1. Special Meeting on 09/23/25 at 5:30PM
2. 140th Street Road Closure Application 10/06/25

ADJOURNMENT

Beerbower motioned to adjourn the meeting at 9:28PM. Milburn-Kee seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS

OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Minutes of the Special Meeting of the Board of Bourbon County Commission
Held on Tuesday, September 23, 2025, 5:30PM

ATTENDANCE

Bourbon County: Commissioner Beerbower, Commissioner Tran, Commissioner Milburn-Kee, and Susan Walker, County Clerk.

Audience (for some or all the meeting): Joesph Smith, Mike Wunderly, Tim Emerson, Gregg Motley, Anne Dare, Clint Walker, Rachel Walker, Jennifer Hawkins

OVERVIEW

The meeting was opened with the flag salute and prayer. The meeting covers a detailed discussion among the Bourbon County Commissioners regarding the county's budget for the upcoming fiscal year. The discussion involves reviewing various budget line items, making cuts and adjustments to achieve a revenue-neutral budget, and addressing specific concerns and questions that arise during the process.

KEY TOPICS

Budget Review and Cuts

- The commissioners reviewed the budget line by line, making decisions on where to cut or maintain funding.
- They focused on areas that did not directly impact current employees, such as the emergency preparedness position and the IT department.
- Significant cuts were made to the IT budget by reducing employee benefits and contractual services.
- The commissioners were cautious about making cuts that could impact service levels or create hardship for departments and organizations.

Sheriff's Department Funding

- The commissioners discussed the sheriff's department housing of inmates, which was generating significant revenue.
- There was a discussion about the legality of the public safety as a separate fund and whether the revenue should be going to the general fund instead.
- The commissioners decided to invite the sheriff and his financial advisor to a special meeting to discuss the fund and its implications for the budget.

Noxious Weed and NRP Funds

- The commissioners discussed the 5% NRP (Neighborhood Revitalization Program) fee that is retained by the county, and where that money is allocated.
- It was revealed that the process for handling the NRP funds was unclear and needed to be clarified and formalized.
- The commissioners expressed a desire to ensure the NRP funds are properly accounted for and distributed according to the appropriate procedures.

Budget Finalization and Review

- The commissioners discussed the importance of thoroughly reviewing the final budget document to ensure accuracy and consistency with the decisions made during the meeting.
- They considered the option of having a third-party auditor review the budget
- The commissioners emphasized the need to be diligent in their review to avoid the errors and inconsistencies that had occurred in previous budget discussions.

Next Steps

- The commissioners agreed to hold a special meeting on Monday to further discuss the sheriff's department fund and to finalize the budget.
- They also discussed the need to invite the sheriff and his financial advisor to the meeting to provide input and clarity on the fund.
- The commissioners expressed a desire to expedite the process to avoid last-minute decisions and ensure the budget is finalized in a timely manner.

SPEAKER OVERVIEW

Here is a summary of the meeting organized by speaker:

David Beerbower, Commissioner

- Wants to leave the sheriff's department budget alone until they can discuss it with the sheriff and his financial advisor
- Suggests having a special meeting on Monday to focus on the sheriff's budget and the resolution to create a separate fund for the sheriff's department
- Agrees to leave the Tri-Valley budget at \$55,000 as previously discussed
- Wants to have the county counselor draft a resolution to create a separate fund for the sheriff's department
- Proposes reviewing the final budget numbers carefully before approving it

Mika Milburn-Kee, Commissioner

- Wants to explore cutting the Tri-Valley budget further, suggesting they can fundraise instead
- Questions why the sheriff's department revenue is in a separate fund instead of the general fund
- Suggests the 5% NRP fee should go to the general fund instead of the appraiser's office
- Wants to create a policy and procedure to ensure the NRP process is handled properly going forward

Samuel Tran, Commissioner

- Agrees with Commissioner Beerbower's approach of waiting to discuss the sheriff's budget with the sheriff and his financial advisor
- Suggests moving up the timeline to have the special meeting sooner than Monday to avoid last-minute issues
- Offers to make himself available for the special meeting whenever it is scheduled

- Expresses frustration with the budget process

Susan Walker, County Clerk

- Explains that the sheriff's department revenue fund is not a legal fund and should be in the general fund, but it was set up that way in the past
- States that she has brought up the issue of the illegal fund multiple times in the past
- Provides information on the NRP process and the 5% fee that is supposed to go to the appraiser's office
- Acknowledges that the NRP process has been mishandled in the past and needs to be addressed

Patty Love, County Treasurer

- Explains the historical process of the appraiser's office informing the treasurer's office to transfer the 5% NRP fee
- States that the process has been disrupted since a new person was hired in the appraiser's office
- Suggests the commissioners need to create a clear policy and procedure for handling the NRP process going forward

Michael Hoyt (Resident)

- Suggests that the NRP program should be enforced, and those with delinquent taxes should be removed from the program
- Provides information on the sheriff's department revenue and the potential impact of the Kansas City, Missouri jail opening

Overall, the key points from the transcript include:

- Discussions around the sheriff's department budget and revenue fund
- The need to create a resolution to establish a legal fund for the sheriff's department
- Concerns about the NRP process and the 5% fee
- The plan to hold a special meeting on Monday to further discuss the sheriff's budget and the NRP process

ADJOURNMENT

Beerbower motioned to adjourn the meeting at 9:47PM. Milburn-Kee seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Minutes of the Special Meeting of the Board of Bourbon County Commission
Held on Friday, September 26, 2025, 3:35PM

ATTENDANCE

Bourbon County: Commissioner Beerbower, Commissioner Tran, Commissioner Milburn-Kee, and Susan Walker, County Clerk.

Audience (for some or all the meeting): Michael Hoyt, Joseph Smith, Clint Walker, Rachel Walker, Anne Dare, Jared Pollock, Jennifer Hawkins, Mike Wunderly, Tim Emerson.

OVERVIEW

The meeting was opened with the flag salute and prayer. The meeting covers a budget discussion between the county commissioners, where they work to finalize the 2026 budget. The discussion covers various topics, including personnel numbers, employee benefits, use of special funds, and the need for strategic planning. The commissioners aim to reach a consensus on the budget and make decisions accordingly.

KEY TOPICS

Budget Finalization

- The commissioners start with a budget that sets the mill levy at 56.765, which is below revenue neutral.
- Commissioner Tran proposes two changes:
 - Increasing the county counselor's salary to \$96,000 without benefits
 - Removing the \$35,000 administrative assistant budget
- The commissioners agree to these changes, resulting in a final mill levy of 56.678, which is still below revenue neutral.
- The commissioners decided to have the finalized budget reviewed by a third party (Auditor Emily Franks or Ben Hart with Baker Tilly) at a cost not to exceed \$1,500.

Personnel Numbers and Employee Benefits

- Commissioner Milburn-Kee cautions about making decisions on the budget without consulting the benefits broker first, particularly regarding employee benefits.
- There is a discussion about the approach to determining the appropriate number of employees in each department, with Commissioner Milburn-Kee advocating for a performance-based approach rather than dictating the number of positions.
- The commissioners acknowledge the need to review employee benefits to ensure they are not excessive.

Use of Special Funds

- The Sheriff discusses the challenges with unpredictable expenses, such as jail repairs and inmate medical costs, and proposes creating a separate fund for the jail revenue, with 60% going to the Sheriff's office and 40% going to the county.
- Commissioner Milburn-Kee questions the sustainability of the sheriff's office going over budget and the use of the jail tax fund.

- The commissioners acknowledge the need to review all the county's funds and streamline spending.

Strategic Planning

- The commissioners emphasize the need for strategic planning and comprehensive planning for the 2027 budget.
- They discuss the importance of reviewing the county's assets, such as equipment and facilities, and exploring opportunities for collaboration with local institutions, such as the community college, to address maintenance and staffing challenges.

Conclusions and Decisions

- The commissioners reach a consensus on the 2026 budget, setting the mill levy at 56.678, which is below revenue neutral.
- They decide to have the finalized budget reviewed by a third-party auditor at a cost not to exceed \$1,500.
- The commissioners acknowledge the need for strategic planning and comprehensive planning for the 2027 budget, including reviewing all funds, assets, and exploring collaborative opportunities.

SPEAKER OVERVIEW

Here is a summary of the meeting organized by speaker:

David Beerbower, Commissioner

- Proposed budget with a mill levy of 56.765, which is below revenue neutral
- Agreed to the changes made by Commissioner Tran, including:
 - Increasing the county counselor's salary to \$96,000 without benefits
 - Removing the \$35,000 administrative assistant
- Suggested reviewing all funds and streamlining spending
- Emphasized the need for strategic planning and comprehensive planning for the 2027 budget

Samuel Tran, Commissioner

- Proposed increasing the county counselor's salary to \$96,000 without benefits
- Expressed support for having a present county counselor, rather than a contracted position
- Suggested removal of the \$35,000 administrative assistant
- Wanted to ensure the budget is reviewed by a third-party auditor (Emily Franks or Ben Hart's company) at a cost not to exceed \$1,500
- Emphasized the need for strategic planning and looking at the 2027 budget

Mika Milburn-Kee, Commissioner

- Cautioned about making decisions on the budget without consulting the Benefits Broker (Don Doherty) first
- Suggested the benefits for employees should be reviewed, as they may be excessive

- Expressed concerns about dictating the number of employees in each department and advocated for a performance-based approach
- Agreed with the need for strategic planning and comprehensive planning

Anne Dare (Resident)

- Questioned why the comparison of personnel numbers was not done across all departments, not just selected ones
- Expressed concerns about the impact on services and people when making budget cuts
- Questioned the sustainability of the sheriff's office going over budget and the use of the jail tax fund

Jennifer Hawkins, Treasurer Elect

- Explained that the treasurer's office is only asking for funding for 2.5-3 positions, with the rest of the wages coming from state funding for motor vehicle services

Susan Walker, County Clerk

- Provided clarification on the budget numbers and changes made
- Emphasized the need to finalize the budget by October 1st

Ben Hart (Baker Tilly, Sheriff Financial Advisor)

- Discussed the challenges with unpredictable expenses, such as jail repairs and inmate medical costs
- Proposed creating a separate fund for the jail revenue, with 60% going to the sheriff's office and 40% to the county

Overall, the key points from the transcript include:

- Finalizing the 2026 budget with a mill levy of 56.678, which is below revenue neutral
- Reviewing the budget with a third-party auditor
- Emphasizing the need for strategic planning and comprehensive planning for the 2027 budget
- Addressing concerns about personnel numbers, employee benefits, and the impact of budget cuts
- Discussing the challenges with unpredictable expenses and the use of the jail tax fund

ACTIONS DURING THE MEETING

Beerbower motioned for an executive session pursuant to K.S.A. 75-4319 (b)(2) for consultation with an attorney for public body of agency which would be deemed privileged in the attorney client relationship with the three commissioners and Bob Johnson, County Counselor, by phone to return to the commission chambers at 3:45PM. Milburn-Kee seconded and all approved.

Beerbower motioned to return to normal session with no action. Milburn-Kee seconded and all approved.

Beerbower motioned for an executive session pursuant to K.S.A. 75-4319 (b)(2) for consultation with an attorney for public body of agency which would be deemed privileged in the attorney client relationship

with the three commissioners and Bob Johnson, County Counselor, by phone for 14 minutes to return to the commission chambers at 4:00PM. Milburn-Kee seconded and all approved.

The commissioners exited their executive session to the commission chambers at 3:55. Beerbower moved to return to normal session at 4:00PM with no action. Milburn-Kee seconded and all approved.

Beerbower motioned to adopt the version presented that sets the mill levy at 54.678 which is below revenue neutral. Tran seconded and all approved.

Tran motioned that the budget be sent to the auditor or Baker Tilly for them to look over, a third party outside of this county with a cost not to exceed \$1500. Beerbower seconded and all approved.

ADJOURNMENT

Beerbower motioned to adjourn the meeting at 6:00PM. Tran seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS

OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Minutes of the Board of Bourbon County Commission
Held on Monday, September 29, 2025, 5:30PM

ATTENDANCE

Bourbon County: Commissioner Beerbower, Commissioner Tran, Commissioner Milburn-Kee, Bob Johnson, County Counselor and Susan Walker, County Clerk.

Audience (for some or all the meeting): Clint Walker, Rachel Walker, Joseph Smith, Jason Silvers, Gregg Motley, Benjamin Smith, Lynne Oharah, Michael Hoyt, Kyle Parks, Marlon Merida, Jean Tucker.

OVERVIEW

The meeting opened with the flag salute and prayer. The transcript covers a meeting of the Bourbon County Commission, where various topics related to county operations and budget were discussed. The key topics covered include:

- Budget discussion and adjustments
- Road maintenance and speed limit discussions
- The 190th Street benefit district
- Elevator maintenance and repairs
- The 108th West Second building
- Planning commission terms
- Resolution review for commission meetings and conduct
- A credit application for Enterprise Fleet Management for the Sheriff's Office
- Department updates from Public Works and the Sheriff's Office
- Budget and financial matters

KEY TOPICS

190th Street Benefit District

- The commissioners decided to have Public Works look at the 190th Street benefit district and provide an assessment.
- They will then proceed based on the assessment.

Elevator Maintenance and Repairs

- The current elevator maintenance company has reported that the elevator is not in compliance.
- The commissioners will get quotes from the current company and another company to fix the elevator.
- There is a discussion about the need to use a certified maintainer for the elevator brand.

108th West Second Building

- The commissioners are still looking at moving out of this building.
- They are waiting for the trailer house to be made ready for the 6th Judicial District.
- There is a discussion about the contract terms and the possibility of a termination of convenience clause.

Planning Commission Terms

- The commissioners assign one-year, two-year, and three-year terms to the new planning commission members.
- They will coordinate with the members to set up the first meeting.

Resolution Review for Commission Meetings and Conduct

- The commissioners discuss the resolution for rules of the quorum and public forums.
- They decide to revisit the resolution and potentially make changes.

Credit Application for Enterprise Fleet Management

- The Sheriff's Office has received a credit application from Enterprise Fleet Management for a leasing program.
- The commissioners discuss the potential benefits and drawbacks of the leasing program, including maintenance costs and the sustainability of the funding source.
- They agree to further review the Master Equity Lease Agreement before making a decision.

Department Updates

- Public Works provides updates on road maintenance and the potential for a leasing program for equipment.
- The Sheriff's Office discusses the public safety fund and the potential use of the inmate housing revenue.

Budget and Financial Matters

- The commissioners discuss the budget and financial decisions made, acknowledging the challenges but also the necessity and effectiveness of the changes.
- They express cautious optimism about the future and the need to continue working together to make decisions in the best interest of the county.

SPEAKER OVERVIEW

Here is a summary of the meeting organized by speaker:

David Beerbower, Commissioner

- Discussed the budget and employee benefits concerns raised by the County Clerk
- Proposed leaving the budget as approved and working on the employee benefits later
- Discussed the 95th and Unique Road issue
- Noted the road was no longer on maps and there was a previous discussion about it
 - Requested researching the 1986 resolution on the road
- Discussed the North Crawford/North National Road
 - Proposed changing the 4-way stop to a 2-way stop
 - Received input from the Sheriff
- Discussed the Eagle Road speed limit going into Garland

- Proposed increasing the speed limit back to 55 mph
- Suggested getting input from KDOT on the appropriate speed limit

Samuel Tran, Commissioner

- Raised concerns about the volume of financial documents provided
- Questioned the process for submitting the final budget to the state
- Expressed desire to reset the tax and spending paradigm
- Raised concerns about rushing a decision on the 95th and Unique Road issue
- Expressed happiness that the budget was successfully navigated and that he learned a lot about the budget process and funding local government
- Commended the sheriff for trying to work with the commission
- Expressed cautious optimism about the 2026 projections, but noted the next hurdle will be insurance discussions
- Emphasized the importance of the three commissioners, understanding and keeping the best interests of the county in mind
- Stated Ben Hart with Baker Tilly reviewed the budget and only charged \$500
- Requested that the Sheriff have access to CIC and full access given to his staff to enter his bills

Mika Milburn-Kee, Commissioner

- Agreed with the approach to discuss employee benefits further
- Suggested the speed limit change on Eagle Road may not be well-received by residents
- Acknowledged the necessary and effective changes made to the budget, which preserved operational integrity despite challenges
- Emphasized the importance of staying focused on what the county needs, not what is comfortable
- Noted that change will always come with noise, and the job is to listen where it's constructive and keep moving forward
- Thanked the commissioners and citizens of the county for their efforts
- Shared that commissioners now have CIC access and Stronghold will work on getting the program installed on their machines
- Shared that David Neville will be getting quotes from companies for elevator upgrades

Bob Johnson, County Counselor

- Provided legal guidance on the benefit district process for 190th Street
 - Suggested the county could either do the work or the residents could hire a private contractor
- Will research the statutes provided by the County Clerk regarding access for the Sheriff to CIC accounts payable
- Will review the Craw-Kan contract

Susan Walker County Clerk

- Offered explanations on the financial documents and accounts to the commissioners

- Shared concerns with the amounts noted in the employee benefits fund not having enough budget authority based on the current census to cover benefits in 2026
- Denied access for the Sheriff's staff to CIC accounts payable as the statutory authority lies within her office

Bill Martin, Sheriff

- Provided input on the proposed changes to the North Crawford/North National Road intersection
- Suggested the stop sign placement was originally intended to accommodate certain traffic patterns
- Provided an update on the Enterprise Fleet Management credit application and Master Equity Lease Agreement
- Explained the purpose of the credit application and the need for the Master Equity Lease Agreement
- Discussed the maintenance and mileage considerations for leasing vehicles
- Expressed a desire to do a test run with a couple of smaller vehicles before committing to a larger lease program

Ben Hart, (Baker Tilly- Financial Advisor to the Sheriff)

- Reported that the budget document looked good

Dustin Hall, Assistant Public Works Director

- Confirmed the county does not have a traffic engineer to provide speed limit recommendations
- Suggested consulting KDOT for guidance on the appropriate speed limit for Eagle Road
- Confirmed that they will assess the 190th Street Benefit District and bring back in two weeks
- Discussed the potential benefits of leasing vehicles, including fleet pricing, lower cost per mile, and easier resale
- Explained the desire to move away from the "drive until it dies" approach and explore leasing options for equipment like graders and dump trucks
- Noted that leasing may work better for smaller vehicles rather than heavy equipment
- Provided information on the estimated costs for leasing dump trucks and graders

Lynne Oharah (Resident)

- Discussed ongoing information found on the 95th & Unique Road issue and requested more consideration

ACTIONS DURING THE MEETING

Beerbower motioned to approve the agenda as distributed. Tran seconded and all approved.

Beerbower motioned to approve the consent agenda including accounts payable for 09/26/25 totaling \$250,804.75 and August financials. Milburn-Kee seconded and all approved.

Beerbower motioned for an executive session pursuant to K.S.A. 75-4319 (b)(2) for consultation with an attorney for public body of agency which would be deemed privileged in the attorney client relationship

with the three commissioners and Bob Johnson, County Counselor, for 20 minutes to return at 6:10PM. Milburn-Kee seconded and all approved.

Beerbower motioned to return to normal session with no issue. Tran seconded and all approved.

Beerbower motioned to remove the stop signs going east and west on north National at 218th street intersection. Tran seconded and all approved.

Planning Commission Terms:

1. Pete Owenby and Jeremy Milburn – One Year
2. Brent Smith and Bo Casper – Two Years
3. Kyle Ashworth, Seth Tucker and Kyle Parks – Three Year Terms

Beerbower motioned to move the normal meeting of October 13th to October 14th due to the 13th being a holiday. Milburn-Kee seconded and all approved.

Beerbower motioned to approve the signature of the mine land reclamation program for Bourbon County on Thomas Quarry. Tran seconded and all approved.

Beerbower motioned to sign the grant application for bridge number 19.2Q on Jayhawk Road and the county contribution of \$82,000. Milburn-Kee seconded and all approved.

NEXT AGENDA

1. Road Closure Application
2. Gov Deals
3. Credit Card Discussion
4. Resolution for Meeting procedures

ITEMS TABLED TO FUTURE MEETINGS

1. 190th Street Benefit District 10/14/25
2. Law Enforcement Fund 10/14/25

ADJOURNMENT

Beerbower motioned to adjourn the meeting at 8:10PM. Milburn-Kee seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Minutes of the Board of Bourbon County Commission
Held on Monday, October 6, 2025, 5:30PM

ATTENDANCE

Bourbon County: Commissioner Beerbower, Commissioner Tran, Commissioner Milburn-Kee, and Susan Walker, County Clerk.

Absent: Commissioner Tran, Parliamentarian, Kaety Bowers.

Audience (for some or all the meeting): Joseph Smith, Gregg Motley, Tom Ridge, Derek Ranes, Verma Ranes, Kimberly Sparks, Clint Walker, Rachel Walker, John Franklin, Jill Franklin, Michael Hoyt, Becky Gray, Anne Dare, Virginia Macha, Heather Ethridge, Deb Martin, Jason Silvers, Bill Martin, Dustin Hall, Kenny Allen,

OVERVIEW

The meeting covers a Bourbon County Commission meeting, where various topics were discussed, and decisions were made. The key topics included:

1. Executive session for personnel matters
2. Building Health Inc.'s transportation program and request for a letter of support
3. Noise issues related to a gas generator operation for Bitcoin mining near a resident's property
4. Public Works' request to purchase a trailer for the landfill
5. Discussion on cemetery management and record-keeping

KEY TOPICS

Agenda and Consent Agenda Approval

- The commissioners made changes to the agenda, including adding public works and the sheriff's discussion under the relevant sections.
- The consent agenda, including accounts payable and payroll, was approved.

Executive Session

- The commissioners went into a 10-minute executive session to discuss personnel matters of individual non-elected personnel.
- No action was taken after the executive session.

Building Health Inc. Transportation Program

- Becky Gray, the executive director of Building Health Inc., presented the organization's public transportation program data for Bourbon, Crawford, and Cherokee counties.
- She requested a letter of support from the commissioners for the organization's grant application to the Kansas Department of Transportation (KDOT).
- The commissioners agreed bring the discussion for a letter of support back the next week.

Noise Issues Related to Gas Generator Operation

- Derek Raines, a resident, expressed concerns about the noise from a gas generator operation near his property for bitcoin mining.
- The commissioners discussed the possibility of a moratorium and a noise resolution to address the issue.
- The sheriff's office and the county attorney's involvement in the investigation were also discussed.
- The commissioners agreed to further discuss the matter at the next meeting, with all three commissioners present.

Public Works' Request to Purchase a Trailer

- Dustin and Kenny from Public Works requested approval to purchase an \$85,000 walking floor trailer for the landfill.
- The commissioners approved the purchase, as the landfill had the necessary funds.

Cemetery Management and Record-keeping

- Heather Etheridge discussed the challenges in managing and maintaining records for the various cemeteries in Bourbon County.
- She proposed the idea of a centralized database system to keep track of cemetery plots and burials and hiring personnel to take care of the database.
- The commissioners acknowledged the importance of the issue and suggested exploring options, such as collaborating with the National Cemetery Administration.

Old and New Business

- The commissioners took no action on the application for a permanent road closure at 140th Street.
- The commissioners discussed the disposal of the remaining equipment from the previous GovDeals auction, including the x-ray machine.
- The commissioners tabled the discussion on credit card policies and procedures to the next meeting.
- The commissioners appointed the county clerk as the voting delegate for the KCAMP conference.

SPEAKER OVERVIEW

Here is a summary of the meeting organized by speaker:

David Beerbower

- Discussed the process for a moratorium and noise resolution regarding the gas generator issue
- Acknowledged the importance of the cemetery management issue and the need to get all cemeteries on board
- Tabled the discussion on credit card policies and procedures to the next meeting
- Appointed the county clerk as the voting delegate for the KCAMP conference
- Asked that a resolution be sent to the county counselor and Commissioner Tran for review
- GovDeals no one bought anything in round 3 and he reached out to the KDHE X-Ray Division on the X-Ray machine

- Public works will scrap the remaining items and they are done auctioning and will bring the discussion back in two weeks

Mika Milburn-Kee

- Requested to add public works and the sheriff's discussion to the agenda
- Agreed to provide the letter of support for Building Health Inc.'s grant application within a week
- Suggested tabling the discussion on the gas generator issue to the next meeting when all three commissioners are present
- Moved to approve the purchase of the \$85,000 walking floor trailer for the landfill
- Suggested exploring options for a centralized cemetery management system, such as collaborating with the National Cemetery Administration
- Commissioner Milburn-Kee expressed gratitude to the public, the commission, and the county employees for their contributions and the successful budget process.

Becky Gray

- Executive director of Building Health Inc. presented the organization's public transportation program data for Bourbon, Crawford, and Cherokee counties.
- She requested a letter of support from the commissioners for the organization's grant application due in November to the Kansas Department of Transportation (KDOT).
- The commissioners agreed bring the discussion for a letter of support back the next week
- Provided 2300 rides and share the road with SEKCAP
- 22 Rides per month go unmet

Derek Ranes

- Expressed concerns about the noise from the gas generator operation near his property for bitcoin mining
- Requested a moratorium and a noise resolution to address the issue
- Provided details on the impact of the noise on his family and the surrounding area
- Stated that the state legislators and other county officials had advised the commissioners to take action on this issue

Kimberly Sparks

- Supported Derek Ranes' concerns about the noise from the gas generator operation
- Confirmed that the noise can be heard by neighbors living up to three-quarters of a mile away
- Urged the commissioners to take action to address the issue before it gets worse

Jill Franklin

- Supported Derek Ranes' concerns as she is just a mile away and can hear the generators
- Referred to the wind turbine decommissioning agreement that specified noise regulations of 45 decibels in February of 2020
- Stated that the state legislators and other county officials had advised the commissioners to take action on this issue

Heather Etheridge

- Discussed the challenges in managing and maintaining records for the various cemeteries in Bourbon County
- Proposed the idea of a centralized database system to keep track of cemetery plots and burials
- Shared her experience in working with the cemeteries and the need for a paid dedicated person to manage the records
- Will look into the National Cemetery Administration's system as a potential model

Bill Martin, Sheriff

- Acknowledged the gas generator noise issue and the residents' concerns
- Explained the limitations of the sheriff's office in enforcing a moratorium or noise resolution per KSA 19-101(d)
- Advised the commissioners to work with the county attorney and the Kansas Department of Health and Environment (KDHE) on the issue
- Offered to assist with the investigation and provide any necessary information
- KSA 21-6204 describes the investigation on the issue
- Look into expo facto law

Virigina Macha

- Suggested to contact the KCC to investigate the situation
- Concerned with the entity drawing gas from an abandoned well and Running Fox owes penalties
- Allows company to bypass KDOR to not have to pay excise tax

Susan Walker, County Clerk

- Provided information on the county's credit card usage and the existing policies and procedures
- Suggested that a policy and procedure could be implemented to revoke credit cards for non-compliance with the requirements
- Offered to provide an example of a credit card policy and procedure used by the city of Fort Scott in the past

Dustin Hall and Kenny Allen, Public Works

- Requested approval to purchase an \$85,000 walking floor trailer for the landfill
- Explained the need for the additional trailer due to the increased usage and a developing issue with one of the existing trailers
- Confirmed that the landfill had the necessary funds for the purchase
- FEMA money anticipated to help build back cash reserves

ACTIONS DURING THE MEETING

Beerbower motioned to approve the agenda with the following changes: Add Sheriff Martin, Add Kenny Allen and Dustin Hall from Public Works and add a non-elected personnel session. Milburn-Kee seconded and all approved.

Beerbower motioned to approve the consent agenda as presented: 10/3/25 Accounts Payable for \$302,462.17 and 10/3/25 Payroll for \$297,874.77. Milburn-Kee seconded and all approved.

Beerbower motioned to go into executive session pursuant to KSA 75-4319(b)(1) to discuss non-elected personnel to protect their privacy for 10 minutes with the two commissioners to return at 5:44PM. Milburn-Kee seconded and all approved.

Beerbower motioned to return to normal session at 5:44PM with no action. Milburn-Kee seconded and all approved.

Milburn-Kee moved that there be no action on the 140th Street application. Beerbower seconded and all approved.

Beerbower motioned to make the County Clerk the voting delegate for the KCAMP annual meeting. Milburn-Kee seconded and all approved.

Scheduled a special meeting at 4:00PM on 10/14/25 with Don Doherty for an executive session for non-elected personnel.

NEXT AGENDA

1. KDEM (FEMA required documentation) – 5 forms
2. Law Enforcement Resolution
3. Meeting Resolution
4. Culverts
5. 2025 Tri-Valley Agreement
6. 190th Street
7. Eagle Road
8. 95th & Unique
9. Craw-Kan Agreement
10. Planning Commission
11. Elevator Discussion
12. Letter of Support Care-Van
13. Bitcoin Mining

ITEMS TABLED TO FUTURE MEETINGS

- Public Works Auction items disposal 10/20/25
- Bitcoin Mining 10/14/25

ADJOURNMENT

Beerbower motioned to adjourn the meeting at 6:57PM. Milburn-Kee seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Minutes of the Special Meeting of the Board of Bourbon County Commission
Held on Tuesday, October 7, 2025, 8:15 AM

ATTENDANCE

Bourbon County: Commissioner Beerbower, Commissioner Milburn-Kee, and Amber Page, Deputy Clerk.

Audience (for some or all the meeting): Patty Love

OVERVIEW

The meeting depicts a county commission meeting where the commissioners, David Beerbower and Mika Milburn-Kee, along with other county officials, discuss various matters. The meeting begins with the Pledge of Allegiance and a prayer, followed by the commissioners going into executive session to discuss personnel matters. After the executive session, the commissioners return to the public session and make several decisions regarding access to payroll and accounts payable, as well as giving the commission sole authority to direct the public works department. The meeting concludes with a motion to adjourn.

KEY TOPICS

Executive Session

- The commissioners, along with the County Counselor, and Dr. Cohen, went into executive session to discuss personnel matters of individual non-elected personnel to protect their privacy.

Access to Payroll and Accounts Payable

- The commissioners gave the clerk direction to give immediate access to payroll and all accounts payable to Jennifer (the treasurer) by noon.

Public Works Direction

- The commissioners decided to allow only the commission to give public works direction.

SPEAKER OVERVIEW

Here is a summary of the meeting organized by speaker:

Mika Milburn-Kee

- Moved to give the clerk direction to give immediate access to payroll and accounts payable to Jennifer (the treasurer) by noon
- Moved to allow only the commission to give public works direction

Patty Love

- Enters the meeting asking the deputy clerk if she could provide documentation to the commission under the door while in executive session

ACTIONS DURING THE MEETING

Beerbower motioned to go into executive session pursuant to KSA 75-4319(b)(1) to discuss personnel matters of individual and non-elected personnel to protect their privacy, with the two commissioners, HR Dr. Cohen, Bob Johnson, County Counselor, by phone for 15 minutes to return at 8:30 AM. Milburn-Kee seconded and all approved.

Beerbower motioned to return to normal session with no action at 8:30 AM. Milburn-Kee seconded and all approved.

Beerbower motioned to go into executive session pursuant to KSA 75-4319(b)(1) to discuss personnel matters of individual and non-elected personnel to protect their privacy, with the two commissioners, HR Dr. Cohen, Bob Johnson, County Counselor, Jacob Bielenberg, other counsel, by phone for 15 minutes to return at 8:46 AM. Milburn-Kee seconded and all approved.

Beerbower motioned to return to normal session with action at 8:49 AM. Milburn-Kee seconded and all approved.

Milburn-Kee moved to give the Clerk direction to give Jennifer Hawkins access to payroll and accounts payable by noon. Beerbower seconded and all approved.

Milburn-Kee moved to allow only the Commission to give public works direction. Beerbower seconded and all approved.

ADJOURNMENT

Beerbower moved to adjourn the meeting at 8:51 AM. Milburn-Kee seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Minutes of the Board of Bourbon County Commission
Held on Tuesday, October 14, 2025, 5:30PM

ATTENDANCE

Bourbon County: Commissioner Beerbower, Commissioner Tran, Commissioner Milburn-Kee, and Susan Walker, County Clerk.

Audience (for some or all the meeting):

OVERVIEW

The transcript covers the meeting of the Bourbon County Commissioners, where they discuss and make decisions on various agenda items, including:

- Purchasing a new trailer for the Landfill Department
- Establishing a law enforcement fund for the Sheriff's Office
- Discussing the county's vehicle fleet and a potential lease program
- Addressing public concerns about noise issues and a Bitcoin mining operation
- Preparing for upcoming elections and setting up voting locations

KEY TOPICS

Meeting Minutes and Agenda Approval

- The commissioners discuss issues with the meeting minutes, including repetitive language and inaccuracies.
- They decide to send the minutes back for edits and revisions, with Commissioner Milburn-Kee agreeing to provide the clerk with the necessary changes.
- The commissioners also discuss and approve amendments to the meeting agenda, including moving certain items and adding new topics.

Trailer Purchase for Landfill Department

- The Landfill Department requests approval to purchase a new trailer, noting that a new trailer can be obtained for \$8,000 more than a used one.
- The commissioners approve the purchase of the new trailer, citing the benefits of a warranty and the department's need for a third trailer to handle the increased trash volume.

Establishment of Law Enforcement Fund

- The commissioners discuss the creation of a law enforcement fund for the Sheriff's Office, with a proposed 60/40 split between the Sheriff's Office and the county's general fund.
- After extensive discussion, the commissioners ultimately approve a resolution establishing the law enforcement fund without the 60/40 split, giving the Sheriff's Office full control over the fund.

Vehicle Fleet and Lease Program

- The Sheriff's Office presents a proposal to enter into a lease program with Enterprise Fleet Management for the county's vehicle fleet.

- The commissioners discuss the pros and cons of the lease program, including the potential cost savings and the flexibility to rotate vehicles more frequently.
- The commissioners ultimately approve the master equity lease agreement with Enterprise, with the specific number of vehicles to be determined at a later date.

Noise Issues and Bitcoin Mining Operation

- The commissioners discuss ongoing issues with noise and disturbances from a Bitcoin mining operation in the county.
- They approve a moratorium on any new Bitcoin mining operations, allowing the county's planning commission to develop regulations and guidelines for such operations.
- The commissioners also discuss the possibility of a noise ordinance to address the existing issues.

Upcoming Elections and Voting Locations

- The County Clerk provides an update on the upcoming elections, including the schedule for early voting and the use of county facilities for voting.
- The commissioners agree to provide assistance from Public Works to help set up the voting locations.

Other Department Updates and Issues

- The commissioners address various other county department updates and issues, including KDEM FEMA Title VI requirements, upgrades to the county's IT systems, and ongoing sewer issues with a resident.

SPEAKER OVERVIEW

Here is a summary of the meeting organized by speaker:

David Beerbower, Chairman

- Addressing the KDEM FEMA requirement documents and who should be the individual to take complaints
- Expressed concerns about the current resolutions for meeting rules, noting it may be "overkill" and proposed a draft resolution to establish rules of procedure for meetings, agendas, and conduct
- Addressed why the fence viewing was canceled with previous landowners to a concerned citizen
- Addressed 95th and Unique discussion is complete
- Requested the clerk set up a fence viewing for November 8th with the parties involved

Mika Milburn-Kee, Commissioner

- Requested sending the meeting minutes back for edits and revisions due to inaccuracies
- Presented a quote from Stronghold for the Sheriff's office for out of date hardware
- Reported to the commission the meeting she had regarding insurance renewals. Rates are unaffordable on the current plan and the county is currently at 117% loss ratio. They are working on building other plans to present to the commission.
- David Neville is looking into different options for the repairs of the Elevator

- Expressing concerns about the proposed 60/40 split for the law enforcement fund, preferring to have the full amount go towards the Sheriff's Office operations
- Suggesting the law enforcement fund money be used to offset the Sheriff's Office's current budget rather than for new expenses
- Requesting the complaint coordinator for the KDEM/ FEMA be the county's HR department
- Acknowledged the difficulty in balancing trust and transparency with the public with legal and financial considerations going on in the county

Samuel Tran, Commissioner

- Expressed that the meeting minutes are redundant
- Shared with the commission that residents from Uniontown were pleased with the paved road Public Works completed
- Expressed concerns about the potential legal implications of the moratorium on Bitcoin mining operations and that the owner would be attending the next meeting
- Explained he had dropped the ball on the SOP's for culverts and would bring back at next meeting
- Emphasized the importance of due process and transparency in the commission's decisions
- Supported the idea of a "modernization fund" for the Sheriff's Office rather than a strict 60/40 split
- Agreed with the decision to approve the resolution establishing the law enforcement fund without the 60/40 split, but stated he is open to revisiting the resolution if it does not work as intended

Bob Johnson, County Counselor

- Spoke with the Horn's lawyer about the special benefit district on 190th Street and that all four landowners must agree
- Craw-Kan had not returned his call on the agreement, and he would look at eliminating the three-year clause
- Would reach out to set up a meeting for the planning commission
- Provided guidance on the legality of the moratorium on Bitcoin mining operations
- Provided a resolution for establishing the law enforcement fund and the 60/40 split
- Discussed with the resident's potential legal issues and risks associated with the commission's decisions

Bill Martin, Sheriff

- Requested approval to sign the master equity lease agreement with Enterprise Fleet Management
- Discussed the need for the Sheriff's Office to replace aging vehicles and the benefits of the lease program
- Emphasized the importance of transparency in the use of the law enforcement fund if the commission chose to approve the resolution with the 60/40 split
- Invited the Commission to upcoming training on October 30th from 4-6 PM for removal of disruptive individuals and that he is limited on what he and his staff can do during meetings

Bryan Murphy, Sheriff Advisor

- Provided detailed information and financial projections for the proposed vehicle lease program

- Explained the benefits of the lease program, including the ability to rotate the fleet more frequently and the potential cost savings

Susan Walker, County Clerk

- Provided updates on the upcoming elections, including the schedule for early voting and the use of county facilities
- Discussed the process for setting up the voting locations and the need for assistance from Public Works
- Requested a copy of the Stronghold proposal for her files
- Explained the reason why she was using Clio to transcribe her minutes for more efficiency due to the length of meetings

Dustin Hall, Assistant Public Works Director

- Requested approval to purchase a new trailer, noting that a new trailer can be obtained for \$8,000 more than a used one

Other Speakers

Derek Ranes, Jill Franklin, John Franklin, David Ranes

- All shared their concerns about the constant noise from the bitcoin mining process

Michael Hoyt

- Discussed the minutes for 9/15/25 were not representative of his actual comments

Dale Griffin

- Requested clarification of the fence viewing process
- Discussed that an individual had asked for a fence viewing and date was set but was not notified of it being canceled

ACTIONS DURING THE MEETING

Milburn-Kee motioned to approve the agenda with the following corrections: move Hall & Allen under public comments, add technology discussion, add bitcoin discussion to old business, add enterprise lease, add executive session for attorney client privilege at 5:40 with Jacob Bielenberg for pending litigation, add executive session for security measures. Tran seconded and all approved.

Milburn-Kee motioned to send all minutes back for edits. Tran seconded and all approved.

Beerbower motioned to approve the consent agenda for 10/10/25 accounts payable in the amount of \$161,009.81. Tran seconded. Tran and Beerbower voted yes, Milburn-Kee voted no.

Beerbower motioned to approve the tax corrections. Tran seconded and all approved.

Beerbower motioned to enter into executive session pursuant to K.S.A. 75-4319 (b)(2) for consultation with attorney for the public body of the agency which would be deemed privilege in the attorney client

relationship. The session included the three commissioners, Bob Johnson, County Counselor, Jacob Bielenberg for KCAMP by phone for 15 minutes to return at 5:55PM. Tran seconded and all approved.

Beerbower motioned to return to normal session at 5:56PM with no action. Milburn-Kee seconded and all approved.

Beerbower motioned to enter into executive session pursuant to K.S.A. 75-4319(b)(12) to discuss matters relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures. The session included the three commissioners and Bob Johnson, County Counselor to resume at 6:02PM. Tran seconded and all approved.

Beerbower motioned to return to normal session with no action. Milburn-Kee seconded and all approved.

Milburn-Kee motioned to approve the purchase of a new trailer instead of a used trailer for the Landfill through Sourcewell. Beerbower seconded and all approved.

Beerbower motioned to approve the resolution for Bitcoin Mining Moratorium to be sent to the Clerk electronically to put in resolution form for the commission to sign and then publish in the paper. Milburn-Kee seconded the motion and all approved.

Beerbower motioned to not increase the speed limit on Eagle Road. Milburn-Kee seconded and all approved.

Beerbower motioned to appoint Jason Yount as a replacement for Brent Smith for a two-year term on the planning commission for his district. Milburn-Kee seconded and all approved.

Beerbower motioned to approve the Letter of Support for Care-Van application with KDOT. Tran seconded and all approved.

Beerbower motioned to approve the signing of the master equity leasing agreement for the Sheriff with Enterprise Leasing. Tran seconded. Beerbower and Tran voted yes and Milburn-Kee voted no.

Beerbower motioned to approve the Law Enforcement Fund Resolution to adopt 60/40 split presented by the Sheriff. Motion dies for lack of second.

Milburn-Kee motioned to approve the Law Enforcement Fund resolution provided by County Counselor, Bob Johnson without the 60/40 split. Motion dies for lack of second.

Tran motioned to approve the Law Enforcement Fund created by the Clerk that provided more detail. Milburn-Kee seconded. Milburn-Kee and Tran voted yes and Beerbower voted no.

Milburn-Kee motioned to allow her to speak with Dr. Cohen about being the representative for the Title VI complaints for KDEM/FEMA and if he accepts the Chairman could sign the next day. Tran seconded. Milburn-Kee and Tran voted yes, and Beerbower voted no.

Beerbower motioned to go into executive session pursuant to KSA 75-4319(b)(1) to discuss non-elected personnel to protect their privacy for 5 minutes with the three commissioners to return at 9:34PM. Milburn-Kee seconded and all approved.

Beerbower motioned to return to normal session with no action. Tran seconded and all approved.

NEXT AGENDA

1. 108 W 2nd Street
2. Bitcoin Mining
3. Gov Deals
4. Technology Discussion
5. Culverts/SOP's
6. Meeting Resolution review
7. Fence Viewing Time
8. Noise Resolution
9. Sanitation and resident complaint
10. Non-elected Personnel Executive Session

ITEMS TABLED TO FUTURE MEETINGS

1. Benefit Meeting 10/27
2. 190th Street Benefit District 10/27
3. Craw-Kan 10/27
4. Meeting Resolution approval 10/27
5. Elevator Repairs 11/3

ADJOURNMENT

Beerbower motioned to adjourn the meeting at 9:36PM. Tran seconded and all approved.

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

_____, COMMISSIONER

_____, COMMISSIONER

_____, COMMISSIONER

Susan E. Walker, County Clerk

Date Approved

Public Service Announcement
Bourbon County Public Transportation Services Suspended — Community Support Needed to Resume Operations

SEK-CAP regrets to announce the temporary suspension of General Public Transportation services in Bourbon County, effective December 1st, 2025. This difficult decision was made due to a lack of sufficient local financial support required to sustain the service.

The program, which began in July 2023 at the request of the Bourbon County Local Health Equity Action Team (LHEAT), has served as a vital lifeline for residents. LHEAT, along with Bourbon County, the City of Fort Scott, and SEK-CAP, provided the initial funding to launch the service. However, with LHEAT's funding now expired, SEK-CAP is no longer able to fill the gap left by the absence of local contributions.

SEK-CAP has met with County and City officials to notify them of the suspension, and we are grateful for their active collaboration in seeking solutions. Together, we are working to identify new funding sources and partnerships to restore service as quickly as possible.

The Need Is Clear — Ridership Is Growing

Since its launch, the transportation service has seen significant growth, proving its value to the community:

- Rides have remained steady at 971 rides per year

These numbers reflect a growing reliance on the service for access to:

- Healthcare (CHC-SEK, Mercy Health Center)
- Groceries and essentials (Walmart, Dollar General, Dollar Tree)
- Community resources (Buck Run, DCF Office, Compassionate Ministries)

What's Needed to Restart Services

To resume operations through June 30, 2026, we must secure the remaining \$14,000 in local match funding.

Planning is already underway for the next fiscal year, and we are also seeking \$24,000 to support service from July 1, 2026 – June 30, 2027.

We extend our sincere appreciation to the City of Fort Scott for their continued support for the 2026-27 program year.

How You Can Help

We're calling on businesses, organizations, and individuals across Bourbon County to help us bring this service back. Support can come in many forms:

- Tax-deductible donations
- Paid advertisements on transportation vehicles
- Corporate sponsorships
- Community fundraising efforts

We ask riders for a voluntary \$1 donation per ride, but no one is ever turned away due to inability to pay. This ensures that transportation remains available to all, regardless of age, income, or circumstance.

Let's Keep Bourbon County Moving

This service is by the community, for the community. SEK-CAP is ready to resume operations immediately—but we need your help to make it happen. With over 40 years of experience in public transportation, SEK-CAP remains committed to serving Bourbon County. Together, we can ensure that no one is left behind due to lack of transportation.

To donate, sponsor, advertise, or learn more, contact SEK-CAP at:

Scott Christiansen, Transportation Director
schristiansen@sek-cap.com
620-724-8204 ext. 1024

"Empowering
Bourbon County
Through
Sustainable
Transportation —
Where Every
Journey Changes
a Life."



SEK-CAP

2 0 2 3 - 2 0 2 5

Annual Ridership Comparison

www.sek-cap.com

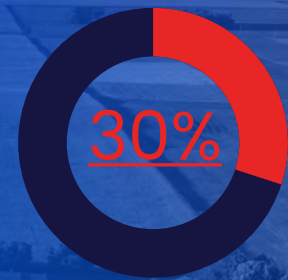


Current Community Financial Support Report

Immediate Need: 2025 Service Year

SEK-CAP's general public transportation services are a vital lifeline for many in our community, connecting individuals to healthcare, employment, education, and essential services. These operations are made possible through local financial support, which serves as the required match for continued funding.

Currently, services remain suspended and will not resume until SEK-CAP secures the remaining balance of \$21,000 needed to restore operations for the 2025 service year. Without this funding, transportation services will remain unavailable, directly impacting those who rely on them daily.



Local Matching Financial Support is only 30% of the total costs for transportation services. SEK-CAP provides the remaining 70% and 40 years of transportation experience!

Current Cash Position

Year	Category	Total Needed	Current Pledges	Remaining Needed
July 1, 2025- June 30, 2026	Required Local Community Financial Support Match	\$24,000	\$10,000	\$14,000
July 1, 2026 - June 30, 2027	Required Local Community Financial Support Match	\$24,000	\$5,000	\$19,000

Planning Ahead: 2026–2027 Service Year

To ensure uninterrupted public transportation services in the upcoming 2026–2027 service year, SEK-CAP must begin securing commitments from community partners and stakeholders.

All letters of financial support must reflect a commitment to meet the required annual local match of \$24,000. These letters are essential for demonstrating community investment and securing the remaining 70% of program funding through state and federal sources. For planning purposes, and to allow SEK-CAP to secure this additional funding, all pledge letters must be on file no later than October 31, 2025. Furthermore, all financial commitments must be paid in full by June 1, 2026 to ensure continued, uninterrupted service.

Without these commitments and timely contributions, SEK-CAP will be unable to operate public transportation services in the next fiscal year.

Transit Demands and Usage Trends

This document provides a comprehensive overview of the demand, utilization, and expansion of Bourbon County's General Public Transportation services over the past three years, since the program's inception.

It highlights key performance indicators, ridership trends, and service development, reflecting the growing role of public transit in meeting the mobility needs of our community.

Public Transportation Utilization Metrics

Key Indicators	2023-2024	2024-2025	2025-9/12/25
Total Days of Service Offered	149	150	TBD
Total Days of Service Utilized	116	131	TBD
Deduplicated Riders	141	104	TBD
Total Number of Rides	971	971	TBD
Number of Deduplicate Residential Stops	123	82	TBD
Number of Deduplicated Commercial Stops	105	111	TBD
Percent of Residential Stops	46%	38%	TBD
Percent of Commercial Stops	54%	62%	TBD

Ridership by Town Location

	2023-2024	2024-2025	2025-9/12/25
Bronson	0.5%	0%	TBD
Fort Scott	80.3%	91.1%	TBD
Fulton	0.1%	0%	TBD
Garland	0.2%	0.3%	TBD
Mapleton	5.1%	2.7%	TBD
Redfield	0.1%	0.1%	TBD
Uniontown	3.5%	0%	TBD
Other	10.1%	5.8%	TBD

SEK-CAP's General Public Transportation program is designed to serve as a fully accessible, community-centered mobility solution for residents of Bourbon County. This service is free to the public and operates as a true door-to-door transportation system, ensuring that individuals can travel to and from their destinations with ease and dignity.

The program is committed to inclusivity and equity—no ride is refused for any reason other than unavoidable scheduling conflicts with other riders. This ensures that transportation remains available to all, regardless of age, income, or circumstance.

By removing barriers to mobility, SEK-CAP helps connect individuals to vital resources such as healthcare, employment, education, and social services, reinforcing its role as a cornerstone of community well-being.

Community Support Needed to Sustain Vital Public Transportation Services

For many years, SEK-CAP, in collaboration with dedicated funding partners, has worked tirelessly to provide reliable and accessible public transportation services across our region. These services have been a lifeline for countless individuals—connecting them to jobs, healthcare, education, and essential resources.

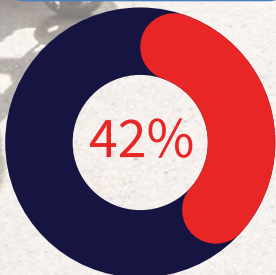
However, the sustainability of these vital services is now at risk.

Without increased local financial support, the future of public transportation in our community is uncertain. SEK-CAP has long filled critical funding gaps to ensure these services remain active, but it is no longer able to shoulder the shortfall alone. The current level of support from funding partners, while appreciated, is not sufficient to maintain operations at the scale our community needs.

We are actively seeking new partnerships and funding opportunities to preserve and strengthen these transportation services. This is a call to action for our community: we must come together to invest in the infrastructure that keeps us connected and ensures equitable access for all.

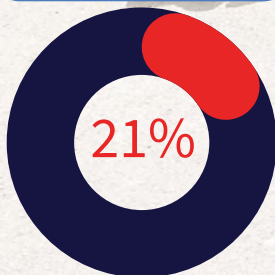
Public transportation is not just a convenience—it is a necessity. Its continued existence depends on our collective commitment.

2025-26
Total Funding
Needed
\$24,000



TOTAL PLEDGED/COLLECTED
\$10,000

2026-27
Total Funding
Needed
\$24,000



TOTAL PLEDGED/COLLECTED
\$5,000

High Frequency Rider Stops

2023-2024	2024-2025	2025- 9/12/25
Walmart	Walmart	TBD
CHC-SEK	CHC-SEK	TBD
Guest Homes	Buck Run	TBD
DMV	Hillside Guest Homes	TBD
Bourbon County Courthouse	Mercy Health Center	TBD
DCF	Dollar General	TBD
Laundromat	DMV	TBD
T-Mobile	I Am Rehab	TBD
City State Bank	Compassionate Ministries	TBD
Domino's	Dollar Tree	TBD
I Am Rehab	The Beacon	TBD
Dollar Tree	KTCC	TBD

RESOLUTION 33-25

A RESOLUTION ESTABLISHING A LAW ENFORCEMENT FUND

WHEREAS, Bourbon County is a legal and political subdivision of the State of Kansas for which the Board of County Commissioners is authorized to act, and

WHEREAS, The County Commission of Bourbon County, Kansas, the governing body of Bourbon County Kansas desires to establish a Law Enforcement Fund for revenues and expenditures related to law enforcement services, and

WHEREAS, K.S.A. 19-229 gives the County Commission of Bourbon County, Kansas, the governing body of Bourbon County Kansas exclusive control of all expenditures accruing, either in the publication of the delinquent tax lists, treasurer's notices, county printing, or any other county expenditures.

WHEREAS, K.S.A. 19-805 provides the requirements of the Sheriff, (a) In addition to the undersheriff, the sheriff also may appoint, promote, demote and dismiss additional deputies and assistants necessary to carry out the duties of the office, for whose official acts the sheriff is responsible. Persons may also be deputized by such sheriff or undersheriff, in writing, to do particular acts. The sheriff and sureties of the sheriff shall be responsible, on the official bond of the sheriff, for the default or misconduct of the undersheriff and deputies.

(b) Within the limitations of the budget for the financing of the operation of the sheriff's office as approved by the board of county commissioners, the sheriff may attend and may require the undersheriff, deputies and any assistants to attend any meeting or seminars which the sheriff determines will be beneficial to the operation of the sheriff's office.

(c) The sheriff shall submit a budget for the financing of the operation of the sheriff's office to the board of county commissioners for their approval.

(d) Any personnel action taken by the sheriff under this section shall be subject to the following: (1) Personnel policies and procedures established by the board of county commissioners for all county employees other than elected officials; (2) any pay plan established by the board of county commissioners for all county employees other than elected officials; (3) any applicable collective bargaining agreements or civil service system; and (4) the budget for the financing of the operation of the sheriff's office as approved by the board of county commissioners.

WHEREAS, K.S.A. 19-811 provides that the sheriff shall have the charge and custody of the jail of his county, and all the prisoners in the same, and shall keep such jail himself, or by his deputy or jailer, for whose acts he and his sureties shall be liable.

WHEREAS, K.S.A. 79-2934 determines the appropriation for each budget year. No money in any fund shall be used to pay for any indebtedness created in excess of the total amount of the adopted budget of expenditures for such fund. Any balance remaining in such fund at the end of the current budget year shall be carried forward to the credit of the fund for the ensuing budget year. The clerk or secretary of each taxing subdivision or municipality shall open and keep an account of each fund, showing the total amount appropriated for each fund, and shall charge such appropriation with the amount of any indebtedness created at the time such indebtedness is incurred. If any indebtedness is reimbursed during the current budget year and the reimbursement

is in excess of the amount which was shown as reimbursed expense in the budget of revenues for the current budget year, the charge made shall be reduced by the amount of the reimbursement.

No part of any fund shall be diverted to any other fund, whether before or after the distribution of taxes by the county treasurer, except as provided by law.

WHEREAS, K.S.A. 10-1112 provides it shall be unlawful after May 1, 1933, for the governing body of any municipality to create any indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to authorize the issuance of any order, warrant, or check, or other evidence of such indebtedness of such municipality in excess of the funds actually on hand in the treasury of such municipality at the time for such purpose.

WHEREAS, K.S.A. 10-1113 provides it shall be unlawful after May 1, 1933, for any member of any governing body of any municipality to knowingly vote for or in any manner aid or promote the passage or adoption of any order, motion, ordinance, resolution, legislation or other act of said governing body, creating an indebtedness in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose, or to knowingly vote for the drawing of any order, warrant or check, or other evidence of such indebtedness on the treasury of said municipality, in payment of any such indebtedness, in excess of the amount of funds actually on hand in the treasury at the time for such purpose.

WHEREAS, K.S.A. 10-1116 through 10-1116c provide for certain exemptions to the cash basis law.

THEREFORE, be it resolved by the governing body of Bourbon County, Kansas that:

- 1) It is in the best interest of Bourbon County, Kansas, to establish a law enforcement fund for revenues and expenditures related to law enforcement services.
- 2) The Law Enforcement Fund shall be funded by:
 - a. Ad valorem property tax and associated personal property tax;
 - b. inmate housing reimbursement revenue;
 - c. Grants and other law enforcement revenue sources as allowed by or prescribed by the Kansas Statutes.
- 3) The Law Enforcement Fund shall follow the budget and cash basis laws of the State of Kansas. Any expenditures exceeding the budget or cash available without prior approval from the Board of Bourbon County Commissioners will be considered a budget or cash basis violation.
- 4) That the County Clerk and County Treasurer are hereby authorized and directed to take all necessary actions to implement this resolution.

Adopted this 14 day of September, 2025.

ATTEST:

THE BOARD OF COMMISSIONERS OF
BOURBON COUNTY, KANSAS

_____, Chairman

_____, Commissioner

_____, Commissioner

Susan E. Walker
Bourbon County Clerk

Selection Criteria: Vendor =
Bank =

Batch =
Due Date = 10/17/2025
Invoice Date =

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 001 GENERAL FUND					
PR-101720258591		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 379	Payroll Clearing Account	\$68.76
PR-101720258591		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 379	Payroll Clearing Account	\$95.98
PR-1017202585910		SBG-VAA	Automatic Invoice From Payroll, Vendor 17750	Payroll Clearing Account	\$25.00
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$515.14
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$1,109.83
PR-1017202585913		UNION STATE BANK	Automatic Invoice From Payroll, Vendor 1000597	Payroll Clearing Account	\$14.75
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$13.87
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$44.39
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$19.65
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$214.77
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$20.79
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$18.98
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$15.56
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$7.18
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$5.81
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$24.57

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 001 GENERAL FUND					
PR-1017202585916		BAY BRIDGE ADMINISTRATORS, LLC	Automatic Invoice From Payroll, Vendor 1001648	Payroll Clearing Account	\$29.05
PR-1017202585916		BAY BRIDGE ADMINISTRATORS, LLC	Automatic Invoice From Payroll, Vendor 1001648	Payroll Clearing Account	\$47.46
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$22.83
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$11.83
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$263.86
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$28.24
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$411.73
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$21.49
PR-1017202585920		LegalShield	Automatic Invoice From Payroll, Vendor 1001832	Payroll Clearing Account	\$10.06
PR-1017202585920		LegalShield	Automatic Invoice From Payroll, Vendor 1001832	Payroll Clearing Account	\$1.18
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$188.42
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$3,011.08
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$1,656.86
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$1,106.94
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$387.49
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$805.68
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$491.84
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$441.15
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$263.44
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$164.85
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$984.52
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$116.05

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 001 GENERAL FUND					
PR-101720258598		METLIFE- GROUP BENEFITS	Automatic Invoice From Payroll, Vendor 13351	Payroll Clearing Account	\$15.01
PR-101720258598		METLIFE- GROUP BENEFITS	Charley Refund	Payroll Clearing Account	\$16.10
Fund: 001 - GENERAL FUND Invoice Count and Total:				40	\$12,712.19
Fund: 016 APPRAISERS					
10/9/25		FORT SCOTT RIDES LLC	APPRAISER WHEELS BALANCED	APPRAISER CONTRACTUAL SVCS	\$40.00
5678		BOURBON COUNTY ROAD & BRIDGE D	GAS 7.1 GAL @ \$2.62 #39	APPRAISER COMMODITIES	\$18.60
5686		BOURBON COUNTY ROAD & BRIDGE D	GAS 8 GAL @ \$2.62 #8078	APPRAISER COMMODITIES	\$20.96
5733		BOURBON COUNTY ROAD & BRIDGE D	GAS 12.3 GAL @ \$2.62 #39	APPRAISER COMMODITIES	\$32.23
5759		BOURBON COUNTY ROAD & BRIDGE D	GAS 16 GAL @ \$2.66 #81835	APPRAISER COMMODITIES	\$42.56
5820		BOURBON COUNTY ROAD & BRIDGE D	GAS 12.4 GAL @ \$2.62 #39	APPRAISER COMMODITIES	\$32.49
5822		BOURBON COUNTY ROAD & BRIDGE D	GAS 14.4 GAL @ \$2.62 #8078	APPRAISER COMMODITIES	\$37.73
5851		BOURBON COUNTY ROAD & BRIDGE D	GAS 15.4 GAL @ \$2.62 #81835	APPRAISER COMMODITIES	\$40.35
5922		BOURBON COUNTY ROAD & BRIDGE D	GAS 12.3 GAL @ \$2.62 #39	APPRAISER COMMODITIES	\$32.23
5934		BOURBON COUNTY ROAD & BRIDGE D	GAS 15 GAL @ \$2.62 #81835	APPRAISER COMMODITIES	\$39.30
5941		BOURBON COUNTY ROAD & BRIDGE D	GAS 12 GAL @ \$2.62 #8078	APPRAISER COMMODITIES	\$31.44
5997		BOURBON COUNTY ROAD & BRIDGE D	GAS 15 GAL @ \$2.59 #81835	APPRAISER COMMODITIES	\$38.85
6000		BOURBON COUNTY ROAD & BRIDGE D	GAS 8 GAL @ \$2.59 #39	APPRAISER COMMODITIES	\$20.72
60-0937329		HESELBEIN TIRE OF OKLAHOMA	APPRAISER TIRES FOR SILVERADO	APPRAISER COMMODITIES	\$643.24
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	APPRAISER CONTRACTUAL SVCS	\$9.12
PR-101720258591		BOURBON COUNTY TREASURER	Reimbursed since FSA capped at \$480	Payroll Clearing Account	\$83.33
PR-101720258591		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 379	Payroll Clearing Account	\$125.00
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$207.79
PR-1017202585913		UNION STATE BANK	Automatic Invoice From Payroll, Vendor 1000597	Payroll Clearing Account	\$41.67

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 016 APPRAISERS					
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$35.00
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$25.08
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$43.32
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$17.64
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$17.40
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$84.86
PR-1017202585916		BAY BRIDGE ADMINISTRATORS, LLC	Automatic Invoice From Payroll, Vendor 1001648	Payroll Clearing Account	\$36.38
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$14.21
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$441.05
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$27.98
PR-1017202585920		LegalShield	Automatic Invoice From Payroll, Vendor 1001832	Payroll Clearing Account	\$15.95
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$365.92
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$387.22
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$90.56
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$347.46
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$82.05
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$51.53
Fund: 016 - APPRAISERS Invoice Count and Total:				36	\$3,621.22
Fund: 052 COUNTY TREASURER MOTOR FUND					

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 052 COUNTY TREASURER MOTOR FUND					
10/10/25		PATRICIA LOVE	MILEAGE TO: FEB 2025 KCTA CONFERENCE/JUNE 2025 KCTA CONFERENCE/SEPT 2025 KCTA CONFERENCE	TRAINING & MEETINGS	\$512.20
IN680759		LAKELAND OFFICE SYSTEM	LEXMARK CONTRACT	COPIER SUPPLIES	\$185.30
PR-101720258591		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 379	Payroll Clearing Account	\$7.14
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$105.89
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$8.00
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$33.53
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$5.44
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$8.00
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$107.17
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$216.16
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$172.21
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$40.27
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$23.08
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$151.08
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$58.75
Fund: 052 - COUNTY TREASURER MOTOR FUND Invoice Count and Total:				15	\$1,634.22
Fund: 062 ELECTION					
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	ELECTION CONTRACTUAL SVCS	\$100.39
PR-101720258591		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 379	Payroll Clearing Account	\$3.12
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$34.52

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 062 ELECTION					
PR-1017202585913		UNION STATE BANK	Automatic Invoice From Payroll, Vendor 1000597	Payroll Clearing Account	\$10.25
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$3.74
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$5.07
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$4.03
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$2.85
PR-1017202585916		BAY BRIDGE ADMINISTRATORS, LLC	Automatic Invoice From Payroll, Vendor 1001648	Payroll Clearing Account	\$4.87
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$1.45
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$50.73
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$2.25
PR-1017202585920		LegalShield	Automatic Invoice From Payroll, Vendor 1001832	Payroll Clearing Account	\$3.22
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$64.13
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$12.77
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$54.63
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$5.92
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$57.54
Fund: 062 - ELECTION Invoice Count and Total:				18	\$421.48
Fund: 064 EMPLOYEE BENEFIT					
25-1017		BLUE CROSS/BLUE SHIELD OF KANS	M. SIMHISER ER NOV PREMIUM	Payroll Clearing Account	\$16.01
25-1017		ASSURITY LIFE INSURANCE COMPANY	M. SIMHISER SHORT-TERM DISABILITY OCTOBER PREMIUM	Payroll Clearing Account	\$13.02

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
25-1017		Equitable	M. SIMHISER VISION EE NOVEMBER PREMIUM	Payroll Clearing Account	\$1.21
25-1017(2)		BLUE CROSS/BLUE SHIELD OF KANS	M. SIMHISER ER NOV PREMIUM	Payroll Clearing Account	\$451.18
25-1017(2)		Equitable	M. SIMHISER ER NOV PREMIUM	Payroll Clearing Account	\$1.44
25-11		BLUE CROSS/BLUE SHIELD OF KANS	DENTAL RETIREE NOVEMBER	HEALTH INS RETIREE	\$32.02
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$14.69
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$10.99
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$4.70
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$9.40
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$9.40
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$9.40
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$9.40
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$11.88
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$3.06
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$0.44
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$4.70
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$3.06
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$122.20

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$4.70
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$86.82
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$4.70
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$23.50
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$2.62
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$2.52
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$1.41
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$61.10
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$4.70
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$9.18
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$18.80
PR-1017202585912		KC LIFE	Automatic Invoice From Payroll, Vendor 1000580	Payroll Clearing Account	\$79.90
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$0.77
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$2.88
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$1.44
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$1.44
PR-1017202585919		Equitable	November premiums	Payroll Clearing Account	\$1.44

10/17/2025 9:45:24 AM

Page 8 of 41

Report ID: APLT24B Operator: Amber

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$38.88
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$2.88
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$1.44
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$2.88
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$2.88
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$7.20
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$3.37
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$3.64
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$5.76
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$23.04
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$3.06
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$17.28
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$15.08
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$65.92
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$90.74
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$221.08
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$451.18
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$326.11

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$451.18
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$51.60
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$451.18
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$296.27
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$42.71
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$40.45
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$32.02
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$289.26
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$602.95
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$32.02
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$16.01
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$16.01
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$16.01
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$10.92
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$32.02
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$9,191.45
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$107.42
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$861.24
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$16,092.87
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$7,139.43
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$6,595.62
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$3,183.74
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$2,569.94
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$902.36
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$1,421.24

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	MAY'S PREMIUM	Payroll Clearing Account	\$1,257.52
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$1,257.52
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$1,187.26
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$1,139.96
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$1,711.68
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$66.89
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$228.92
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$198.65
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$194.49
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$172.21
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$128.30
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$93.88
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$90.56
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$62.72
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$67.99
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$66.64
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$530.49
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$53.82
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$54.63
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$85.61
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$230.10
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$268.14
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$286.08
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$290.68
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$53.54

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$387.22
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$206.95
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$531.78
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$608.06
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$831.67
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$1,558.30
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$2,268.26
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$2,273.80
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$2,599.93
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$364.46
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$46.46
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$40.27
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$30.00
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$21.96
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$20.02
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$15.59
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$48.41
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$12.77
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$357.94
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$1,391.77
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$199.75
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$310.86
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$145.66
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$509.74
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$343.01

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$505.33
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$341.81
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$352.50
PR-101720258595		BOURBON COUNTY-KPERS	WAS TAKING 9.9 WHEN IS ONLY 8.9	Payroll Clearing Account	\$106.25
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$396.40
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$4,151.04
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$3,943.39
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$162.71
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$3,935.47
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$395.45
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$2,726.53
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$102.70
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$115.18
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$766.67
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$2.47
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$4.86
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$8.14
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$12.15
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$33.05
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$48.13
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$3.15
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$55.43
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$44.45
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$0.73
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$1.58

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 064 EMPLOYEE BENEFIT					
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$1.82
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$1.99
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$2.90
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$1.41
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$4.40
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$4.21
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$3.09
PR-101720258596		KANSAS EMPLOYMENT SECURITY FND	Automatic Invoice From Payroll, Vendor 10350	Payroll Clearing Account	\$3.14
Fund: 064 - EMPLOYEE BENEFIT Invoice Count and Total:				162	\$95,905.91
Fund: 108 LANDFILL					
0198-375033		O'REILLY AUTO PARTS	OIL/AIR/FUEL FILTERS #154	LANDFILL COMMODITIES	\$184.26
0198-375175		O'REILLY AUTO PARTS	WIPER BLADES #154	LANDFILL COMMODITIES	\$9.00
0198-375213		O'REILLY AUTO PARTS	OIL FILTER #154	LANDFILL COMMODITIES	\$25.24
0198-375437		O'REILLY AUTO PARTS	DEF FILTER #154	LANDFILL COMMODITIES	\$58.33
1P4N-GPXJ-F37R		AMAZON CAPITAL SERVICES	PAPER TOWELS/NOTE PADS	LANDFILL COMMODITIES	\$30.49
2187582		HALE TRAILER BRAKE&WHEEL INC	EAST REFUSE TRAILER	LANDFILL COMMODITIES	\$93,012.00
2187582		HALE TRAILER BRAKE&WHEEL INC	EAST REFUSE TRAILER SHIPPING	LANDFILL CONTRACTUAL SVCS	\$2,400.00
31765		ALLEN COUNTY PUBLIC WORKS	MSW 10/1 - 10/8/25	LANDFILL CONTRACTUAL SVCS	\$7,079.84
438798		LOCKWOOD MOTOR SUPPLY, INC.	FUEL FILTER #154	LANDFILL COMMODITIES	\$67.85
438860		LOCKWOOD MOTOR SUPPLY, INC.	HOSES/COUPLINGS	LANDFILL COMMODITIES	\$105.93
438862		LOCKWOOD MOTOR SUPPLY, INC.	HYDRAULIC FILTERS LANDFILL	LANDFILL COMMODITIES	\$140.64
50050		K & K AUTO PARTS INC.	BLOWER MOTOR/OIL	LANDFILL COMMODITIES	\$416.96
5707		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 123 GAL @ \$3.00 #154	LANDFILL COMMODITIES	\$369.00
5763		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 119.3 GAL @ \$3.06 #154	LANDFILL COMMODITIES	\$365.06
5821		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 130 GAL @ \$3.03 #154	LANDFILL COMMODITIES	\$393.90

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 108 LANDFILL					
5888		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 120.1 GAL @ \$3.02 #154	LANDFILL COMMODITIES	\$362.70
5969		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 127.1 GAL @ \$3.02 #154	LANDFILL COMMODITIES	\$383.84
92044773		HAMPEL OIL DISTRIBUTORS, INC	TURBINE METER	LANDFILL COMMODITIES	\$64.80
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$129.05
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$3.69
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$13.81
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$3.06
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$234.36
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$48.41
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$206.95
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$10.37
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$200.52
Fund: 108 - LANDFILL Invoice Count and Total:				27	\$106,320.06
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
0198-372708		O'REILLY AUTO PARTS	CERAMIC PADS	SHERIFF COMMODITIES	\$44.60
103025		TRAVIS MEWHINNEY	OIL CHANGE	SHERIFF COMMODITIES	\$222.00
1-2694-12-20259		BLUEMARK ENERGY, LLC	GAS TRANSPORT:20TH	SEKRCC CONTRACTUAL	\$279.19
1RX6-RQLW-4RLY		AMAZON CAPITAL SERVICES	LABELS/PANTS	SEKRCC COMMODITIES	\$207.52
25-05018		PEARSON SR, ARTHUR D	AFTER HOURS TIRE CHANGE	SHERIFF COMMODITIES	\$75.00
50253		K & K AUTO PARTS INC.	BATTERY	SHERIFF COMMODITIES	\$154.95
5201-438067		LOCKWOOD MOTOR SUPPLY, INC.	XTRACLEAR	SHERIFF COMMODITIES	\$21.78
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	SHERIFF CONTRACTUAL	\$94.27

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	SEKRCC CONTRACTUAL	\$53.30
8012272975		STERICYCLE, INC	SHREDDING SERVICES	SHERIFF CONTRACTUAL	\$206.47
8864 10/8/25		KANSAS GAS SERVICE	293 E 20TH ST	SEKRCC CONTRACTUAL	\$246.51
BBSO.2025.05		CHCSEK Pittsburg	MAY NURSING SERVICES	SEKRCC CONTRACTUAL	\$8,218.84
BBSO.2025.06		CHCSEK Pittsburg	JUNE NURSING SERVICES	SEKRCC CONTRACTUAL	\$8,378.73
BOURB202210011:0 10/6/22		BOURBON COUNTY EMS	INMATE CARE	SEKRCC CONTRACTUAL	\$235.95
BOURB202304072:1 4/24/23		BOURBON COUNTY EMS	INMATE CARE	SEKRCC CONTRACTUAL	\$279.63
BOURB202304101:1 5/24/23		BOURBON COUNTY EMS	INMATE CARE	SEKRCC CONTRACTUAL	\$279.63
BOURB202312088:1 2/9/24		BOURBON COUNTY EMS	INMATE CARE	SEKRCC CONTRACTUAL	\$235.95
BOURB202509090:1 10/8/24		BOURBON COUNTY EMS	INMATE CARE	SEKRCC CONTRACTUAL	\$488.83
BT3350410		BAKER TILLY	KS-2025 BT+ SEPTEMBER RETAINER	Prior Year Liabilities	\$3,311.18
PR-101720258591		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 379	Payroll Clearing Account	\$113.58
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$2,569.95
PR-1017202585913		UNION STATE BANK	Automatic Invoice From Payroll, Vendor 1000597	Payroll Clearing Account	\$11.25
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$108.31
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$163.57
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$48.00
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$154.67
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$74.16
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$111.63

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
PR-1017202585916		BAY BRIDGE ADMINISTRATORS, LLC	Automatic Invoice From Payroll, Vendor 1001648	Payroll Clearing Account	\$144.55
PR-1017202585917		Judgment Creditor Attorney	Automatic Invoice From Payroll, Vendor 1001672	Payroll Clearing Account	\$211.99
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$55.97
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$75.98
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$636.66
PR-1017202585920		LegalShield	Automatic Invoice From Payroll, Vendor 1001832	Payroll Clearing Account	\$80.79
PR-1017202585921		Crane Finance	Automatic Invoice From Payroll, Vendor 1001945	Payroll Clearing Account	\$144.48
PR-101720258593		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 2450	Payroll Clearing Account	\$2.00
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$3,832.10
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$5,306.69
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$896.24
PR-101720258595		BOURBON COUNTY-KPERS	KPERS code was not active on 9/23 check	Payroll Clearing Account	\$84.89
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$143.38
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$441.53
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$3,062.43
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$120.91
PR-101720258597		KANSAS PAYMENT CENTER	Automatic Invoice From Payroll, Vendor 10375	Payroll Clearing Account	\$269.08
Fund: 120 - COUNTY SHERIFF/CORRECTIONAL Invoice Count and Total:				45	\$41,899.12
Fund: 200 NOXIOUS WEED					
0198-372703		O'REILLY AUTO PARTS	BRAKE ROTOR	NOXIOUS WEED COMMODITIES	\$136.00
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$71.04
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$7.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 200 NOXIOUS WEED					
PR-1017202585916		BAY BRIDGE ADMINISTRATORS, LLC	Automatic Invoice From Payroll, Vendor 1001648	Payroll Clearing Account	\$18.19
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$1.07
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$108.39
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$21.96
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$93.88
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$91.15
Fund: 200 - NOXIOUS WEED Invoice Count and Total:				9	\$548.68
Fund: 220 ROAD AND BRIDGE					
0198-374216		O'REILLY AUTO PARTS	CORE RETURNS #145	ROAD & BRIDGE COMMODITIES	(\$52.00)
0198-375160		O'REILLY AUTO PARTS	PUMP KIT RETURN #1	ROAD & BRIDGE COMMODITIES	(\$183.39)
0198-375247		O'REILLY AUTO PARTS	FAN MOTOR/FAN ASSEMBLY #2	ROAD & BRIDGE COMMODITIES	\$350.51
0198-375283		O'REILLY AUTO PARTS	AIR HOSE #110	ROAD & BRIDGE COMMODITIES	\$39.99
0198-375315		O'REILLY AUTO PARTS	DOOR HANDLE/LATCH/FILTER/OIL #2	ROAD & BRIDGE COMMODITIES	\$179.86
0198-375345		O'REILLY AUTO PARTS	BATTERY/CORE CHARGE	ROAD & BRIDGE COMMODITIES	\$117.85
0198-375347		O'REILLY AUTO PARTS	A/C TEMPERATURE CONTROL/RELAY #2	ROAD & BRIDGE COMMODITIES	\$44.18
09P62803		TRI-STATE TRUCK CENTER, INC	FILTER #110	ROAD & BRIDGE COMMODITIES	\$234.00
09P62945		TRI-STATE TRUCK CENTER, INC	GAS SPRING ASSEMBLY #152	ROAD & BRIDGE COMMODITIES	\$103.89
1220041876		POMP'S TIRE SERVICE, INC	O-RINGS/TIRE REPAIR #14	ROAD & BRIDGE COMMODITIES	\$255.25
1220041876		POMP'S TIRE SERVICE, INC	O-RINGS/TIRE REPAIR LABOR #14	ROAD & BRIDGE CONTRACTUAL SVC	\$1,075.00
124610/9/25		HEARTLAND REC, INC.	ELECTRIC AT ASPHALT PLANT	ELM CREEK CONTRACTUAL	\$1,650.05
13027151		HERITAGE TRACTOR, INC.	FUEL PUMP/FUEL TANK LABOR #198	ROAD & BRIDGE CONTRACTUAL SVC	\$1,156.25
13027151		HERITAGE TRACTOR, INC.	FUEL PUMP/FUEL TANK #198	ROAD & BRIDGE COMMODITIES	\$1,758.46
168 10/9/25		HEARTLAND REC, INC.	ELECTRIC AT ELM CREEK	ELM CREEK CONTRACTUAL	\$448.45

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 220 ROAD AND BRIDGE					
1GH6-W7CN-1FQT		AMAZON CAPITAL SERVICES	WIRING HARNESSSES/HEADLIGHT/WIRE	ROAD & BRIDGE COMMODITIES	\$196.83
1PXQ-FG9Q-DFXT		AMAZON CAPITAL SERVICES	PAPER TOWEL ROLL	ROAD & BRIDGE COMMODITIES	\$81.18
3012427454 10/9/25		ATMOS ENERGY CORPORATION	GAS AT SHOP	ROAD & BRIDGE CONTRACTUAL SVC	\$95.00
36852		JUDY'S FUEL & OIL CO, LLC	GAS 584 GAL @ \$2.41/DYED DIESEL 547 GAL @ \$2.69/CLEAR DIESEL 1001 GAL @ \$2.95 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$5,831.82
36865		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 457 GAL @ \$2.69 HECKMAN TANK	ROAD & BRIDGE COMMODITIES	\$1,229.33
36880		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 500 GAL @ \$2.69 BLAKE QUARRY	ROAD & BRIDGE COMMODITIES	\$1,345.00
36893		JUDY'S FUEL & OIL CO, LLC	GAS 275 GAL @ \$2.41/DYED DIESEL 250 GAL @ \$2.69/CLEAR DIESEL 1000 GAL @ \$2.95 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$4,285.25
36905		JUDY'S FUEL & OIL CO, LLC	GAS 494 GAL @ \$2.44/DYED DIESEL 353 GAL @ \$2.78/CLEAR DIESEL 718 GAL @ \$3.04 COUNTY BARN	ROAD & BRIDGE COMMODITIES	\$4,369.42
36924		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 270 GAL @ \$2.69 UNIONTOWN TANK	ROAD & BRIDGE COMMODITIES	\$726.30
36931		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 270 GAL @ \$2.78 UNIONTOWN TANK	ROAD & BRIDGE COMMODITIES	\$750.60
437529		LOCKWOOD MOTOR SUPPLY, INC.	WHEEL BOLT/STARTING FLUID #77	ROAD & BRIDGE COMMODITIES	\$22.57
438387		LOCKWOOD MOTOR SUPPLY, INC.	OIL SEAL/GASKET MAKER #145	ROAD & BRIDGE COMMODITIES	\$48.93
438519		LOCKWOOD MOTOR SUPPLY, INC.	PLUG/COUPLER #M85	ROAD & BRIDGE COMMODITIES	\$24.74
438746		LOCKWOOD MOTOR SUPPLY, INC.	GRADER HEADLIGHTS	ROAD & BRIDGE COMMODITIES	\$14.24
50019		K & K AUTO PARTS INC.	BRAKE SHOES #145	ROAD & BRIDGE COMMODITIES	\$75.00
50163		K & K AUTO PARTS INC.	PLUGS #M85	ROAD & BRIDGE COMMODITIES	\$4.75
50203		K & K AUTO PARTS INC.	HYDRAULIC HOSES/HOSE FITTINGS	ROAD & BRIDGE COMMODITIES	\$167.70
5783		BOURBON COUNTY ROAD & BRIDGE D	GAS 16.9 GAL @ \$2.66 #94	ELM CREEK COMMODITIES	\$44.95
60-0938542		HESELBEIN TIRE OF OKLAHOMA	HANKOOK TIRES #73	ROAD & BRIDGE COMMODITIES	\$194.89

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 220 ROAD AND BRIDGE					
6015		BOURBON COUNTY ROAD & BRIDGE D	GAS 16.1 GAL @ \$2.59 #94	ELM CREEK COMMODITIES	\$41.70
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	ROAD & BRIDGE CONTRACTUAL SVC	\$167.85
696584		KIRKLAND WELDING SUPPLIES, INC	ACETYLENE RENTAL	ROAD & BRIDGE CONTRACTUAL SVC	\$33.00
813088588		PREMIER TRUCK GROUP	HOOD LATCH #110	ROAD & BRIDGE COMMODITIES	\$50.99
848		BO'S 1 STOP INC.	18"/15"/12" CULVERT TUBES	COMMODITIES	\$3,734.00
92044773		HAMPEL OIL DISTRIBUTORS, INC	TURBINE METER	ROAD & BRIDGE COMMODITIES	\$64.80
IN-1888739		INLAND TRUCK PARTS COMPANY	WATER PUMP REPAIR LABOR #153	ROAD & BRIDGE CONTRACTUAL SVC	\$2,775.00
IN-1888739		INLAND TRUCK PARTS COMPANY	WATER PUMP REPAIR #153	ROAD & BRIDGE COMMODITIES	\$2,515.68
PR-101720258591		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 379	Payroll Clearing Account	\$50.47
PR-1017202585910		SBG-VAA	Automatic Invoice From Payroll, Vendor 17750	Payroll Clearing Account	\$25.00
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$1,557.54
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$154.00
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$141.89
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$102.47
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$81.78
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$24.44
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$12.36
PR-1017202585916		BAY BRIDGE ADMINISTRATORS, LLC	Automatic Invoice From Payroll, Vendor 1001648	Payroll Clearing Account	\$244.60
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$79.13

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 220 ROAD AND BRIDGE					
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$1,497.57
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$127.92
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	November premiums	Payroll Clearing Account	\$9.99
PR-1017202585920		LegalShield	Automatic Invoice From Payroll, Vendor 1001832	Payroll Clearing Account	\$4.98
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$623.65
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$2,666.57
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$2,622.44
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$134.72
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$1,511.49
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$699.51
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$179.00
PR-101720258598		METLIFE- GROUP BENEFITS	Automatic Invoice From Payroll, Vendor 13351	Payroll Clearing Account	\$42.84
PR-101720258599		PEBSKO-NRS	Automatic Invoice From Payroll, Vendor 15650	Payroll Clearing Account	\$25.00
SS310052696		FOLEY EQUIPMENT CO.	POWER BY THE HOUR 9/22 - 10/13/25 #14	ROAD & BRIDGE CONTRACTUAL SVC	\$375.48
SS310052697		FOLEY EQUIPMENT CO.	POWER BY THE HOUR 9/22 - 10/13/25 #35	ROAD & BRIDGE CONTRACTUAL SVC	\$384.42
Fund: 220 - ROAD AND BRIDGE Invoice Count and Total:				68	\$49,449.13
Fund: 222 ROAD & BRIDGE SALES TAX FUND					
0198-375418		O'REILLY AUTO PARTS	HYDRAULIC AIR FILTERS #193	R&B SALES TAX COMMODITIES	\$56.97
13027151		HERITAGE TRACTOR, INC.	FUEL PUMP/FUEL TANK LABOR #198	R&B SALES TAX CONTRACTUAL SVCS	\$1,156.25
13027151		HERITAGE TRACTOR, INC.	FUEL PUMP/FUEL TANK #198	R&B SALES TAX COMMODITIES	\$1,758.46
20950		KUNSHEK CHAT AND COAL CO INC	SAND AND HAUL 330.9 TONS @ \$34.50	R&B SALES TAX CONTRACTUAL SVCS	\$11,416.08
21004		KUNSHEK CHAT AND COAL CO INC	SAND AND HAUL 25.26 TONS @ \$34.50	R&B SALES TAX CONTRACTUAL SVCS	\$871.47

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 222 ROAD & BRIDGE SALES TAX FUND					
260580		MAYCO ACE HARDWARE	NUTS/BOLTS/NAILS	R&B SALES TAX COMMODITIES	\$17.50
36877		JUDY'S FUEL & OIL CO, LLC	DYED DIESEL 1755 GAL @ \$2.69 ASPHALT PLANT	R&B SALES TAX COMMODITIES	\$4,720.95
438240		LOCKWOOD MOTOR SUPPLY, INC.	PLUG TAP/DRILL BIT	R&B SALES TAX COMMODITIES	\$10.59
438862		LOCKWOOD MOTOR SUPPLY, INC.	OIL FILTER WRENCH/ LUBE/FUEL FILTER #193	R&B SALES TAX COMMODITIES	\$143.97
50020		K & K AUTO PARTS INC.	TERMINALS/WIRE	R&B SALES TAX COMMODITIES	\$5.17
50074		K & K AUTO PARTS INC.	IGNITION SWITCH #137	R&B SALES TAX COMMODITIES	\$15.95
5672		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 10.8 GAL @ \$3.03 #142	R&B SALES TAX COMMODITIES	\$37.72
5674		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 8.9 GAL @ \$2.74 #193	R&B SALES TAX COMMODITIES	\$24.39
5696		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 40 GAL @ \$2.74 #142	R&B SALES TAX COMMODITIES	\$109.60
5791		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 41 GAL @ \$2.76 #142	R&B SALES TAX COMMODITIES	\$113.16
5833		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 23.8 GAL @ \$2.77 #60	R&B SALES TAX COMMODITIES	\$65.93
5863		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 21.3 GAL @ \$3.03 #142	R&B SALES TAX COMMODITIES	\$64.54
5864		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 24.7 GAL @ \$2.77 #142	R&B SALES TAX COMMODITIES	\$68.42
5961		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 13.8 GAL @ \$3.02 #142	R&B SALES TAX COMMODITIES	\$41.68
5962		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 35.5 GAL @ \$2.76 #142	R&B SALES TAX COMMODITIES	\$97.98
5964		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 16.4 GAL @ \$2.76 #193	R&B SALES TAX COMMODITIES	\$45.26
5966		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 2.7 GAL @ \$2.76 #193	R&B SALES TAX COMMODITIES	\$7.45
5985		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 20.8 GAL @ \$3.02 #155	R&B SALES TAX COMMODITIES	\$62.82
6002		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 14.8 GAL @ \$2.76 #193	R&B SALES TAX COMMODITIES	\$40.85
60-0938542		HESELBEIN TIRE OF OKLAHOMA	HANKOOK TIRES #73	R&B SALES TAX COMMODITIES	\$194.89
6012		BOURBON COUNTY ROAD & BRIDGE D	DYED DIESEL 2.1 GAL @ \$2.76 #142	R&B SALES TAX COMMODITIES	\$5.80
6013		BOURBON COUNTY ROAD & BRIDGE D	CLEAR DIESEL 15.1 GAL @ \$3.02 #142	R&B SALES TAX COMMODITIES	\$45.60
8/12/25		FORT SCOTT RIDES LLC	6 WHEELS BALANCED	R&B SALES TAX CONTRACTUAL SVCS	\$60.00
92044773		HAMPEL OIL DISTRIBUTORS, INC	TURBINE METER	R&B SALES TAX COMMODITIES	\$64.80

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 222 ROAD & BRIDGE SALES TAX FUND					
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$53.44
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$1.07
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$85.61
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$80.02
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$20.02
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$81.60
Fund: 222 - ROAD & BRIDGE SALES TAX FUND Invoice Count and Total:				35	\$21,646.01
Fund: 257 SHRF TRUST FORFEITURE 7/1/19					
25-0623BB		FISHER, PATTERSON, SAYLER & SMITH LLP	FORFETURE SETTLEMENT	CONTRACTUAL SERVICES	\$201.80
25-0719BB		FISHER, PATTERSON, SAYLER & SMITH LLP	FORFEITURE SETTLEMENT	CONTRACTUAL SERVICES	\$64.00
4914		PEARSON SR, ARTHUR D	FORFEITURE TOW	CONTRACTUAL SERVICES	\$105.00
5610		PEARSON SR, ARTHUR D	FORFEITURE TOW	CONTRACTUAL SERVICES	\$121.00
Fund: 257 - SHRF TRUST FORFEITURE 7/1/19 Invoice Count and Total:				4	\$491.80
Fund: 375 AMBULANCE SERVICE					
PR-101720258591		BOURBON COUNTY TREASURER	Automatic Invoice From Payroll, Vendor 379	Payroll Clearing Account	\$31.25
PR-1017202585910		SBG-VAA	Automatic Invoice From Payroll, Vendor 17750	Payroll Clearing Account	\$25.00
PR-1017202585911		BOURBON COUNTY-STATE W/HOLDING	Automatic Invoice From Payroll, Vendor 19600	Payroll Clearing Account	\$1,673.29
PR-1017202585913		UNION STATE BANK	Automatic Invoice From Payroll, Vendor 1000597	Payroll Clearing Account	\$300.00
PR-1017202585914		MASA	Automatic Invoice From Payroll, Vendor 1001048	Payroll Clearing Account	\$70.00
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$85.53
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$24.10

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 375 AMBULANCE SERVICE					
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$90.22
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$215.94
PR-1017202585915		ASSURITY LIFE INSURANCE COMPANY	Automatic Invoice From Payroll, Vendor 1001647	Payroll Clearing Account	\$59.05
PR-1017202585916		BAY BRIDGE ADMINISTRATORS, LLC	Automatic Invoice From Payroll, Vendor 1001648	Payroll Clearing Account	\$108.31
PR-1017202585918		Northwestern Mutual	Automatic Invoice From Payroll, Vendor 1001718	Payroll Clearing Account	\$15.75
PR-1017202585919		Equitable	Automatic Invoice From Payroll, Vendor 1001822	Payroll Clearing Account	\$39.18
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	MAY'S PREMIUM	Payroll Clearing Account	\$17.99
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$909.00
PR-101720258592		BLUE CROSS/BLUE SHIELD OF KANS	Automatic Invoice From Payroll, Vendor 1750	Payroll Clearing Account	\$69.97
PR-1017202585920		LegalShield	Automatic Invoice From Payroll, Vendor 1001832	Payroll Clearing Account	\$29.93
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$2,268.26
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$530.49
PR-101720258594		BOURBON COUNTY-IRS	Automatic Invoice From Payroll, Vendor 3400	Payroll Clearing Account	\$4,214.03
PR-101720258595		BOURBON COUNTY-KPERS	March Prem	Payroll Clearing Account	\$2.60
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$158.91
PR-101720258595		BOURBON COUNTY-KPERS	Automatic Invoice From Payroll, Vendor 3450	Payroll Clearing Account	\$2,209.19
Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:				23	\$13,147.99
Fund: 387 ADDICTION SETTLEMENT FUND					
10/12/25		PATH OF EASE ASSOCIATION	TIRE REPAIR REIMBURSEMENT	CAPITAL OUTLAY	\$16.45
10/14/25		PATH OF EASE ASSOCIATION	MILEAGE REIMBURSEMENT	CAPITAL OUTLAY	\$188.30
10/17/25		BOURBON COUNTY TREASURER	PATH OF EASE VEHICLE TAG	CAPITAL OUTLAY	\$2,764.03

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 387	ADDICTION SETTLEMENT FUND				
Fund: 387 - ADDICTION SETTLEMENT FUND Invoice Count and Total:				3	\$2,968.78
Dept: 00 - Non-Departmental Invoice Count and Total:				485	\$350,766.59

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 01 COUNTY COMMISSION					
Fund: 001 GENERAL FUND					
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	COMMISSION CONTRACTUAL SVCS	\$19.50
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$19.50
Dept: 01 - COUNTY COMMISSION Invoice Count and Total:				1	\$19.50

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 02 COUNTY CLERK					
Fund: 001 GENERAL FUND					
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	CLERK CONTRACTUAL SVCS	\$100.39
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$100.39
Dept: 02 - COUNTY CLERK Invoice Count and Total:				1	\$100.39

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 03 COUNTY TREASURER					
Fund: 001 GENERAL FUND					
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	TREASURER CONTRACTUAL SVCS	\$22.58
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$22.58
Dept: 03 - COUNTY TREASURER Invoice Count and Total:				1	\$22.58

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 04 COUNTY ATTORNEY					
Fund: 001 GENERAL FUND					
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	ATTORNEY CONTRACTUAL SVCS	\$23.39
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$23.39
Dept: 04 - COUNTY ATTORNEY Invoice Count and Total:				1	\$23.39

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 05	COUNTY REGISTER OF DEEDS				
Fund: 001	GENERAL FUND				
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	REGISTER OF DEEDS CONT SVCS	\$23.84
60585		GALEN C BIGELOW, JR.	REGISTER OF DEEDS BLACK TONER	REGISTER OF DEEDS COMMODITIES	\$236.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$259.84
Dept: 05 - COUNTY REGISTER OF DEEDS Invoice Count and Total:				2	\$259.84

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 07 COURTHOUSE MAINTENANCE					
Fund: 001 GENERAL FUND					
37487		OSBORN PAPER COMPANY	LINERS/CENTER PULL TOWELS/ALL-PURPOSE CLEANER/GLOVES/BATH TISSUE	GENERAL COMMODITIES	\$372.46
5924		BOURBON COUNTY ROAD & BRIDGE D	GAS 6.1 GAL @ \$2.62 #3800	GENERAL COMMODITIES	\$15.98
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$388.44
Dept: 07 - COURTHOUSE MAINTENANCE Invoice Count and Total:				2	\$388.44

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10 DISTRICT COURT					
Fund: 001 GENERAL FUND					
00453		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$360.00
00454		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$288.00
00455		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$204.00
00456		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$312.00
00457		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$168.00
00458		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$192.00
00459		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$300.00
00460		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$324.00
00461		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$156.00
00462		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$372.00
00495		LAW OFFICE OF JASON WISKE, LLC	LEGAL SERVICES	DISTRICT COURT CONTRACTUAL SVC	\$276.00
10/2/25		CLAIRE CLARK	MILEAGE REIMBURSEMENT	DISTRICT COURT CONTRACTUAL SVC	\$260.40
12091620259		REDWOOD TOXICOLOGY LABORATORY	TOXICOLOGY REPORTS	DISTRICT COURT COMMODITIES	\$25.00
188799		EXEQTIME SYSTEMS	UPDATED FILE STAMPS	DISTRICT COURT COMMODITIES	\$901.77
188800		EXEQTIME SYSTEMS	UPDATED FILE STAMPS	DISTRICT COURT COMMODITIES	\$901.77
254376-00		NAVRAT'S OFFICE PRODUCTS	MELISSA BUSINESS CARDS	DISTRICT COURT COMMODITIES	\$90.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10 DISTRICT COURT					
Fund: 001 GENERAL FUND					
40265271		GREAT AMERICA FINANCIAL SVCS	COPIER PAYMENT/LATE FEE	DISTRICT COURT CONTRACTUAL SVC	\$198.66
754686		CULLIGAN OF JOPLIN	DIST COURT WATER REFILL/COOLER RENTAL 10/1-10/31	DISTRICT COURT CONTRACTUAL SVC	\$83.00
9/25/25		WUNDERLY, TARA	MILEAGE REIMBURSEMENT	DISTRICT COURT CONTRACTUAL SVC	\$37.80
Fund: 001 - GENERAL FUND Invoice Count and Total:				19	\$5,450.40
Dept: 10 - DISTRICT COURT Invoice Count and Total:				19	\$5,450.40

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 11	EMERGENCY PREPAREDNESS				
Fund: 001	GENERAL FUND				
5823		BOURBON COUNTY ROAD & BRIDGE D	GAS 10.9 GAL @ \$2.62 #81837	EM. PREP. COMMODITIES	\$28.56
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$28.56
Dept: 11 - EMERGENCY PREPAREDNESS Invoice Count and Total:				1	\$28.56

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 15 I T					
Fund: 001 GENERAL FUND					
60539		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	I/T CONTRACTUAL SVCS	\$4.68
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$4.68
Dept: 15 - I T Invoice Count and Total:				1	\$4.68

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 18	JUVENILE DETENTION				
Fund: 001	GENERAL FUND				
7781		SEK REGIONAL JUVENILE DET. CTR	MONTHLY DETENTION FEE 9/1-9/30	JUVENILE CONTRACTUAL SVCS	\$11,202.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$11,202.00
Dept: 18 - JUVENILE DETENTION Invoice Count and Total:				1	\$11,202.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 24 AMBULANCE SERVICE					
Fund: 375 AMBULANCE SERVICE					
144743		BOURBON COUNTY ROAD & BRIDGE D	EMS CLEAR DIESEL	DIESEL FUEL	\$1,185.49
144744		BOURBON COUNTY ROAD & BRIDGE D	EMS GASOLINE	FUEL	\$1,134.09
395970		KIRKLAND WELDING SUPPLIES, INC	OXYGEN	OXYGEN	\$36.00
85952867		BOUND TREE MEDICAL, LLC.	MASKS/EXTENSION SET/CATHETERS/ELECTRODE/TRANSPORT UNIT/COT SHEET	MEDICAL SUPPLIES	\$798.12
Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:				4	\$3,153.70
Dept: 24 - AMBULANCE SERVICE Invoice Count and Total:				4	\$3,153.70

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 43 COURTHOUSE GENERAL					
Fund: 001 GENERAL FUND					
10/15/25		DARREN CRAYS	FABRICATE TWO SIGNS DESIGNATING AED DEFIB UNIT LOCATIONS	CONTRACTUAL SERVICES	\$40.00
1-2694-12-20259		BLUEMARK ENERGY, LLC	GAS TRANSPORT:NATIONAL	CONTRACTUAL SERVICES	\$37.61
1820253773 10/10/25		EVERGY	210 S NATIONAL AVE	CONTRACTUAL SERVICES	\$4,750.28
2630283128 10/10/25		EVERGY	221 S JUDSON	CONTRACTUAL SERVICES	\$69.47
4246412900		CINTAS CORPORATION LOC. 459	DOOR MATS/AIR FRESHENER	CONTRACTUAL SERVICES	\$833.82
6346963564 10/9/25		EVERGY	108 W 2ND	CONTRACTUAL SERVICES	\$245.55
649395		TAYLOR PLUMBING	RESET TOILET IN MAINTENANCE ROOM/REPAIRED SHOWER IN LADIES LOCKER ROOM	CONTRACTUAL SERVICES	\$132.95
649396		TAYLOR PLUMBING	RESET TOILET IN JURY ROOM	CONTRACTUAL SERVICES	\$65.95
Fund: 001 - GENERAL FUND Invoice Count and Total:				8	\$6,175.63
Dept: 43 - COURTHOUSE GENERAL Invoice Count and Total:				8	\$6,175.63

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
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Invoice Count by Dept: 527

Grand Total: \$377,595.70

Open Invoices - Dept/Fund. Totals		
Dept	Fund	Amount
00	Non-Departmental	
	001 GENERAL FUND	\$12,712.19
	016 APPRAISERS	\$3,621.22
	052 COUNTY TREASURER MOTOR FUN	\$1,634.22
	062 ELECTION	\$421.48
	064 EMPLOYEE BENEFIT	\$95,905.91
	108 LANDFILL	\$106,320.06
	120 COUNTY SHERIFF/CORRECTIONAL	\$41,899.12
	200 NOXIOUS WEED	\$548.68
	220 ROAD AND BRIDGE	\$49,449.13
	222 ROAD & BRIDGE SALES TAX FUND	\$21,646.01
	257 SHRF TRUST FORFEITURE 7/1/19	\$491.80
	375 AMBULANCE SERVICE	\$13,147.99
	387 ADDICTION SETTLEMENT FUND	\$2,968.78
		<hr/>
		\$350,766.59
01	COUNTY COMMISSION	
	001 GENERAL FUND	\$19.50
		<hr/>
		\$19.50
02	COUNTY CLERK	
	001 GENERAL FUND	\$100.39
		<hr/>
		\$100.39

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
		03	COUNTY TREASURER		
		001	GENERAL FUND	\$22.58	
				\$22.58	
		04	COUNTY ATTORNEY		
		001	GENERAL FUND	\$23.39	
				\$23.39	
		05	COUNTY REGISTER OF DEEDS		
		001	GENERAL FUND	\$259.84	
				\$259.84	
		07	COURTHOUSE MAINTENANCE		
		001	GENERAL FUND	\$388.44	
				\$388.44	
		10	DISTRICT COURT		
		001	GENERAL FUND	\$5,450.40	
				\$5,450.40	
		11	EMERGENCY PREPAREDNESS		
		001	GENERAL FUND	\$28.56	
				\$28.56	
		15	I T		
		001	GENERAL FUND	\$4.68	
				\$4.68	
		18	JUVENILE DETENTION		
		001	GENERAL FUND	\$11,202.00	
				\$11,202.00	
		24	AMBULANCE SERVICE		
		375	AMBULANCE SERVICE	\$3,153.70	

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
		43	COURTHOUSE GENERAL	\$3,153.70	
		001	GENERAL FUND	\$6,175.63	
				\$6,175.63	
			Grand Total:	\$377,595.70	

Payroll Fund Appropriation Report

Bourbon County

Payroll Date: 10/17/2025

Using All Accounts

Fund Number	Fund Name	Dept	Amount
001	GENERAL FUND	00	\$122.00
001	GENERAL FUND	01	\$4,938.69
001	GENERAL FUND	02	\$4,718.26
001	GENERAL FUND	03	\$4,759.44
001	GENERAL FUND	04	\$13,642.10
001	GENERAL FUND	05	\$3,701.25
001	GENERAL FUND	07	\$3,191.55
001	GENERAL FUND	10	\$2,057.15
001	GENERAL FUND	99	\$3,692.31
		Total Fund: 001	\$40,822.75
016	APPRAISERS	00	\$7,184.29
		Total Fund: 016	\$7,184.29
052	COUNTY TREASURER MOTO	00	\$2,913.30
		Total Fund: 052	\$2,913.30
062	ELECTION	00	\$960.56
		Total Fund: 062	\$960.56
064	EMPLOYEE BENEFIT	00	\$95,391.03
		Total Fund: 064	\$95,391.03
108	LANDFILL	00	\$3,344.72
		Total Fund: 108	\$3,344.72
120	COUNTY SHERIFF/CORRECTI	00	\$63,206.81
		Total Fund: 120	\$63,206.81
200	NOXIOUS WEED	00	\$1,522.31
		Total Fund: 200	\$1,522.31
220	ROAD AND BRIDGE	00	\$45,149.63

Fund Number	Fund Name	Dept	Amount
		Total Fund: 220	\$45,149.63
222	ROAD & BRIDGE SALES TAX	00	\$1,381.91
		Total Fund: 222	\$1,381.91
375	AMBULANCE SERVICE	00	\$138.61
375	AMBULANCE SERVICE	24	\$38,334.44
		Total Fund: 375	\$38,473.05
Total Appropriation:			\$300,350.36



A New Charter Technologies Company

Networking Upgrades

Quote # 010470 | Version 1

Prepared for:
Bourbon County

Clerk
Copy
Quote
Draft

Wednesday, October 08, 2025

Bourbon County
Mika Milburn-Kee
210 S. National Ave
Fort Scott, KS 66701
mmilburn@bourboncountyks.org

Dear Mika,

Thank you for considering Stronghold Data as your strategic partner in digital transformation. Since 1990, we have been providing best-in-class IT solutions to organizations of all types and sizes across the four-state region.

We understand that technology supports your business objectives. We offer dedicated IT support and consulting services to help you reach your goals. Our comprehensive line of services includes Business Continuity Solutions, Information Security, Managed IT Services, and Cloud Services.

Our expertise in the field of IT services has been recognized by our clients and industry experts alike. We have been awarded for our solution-based innovation, and complex technical problem solving. We are confident that our strategic partnership will help you achieve your business goals.

Please review the attached proposal and feel free to contact us with any questions you may have.

Adam Lopardo







Adam Lopardo

Stronghold Data LLC





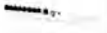

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Hardware

Check out Draft

Description	Price	Qty	Ext. Price
UDM Replacement			
Ubiquiti CloudKey+ Network Monitoring Appliance 	\$315.02	1	\$315.02
Sheriff Edge replacement + Cable to each New Switch			
UniFi Switch Aggregation - Manageable - 10 Gigabit Ethernet - 10GBase-X - 2 Layer Supported - Modular - 30 W Power Consumption - Optical Fiber - 1U - Rack-mountable	\$330.39	1	\$330.39
Ubiquiti SFP+ Patch Network Cable - 3.28 ft SFP+ Network Cable for Network Device, Switch - First End: 1 x SFP+ Network - Male - Second End: 1 x SFP+ Network - Male - 10 Gbit/s - Patch Cable - 24/30 AWG 	\$18.44	5	\$92.20
5 x Sheriff Cisco EOL 2023 Switches			
Ubiquiti Pro Max 48 PoE - 48 Ports - 2.5 Gigabit Ethernet, Gigabit Ethernet, 10 Gigabit Ethernet - 2.5GBase-T, 10/100/1000Base-T, 10GBase-X - 3 Layer Supported - Modular - 100 W Power Consumption - 720 W PoE Budget - Optical Fiber, Twisted Pair - PoE Port 	\$1,567.43	5	\$7,837.15
IF POE is not required POE can be replaced with these			
Ubiquiti Pro Max 48 - 48 Ports - Manageable - 2.5 Gigabit Ethernet, Gigabit Ethernet, 10 Gigabit Ethernet - 2.5GBase-T, 10/100/1000Base-T, 10GBase-X - 2 Layer Supported - 100 W Power Consumption - Optical Fiber, Twisted Pair - Rack-mountable 	\$799.08	5*	\$3,995.40
WAN Switch - Managed switch, Rackmount kit & Cables			
Ubiquiti Pro Max Layer 3 Switch - 16 Ports - Manageable - Gigabit Ethernet, 2.5 Gigabit Ethernet, 10 Gigabit Ethernet - 1000Base-T, 10GBase-X, 2.5GBase-T - 3 Layer Supported - 25 W Power Consumption - Twisted Pair, Optical Fiber - Desktop, Wall Mountable 	\$345.76	1	\$345.76
Ubiquiti SFP+ Patch Network Cable - 3.28 ft SFP+ Network Cable for Network Device, Switch - First End: 1 x SFP+ Network - Male - Second End: 1 x SFP+ Network - Male - 10 Gbit/s - Patch Cable - 24/30 AWG 	\$18.44	2	\$36.88

Hardware

Description	Price	Qty	Ext. Price
Ubiquiti Direct Attach Cable - 1.64 ft SFP+ Network Cable for Network Device, Switch - First End: 1 x SFP+ Network - Second End: 1 x SFP+ Network - 10 Gbit/s - 24/30 AWG 	\$16.90	2	\$33.80
Ubiquiti Pro Max 16 Rack Mount - For Switch - 1U Rack Height - Rack-mountable - Polycarbonate, Hot Dip Galvanized Steel 	\$59.93	1	\$59.93
Phone Closet Cisco EOL 2023 in basement Replacement - 18 ports			
Ubiquiti Pro Max Layer 3 Switch - 24 Ports - Manageable - 2.5 Gigabit Ethernet, Gigabit Ethernet, 10 Gigabit Ethernet - 2.5GBase-T, 10/100/1000Base-T, 10GBase-X - 3 Layer Supported - Modular - 50 W Power Consumption - 400 W PoE Budget - Optical Fiber, Twi 	\$975.81	1	\$975.81
3.236 - 50 port Cisco EOL 2023 - 9 ports active			
Ubiquiti Pro Max Layer 3 Switch - 24 Ports - 2.5 Gigabit Ethernet, Gigabit Ethernet, 10 Gigabit Ethernet - 2.5GBase-T, 10/100/1000Base-T, 10GBase-X - 3 Layer Supported - Modular - 50 W Power Consumption - Optical Fiber, Twisted Pair - 1U - Rack-mountable 	\$553.22	1	\$553.22
3.164 - Cisco EOL 2023 18 port 2 active ports			
Ubiquiti Ethernet Switch - 8 Ports - Manageable - 2.5 Gigabit Ethernet, 10 Gigabit Ethernet - 2.5GBase-T, 10GBase-X, 10GBase-T - 2 Layer Supported - Modular - 17 W Power Consumption - Twisted Pair, Optical Fiber - PoE Ports - Compact, 	\$245.88	1	\$245.88
Ubiquiti AC Adapter - 210 W - 4.92 ft Cable - 120 V AC, 230 V AC Input - 54 V DC Output - 3.90 A	\$102.96	1	\$102.96
Ubiquiti 10G Single-Mode Optical Module - For Data Networking, Optical Network - 2 x LC/UPC 10GBase-X Duplex Network - Optical Fiber - 1310 nm Wavelength - Single-mode - 10 Gigabit Ethernet - 10GBase-X - 10 Gbit/s - 10 km Maximum Distance - 2 Pack 	\$109.11	3	\$327.33
Extra Switch to show price			

Client Copy Draft

Hardware

Description	Price	Qty	Ext. Price
Ubiquiti Pro Max Layer 3 Switch - 24 Ports - 2.5 Gigabit Ethernet, Gigabit Ethernet, 10 Gigabit Ethernet - 2.5GBase-T, 10/100/1000Base-T, 10GBase-X - 3 Layer Supported - Modular - 50 W Power Consumption - Optical Fiber, Twisted Pair - 1U - Rack-mountable	\$553.22	1*	\$553.22
Subtotal:			\$11,256.33

Disclaimers

Description	Qty
<p>Due to market volatility and component pricing fluctuations, manufacturers and distributors can not guarantee pricing until product has shipped.</p> <p>Stronghold Data adheres to the manufacturer/distributor return policies and timelines for all products. Dell will no longer accept returns outside of warranty replacements.</p> <p>All hardware/software purchases over \$50,000 will require a 50% down payment at time of order. The remaining balance will be due once product has arrived at Stronghold Data.</p>	

*Check
COA
Quote
Draft*

Networking Upgrades

Prepared for:

Bourbon County

210 S. National Ave
Fort Scott, KS 66701

Mika Milburn-Kee

(620) 215-5880

mmilburn@bourboncountyks.org



Prepared by:

Stronghold Data LLC

Adam Lopardo

(417) 627-9878

Fax (417) 623-7606

adam.loparto@strongholddata.com

Quote Information:

Quote #: 010470

Version: 1

Delivery Date: 10/08/2025

Expiration Date: 11/01/2025

Quote Summary

Description	Amount
Hardware	\$11,256.33
Subtotal:	\$11,256.33
Shipping:	\$78.00
Total:	\$11,334.33

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. By accepting and signing this proposal to purchase products and services from Stronghold Data you are also accepting the contract terms to our Master Services Agreement included with the official quote. This official quote can be downloaded by clicking the icon under the "Download the PDF" section on the Order Web Page. Once you accept this proposal by signing the order you will receive an email with the completed quote including contract agreement terms and your signature of acceptance.

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Quote
Draft*

Client
CGP

STRONGHOLD DATA, LLC
MASTER SERVICE AGREEMENT

This Master Service Agreement ("Agreement") is between Stronghold Data, LLC a Missouri limited liability company with its primary offices located in Joplin, Missouri ("Stronghold Data") and the Customer as defined in the attached quote ("Client") and is effective on the date of the first agreement invoice.

1. **PROVISION OF SERVICES.** Stronghold Data shall provide product(s) and services(s) to Client in accordance with the details listed in the attached quote that is part of this Master Service Agreement.
2. **SERVICE PERIOD.** The agreement shall begin on the date of the first agreement invoice. Stronghold Data shall provide service(s) as described, for a three (3) year term unless otherwise notated in the applicable quote. On expiration of the initial term or a renewal term, the service schedule shall automatically renew for a period of 1 year unless either party gives written notice of termination to the other sixty (60) days before the expiration of the initial term or any renewal term.
3. **CLIENT RESPONSIBILITIES.** Client will provide access to the site, bandwidth, and necessary utilities as needed by Stronghold Data to perform this Agreement. Clients will designate a contact person with authority to direct Stronghold Data.

PAYMENTS AND ADJUSTMENTS. Payment for all charges shall be due and payable within thirty (30) days of the date of invoice. All invoices not paid within thirty (30) days of the invoice shall bear interest at the rate of 2% per month or the highest rate allowed by law, whichever is less.

Stronghold Data consistently invests in our clients by providing new and better tools to deliver superior services. In order to deliver the highest level of support with these advanced tools we have a 4% fee increase each year to cover our increased costs for items such as software tools, staff salary increases, etc. Also, there may be rate increases throughout the year passed along to you, the client, from vendors such as Microsoft for products included with your service that may be periodically increased or decreased as the vendor changes their rates (i.e. Microsoft Office 365, etc.)

5. **DEFAULT.** If Client fails to make any payment when due or materially breaches any provision of the Agreement, then Stronghold Data may give notice to Client of its default. If Client fails to cure such default within fifteen (15) days on the notice, then Stronghold Data may do any or all of the following:
 - (a) Terminate this Agreement by giving notice to Client;
 - (b) Accelerate all remaining payments hereunder by giving notice to Client;
 - (c) Pursue any other remedy at law or in equity.
6. **CONFIDENTIALITY.** Client and Stronghold Data, for each party and for each party's owners, agents, employees, attorneys, accountants, consultants, and contractors promise covenant and agree, except as required by law, that either party will keep absolutely confidential and shall not disclose or disseminate in any way to third parties the other party's information and intellectual property, belonging to or originating from the other party, including but not limited to, documents, components, parts, information, drawings, data, scripts, sketches, plans, programs, specifications, techniques, processes, software, inventions, supply sources, customer lists, pricing and other materials, both written and oral, of a secret, confidential or proprietary nature, including without limitation any and all information relating to marketing, finance, business forecasts, invention, research, design or development of system information and any supportive or incidental subsystems, and any and all subject matter claimed in or disclosed by a patent application



prepared or filed by or on behalf of the other party. Any disclosure by either party of information or materials included herein to the party's employees, agents, attorneys, accountants, consultants, and contractors who have a need to know such information and materials is permitted, provided that each person(s) agree to the complete and absolute confidentiality as described in this Agreement.

7. **OWNERSHIP OF MATERIALS.** Client and Stronghold Data hereby agree that any systems, subsystems, work product, other products, components, parts, information, drawings, data, scripts, sketches, plans, programs, specifications, techniques, processes, software, inventions, and other materials developed and/or created by Stronghold Data for Client's sole proprietary use shall be property belonging to Client. Upon termination of this agreement, Stronghold Data will transfer and deliver to Client any and all such property belonging to Client that is controlled and/or operated by Stronghold Data.

8. **INDEMNIFICATION.**

A. To the extent allowed by law, each party shall indemnify, defend, and hold harmless the other party, its officers, directors, board members, agents, and employees, from and against all claims, damages, losses, and expenses, including attorney's fees, arising out of this Agreement caused by its negligent or wrongful acts or omissions. In cases of concurring fault, each party shall bear its share of the loss.

B. This indemnification agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the indemnifying party under worker's compensation acts, disability benefit acts, or other employee benefit acts.

9. **LIMITATIONS OF LIABILITY; NO WARRANTIES.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY LOST BUSINESS, REVENUE OR PROFITS (OTHER THAN FEES AND CHARGES PAYABLE FOR PRODUCT OR SERVICES), OR FOR DAMAGES FOR LOST OR ERRONEOUS DATA, OR BUSINESS INTERRUPTION, OR FOR ANY OTHER SPECIAL, CONSEQUENTIAL OR INDIRECT DAMAGES THAT ARE IN ANY WAY RELATED TO THIS AGREEMENT, REGARDLESS OF CHARACTERIZATION, EVEN IF SUCH LOSS AND/OR DAMAGES WERE FORESEEABLE AND EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGES. STRONGHOLD DATA LIABILITY FOR CLAIMS OR CAUSES OF ACTION OF ANY KIND WHATSOEVER THAT ARISE IN CONNECTION WITH THIS AGREEMENT SHALL NOT EXCEED THE TOTAL MONTHLY RECURRING CHARGES FOR ONE MONTH, REGARDLESS OF WHETHER SUCH CLAIMS OR CAUSES OF ACTION ARE BASED ON CONTRACT, TORT, STRICT LIABILITY, OR OTHERWISE.

10. **PRODUCT RETURNS**

Stronghold Data adheres to the manufacturer/distributor return policies and timelines for all products. We reserve the right to make exceptions based on the client, product, and circumstance.

11. **NON-SOLICITATION**

Client acknowledges that Stronghold Data (SD) makes considerable investment in training and developing its employees, consultants and independent contractors, and that these relationships constitute valuable assets of SD. Accordingly, Client agrees that during the term of this Agreement and for a period of two (2) years thereafter, Client will not directly or indirectly recruit, engage or employ any person who has performed Services for Client under this Agreement. If at any time during the term of this Agreement, or for a period of two (2) years after its termination or expiration, Client directly or indirectly recruits or employs (as an employee, contractor, consultant, or otherwise) any person who has performed Services for Client under this Agreement, Client will pay to SD as liquidated damages an amount equal to twelve (12) months compensation for that person, calculated based on that person's most recent or last salary level plus benefits. This payment shall be due by Client to SD within thirty (30) days of the date upon which SD

0/2

12.

A. The failure of either party to insist or enforce, in any instance, strict performance by the other of any of the terms of this Agreement or to exercise any rights herein conferred shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or right on any future occasion.

B. Stronghold Data shall perform this Agreement as an independent contractor and neither party shall be the agent, partner, or joint venturer of the other.

C. Client shall not assign this Agreement without the prior written consent of Stronghold Data, which will not be reasonably withheld. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties.

D. This Agreement shall be governed by the laws of the state of Missouri and the venue for any action arising out of this Agreement shall be Jasper County, Missouri. Both parties waive jury trial. Stronghold shall be entitled to recover its costs and attorney fees.

E. If any provision of this Agreement is invalid or unenforceable, then the remainder of this Agreement shall not be affected thereby.

F. Provision contained in this Agreement that by their sense and context are intended to survive the performance of this Agreement shall so survive the completion of performance and termination of this Agreement including the completion of performance and termination of this Agreement including, without limitation, provisions for indemnification and the making of any and all payments due hereunder.

G. Stronghold Data and Client agree to conduct transactions by electronic means including, without limitation, facsimile transmission and email, and that signatures shall be binding on the parties.

H. If performance of this Agreement by either party or any obligation hereunder (other than payment of money) is prevented, restricted, or interfered with by cause beyond its reasonable control including, but not limited to, acts of God, fire, explosion, vandalism, cable cut, storm or other similar occurrence, any law, order, regulation, direction, action or request of the United States government or state or local governments or of any department, agency, commission, court, bureau, corporation or other instrumentality of any one or more said governments, or of any civil or military authority, or by national emergencies, insurrections, riots, wars, strikes, lockouts or work stoppages or other labor difficulties, supplier failures, shortages, breaches or delays, then such party shall be excused from such performance on a day-to-day basis to the extent of such prevention, restriction or interference. The party claiming force majeure shall notify the other party and shall use reasonable efforts under the circumstances to avoid or remove such force majeure. If the force majeure last for more than thirty (30) days, either party may terminate this Agreement on written notice.

I. The Agreement can only be modified in writing signed by the parties. In the event any provision of this Agreement conflicts with any applicable law, regulation, or order of any regulatory body with jurisdiction, then such law, regulation, or order shall prevail. In the event of any conflict or inconsistency between this Agreement and the associated quote, the terms of the quote shall prevail.

Stronghold Data LLC

Bourbon County

Signature:

Adam Lopardo

Signature:

Name:

Adam Lopardo

Name:

Mika Milburn-Kee

Title:

Date:

10/08/2025

Date:

Installation of New Signs in Bourbon County

Purpose

To establish a consistent and transparent process for the request, approval, installation, and maintenance of new signs within Bourbon County.

Scope

This SOP applies to all departments, contractors, and citizens involved in the request for installation of new signs on public property or right-of-way in Bourbon County.

Responsibilities

- **Public Works Department:** Evaluates requests, prepares recommendations, installs and maintains signs.
 - **County Commission:** Reviews and approvals of all new sign installations.
 - **Citizens/Requestors:** Submit formal requests for new signage.
 - **Road & Bridge Supervisor:** Coordinates field assessments and installation logistics.
-

Procedure

1. Request Submission

- Citizens or departments submit a **Sign Request Form** to the Public Works Department.
- The form must include:
 - Type of sign requested (e.g., Stop, Yield, Street Name, Warning, Informational)
 - Exact location (GPS coordinates or nearest address/intersection)
 - Justification for the sign (e.g., safety concern, missing signage, new development)

2. Initial Review by Public Works

- Public Works logs the request and schedules a site visit to assess the location.
- Staff evaluates:
 - Visibility and sight distance
 - Traffic volume and speed
 - Proximity to existing signage
 - Compliance with Manual on Uniform Traffic Control Devices, (**MUTCD**) standards

3. Recommendation to County Commission

- Public Works prepares a **written recommendation** including:
 - Assessment findings
 - Proposed sign type and location
 - Estimated cost and installation plan
- The recommendation is submitted to the **County Commission** for review and approval at a regular meeting.

4. Commission Approval

- The County Commission reviews the request and votes to approve or deny the installation.
- If approved, Public Works proceeds with installation.

5. Installation

- Public Works install the sign as soon as scheduling and weather conditions allow.
- Utility locates are performed as needed.
- All signage must comply with MUTCD standards.

6. Documentation & Maintenance

- Installation is documented with:
 - Date of installation
 - Photos of installed sign
 - GPS coordinates
 - Sign type and material
- Signs are inspected periodically or upon reports of damage or fading.

Standard Operating Procedure (SOP)

Culvert Installation – Bourbon County Public Works

1. Purpose

To establish a consistent and efficient process for the installation of culverts requested by citizens, ensuring compliance with county standards and safety regulations.

2. Scope

This SOP applies to all culvert installation requests submitted by property owners within Bourbon County and outlines responsibilities for both the citizens and the Public Works Department.

3. Responsibilities

Citizen/Property Owner

- Submit culvert installation request.

Public Works Department

- Review and approve requests.
 - Determine culvert specifications (size, material, length).
 - Perform utility locates (initiated by Public Works Secretary).
 - Schedule and oversee installation.
 - Maintain culvert post-installation.
-

4. Procedure

Step 1: Request Submission

- **Public Works Secretary** receives culvert installation requests submitted by citizens (online, by phone, or in person).
- Secretary logs the request and ensures it includes:
 - Property address
 - Contact information
 - Purpose of culvert (e.g., driveway access)

Step 2: Site Evaluation

- Public Works schedules a site visit to evaluate:

- Drainage needs
- Road access
- Environmental impact

Step 3: Specification Determination

- Based on site evaluation, Public Works determines:
 - Culvert diameter and length
 - Material (e.g., corrugated metal, HDPE)
 - Inlet/outlet treatment (e.g., flared ends, headwalls)

Step 4: Utility Locate

- **Public Works Secretary** initiates utility locate request (e.g., via 811).
- Wait for all utilities to be marked before proceeding (typically 3 business days).

Step 5: Post-Installation Inspection

- Final inspection by Public Works to ensure proper installation and drainage.
- Document installation with photos and update county records.

Step 6: Maintenance

- Public Works assumes responsibility for routine maintenance and repairs of the culvert.
-

5. Safety and Compliance

- All work must comply with:
 - County engineering standards
 - State and federal environmental regulations
 - OSHA safety guidelines
-

6. Documentation

- Maintain records of:
 - Request forms
 - Site evaluations
 - Utility locate tickets
 - Installation photos and inspection reports

BOURBON COUNTY

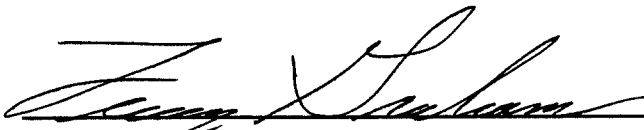
SANITATION CODE

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2/25/98

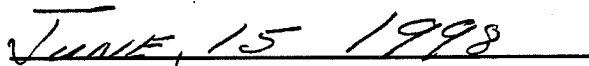
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The enclosed Bourbon County Sanitary Code has been officially adopted by the Bourbon County Board of Commissioners.

A handwritten signature in cursive script, appearing to read "Terry L. Graham", is written over a horizontal line.

Signature

Chairman, Board of County Commissioners

A handwritten date "JUNE 15 1998" is written over a horizontal line.

Date

SANITATION CODE
OF
BOURBON COUNTY

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Missouri Department of Health
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Section 1-1.0 ADMINISTRATIVE PROCEDURES

- 1-1.1 LEGAL AUTHORITY. This code is adopted under the authority granted to the Board of County Commissioners by K.S.A. 19-3701 through 19-3709 as amended.
- 1-1.2 DECLARATION OF FINDING AND POLICY. The County Commissioners find that provisions for adequate and reasonable control over the environmental conditions in unincorporated areas of the county are necessary to adopt a sanitation code to:

- a. Eliminate and prevent the development of environmental conditions that are hazardous to health and safety.
- b. Promote the economical and orderly development of the land and water resources of the county.

For these reasons and objectives, it will be the policy of the Board of County Commissioners to amend this code from time to time with respect to any matter affecting environmental sanitation and safety.

- 1-1.3 PURPOSE. The purpose and intent of this code is:
- a. To prescribe the administrative procedures to be followed in administering this sanitation code or any amendments thereto;
 - b. To prescribe rules and regulations for controlling practices to minimize health and safety hazards.
 - c. To establish administrative procedures to facilitate fair and equitable regulations while recognizing the rights of affected persons to receive reasonably prompt processing and to appeal administrative decisions.

- 1-1.4 TITLE. This code shall be known and referred to as the Bourbon County Sanitation Code.

2/25/98
Date

- 1-1.5 APPLICABILITY. The administrative procedures prescribed in this chapter shall be followed in administering this code and any amendments thereto.
- 1-1.6 EFFECTIVE DATE. This code shall become effective on and after its adoption by County Resolution.

SECTION 1-2.0 DEFINITIONS

The following words and phrases, when used in this code, shall have the meanings ascribed to them in this section, unless indicated otherwise.

- 1-2.1 ADMINISTRATIVE RULES: Those rules and regulations contained in Chapter 1 of this code which prescribe general procedures to be followed in the administration of the code adopted by the county.
- 1-2.2 SANITATION CODE: Procedures, standards, and regulations adopted by the county designed to minimize or control those environments and environmental conditions that may adversely affect the health and well being of the public. Such environments and environmental conditions may include, but are not restricted to: wastewater and wastewater disposal; water supply; food and food handling. Whenever the term "code" is used herein, such reference shall be to the Sanitation Code of Bourbon County, KS.
- 1-2.3 ADMINISTRATIVE AGENCY: The Bourbon County Sanitation Department thru any other Agency applicable upon the inspectors request, an any and all matters arising under this code is under jurisdiction of the Bourbon County Commissioners.
- 1-2.4 SANITATION INSPECTOR: The legally appointed Sanitation Inspector of Bourbon County or his/her duly authorized representative.
- 1-2.5 AUTHORIZED REPRESENTATIVE: Any employee of the Bourbon County Sanitation Department who is designated by the Sanitation Inspector to administer this code.
- 1-2.6 PERSON: Any municipality, political subdivision, institution, corporation, partnership, association, or individual.

2/25/98

- 1-2.7 PREMISES: Any one or more lots or tracts of land, including all buildings, structures, or facilities located there on.
- 1-2.8 BOARD OF COUNTY COMMISSIONERS: The Board of County Commissioners of Bourbon County, Kansas.
- 1-2.9 DWELLING UNIT: Any building or structure occupied for domestic use.
- 1-2.10 KDHE: Kansas Department of Health and Environment.
- 1-2.11 HEARING OFFICER: Means any person designated by the Bourbon County Commissioners to hear appeals from decisions of the Administrative Agency relating to the enforcement and administration of this code and sanitary conditions.

SECTION 1-3.0 ADMINISTRATIVE POWERS AND PROCEDURES

- 1-3.1 RIGHT OF ENTRY. Representatives of the Administrative Agency any/or its designs shall have the right to enter upon private property to inspect, to examine, and/or survey for any purpose reasonably related to enforcement of this code.
- 1-3.2 OBSTRUCTION OF ADMINISTRATIVE AGENCY. No persons required willfully and knowingly impede or obstruct representatives of the Administrative Agency in the discharge of official duties under the provisions of the code. Any representative denied access to any premises for the purposes authorized in this code shall have authority to seek such injunction or other legal or equitable relief from the District Court as is necessary to ensure assess and compliance with this code.
- 1-3.3 PERMIT AND LICENSE
- 1-3.3.1 APPLICATIONS FOR PERMITS AND LICENSES. All persons required by this code to obtain a permit or license shall make application for such permit or license to the Administrative Agency on Standard forms provided for the purpose.
- 1-3.3.2 ISSUANCE OF PERMIT OF LICENSE. Within three (3) working days after receipt of an application for a permit or license required by this code, the Administrative Agency shall begin such

investigations and inspections as necessary to determine whether the permit or license should be issued or denied, and shall issue or deny the permit or license within ten (10) working days.

If the permit or license is denied, the Administrative Agency shall send the applicant a written notice by certified mail with the reasons for the rejection stated there on.

1-3.3.3 PERMIT NON-TRANSFERABLE. No permit or license shall be transferable nor shall any fees required and paid therefore be refunded.

1-3.3.4 STANDARD FEES. For the purpose of defraying all or part of the cost of administration of the code, the Board of County Commissioners shall establish a schedule of fees for all permits, license, and inspections required by the code, payable upon submission of the application for such permit of license.

1-3.3.5 RECEIPTS FOR FEES AND DEPOSITS. The Administrative Agency shall issue receipts for all fees and deposits required by the Sanitation code, and the money received there for shall be deposited with the Bourbon County Treasurer.

1-3.4 NOTICES, ORDERS, APPEALS.

NOTICE OF VIOLATIONS. Whenever the Administration Agency determines that there has been or is likely to be a violation of any provisions of this code, he/she shall give notice of such violation. The notice:

- a. Shall be in writing;
- b. Shall identify the code violation and the factual basis therefore;
- c. Shall specify necessary corrective action;

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and Environment
3/13/98
Date

2/25/98

- d. Shall specify a reasonable period of time for performance of any corrective action and/or work required by the notice; and
- e. Shall be properly served upon the occupant and/or owner of the premises, provided, that such notice shall be deemed properly served upon such owner or occupant, when a copy thereof has been sent by registered mail to the last known address of the owner or occupant as identified on the latest County Tax Rolls.

- 1-3.4.2 APPEAL HEARING. Any person aggrieved by any notice or order issued by the Administrative Agency under the provisions of this code shall be entitled to a hearing on the matter before the Bourbon County Hearing Office. Provided, such person shall have filed with the Administrative Agency within ten (10) working days after requesting a hearing and setting forth the grounds upon which the objection is made.

The filing of the request for the hearing shall operate as a stay of the notice or order, except as provided in paragraph 1-3.4.4 to follow. Upon receipt of such petition, the Administrative Agency shall set a time and place for such hearing and shall give the petitioner seven (7) working days written notice thereof. Upon request of the petitioner and for good cause shown, the Hearing Office may continue the hearing from its original setting.

- 1-3.4.3 REPORT OF HEARING. Within three (3) working days after the hearing, the Hearing Officer shall prepare a written decision containing findings of fact. Said decision may reaffirm, in whole or in part, the corrective action specified in the notice provided in paragraph 1-3.4.1 or may set aside the same. The Hearing Officer's decision shall be effective upon delivery of the same to the mailing address provided by the petitioner at the hearing. Any appeal from a finding and determination of the Hearing Officer shall be to the District Court.

- 1-3.4.4 EMERGENCY ORDERS. Whenever the Administrative Agency finds that an emergency exists which requires immediate action to protect the public health, he/she may, without notice or hearing, issue an order reciting that such action be taken

2/25/98

as he/she may deem necessary to meet the emergency, including the suspension of the permit. Notwithstanding any other provisions of this code, such order shall be effective immediately and shall be enforceable in Bourbon County District Court.

1-3.5 RECORDS

1-3.5.1 PERMIT APPLICATIONS. Applications for permits or licenses required by this code shall be filed with the Administrative Agency.

1-3.6 DISCLAIMER OF LIABILITY. This code shall not be construed or interpreted as imposing upon Bourbon County or its officials or employees any guarantee or assurance that any system installation or portion thereof constructed or repaired under permits and inspections required by this code will function properly.

1-3.7 SEPARABILITY. No decision of a court of competent jurisdiction declaring any section, subsection, paragraph, sentence, clause or phrase of this code invalid, shall affect the remaining portion of this code, which shall remain in full force and effect;

and to this end the provisions of this code are hereby declared to be severable and shall be presumed to have been adopted knowing that the part of section declared invalid would be so declared.

1-3.8 ENFORCEMENT PROCEDURES. Either the County Attorney of the County Counselor shall enforce the provisions of this code and other sanitary codes adopted by Bourbon County and are hereby authorized to file appropriate actions for such enforcement upon request of Bourbon County Administrative Agency.

1-3.9 PENALTIES. Any person who shall willfully violate any provision of this code shall be subject to a fine not to exceed two hundred dollars (\$200.00) for each offense. Each working day's violation shall constitute a separate offense.

2/25/98

CHAPTER 2

WASTEWATER AND DISPOSAL

SECTION 2-1.0 PURPOSE AND INTENT OF CODE

The provision of this chapter are adopted for the purpose of regulating and controlling the location, construction, maintenance, and use of septic systems, alternate wastewaters systems privies, and the removal and disposal of materials from such facilities in order to protect the health of the citizens and environment of Bourbon County Kansas.

SECTION 2-2.0 APPLICABILITY

Pursuant to K.S.A. 19-3706, the provisions of this Chapter shall apply to all premises containing less than eighty (80) acres under one ownership and located in the unincorporated land located in Bourbon County, Kansas.

SECTION 2-3.0 DEFINITIONS

- 2-3.1 DOMESTIC WASTEWATER: All sewage originating primarily from kitchen, bathroom and laundry sources, including waste from food preparation, dishwashing, garbage grinding, toilets, baths, showers and sinks.
- 2-3.2 INDUSTRIAL AND COMMERCIAL WASTEWATER: Any other liquid or waterborne waste produced in connection with any industrial or commercial process or operation, other than domestic wastewater.
- 2-3.3 PUBLIC WASTEWATER SYSTEM: A wastewater system that is used or designed to be used for the collection, treatment and discharge of domestic wastes or industrial or commercial wastes into a receiving water course of the state and has a valid permit from KDHE.
- 2-3.4 ALTERNATIVE WASTEWATER SYSTEM: A wastewater system other than a septic tank-soil absorption system that is used or designed to be used to collect, treat, hold or discharge domestic wastewater from residential, industrial or commercial property into a soil absorption field.

2/25/98
Date

- 2-3.5 SEPTIC SYSTEM: A septic tank-soil absorption system used for the collection, treatment and disposal of domestic wastewater.
- 2-3.6 WASTEWATER (SEWER) DISTRICT: A special district authorized and empowered by state statutes to plan, construct and operate a public wastewater system.
- 2-3.7 PRIVY: A facility designed and/or used for the disposal of human excreta.
- 2-3.8 SANITARY SERVICES: The pumping out and/or removal of wastes, sludge, or human excreta from privies, septic systems, or alternative wastewater systems, and the transportation of such material to a point of final disposal.
- 2-3.9 SUBDIVISION: Any tract of land that is or has been subdivided into two or more lots for the purpose of sale or building development, whether immediate or future, including the streets, alleys or other portions thereof intended to be subdivision of lands or lots.
- 2-3.10 DISTANCE: Horizontal distances unless otherwise designated measurements referred to as "not less than", "minimum", "at least", unless specifically indicated otherwise.
- 2-3.11 KDHE: Kansas Department of Health and Environment.

SECTION 2.4-0 PROHIBITED PRACTICES

- 2-4.1 USE OF NON APPROVED WASTEWATER SYSTEM. No person shall sell, use, lease or rent for use any alternative wastewater system, septic system, or privy that;
- a. Has been constructed after 1997 until it has been inspected and approved by the Sanitation Inspector and a permit for use issued.
 - b. Has been temporarily or permanently declared as a public health nuisance by a court or the Administrative Authority.
 - c. Fails to comply with the provisions of this code, and written notice thereof has been given by the Sanitation Inspector to the owner or responsible person.

2/25/98

DATE

- d. Discharges treated wastes onto the surface of the ground, into water sources, lakes, ponds or any impoundment.
- e. It is a prohibited practice to discharge non-domestic wastewater to a private wastewater system.
- f. Causes fly breeding, produces offensive odors or any other condition that is prejudicial to health or comfort,

2-4.2 USE OF ALTERNATIVE WASTEWATER SYSTEM, SEPTIC SYSTEM, OR PRIVY WITHIN 400 FEET OF PUBLIC WASTEWATER SYSTEMS: No alternative wastewater system, septic system or privy shall be constructed within 400 feet of an existing public sewer, unless the Sanitation Inspector finds that connection to such a sewer is not feasible and that a wastewater systems, meeting the requirements of this code, can be constructed on the property " subject to approval of the city".

2-4.3 LOCATION OF ALTERNATE WASTEWATER SYSTEMS OR SEPTIC SYSTEMS BELOW FULL FLOOD POOL.

- a. No portion of any alternate wastewater system or septic system shall be located within the 100 year floodplain of any stream or river.
- b. No portion of any alternate wastewater system, septic system, or public or private wastewater system shall be located within 500 feet of the full flood pool elevation of any public water supply reservoir.
- c. No portion of any type of wastewater system shall be located between 500 and 1000 lineal feet of the full flood pool elevation of any public water supply reservoir unless the system full complies with the design standards, design specifications, and installation procedures set forth in Kansas Department of Health and Environment Bulletin 4-2 and its amendments present and future as administered by the Bourbon County Sanitarian.
- d. Exceptions to this section may be granted by the Administrative Agency for reason beneficial to the public.

2/25/98

- 2-4.4 LOCATION OF AN ALTERNATIVE WASTEWATER SYSTEM, SEPTIC OR PRIVY WITHIN 100 FEET OF A WELL: No portion of an alternative wastewater system, septic system or privy shall be located less than 100 feet from a water well or a pump line from a water well, unless the wastewater line be of water tight construction. No wastewater line, regardless of construction, shall be located less than 100 feet from a water well or a line from the water well.
- 2-4.5 CONNECTION TO NON-APPROVED PUBLIC WASTEWATER SYSTEM: No premises shall be permitted to connect to any public wastewater system that does not hold a valid permit from the KDHE as required by 2-5.2.
- 2-4.6 APPROVAL OF PLAT: No township or county planning commission or zoning board, authorized to review plats or subdivisions of land, shall recommend for approval any plat containing one or more lots or building sites having a minimum less of one (1) acre of land each, unless a public wastewater system is provided to serve all properties within the subdivision or a surety bond in an amount stipulated by the Board of County Commissioners is filed with the County Engineer Office to guarantee the installation of such public system refer to 4-2 and or KDHE Bulletin.

SECTION 2-5.0 REQUIREMENTS FOR PUBLIC WASTEWATER SYSTEM

- 2-5.1 APPROVAL OF PLANS AND SPECIFICATIONS: Plans and specifications for all public wastewater systems shall be submitted to and approved by the KDHE before any construction of such systems. Copies of such approved system shall be filed with the Sanitation Department.
- 2-5.2 Permit: The owner of every public wastewater system shall obtain a permit for the operation of the system from KDHE and no public wastewater system shall be operated until the owner has obtained the necessary permit.
- 2-5.3 RESPONSIBILITY OF OPERATION: Responsibility for operation of all public wastewater systems must be vested in;
 - a. A sewer district, improvement district, or a public agency authorized to operate public wastewater systems.

- b. A private entity incorporated under Kansas laws and legally bound and authorized by a charter and bylaws to operate and maintain the public wastewater system until such time as the responsibility is transferred to a duly constituted public agency.

SECTION 2-6.0 REQUIREMENTS FOR ALTERNATIVE WASTEWATER SYSTEMS

- 2-6.1 APPROVAL OF PLANS: No person shall construct or permit to be constructed any alternative wastewater system until the plans and specifications for such system have been submitted to and approved by the Sanitation Inspector, who may require the system to be designed by a professional engineer and may ask for a review of the proposal by KDHE.
- 2-6.2 PERMIT FOR USE: No person shall use, or permit to be used, and alternative wastewater system until the owner has applied for and received a permit to use such system from the Sanitation Inspector.
- 2-6.3 PROPER MAINTENANCE AND OPERATION: All alternative wastewater systems shall be maintained in good working condition and shall not discharge onto the surface of the ground or drain into any stream or roadside ditch, produce offensive odors or become a breeding place for flies, mosquitoes or rats. Whenever the Sanitation Inspector shall find any alternative wastewater system malfunctioning and causing any of the above prohibited conditions, the Inspector shall order the owner and/or user to correct the condition within thirty (30) calendar days.
- 2-6.4 RECORDS OF WASTEWATER REMOVAL FOR ALTERNATIVE SYSTEMS:
- a. Any person using a holding tank for wastewater storage shall maintain records which show the quantity of wastewater generated in a given time period and proof that an equal quantity has been removed by a licensed pumper/hauler. Such records shall be provided upon request to the sanitation inspector.

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3/13/98
Date

2/25/98

SECTION 2-7.0 REQUIREMENTS FOR SEPTIC SYSTEMS AND LATERAL
FIELD INSTALLATION

2-7.1 SUITABLE SITE: No permit shall be issued in accordance with Section 2-4.1 until a suitable site has been approved by the Sanitation Inspector. The site must meet the following requirements before a permit shall be issued.

- a. There must be a minimum of one (1) acre.
- b. The natural slope of the land shall be such as to accommodate installation of a wastewater system as approved by the Sanitation Inspector.

2-7.1.1 SEPTIC TANK: The septic tank shall be a minimum capacity of 1,000 gallons or more for residential use. The size shall be based upon the number of bedrooms within the dwelling. It shall be constructed of concrete. It shall be provided with a twenty (20) inch manhole. Inlet and outlet baffles shall be required on all tanks. Inspection holes shall be required over the inlet and outlet for inspection of the baffles.

- a. There shall be a minimum of three (3) inch of gravel placed beneath the tank.
- b. The septic tank shall be a minimum of ten (10) feet from the structure.
- c. The septic tank shall be a minimum of 100 feet from any water supply and ten (10) feet from water supply lines.

2-7.1.2 LATERAL LINES: The size of the lateral field lineal footage of perforated pipe shall be a minimum of 400 feet. All lateral pipe shall be capped or a continuous loop system.

- a. If a sequential lateral system is not used another approved method of distribution must be provided. If a sequential lateral system is used, the overhead distribution line must be connected at the center of each lateral line, and at an elevation so the bottom of the overhead line is two (2) inches above the crushed rock in the lateral trench.

2/25/98

- b. Each lateral run shall not exceed 100 feet in length from where it receives wastewater.
- c. Lots with elevations change, installation of laterals shall be along contour lines so trenches of uniform depth can be achieved. A trench bottom slope of less than 4"/100 feet or (0.04%) will be acceptable.
- d. Straw or cloth may be used to cover lateral rock and a fourteen (14) inch depth of washed or clean lateral rock shall be required.
- e. Soil coverage over the lateral line should be six (6) inch minimum to twelve (12) inch maximum.
- f. The trench width should be a 24 inch minimum to 36 inch maximum and a depth of 18 inch minimum to 36 inch maximum.
- g. The lateral lines shall have a minimum of separation as listed;
 - 1. 8 feet separation between lines.
 - 2. 10 feet separation from;
 - house service lines
 - buried utility lines
 - foundation drains
 - 3. 20 feet separation from;
 - Foundations and other buildings
 - 4. 25 feet separation from;
 - cellars
 - public water supply lines
 - 5. 50 feet separation from;
 - cisterns
 - ponds and creeks
 - 6. 100 feet from water wells.
- h. All pipe shall be four (4) inches in diameter. All lateral pipe shall be marked to indicate it meets or exceeds a 1,500 pound "crush test" rating. All solid pipe from the structure to the lateral field shall be schedule 40 or equivalent pipe.

- 2-7.1.3 ADDITIONAL LATERAL LINES FOOTAGE REQUIRED: If the Sanitation Inspector determines that 400 lineal feet may be inadequate, additional footage will be determined by calculating the gallons per day divided by the effluent loading rates for various soils or the calculating per rate, which ever is less.
- 2-7.1.4 COMMERCIAL SEPTIC TANKS: Septic tanks for a commercial use shall be a minimum of 1200 gallons concrete tank. Lateral field disposal system shall be designed on effluent loading rates and anticipated water use.
1. All commercial food establishment shall install and maintain a grease trap as approved by the County Sanitation Inspector and KDHE.
- 2-7.2 APPROVED PLANS: A septic system shall not be constructed, reconstructed, or modified after the effective date of this code without plans submitted and approved by the Sanitation Department. Plans shall include the following information.
1. Name, address and phone number of contractor and owner.
 2. Location of building site, including legal description and address.
 3. Square footage of house, number of bedrooms and list a water using appliances.
 4. Commercial applications must indicate anticipated water usage, including number of occupancy allowed and all water using equipment of appliances.
 5. Owner shall submit drawings including the following information.
 - a. Overall dimensions of lot and structure.
 - b. Locations of accessory structures and driveways.
 - c. Complete scaled drawing of disposal system.
 - d. Foundation, footing or any non-sewage drains.

Sanitation Department
and Environment
2/25/98
Date

2-7.3 APPROVAL OF CONSTRUCTION: All septic systems constructed, reconstructed or modified after the effective date of this code must be inspected and approved by the Sanitation Inspector for compliance with approved plans.

2-7.3.1 PRIOR NOTICES: All sanitation inspections shall be required to have a 24 hour notice prior to inspection.

2-7.4 PROPER MAINTENANCE AND OPERATION. All septic systems shall be maintained in good working condition and shall not discharge onto the surface of the ground or drain into any stream or roadside ditch, produce offensive odors or become a breeding place for flies, mosquitoes or rodents. Whenever the Sanitation Inspector shall find any septic system in violation of any of the above mentioned conditions, the Inspector shall order the owner to correct the condition within thirty (30) days of said violation.

SECTION 2-8.0 WASTE STABILIZATION PONDS (LAGOONS)

2-8.1 APPROVAL OF CONSTRUCTION: The use of individual waste stabilization ponds, usually referred to as "lagoons", will be considered if approved by the Sanitation Inspector. The site, design, and construction shall meet the minimum standards set forth in KDHE Bulletin 4-2. Permits are required before any construction.

2-8.2 PROPER MAINTENANCE: Maintenance is required to remove vegetation at water's edge, to mow vegetation on embankments, and to remove trees that will shade the pond. It may require further maintenance as required by the Sanitation Department and KDHE.

SECTION 2-9.0 WATERLESS TOILETS (PRIVIES)

2-9.1 APPROVED USE: The use of privies and other types of dry or chemical toilets will be allowed only as a temporary measure subject to approval of the Sanitation Inspector. All other waterless toilets shall be prohibited.

2/25/98

Date

SECTION 2-10.0 SEWAGE HOLDING TANKS

- 2-10.1 Tracts of land less than one acre will require a minimum capacity of 1,500 gallon holding tank. Permanent sewage holding tanks shall be constructed of reinforced precast or pour-in-place concrete and shall be provided with a twenty (20) inch manhole and four (4) inch stand pipe for use in removing sewage out of the tank into the transport tank. Tanks shall be water tight and sealed to prevent leakage between the cover or "lid" and the side walls. The tanks shall also have three (3) inch of gravel bedding placed under it. Pumping schedules and waste disposal plan shall meet the requirements outlined in section 2-6.4 of this code.
- 2-10.2 OTHERS: Cesspools, and seepage pits shall be prohibited for new or permanent installations. However, portable holding tanks serving camping, recreation vehicles, and boats are acceptable as long as there is access to a dumping station. Portable toilets equipped with holding or storage tanks, chemical or otherwise, shall be prohibited except on a temporary basis as determined acceptable by the Bourbon County Administrative Agency.

SECTION 2-11.0 SANITARY SERVICES

- 2-11.1 LICENSE REQUIRED. No person shall remove, haul or transport, or offer to move, haul or transport any such wastes without a valid license from the Administrative Agency. A valid sanitary service license issued to a sole proprietor, a partnership or a corporation shall be valid as to all its agents and employees.
- 2-11.2 MINIMUM STANDARDS FOR SANITARY SERVICE VEHICLES. All sanitary service vehicles used for rendering of sanitary service shall be of water-tight construction, maintained in good working condition and provided with hoses, couplings, valves, pumps, and other necessary equipment to insure that all material removed from the systems will be transported to a point of disposal approved by the Sanitation Inspector without spillage of the waste. All hoses and valves shall be capped or plugged.

Sanitation Department
2/25/98
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All equipment shall be in good workable condition and the operator shall demonstrate that the equipment is in good operating condition and will perform its function without leakage or spillage.

2-11.3 APPLICATION AND INSPECTION FEE. Every person wishing to obtain a sanitary service license shall make application for a license on forms provided for this purpose and shall pay the inspection fees for sanitary service vehicles prescribed in Section 2-11.4 before filing the application with the Sanitation Department. A receipt showing such payment shall be attached to the application form. If the license is denied, no portion of the inspection fee will be refunded. A copy of a written contract between the applicant and a public wastewater system shall be attached to the application.

2-11.4 LICENSE AND INSPECTION FEES. For the purpose of defraying all or part of the cost of administration of a sanitation code, fees shall be assessed for each inspection, permit or license required pursuant to this code including the following:

- a. Licenses: Contractors doing any type of sanitation work in Bourbon County shall have a valid license. This license shall be renewed each year and shall expire one year from the date of issuance. Every contractor shall furnish evidence of either a cash bond or surety bond of \$5,000.00 dollars, to insure consumers against poor and careless workmanship.
- b. Permits: A Sanitation Permit shall be assessed according to the schedule established by the County Commissioners.
- c. Inspections: A fee will be assessed for each inspection visit. New property, transferals as requested by loan institution, realtors and prefabricated home retailer.

2/25/98

- d. Every Sanitation Vehicle must be inspected each year. The owner will pay an inspection fee according to the fee schedule established by the County Commissioners and will also supply evidence of either a cash bond or surety bond in the amount established by the County Commissioners to insure consumers against poor and careless workmanship.

SECTION 2-12.0 CONTRACTING WITH UNLICENSED PERSONS
PROHIBITED

Any person responsible for hiring a contractor, for any type of Sanitation Work, shall not contract with any contractor that does not have a valid license with the Bourbon County Sanitation Department.

SECTION 2-13.0 WAIVER OF REQUIREMENTS

Requests for exception to any of the foregoing rules and regulations set forth in Chapter 2 shall be submitted to the Sanitation Inspector in writing and shall contain all information relevant to the request.

1. Requests shall specifically set forth why such exception should be considered.
2. The Sanitation Inspector may grant an exception when determined that such waiver does not and will not impair the potability of the ground water or otherwise endanger the health and safety of the individuals involved and/or the general public. The Sanitation Inspector may, when necessary, obtain the written consent of KDHE prior to granting an exception.

2/25/98

CHAPTER 3

WATER SUPPLIES

SECTION 3-1.0 PURPOSE AND INTENT

The provisions of this code are for the purposes of regulating and controlling the development, maintenance, and use of private or semi-private water supplies in the unincorporated areas of Bourbon County, Kansas, in order that public health will be protected and the contamination and pollution of the water resources of the county will be prevented.

- 3-1.2 AREA OF APPLICABILITY: This code shall apply to all unincorporated land in Bourbon County of less than 640 acres.

SECTION 3-2.0 COMPLIANCE REQUIRED

After the effective date of this code, no person shall construct on any property to the provisions of this code, any public, semi-public or private water supply that does not comply with the requirements of this code.

SECTION 3-3.0 DEFINITIONS

In addition to the definitions provided in Chapter 1 of this code, the words, terms and phrases listed below, for the purpose of Chapter 3, are defined as follows;

- 3-3.1 DOMESTIC PURPOSE: Means the use of water by any person or family unit or household for domestic purposes, or for the watering of livestock, poultry, farm and domestic animals used in operating a farm, for the irrigation of lands not exceeding a total of two (2) acres in area for the growing of gardens, orchards and lawns.
- 3-3.2 PUBLIC WATER SUPPLY WELL: Means a well that provides groundwater to the public for human consumption. If such system has at least ten (10) service connections or serves an average of at least 25 individuals daily at least 60 days out of the year.

2/25/98

- 3-3.3 SEMI-PUBLIC OR NON-COMMUNITY WATER SUPPLY: A water supply that is used for domestic purposes serving two (2) to nine (9) residential units (rental or under separate ownership) on a piped system and serving less than 25 persons a year.
- 3-3.4 PRIVATE WATER SUPPLY: A water supply used for domestic purposes which serves not more than one (1) dwelling on a piped system.
- 3-3.5 WATER DISTRICT: Any special district authorized and empowered by state statutes to plan, construct and/or operate a public water supply system.
- 3-3.6 ABANDONED WATER WELL: A well which has been permanently discontinued for use and pumping equipment has been removed. A well which cannot be used to supply water or possesses potential health and safety hazards.
- 3-3.7 TEST HOLE OR "HOLE": Means any excavation constructed for the purposes of determining the geologic and hydrologic characteristics of underground formations.
- 3-3.8 TREATMENT: Treatment shall be defined as the stimulation of production of groundwater from a water well, through use of Hydrochloric Acid, Muriatic Acid, Sulfamic Acid, Calcium or Sodium Hypochlorite, Polyphosphates or other chemicals and mechanical means, for the purpose of reducing or removing Iron and Manganese Hydroxide and Oxide deposits, Calcium and Magnesium Carbonate deposits and slime deposits associated with Iron and Manganese bacterial growths which inhibit the movement of groundwater into the well or water quality characteristics.
- 3-3.9 RECONSTRUCTED WATER WELL: An existing well that has been cleaned and depth changed or has had the casing replaced, repaired, added to or modified in any way for the purpose of obtaining groundwater.
- 3-3.10 ACTIVE WELL: A water well which is an operating well used to withdraw water, monitor or observe groundwater conditions.
- 3-3.11 INACTIVE STATUS: A water well which is currently not in operation but is maintained for future operation.

2/25/98

- 3-3.12 GROUNDWATER: That part of the subsurface water which is in the zone of saturation.
- 3-3.13 WATER WELL: Any excavation that is drilled, cored, bored, washed, driven, dug, jetted, or otherwise constructed, when the KDHE use of such excavation is for the location, diversion, artificial recharge, or acquisition of groundwater.
- 3-3.14 CONSTRUCTION OF WATER WELL: All acts necessary to obtain groundwater by any method for any use including, without limitation, diversion, artificial recharge, or acquisition of groundwater. A State licensed water well contractor shall be used.

SECTION 3-4.0 REQUIREMENTS FOR PUBLIC WATER SUPPLIES

- 3-4.1 STATE PERMIT: No person, corporation or municipality shall operate a public water supply without obtaining a permit from KDHE. A copy of said permit shall be filed with the Sanitation Department.
- 3-4.2 STATE APPROVED PLANS: No person, corporation or municipality shall construct any public water supply until the plans and specifications have been submitted to and approved by KDHE. A copy of approved plans and specifications shall be filed with the Sanitation Department.

SECTION 3-5.0 REQUIREMENTS FOR SEMI-PUBLIC WATER SUPPLIES

- 3-5.1 OPERATION: No person shall operate or maintain a semi-public water supply system that has been:
- A. Constructed or reconstructed after the effective date of the code, until it has been inspected and a permit issued by the Sanitation Inspector.
 - b. Temporarily or permanently enjoined as a public health nuisance by a court of competent jurisdiction.
 - c. Found by the Sanitation Inspector not to comply with the provisions of this code and a written notice thereof has been given to the owner or agent.

2/25/98

3-5.2 USE OF A SEMI-PUBLIC WATER SUPPLY. In addition to the requirements of 3-6.0, the following analysis shall be conducted by a KDHE certified laboratory and the results review by the Administrative Agency prior to the issuance of a permit, to assure water quality for the public.

- a. An initial and at least annual bacterial analysis.
- b. A partial chemical analysis shall be done initially and every three (3) years thereafter.
- c. Other tests such as a screen for pesticides, volatile organic chemicals and heavy metals shall be required, when in the discretion of the Sanitation Inspector, it is necessary to protect the public's health.
- d. The water samples shall be collected by the Sanitation Inspector or its designee and sent to KDHE certified laboratory for analysis.

The owner or agent will be charged a fee for the investigation and the cost of analysis.

SECTION 3-6.0 REQUIREMENTS FOR PRIVATE WATER SUPPLIES

3-6.1 PERMIT: No person shall drill, develop or construct any private water supply well on any premises subject to the regulations of this code until a permit has been issued for the Administrative Agency.

3-6.2 APPROVED PLANS: No permit to construct or develop a private water supply subject to the regulations of this code until a permit has been issued by Sanitation Department.

3-6.3 USE LIMITATIONS:

- a. No permit for drilling a well for private water supply shall be issued when in the discretion of the Sanitation Inspector the property can be served at a reasonable cost by a public water supply, or when the water supply constitutes a significant health risk.

2/25/98

- b. No use of surface water (lakes, ponds, or streams) as a source of water for private water supply shall be permitted:
 1. When a satisfactory ground water source is available.
 2. Where adequate treatment is not provided. No surface water shall be used without filtration and chlorination.
 3. Where the pond or lake receives or could receive any drainage or discharge from septic tanks or sewage treatment plants.

SECTION 3-7.0 MINIMUM STANDARDS FOR ALL GROUND WATER SUPPLIES

- 3-7.1 LOCATION: The horizontal distance between the well and the potential sources of pollution or contamination, such as septic tanks, lateral field, pit privy, seepage pits, fuel or fertilizer storage, pesticide storage, feed lots or barnyards shall be 100 feet or more.
- 3-7.2 CONSTRUCTION: All wells that are to serve as a source of private or semi-public water shall be constructed in accordance with all Kansas State Administrative Regulations. Refer to Article 12 (K.S.A. Supp 82a1201 et seq.) and Article 30 (K.A.R. 28-30-2 et seq.).
- 3-7.3 PLUGGING OF ABANDONED WELLS AND TEST HOLES: Refer to Section from Article 12 (K.S.A. Supp 82a-1201 et seq.) which pertains to plugging of abandoned water wells, cased and uncased test holes. Also, 82a-1213 and Section from Article 30 (K.A.R. 28-30-1 et seq.) which pertains to the plugging of abandoned water wells, cased and uncased test holes. These Articles are found in the State of Kansas Department of Health and Environment Plugging Packet Booklet.
- 3-7.4 POLLUTION SOURCES: Well locations shall be approved by the Sanitation Inspector with respect to distance from pollution sources and compliance with the wastewater and disposal regulation. The minimum standards set forth in all Kansas State Administrative Regulations are hereby adopted by Bourbon County, Kansas.

2/25/98

- 3-7.5 WATER WELL DISINFECTION FOR WELLS USED FOR HUMAN CONSUMPTION OR FOOD PROCESSING: Disinfection standards set forth in State Administrative Regulations 28-30-10 are hereby adopted by Bourbon County and shall apply to all water wells used for public consumption or food processing.
- 3-7.6 WAIVER OF REQUIREMENTS: Requests for exception to any of the foregoing rules and regulations, set forth in Chapter 3 shall be submitted to the Sanitation Inspector in writing and shall contain all information relevant to the request.
- a. Requests shall be specifically set forth why such exception should be considered. An exception may be granted if the request complies with State Regulations, however if not, the State must review and determine if an exception may be granted.

RESOLUTION 09-25
BOURBON COUNTY, KANSAS
CODE OF CONDUCT

Preamble

The opportunity to serve the public as county commissioner is a high honor and confers a sacred trust to the office holder. Stewardship of the public trust not only requires allegiance to the law, but also obligates a county commissioner to act in ways consistent with the highest standards of ethical conduct.

The Bourbon County Commissioners has adopted this code of ethics as a means of promoting the vitality of the democratic process in county government. The Association believes that in carrying out the duties of public office, from time to time every county commissioner is confronted with ethical dilemmas. The following principles are offered to encourage commissioners to engage in ethical reflection in advance of decision making. Ultimately, the ethical course of action for a county commissioner must be discerned by the dictates of individual conscience and commitment to the public interest.

- 1) A county commissioner should be vigorously dedicated to the democratic ideals of honesty, openness and accountability in all public matters involving county government.**
 - a) A commissioner should exert good faith effort to communicate the full truth about county matters and avoid structuring information so as to mislead or gain personal advantage.
 - b) Accountability requires a commissioner to accept responsibility for his or her public conduct as well as the actions of the county commission, especially when mistakes occur.
 - c) A commitment to the spirit of open government is characterized by the broadest possible provisions for public access and information sharing and qualified only by those instances when meetings or certain public records are shielded by state law.
 - d) A commissioner has an obligation to report suspected illegal misconduct by another elected official to the proper investigative authorities.
 - e) The confidentiality of executive sessions of commission meetings must be strictly honored.
 - f) Commissioners will only use county owned devices while conducting county business.
- 2) A county commissioner should model decorum, respect for others and civility in all public relationships.**
 - a) The honor of public office requires a commissioner to behave with courtesy and respect for the dignity of others in all public relationships with other elected officials; employees; citizens, media, and representatives of other units of government.
 - b) Commissioners should affirm the value of services provided by government and maintain a constructive attitude about governmental affairs.
 - c) Meetings of the county commission afford a prime opportunity for commissioners to promote conduct that enhances respectful civic discourse.
- 3) A county commissioner should actively practice stewardship of the county's human, fiscal and material resources.**
 - a) A commissioner should conserve public resources and support the wisest and best use of those resources consistent with the public interest and community need.
 - b) The principle of merit should guide all of a commissioner's human resource management decisions associated with recruitment, hiring, compensation, promotion and discharge.
 - c) A commissioner should advocate for and encourage county employees to adopt practices that promote the most efficient, effective, and ethical county services.

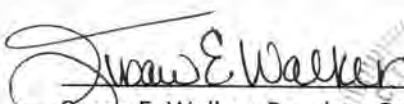
- 4) **A county commissioner should strive for excellence and continuous learning in personal development and in all operations of county government.**
- a) A commissioner, regardless of the length of tenure in office, should actively seek opportunities to develop skills and acquire knowledge in order to perform the duties of public office more effectively.
 - b) A commissioner should dedicate the time necessary to adequately perform the duties of the office of county commissioner.
 - c) As a member of the governing body, a commissioner should advocate and appropriate resources for a learning courthouse, a county work environment in which employees are given opportunities to expand their performance capacities.
- 5) **A county commissioner should perform the duties of public office with fairness and impartiality so as to enhance public confidence in county government.**
- a) Impartiality requires a commissioner to engage in conduct un-swayed by public clamor, without fear of criticism and without seeking personal financial gain or partisan advantage.
 - b) A commissioner should make decisions free from the influence of family members, private business relationships, or other personal relationships.
 - c) A commissioner should promote county business practices that contribute to public perception of the impartiality of county decisions.
 - d) A commissioner should abstain from voting even if not required to by law if his or her impartiality might be reasonably questioned.
 - e) A commissioner should support the principle of equal employment opportunity and vigorously oppose discrimination in county operations.
- 6) **A county commissioner should neither seek nor accept any favor from any source that may be offered to influence his or her official decision making.**
- a) Commissioners should decline to accept anything of value that could be construed by a reasonable and informed person as intended to influence the commissioner's actions.
 - b) Avoiding the appearance of impropriety sustains public trust in democracy and is a necessary standard for commissioners to consider in determining an ethical course of action.

Violations of this Code of Conduct may be presented to the County Attorney and upon determination of the violation may be prosecuted to the fullest extent permitted according to Local, State, and Federal law or regulations.

This policy will require commission approval each subsequent calendar year. Adopted this 20 day of January, 2025.

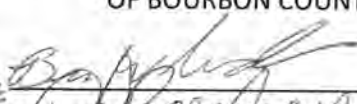
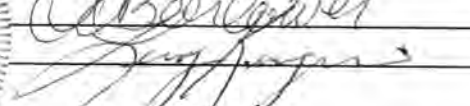
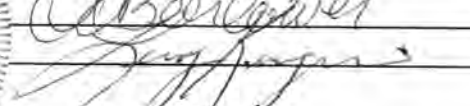
ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS


Susan E. Walker, Bourbon County Clerk

1/20/25 Date



 CHAIRMAN
 COMMISSIONER
 COMMISSIONER

RESOLUTION 10-25

**BOURBON COUNTY, KANSAS
MEETING RULES OF ORDER**

The official meetings of the Board provide the only setting for the execution of the Board's authority. Kansas statutes are silent as to rules of order or parliamentary procedure for a county commission meeting. In a few cases, the statutes call for resolutions which require the vote to be taken by "yeas" and "nays," and entered in the minutes by the county clerk.

In order to expedite its work in an orderly and proper manner, the governing body will have a written agenda that prioritizes the county's business at its meeting. The agenda is the responsibility of the entire governing body. The following format will be used for the order of business:

1. Call to order.
 - a. Roll call
 - b. Pledge of Allegiance
2. Agenda Approval
 - a. Items to be added or removed from the agenda
 - b. any items on the consent that need to be pulled out and discussed separately
3. Approval of minutes
 - a. any corrections must be voted on
4. Public Comment
 - a. Proclamations and presentations
5. Consent Agenda
 - a. Payroll and Accounts Payables
 - b. Prior Meeting Minutes
 - c. Routine resolutions
6. Unfinished Business
7. New Business
 - a. Committee Reports
 - b. County Officers Reports
 - c. Authorization of Expenditures
 - d. Introduction and Consideration of Resolutions
 - e. Executive Sessions
 1. who called
 2. reason stated
 - f. Commissioner Comments
8. Adjournment

The governing body is subject to Kansas Open Meetings Act (KOMA). The purpose of the open meetings law is to ensure "an informed electorate" – to give citizens the opportunity to know what their government is doing. For that reason, the KOMA applies to all meetings "for the purpose of discussing the business or affairs of the body." The KOMA applies to meetings of:

1. All legislative and administrative bodies and agencies of the state and political and taxing subdivisions thereof, including boards, commissions, authorities, councils, committees, subcommittees, and other subordinate groups thereof; and
2. Those which receive or expend and are supported in whole or in part by public funds.

Notice of the date, time, and place for all meetings, including committee meetings, must be furnished to all persons that have requested it. The governing body has delegated their notice of the meeting requirements to the County Clerk.

This policy will require commission approval each subsequent calendar year. Adopted this

20 day of January, 2025.



THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS

[Signature], CHAIRMAN
[Signature], COMMISSIONER
[Signature], COMMISSIONER

ATTEST:

[Signature]
Susan E. Walker, Bourbon County Clerk

1/20/25
Date

RESOLUTION 11-25

**BOURBON COUNTY, KANSAS
RULES OF DECORUM FOR PUBLIC FORUMS**

Commission's Intent for Rules of Decorum

The County's business is conducted at County Commission meetings by the elected officials of the County. All Commission meetings are open to the public, but the public's participation is permitted only at formal Commission business meetings during the time and in the manner set forth in these rules. Public participation is generally not permitted during work sessions and other informal meetings, although the public is encouraged to express comments in writing or other communication prior to those meetings. In order for the Commission to conduct its business in a manner completely open to the public, rules of decorum are necessary. The intent of these rules is to:

1. Provide a safe and secure setting for the Commission and the public to attend to the County's business.
2. Enable the Commission to conduct its deliberative process without interruption in a manner that can be heard and viewed by all in attendance.
3. Ensure that the public has a full opportunity to be heard during public hearings and open comment periods of Commission meetings.
4. Facilitate transparency in the conduct of Commission meetings so that all persons can observe and hear all the Commission discussion and votes.
5. State specific rules so that all may know the rules in advance and be subject to the same rules.
6. Limit interruptions, unreasonable delays, or duplication of comments, presentations, or discussion.
7. Develop an atmosphere of civility that is respectful of diverse opinions and allows presentation of positions that vary from the position of others at the meeting without insults or intimidation.
8. Balance the need for the Commission to conduct effective meetings without the meetings extending late into the night or early morning with the need to give a full opportunity for the public to be heard.
9. Facilitate Commission meetings as business meetings, therefore public comments should relate to the business of the County and, as such, be addressed to the Commission as a whole, which conducts the business of the County.
10. Adopt these rules of decorum as the standard for conduct of meetings of the County Commission and staff of the County.

Rules of Decorum for the Public

During all times a meeting of the County Commission is being conducted, the following rules shall apply:

1. Prior to addressing the Commission, a person shall sign in providing information for the Commission record. Sign-in will occur on notecards, to be handed to the person taking minutes for the meeting. The notecard will include the speaker's name, address, phone number, time at sign in, and topic they wish to comment on. Items that may be discussed are in two main categories: Agenda items and non-Agenda items. Those speaking on agenda items will be called upon in the order in which they signed in. Once the list of agenda item speakers has been exhausted, the commission will call on those wishing to speak on non-agenda items. Individuals

are limited to 3 minutes for public comment. Speakers representing a group of individuals who are in attendance to address the commission regarding the same topic will be given 5 minutes for public comment.

2. Any patron or staff member wishing to be placed on the agenda must provide a written request on the forms provided by the County Clerk. The request must include a narrative of the topic wanting to be discussed and any material that will be used during the presentation. This information must be turned into the County clerk no later than the Wednesday before the commission meeting that the staff member or patron wish to address the commission.
3. Remarks to the Commission must be on the topic that was indicated on the request to speak form. Remarks should be addressed to the Chairman at County Commission meetings. Speakers shall refrain from making personal attacks, or from making repetitive or irrelevant remarks. Speakers will address commissioners as "Commissioner (last name)", and Commission will in turn address the constituent by "Mr., Mrs., Ms. (Last Name)". Office holders and elected officials will be addressed by the Commission by their professional title.
4. For safety reasons, all persons in attendance of commission meetings must remain seated unless called on by commission. All remarks to the Commission shall be made from the podium located on the table near the front of the room, and only after the speaker is acknowledged by the Chairman. Constituents will be called upon in the order in which they sign in.
5. Remarks are limited to 3 minutes.
6. While in attendance at a Commission meeting, no attendee shall disrupt, disturb, or otherwise impede the orderly conduct of any Commission meeting by any means in a manner that obstructs the business of the meeting. Disorderly conduct includes personal attacks, repetitive comments, irrelevant comments, failing to obey any lawful order of the chairman to be seated, leave the meeting room and/or refrain from addressing the Commission.
7. Remarks should not be repetitive of any prior speaker but should be new in nature. Multiple parties wishing to address the same issue are encouraged to appoint a spokesperson to advocate their position. If an earlier speaker has already spoken on a speaker's chosen topic, the latter speaker is encouraged to state that they join in the remarks of the earlier speaker, or to focus on aspects not previously presented by earlier speakers.
8. No attendee shall make threats or other forms of intimidation against any person in the Commission chambers or meeting room.
9. To maintain the fire code occupancy limits and allow for safe exit, unless addressing the Commission or entering or leaving the Commission chambers or meeting room, all persons in the audience shall remain seated in the seats provided. No person shall stand or sit in the aisles, nor shall the doorways be blocked.
10. All persons in the Commission chambers or other meeting room, including, without limitation, Commission members, staff, and attendees, shall silence all cell phones, and other electronic devices to prevent disruption at the meeting.
11. No person at any Commission meeting shall be in a state of intoxication caused by the person's use of alcohol or drugs.
12. No sign shall be displayed in Commission chambers in a manner that blocks the view of another person or in a manner that would violate subsection 5 above.
13. The Chairman may interrupt any speaker who is violating these rules of decorum or disrupting a meeting.

Enforcement of Decorum

The Chairman of the Commission, with the assistance of law enforcement in attendance, if any attending, shall be responsible for maintaining the order and decorum of meetings. The Chairman may order removal from the Commission chambers, or other room in which a meeting of the Commission is occurring, or any person who fails to observe these rules of decorum:

1. The Chairman may interrupt any speaker who is violating these rules of decorum or disrupting a meeting.
2. The Chairman shall attempt to provide a verbal warning to any attendee or speaker that may be violating these rules of decorum, but such verbal warning shall not be required as a condition of removing an offender from the Commission chambers or meeting room.
3. These enforcement provisions are in addition to the authority held by any peace officer in attendance, to maintain order pursuant to the officer's lawful authority.
4. Any person removed from the Commission chambers or meeting room shall be excluded from further attendance at the meeting from which the person has been removed, unless permission to attend is granted upon the motion adopted by a majority vote of the Commission members present.
5. In addition to any other authority of the Chairman, they may call a recess during which time the members of the Commission shall leave the meeting room.
6. If necessary for the safety of the Commission and public, the Chairman may order the Commission chambers or meeting room cleared of all attendees until the business of the Commission resumes.
7. Any staff member may request that a law enforcement officer assess any person at a Commission meeting for intoxication. A law enforcement officer may also make such an assessment based on personal observation. If, in the officer's professional opinion, the officer has a reasonable suspicion that a person in attendance at a Commission meeting is intoxicated through the use of alcohol or drugs, the officer may exclude that person from further attendance at that meeting.

This policy will require commission approval each subsequent calendar year. Adopted this

20 day of January, 2025.



THE BOARD OF COMMISSIONERS OF BOURBON COUNTY, KANSAS

Bruce L. Smith, CHAIRMAN
Gregory J. Hargis, COMMISSIONER
Carl Boerger, COMMISSIONER

ATTEST:

Susan E. Walker
Susan E. Walker, Bourbon County Clerk

1/20/25
Date



A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF BOURBON COUNTY, KANSAS, ADOPTING RULES OF PREOCEDURE FOR MEETING AGENDAS AND THE CONDUCT OF MEETINGS,

WHEREAS, the Board of County Commissioners (hereinafter referred to as the "Board") is responsible for the governance of Bourbon County, Kansas, and must conduct its meetings in an efficient, fair, and orderly manner; and

WHEREAS, the Kansas Open Meetings Act, K.S.A. 75-4317 et seq., requires that the meetings of public bodies be open to the public; and

WHEREAS, the Board finds it necessary to adopt a formal set of rules to govern the establishment of meeting agendas, the conduct of its meetings, and public participation to ensure the orderly transaction of business;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COUNTY COMMISSIONERS OF BOURBON COUNTY, KANSAS:

Section 1. Adoption of Parliamentary Authority.

The Board hereby adopts the current edition of *Robert's Rules of Order* as the standard parliamentary authority for all of its meetings, except where such rules are inconsistent with Kansas law or these adopted procedures.

Section 2. Establishment of Meeting Agendas.

- A. The initial agenda for each meeting is set by the Board at the end of each regularly scheduled meeting. The County Clerk shall prepare the agenda for all regular Board Meetings.
- B. Any County Department, elected official, or Commissioner may submit items for consideration on a regular meeting agenda. Such requests, to include supporting documents, must be submitted to the County Clerk's office no later 5:00 p.m. on the Wednesday before the next regularly scheduled meeting.

- C. The Board Chair may place emergency items on the agenda after the submission deadline, provided it is necessary for the Board to take immediate action on the matter.

Section 3. Conduct of Meetings.

- A. The regularly scheduled meetings of the Board of County Commissioners, Bourbon County are set for each Monday, starting at 5:30 p.m. and ending at 8:30 p.m. Meeting times can be adjusted by a majority vote of the Board.
- B. All meetings shall be called to order by the Board Chair or Vice-Chair.
- C. A quorum, consisting of a majority of the Commissioners, must be present for the Board to conduct official business.
- D. All motions require a second before discussion can begin.
- E. Discussions will be directed by the Chair, recognizing each speaker in turn.
- F. The Board will follow the order of business as it appears on the approved agenda.

Section 4. Public Participation.

- A. A portion of each regular meeting shall be reserved for public comment on items not on the agenda, which shall be limited to 3 minutes per speaker. Any member of the public wishing to address the Board at this time must have completed a card, providing their name, address, phone number, and a brief description of the topic they wish to address.
- B. Members of the public who wish to address the Board on an agenda item must be recognized by the chair before speaking.
- C. All persons attending a meeting shall behave in a respectful manner and shall not disrupt the proceedings of the Board. The Chair may direct law enforcement to remove anyone who disrupts the meeting.

Section 5. Amendment of Procedures.

These rules of procedure may be amended by a majority vote of the Board through the adoption of a new or superseding resolution.

Section 6. Severability.

If any section of this Resolution is determined to be invalid, the remaining sections shall remain in effect.

Section 7. Repeal of Conflicting Procedures.

This Resolution hereby repeals all previously adopted rules of procedures for Board meetings that are inconsistent with its provisions.

Governing Body Meeting Policies and Procedures

Background: K.S.A. 19-206. Meetings of board when. The board of county commissioners shall meet in regular session, at the county seat on such days and at such times each month, as established by resolution adopted by the board and in special session on the call of the chairperson for the transaction of any business at the request of a majority of the members on the board. The nature of the business to be transacted at any special meeting shall be governed by the matters and things set out in the call for such meeting.

Meeting Powers of County Board. The board of county commissioners as the governing body of the county does not legally exist except in an official meeting. Meetings are the only avenue for commissioners to exercise the collective power of the board (as defined in K.S.A. 19-212). Individual commissioners no more legal authority than a private citizen. Any power they can lawfully exercise as a board, must be delegated.

K.S.A. 19-218. Seal of board of commissioners; open meetings; order of business. Every board of county commissioner shall have a seal and may alter the same at pleasure. They shall all sit with open doors, and all persons conducting in an orderly manner may attend their meetings; and they may establish rules and regulations to govern the transaction of their business.

K.S.A. 19-219. Organization of board; chairman, vacancy; charter counties, exception. It shall be the duty of the board or county commissioners to meet on the second Monday in January of each year, or within (30) days thereafter, and organize by electing one of their number chairman for the term of one (1) year who shall preside at that meeting and at all other meetings during such year, if present; but in case of the chairman's absence, a temporary chairman may be elected from the members present; and in case of the death or resignation of the chairman of the board, the board may, at any regular or special meeting after such vacancy, elect one of their number to fill the vacancy. The provisions of this section may be modified by the adoption of a charter for county government in any county which has established a charter commission pursuant to law.

Close or executive meetings; as outlined in K.S.A. 75-4319 conditions: authorized subjects for discussion: binding action prohibited; certain documents identified in meetings not subject to disclosure. This statute outlines the conditions to which a board of county commissioners can meet outside the public forum.

Whereas: The Bourbon County Board of County Commissioners will meet in open, regular session in the commission chambers located on the first-floor annex of the Bourbon County Courthouse on Monday's at 5:30 pm to 8:00 pm unless otherwise noted on announced.

Whereas: The Bourbon County Board of County Commissioners will meet in special session by the authority of the chairperson upon request of a majority of the board.

Whereas: The Bourbon County Board of County Commissioners may occasionally meet in work sessions. These work sessions may be before or after a regular commission meeting, or at a separate date and time. The purpose of a work session is to allow for adequate time for the board and staff to review and discuss specific public policies and issues. No formal action is taken at a work session. Matters reviewed at a work session may be acted on at later formal meeting. All work sessions are open to the public.

Whereas: The Bourbon County Board of County Commissioners must give notice of the date, time, and place of a regular or special meeting to anyone requesting the information.

Whereas: The Bourbon County Board of County Commissioners will provide a prepared agenda outlining the items for discussion set for that meeting. All commissioners share in the responsibility to ensure that a complete and accurate agenda is provided to guide meetings. Agendas must be made available to any person requesting it prior to the meeting. In order to provide a timely and complete agenda for upcoming meetings the following process will be adhered to.

- The agenda will be comprised of the following sections; I. Call Meeting to Order, II. Approval of Agenda, III. Approval of Minutes, IV. Approval of Consent Agenda, V. Speakers and Presentations, Public Comments for Items not on the Agenda, VI. Old Business, VII. New Business, VIII. Public Comments for Items on the Agenda, IX. Build the Agenda for next meeting. X. Commissioner Comments, XI. Adjournment.
- The process of setting the agenda will begin at the end of the previous meeting. Addressing items that were previously tabled. All other requests for agenda items must be submitted by the following Wednesday. Any later submissions or amendments at the time of the meeting will be by motion and majority vote of the board.
- All agenda items relating to new issues or additional information relating to old business must have supporting documents and four sets provided for meeting packets.

Whereas: Public comments are not a requirement by law, it is a necessity for establishing a relationship with the citizens of Bourbon County. Public Comments need to be conducted in such a manner to allow for constructive dialogue between the public and the board of county commissioners.

- Public Comments for items both on and not on the agenda require the completion of a sign-up card. The following information must be completed; purpose of comment, name, address, and phone number. Incomplete cards will not be called on. Each speaker will have 3 minutes. Comments should be directed to the board as a whole. Any response from the board or answers to questions must be granted by the chairman.
- Any disruptions and speaking out of turn will be addressed by the Chairperson or the Parliamentarian.

Whereas: The Chairman is tasked with presiding over the meeting include preparing and conducting the meeting according to the agenda, enforcing procedural rules, and maintaining decorum and fairness. The chairman acts as the facilitator for board business and is also responsible for managing public participation. The Chairman also ensures that a discipline discussion occurs between board members when addressing agenda items and issues presented to the commission.

Whereas: Board members should be prepared make presentation of items they had placed on the agenda. Board members should also be prepared to engage in discussions and prepared to vote on motions.

RESOLUTION 26-25

**BOURBON COUNTY, KANSAS
PARLIAMENTARIAN TO THE BOARD OF COMMISSION**

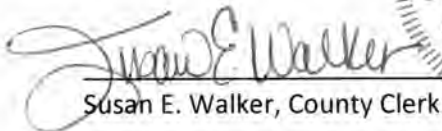
WHEREAS, the Bourbon County Commission wishes to conduct meeting in an effective and orderly fashion in accordance with Resolution 09-25: Code of Conduct, Resolution 10-25: Meeting Rules of Order, and Resolution 11-25: Rules of Decorum for Public Meetings & Forums.

WHEREAS, the Bourbon County Commission wishes to appoint a neutral party, non-voting advisor to the Chair and Commission as provided in the Standard Operating Procedures as attached.

NOW THEREFORE be it resolved by the Bourbon County Kansas Board of Commissioners:
Will appoint a parliamentarian a neutral party, non-voting advisor to the Chair and Commission. This parliamentarian may change from time to time upon the vote of the commission.

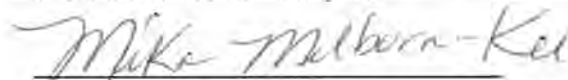
BE IT RESOLVED this 7 day of July, 2025 by the BOURBON COUNTY COMMISSIONERS.

Attest:


Susan E. Walker, County Clerk




David Beerbower, Chairman


Mika Milburn-Kee, Commissioner


Sam Tran, Commissioner



Adopted

SOP of The Bourbon County Commission Parliamentarian

Presented to:
The Board Of Bourbon County Commissioners

Prepared by:
Mika Milburn-Kee

Expectations & Responsibilities of the Parliamentarian

The Commission has appointed a Parliamentarian to support the effective and orderly conduct of meetings, in accordance with:

Resolution 9-25: Code of Conduct

Resolution 10-25: Meeting Rules of Order

Resolution 11-25: Rules of Decorum for Public Meetings/Forums

The Parliamentarian will serve as a neutral, non-voting advisor to the Chair and the Commission.

I. General Duties

Maintaining of Order

- Assist the Chair in ensuring meetings are conducted in an orderly, respectful, and efficient manner.
- Monitor and support adherence to Resolutions 9-25, 10-25, and 11-25.

Interpretation & Guidance

- Provide clear, impartial guidance on the interpretation and application of procedural rules and regulations.
- Serve as a procedural resource to the Chairperson and Commissioners, especially during complex or disputed matters.

Neutrality

- Remain impartial at all times.
- Abstain from participating in debate or expressing opinions on matters before the Commission.
- Hold no voting authority.

Physical Position

- Sit next to the Chair to provide immediate procedural advice and support.

II. Agenda Management & Meeting Flow

Agenda Item Introduction

- Commissioners may place items on the agenda.
- The Commissioner who submitted the agenda item will be recognized first to explain the item.

Types of Agenda Items

- Items may be Discussion Only or may lead to a Motion.

III. Procedures for Items Leading to a Motion

Initiating a Motion

- If a motion is made, the Parliamentarian will confirm and call for a second.
- The Commissioner making the motion speaks first during Commissioner discussion.

Commissioner Discussion

- Each Commissioner will have an opportunity to speak once before anyone may speak again.

Public Comment

- Public comment will be heard from individuals who have signed up to speak.
- Public comment will follow decorum rules in Resolution 11-25.

Final Discussion and Vote

- After public comment, each Commissioner will have a final opportunity to discuss the motion.
- The Clerk will call the roll for a vote.

IV. Procedures for Discussion-Only Items

Commissioner Participation

- The Commissioner who brought the discussion speaks first during Commissioner discussion.
- Each Commissioner will have an opportunity to speak once before any Commissioner speaks a second time.

Public Comment

- After Commissioners speak, the public (who signed up) may provide comment in accordance with Resolution 11-25.

Final Round of Commissioner Comments

- Commissioners may have a second opportunity to speak, following the same speaking order rule (no Commissioner may speak twice before all have spoken once).

V. Enforcement & Final Authority

- The Chair retains final authority on matters of order and enforcement.
- The Parliamentarian advises, but does not overrule or enforce decisions.

