

BOURBON COUNTY,
KANSAS

Bourbon County Commission Agenda
Bourbon County Commission Chambers, 210 S National Ave.
September 15, 2025, 5:30 PM

- I. Call Meeting to Order
 - Roll Call
 - Pledge of Allegiance
 - Prayer
- II. Approval of Agenda
- III. Approval of Minutes 09/08/25
- IV. Consent Agenda
 - Approval of 09.12.25Accounts Payable Totaling \$380,626.82
 - Approval of Culverts as of 08.31.25
 - Tax corrections
- V. Budget Hearing 5:35 PM
- VI. Mapleton City Council – Redfield Road
- VII. Misty Adams – Fulton City Council
- VIII. Lynne Oharah – Road Concern
- IX. Executive Session: Pursuant to KSA 75-4319 (b)(1) to discuss personnel matters of individual nonelected personnel to protect their privacy. Lora Holdridge & Witness
- X. Public Comments for Items **Not on The Agenda**
- XI. Old Business
 - Budget Discussion & Approval of Final Budget – Tran
 - Liaison Procedures & Assignments – Beerbower & Milburn
 - Planning Commission Selection – Beerbower
 - Resolution Review - Beerbower
 - i. Commission Meetings & Commissioner Conduct
 - 108 W 2nd Street -Beerbower
 - Mid-Year Valuation with Appraiser - Milburn
 - Credit Card Discussion – Milburn
- XII. New Business
 - Application for Road Closure 140th between Cavalry Road & Birch Rd
 - Network Real Estate, LLC – Approval of Letter
 - Claim for Windshield Damage \$381.57
- XIII. Department Updates
 - Sheriff
 - i. TUSA – Radios
 - ii. Crawkan – Phone & Internet
 - iii. Vehicles
 - County Clerk
 - i. CIC Payroll Conversion & Payentry
 - ii. Road Records
- XIV. Build Agenda for following meeting
- XV. Commission Comments
- XVI. Adjournment _____

EXECUTIVE SESSIONS - FORM OF MOTION

- _____ Pursuant to KSA 75-4319 (b)(1) to discuss personnel matters of individual nonelected personnel to protect their privacy
- _____ Pursuant to KSA 75-4319 (b)(2) for consultation with an attorney for the public body of agency which would be deemed privileged in the attorney-client relationship
- _____ Pursuant to KSA 75-4319 (b)(3) to discuss matters relating to employer/employee negotiations whether or not in consultation with the representatives of the body or agency
- _____ Pursuant to KSA 75-4319 (b)(4) to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships
- _____ Pursuant to KSA 75-4319 (b)(6) for the preliminary discussion of acquisition of real estate
- _____ Pursuant to KSA 75-4319 (b)(12) to discuss matters relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures

The subject to be discussed during executive session: _____

State persons to attend

Open session will resume at _____ A.M./P.M. in the commission chambers.

FUTURE	9/22/2025	9/29/2025
Vehicle Lease Program	Security Cameras - Beerbower	North Crawford Street Beerbower
Economic Development		Eagle Road - Beerbower
911 Dispatch Worksession		190th Street - Milburn
Juvenile Detention Contract		Benefits District
Sanitation Worksession		
Benefits Committee Letters		
Elm Creek Quarry		
Craw-Kan		
Phone System		

Selection Criteria: Vendor =
Bank =

Batch =
Due Date = 9/12/2025
Invoice Date =

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 001 GENERAL FUND					
INV01293		CITY OF FORT SCOTT	DESPATCHING SERVICES:2023/2024	Prior Year Liabilities	\$100,000.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$100,000.00
Fund: 016 APPRAISERS					
1307 QUICK 8/31/25		CARD SERVICES	MOUSE/MECHANICAL PENCILS/LENOVO LAPTOP	APPRAISER COMMODITIES	\$598.54
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	APPRAISER CONTRACTUAL SVCS	\$8.05
605986		BOFS, INC	APPRAISER FORD BRONCO TIRE SENSORS (2)	APPRAISER CAPITAL OUTLAY	\$337.74
69656		RUDDICK'S, INC.	BLINDS	APPRAISER COMMODITIES	\$1,459.00
7149900		RUDDICK'S, INC.	TITANIUM DRILL BITS/BLINDS	APPRAISER COMMODITIES	\$23.66
752012		CULLIGAN OF JOPLIN	ACCT#199265 APPRAISER WATER REFILL	APPRAISER CONTRACTUAL SVCS	\$24.00
752867		CULLIGAN OF JOPLIN	ACCT# 199265 APPRAISER COOLER RENTAL 9/1-9/30	APPRAISER CONTRACTUAL SVCS	\$13.95
Fund: 016 - APPRAISERS Invoice Count and Total:				7	\$2,464.94
Fund: 052 COUNTY TREASURER MOTOR FUND					
1133 LOVE 8/31/25		CARD SERVICES	PAPER	COMPUTER SUPPLIES	\$281.92
4594 HAWKINS 8/31/25		CARD SERVICES	FOR DEPOSIT ONLY STAMP	OFFICE SUPPLIES	\$105.95
Fund: 052 - COUNTY TREASURER MOTOR FUND Invoice Count and Total:				2	\$387.87
Fund: 060 DIVERSION APPLICATION FEE FUND					
3392 ATTORNEY 8/31/25		CARD SERVICES	OFFICE LUNCHEON X2/PRELIMINARY HEARING SNACKS FOR WITNESSES	ATTY DIVERSION FEE CONTRACTUAL	\$306.74
Fund: 060 - DIVERSION APPLICATION FEE FUND Invoice Count and Total:				1	\$306.74

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 062 ELECTION					
1455 8/31/25		CARD SERVICES	POSTAGE	ELECTION COMMODITIES	\$286.09
Fund: 062 - ELECTION Invoice Count and Total:				1	\$286.09
Fund: 108 LANDFILL					
31644		ALLEN COUNTY PUBLIC WORKS	MSW 8/28 - 8/29/25	LANDFILL CONTRACTUAL SVCS	\$2,458.72
331437		COMPLIANCEONE	MONTHLY CHARGE \$6 PER PERSON FOR 36 PEOPLE/DRUG TESTS/BREATH ALCOHOL TESTS	LANDFILL CONTRACTUAL SVCS	\$177.00
341029		BROWNS SEPTIC TANK CLEANING	PUMP LANDFILL AND COUNTY BARN	LANDFILL CONTRACTUAL SVCS	\$100.00
4041 8/31/25		CARD SERVICES	FOAM CUPS/TOILET PAPER/PAPER TOWELS	LANDFILL COMMODITIES	\$31.43
44269		PAYNE'S, INC.	REBUILD CYLINDER #47	LANDFILL CONTRACTUAL SVCS	\$128.75
PS200250444		FOLEY EQUIPMENT CO.	FUEL CAP #21	LANDFILL COMMODITIES	\$76.03
SS310052132		FOLEY EQUIPMENT CO.	POWER BY THE HOUR 6/17 - 9/5/25 #21	LANDFILL CONTRACTUAL SVCS	\$1,929.11
Fund: 108 - LANDFILL Invoice Count and Total:				7	\$4,901.04
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
000940(2)		FOWLER'S AUTO REPAIR	LABOR/LED HEADLIGHTS	SEKRCC CONTRACTUAL	\$90.00
000940(2)		FOWLER'S AUTO REPAIR	LED HEADLIGHTS	SEKRCC COMMODITIES	\$89.99
0333 MARTIN 8/31/25		CARD SERVICES	VEHICLE REGISTRATION/TRANSUNION	SHERIFF CONTRACTUAL	\$256.47
0333 MARTIN 8/31/25		CARD SERVICES	MEAL WHILE ATTENDING FUNERAL/MEAL FOR BUSINESS MEETING	SHERIFF COMMODITIES	\$135.71
047773		COMBINED PUBLIC COMMUNICATIONS LLC	PIN DEBIT TRANSFERS AUGUST 2025	SEKRCC COMMODITIES	\$1,226.00
0925 PATOSA 8/31/25		CARD SERVICES	VEHICLE DIAGNOSTICS TESTS FOR SHERIFF	SHERIFF CONTRACTUAL	\$39.98
11158		OL' BOYS TIRE AND AUTO	S#3 OIL CHANGE/NEW TIRES/TIRE DISPOSAL	SHERIFF COMMODITIES	\$1,501.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
1240 TRANSPORT 8/31/25		CARD SERVICES	ELECTRIC KETTLES/FUEL/RAMEN/MEALS WHILE TRANSPORTING/FOLDERS/STAPLER/BATTERIES/CRACKERS/PLUNGERS	SEKRCC COMMODITIES	\$317.82
126212		LINSTAR INC.	ID CARDS:NELSON	SHERIFF COMMODITIES	\$12.80
126212		LINSTAR INC.	ID CARDS:MOORE	SEKRCC COMMODITIES	\$12.80
1265 DAVIDSON 8/31/25		CARD SERVICES	BATTERIES/DRINKS/SNACKS/MEALS/STAMP S/PANTS/GLOVES	SHERIFF COMMODITIES	\$881.61
1596 GOODRUM 8/31/25		CARD SERVICES	FALL CONFERENCE REGISTRATION	SHERIFF CONTRACTUAL	\$900.00
1596 GOODRUM 8/31/25		CARD SERVICES	DOG BALL	SHERIFF COMMODITIES	\$14.98
1612 DAVIS 8/31/25		CARD SERVICES	MEAL FOR CHILD IN CUSTODY	SHERIFF COMMODITIES	\$11.15
181006-1		FIRST RESPONDER OUTFITTERS INC	PANTS	SHERIFF COMMODITIES	\$171.02
204787 9/1/25		CRAW-KAN TELEPHONE CO.	SHERIFF VOIP/VOICE SERVICES	SHERIFF CONTRACTUAL	\$67.60
25020		4 STATE SANITATION	SEPTEMBER TRASH SERVICE	SEKRCC CONTRACTUAL	\$176.50
2996 HAWPE 8/31/25		CARD SERVICES	MEAL/FUEL/SCRUBBLADE	SEKRCC COMMODITIES	\$170.51
3335083125		BTX KS INC	X-RAYS	SEKRCC CONTRACTUAL	\$312.00
3453 DEMKO 8/31/25		CARD SERVICES	MEAL/FUEL	SEKRCC COMMODITIES	\$96.34
39962073		GREAT AMERICA FINANCIAL SVCS	2 KYOCERA COPIERS PAYMENT	SHERIFF CONTRACTUAL	\$192.44
4006 CLARKSON 8/31/25		CARD SERVICES	ADOBE	SHERIFF CONTRACTUAL	\$131.53
49351		K & K AUTO PARTS INC.	TAHOE SEA FOAM ADDITIVE	SHERIFF COMMODITIES	\$21.98
49356		K & K AUTO PARTS INC.	TAHOE BATTERY	SHERIFF COMMODITIES	\$152.73
4948 MOORE 8/31/25		CARD SERVICES	MEAL/VIRTUAL OC INSTRUCTOR RECERTIFICATION COURSE	SHERIFF CONTRACTUAL	\$95.00
4948 MOORE 8/31/25		CARD SERVICES	MEAL/VIRTUAL OC INSTRUCTOR RECERTIFICATION COURSE	SHERIFF COMMODITIES	\$23.40
54278		SATTERLEE PLUMBING, HEATING & AIR-COND	REPLACED URINAL HANDLE IN MENS LOCKER ROOM/CALCIUM TREATMENT	SEKRCC CONTRACTUAL	\$453.60
5779 MURPHY 8/31/25		CARD SERVICES	FUEL	SHERIFF COMMODITIES	\$334.79

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Dept: 00 Non-Departmental					
Fund: 120 COUNTY SHERIFF/CORRECTIONAL					
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	SEKRCC CONTRACTUAL	\$68.69
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	SHERIFF CONTRACTUAL	\$72.52
7/31/25		FIVE CORNERS MINI-MART LLC	JULY FUEL	SHERIFF CONTRACTUAL	\$431.01
7193		PEST-X SOLUTIONS	293 E 20TH ST	SEKRCC CONTRACTUAL	\$150.00
8/31/25		FIVE CORNERS MINI-MART LLC	AUGUST FUEL	SHERIFF CONTRACTUAL	\$336.01
8864 9/9/25		KANSAS GAS SERVICE	293 E 20TH ST	SEKRCC CONTRACTUAL	\$227.86
DN14891		KEY INDUSTRIES, INC.	POLOS	SEKRCC COMMODITIES	\$524.40
INV-24546		FORT SCOTT BROADCASTING CO, INC.	BACK TO SCHOOL SAFETY	SHERIFF CONTRACTUAL	\$65.00
Fund: 120 - COUNTY SHERIFF/CORRECTIONAL Invoice Count and Total:				36	\$9,765.24
Fund: 220 ROAD AND BRIDGE					
0198-370339		O'REILLY AUTO PARTS	COOLANT HOSE/CLAMPS #1	ROAD & BRIDGE COMMODITIES	\$59.81
0198-370440		O'REILLY AUTO PARTS	DOOR HANDLE/WIPER BLADES #3	ROAD & BRIDGE COMMODITIES	\$140.97
0198-370550		O'REILLY AUTO PARTS	BRAKE CLEANER/GORILLA GLUE	ROAD & BRIDGE COMMODITIES	\$50.87
0198-370734		O'REILLY AUTO PARTS	FUEL PUMP/BATTERY/ABSORBENT	ROAD & BRIDGE COMMODITIES	\$166.43
0198-371110		O'REILLY AUTO PARTS	WIPER BLADE #77	ROAD & BRIDGE COMMODITIES	\$4.50
0853 8/31/25		CARD SERVICES	WINDOW AIR CONDITIONER	ROAD & BRIDGE COMMODITIES	\$202.85
12971240		HERITAGE TRACTOR, INC.	GRIP #M77	ROAD & BRIDGE COMMODITIES	\$55.94
12971248		HERITAGE TRACTOR, INC.	FUEL PUMP #M84	ROAD & BRIDGE COMMODITIES	\$70.66
168 9/10/25		HEARTLAND REC, INC.	ELM CREEK ELECTRIC	ELM CREEK CONTRACTUAL	\$601.20
186346		MILLER FEED & OIL	RAT TRAP #36	ROAD & BRIDGE COMMODITIES	\$5.99
2519367		MURPHY TRACTOR & EQUIPMENT CO	OIL COOLER #193	ROAD & BRIDGE COMMODITIES	\$1,556.24
2520895		MURPHY TRACTOR & EQUIPMENT CO	OIL LEAK REPAIR/56 POINT INSPECTION #79	ROAD & BRIDGE COMMODITIES	\$170.90
2520895		MURPHY TRACTOR & EQUIPMENT CO	OIL LEAK REPAIR/56 POINT INSPECTION #79	ROAD & BRIDGE CONTRACTUAL SVC	\$957.64

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Dept: 00 Non-Departmental					
Fund: 220 ROAD AND BRIDGE					
256047		MAYCO ACE HARDWARE	ACCT #415 SOCKET ADAPTER SET	ROAD & BRIDGE COMMODITIES	\$14.99
257937		MAYCO ACE HARDWARE	ACCT #415 SERVICE CHARGE	ROAD & BRIDGE COMMODITIES	\$2.50
258490		MAYCO ACE HARDWARE	ACCT #415 DUCT TAPE	ROAD & BRIDGE COMMODITIES	\$8.99
258558		MAYCO ACE HARDWARE	ACCT #415 SERVICE CHARGE REIMBURSEMENT	ROAD & BRIDGE COMMODITIES	(\$2.50)
292274		DIAMOND MOWERS	PIN AND PLATE #M85	ROAD & BRIDGE COMMODITIES	\$223.40
331437		COMPLIANCEONE	MONTHLY CHARGE \$6 PER PERSON FOR 36 PEOPLE/DRUG TESTS/BREATH ALCOHOL TESTS	ROAD & BRIDGE CONTRACTUAL SVC	\$516.00
341029		BROWNS SEPTIC TANK CLEANING	PUMP LANDFILL AND COUNTY BARN	ROAD & BRIDGE CONTRACTUAL SVC	\$100.00
4041 8/31/25		CARD SERVICES	PORTABLE AC	ELM CREEK COMMODITIES	\$298.87
4041 8/31/25		CARD SERVICES	BINDER/DIVIDER	ROAD & BRIDGE COMMODITIES	\$25.52
436789		LOCKWOOD MOTOR SUPPLY, INC.	BRAKE LINES	ROAD & BRIDGE COMMODITIES	\$36.11
437083		LOCKWOOD MOTOR SUPPLY, INC.	OIL ABSORBENT	ROAD & BRIDGE COMMODITIES	\$9.99
437200		LOCKWOOD MOTOR SUPPLY, INC.	WASHER #191	ROAD & BRIDGE COMMODITIES	\$1.50
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	ROAD & BRIDGE CONTRACTUAL SVC	\$128.84
695368		KIRKLAND WELDING SUPPLIES, INC	ACETYLENE RENTAL	ROAD & BRIDGE CONTRACTUAL SVC	\$5.00
8/30/25		LINN'S SANITATION SERVICE	SEPTEMBER 2025 TRASH SERVICE	ELM CREEK CONTRACTUAL	\$80.00
8/30/25		LINN'S SANITATION SERVICE	SEPTEMBER 2025 TRASH SERVICE	ROAD & BRIDGE CONTRACTUAL SVC	\$85.50
837		BO'S 1 STOP INC.	18"/15"/ CULVERT TUBES	COMMODITIES	\$3,105.59
994860		KIRKLAND WELDING SUPPLIES, INC	NOZZLE	ROAD & BRIDGE COMMODITIES	\$8.00
IN-1860427		INLAND TRUCK PARTS COMPANY	FILTERS/TRANSMISSION TROUBLESHOOT #151	ROAD & BRIDGE COMMODITIES	\$239.28
IN-1860427		INLAND TRUCK PARTS COMPANY	FILTERS/TRANSMISSION TROUBLESHOOT #151	ROAD & BRIDGE CONTRACTUAL SVC	\$1,085.95

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Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 220 ROAD AND BRIDGE					
SS310052131		FOLEY EQUIPMENT CO.	POWER BY THE HOUR 6/12 - 9/5/25 #81	ROAD & BRIDGE CONTRACTUAL SVC	\$656.60
WCHG-100816		BOFS, INC	THERMOSTAT KIT #1	ROAD & BRIDGE COMMODITIES	\$50.45
Fund: 220 - ROAD AND BRIDGE Invoice Count and Total:				35	\$10,724.58
Fund: 222 ROAD & BRIDGE SALES TAX FUND					
0198-370693		O'REILLY AUTO PARTS	CLEANER #193	R&B SALES TAX COMMODITIES	\$9.49
0198-371133		O'REILLY AUTO PARTS	ANTIFREEZE #1	R&B SALES TAX COMMODITIES	\$55.97
0198-371156		O'REILLY AUTO PARTS	RADIATOR/BELT/TENSNER/HOSE #1	R&B SALES TAX COMMODITIES	\$386.00
0198-371264		O'REILLY AUTO PARTS	BELT/ANTIFREEZE #1	R&B SALES TAX COMMODITIES	\$47.38
1068		KNIGHT'S MECHANIC SERVICE	REPROGRAM POWERTRAIN CONTROL MODULE SNOW PLOW	R&B SALES TAX CONTRACTUAL SVCS	\$250.00
1246 9/10/25		HEARTLAND REC, INC.	ASPHALT PLANT ELECTRIC	R&B SALES TAX CONTRACTUAL SVCS	\$1,535.36
437371		LOCKWOOD MOTOR SUPPLY, INC.	ANTIFREEZE/BELT #1	R&B SALES TAX COMMODITIES	\$47.93
49263		K & K AUTO PARTS INC.	HYDRAULIC HOSE/FITTINGS #308	R&B SALES TAX COMMODITIES	\$92.48
49287		K & K AUTO PARTS INC.	HOSES/CRIMP COLLAR/STEMS #44	R&B SALES TAX COMMODITIES	\$148.49
60-0917586		HESELBEIN TIRE OF OKLAHOMA	HANKOOK TIRES #103	R&B SALES TAX COMMODITIES	\$835.00
9/5/25		FORT SCOTT RIDES LLC	4 TIRES BALANCED #103	R&B SALES TAX CONTRACTUAL SVCS	\$60.00
995507		KIRKLAND WELDING SUPPLIES, INC	PROPANE REFILL	R&B SALES TAX CONTRACTUAL SVCS	\$17.43
IN-1852091		INLAND TRUCK PARTS COMPANY	RADIATOR/INJECTORS/O-RINGS #139	R&B SALES TAX COMMODITIES	\$4,941.43
IN-1852091		INLAND TRUCK PARTS COMPANY	RADIATOR/INJECTORS/O-RINGS #139	R&B SALES TAX CONTRACTUAL SVCS	\$7,821.00
SINV254674		WRIGHT ASPHALT PRODUCTS COMPANY, LLC	PG64-22 23.96 TONS @ \$525.00	R&B SALES TAX CONTRACTUAL SVCS	\$12,579.00
SINV255265		WRIGHT ASPHALT PRODUCTS COMPANY, LLC	PG64-22 24.87 TONS @ \$525.00	R&B SALES TAX CONTRACTUAL SVCS	\$13,056.75

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00 Non-Departmental					
Fund: 222 ROAD & BRIDGE SALES TAX FUND					
SINV255266		WRIGHT ASPHALT PRODUCTS COMPANY, LLC	PG64-22 24.36 TONS @ \$525.00	R&B SALES TAX CONTRACTUAL SVCS	\$12,789.00
Fund: 222 - ROAD & BRIDGE SALES TAX FUND Invoice Count and Total:				17	\$54,672.71
Fund: 387 ADDICTION SETTLEMENT FUND					
605958		PATH OF EASE ASSOCIATION	REIMBURSEMENT FOR ALIGNMENT	CAPITAL OUTLAY	\$31.25
9/11/25		PATH OF EASE ASSOCIATION	MILEAGE:355@\$0.70 PER MILE	CAPITAL OUTLAY	\$248.50
Fund: 387 - ADDICTION SETTLEMENT FUND Invoice Count and Total:				2	\$279.75
Fund: 398 OFFENDER REGISTRATION					
DN15172		KEY INDUSTRIES, INC.	WAFFLE SHIRTS/ZIP PULLOVER/JACKET	COMMODITIES	\$245.02
Fund: 398 - OFFENDER REGISTRATION Invoice Count and Total:				1	\$245.02
Fund: 399 EMERGENCY SERVICES SALES TAX					
AUG 2025		FREEMAN FORT SCOTT HOSPITAL INC	EMERGENCY SERVICES SALES TAX ALLOCATION	CONTRACTUAL SERVICES	\$120,936.19
Fund: 399 - EMERGENCY SERVICES SALES TAX Invoice Count and Total:				1	\$120,936.19
Dept: 00 - Non-Departmental Invoice Count and Total:				111	\$304,970.17

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 01 COUNTY COMMISSION					
Fund: 001 GENERAL FUND					
2093351		FORT SCOTT TRIBUNE	PRECINCT LEGALS X2 PUBLICATIONS	COMMISSION CONTRACTUAL SVCS	\$777.00
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	COMMISSION CONTRACTUAL SVCS	\$50.07
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$827.07
Dept: 01 - COUNTY COMMISSION Invoice Count and Total:				2	\$827.07

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 02 COUNTY CLERK					
Fund: 001 GENERAL FUND					
118288		TOTAL ELECTRONICS CONTRACTING, INC	RETREIVED PHONE RECORDING	CLERK CONTRACTUAL SVCS	\$60.50
2132639		WARD/KRAFT INC	CREDIT FOR INVOICE#2129972/NEW INVOICE FOR TAX DOCUMENTS TAX LETTERS WITH CORRECTIONS	CLERK CONTRACTUAL SVCS	\$1,539.28
4594 HAWKINS 8/31/25		CARD SERVICES	RECEIVED STAMP	CLERK COMMODITIES	\$9.45
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	CLERK CONTRACTUAL SVCS	\$146.52
Fund: 001 - GENERAL FUND Invoice Count and Total:				4	\$1,755.75
Dept: 02 - COUNTY CLERK Invoice Count and Total:				4	\$1,755.75

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 03 COUNTY TREASURER					
Fund: 001 GENERAL FUND					
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	TREASURER CONTRACTUAL SVCS	\$16.26
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$16.26
Dept: 03 - COUNTY TREASURER Invoice Count and Total:				1	\$16.26

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 04 COUNTY ATTORNEY					
Fund: 001 GENERAL FUND					
106900		ADVANTAGE COMPUTER ENTERPRISES	PC/PRINTER LABOR	ATTORNEY CONTRACTUAL SVCS	\$85.00
107070		ADVANTAGE COMPUTER ENTERPRISES	PC/PRINTER LABOR	ATTORNEY CONTRACTUAL SVCS	\$42.50
3392 ATTORNEY 8/31/25		CARD SERVICES	INFORMATION RETRIEVAL SERVICES/WATER REFILL	ATTORNEY CONTRACTUAL SVCS	\$740.33
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	ATTORNEY CONTRACTUAL SVCS	\$27.16
852294923		THOMSON REUTERS - WEST	WEST INFORMATION 7/1-7/31	ATTORNEY CONTRACTUAL SVCS	\$553.79
9/8/25		DISTRICT COURT OF BB COUNTY	TRANSCRIPT OF DECEMBER 21, 2023 HEARING	ATTORNEY CONTRACTUAL SVCS	\$35.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				6	\$1,483.78
Dept: 04 - COUNTY ATTORNEY Invoice Count and Total:				6	\$1,483.78

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Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 05 COUNTY REGISTER OF DEEDS					
Fund: 001 GENERAL FUND					
566983-0		ETTINGER'S	DEATH CARDS/TAPE/PAPER	REGISTER OF DEEDS COMMODITIES	\$640.75
566983-1		ETTINGER'S	PEN REFILLS/DISINFECTING WIPES	REGISTER OF DEEDS COMMODITIES	\$72.20
60389		GALEN C BIGELOW, JR.	MONTHLY CONTRACT TOTAL COMBINED BLACK/COLOR COPIES	REGISTER OF DEEDS CONT SVCS	\$32.11
Fund: 001 - GENERAL FUND Invoice Count and Total:				3	\$745.06
Dept: 05 - COUNTY REGISTER OF DEEDS Invoice Count and Total:				3	\$745.06

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Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 07 COURTHOUSE MAINTENANCE					
Fund: 001 GENERAL FUND					
37151		OSBORN PAPER COMPANY	LINERS/CENTER PULL TOWEL/BATH TISSUE/DISINFECTING CLEANER/GLASS CLEANER/NEUTRL CLEANER/GLOVES	GENERAL COMMODITIES	\$404.71
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$404.71
Dept: 07 - COURTHOUSE MAINTENANCE Invoice Count and Total:				1	\$404.71

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 10 DISTRICT COURT					
Fund: 001 GENERAL FUND					
3738 DIST COURT 8/31/25		CARD SERVICES	ADOBE SUBSCRIPTION	DISTRICT COURT CONTRACTUAL SVC	\$21.92
4041 8/31/25		CARD SERVICES	ADDITIONAL STORAGE ON JUDGES IPAD	DISTRICT COURT CONTRACTUAL SVC	\$11.94
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$33.86
Dept: 10 - DISTRICT COURT Invoice Count and Total:				2	\$33.86

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 11 EMERGENCY PREPAREDNESS					
Fund: 001 GENERAL FUND					
167 9/10/25		HEARTLAND REC, INC.	BBCO EMER MGMT 130TH ST/RECEPTACLE TOMAHAWK AND 125TH	EM. PREP. CONTRACTUALSVCS	\$94.92
5372 ALLEN 8/31/25		CARD SERVICES	MEAL AT KEMA AUGUST MEETING	EM. PREP. COMMODITIES	\$13.29
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$108.21
Dept: 11 - EMERGENCY PREPAREDNESS Invoice Count and Total:				2	\$108.21

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 15 I T					
Fund: 001 GENERAL FUND					
1F9X-9JMY-P7T6		AMAZON CAPITAL SERVICES	REPLACEMENT BATTERY	I/T COMMODITIES	\$45.49
1HX3-7CRF-GC9T		AMAZON CAPITAL SERVICES	BATTERY	I/T COMMODITIES	\$39.39
Fund: 001 - GENERAL FUND Invoice Count and Total:				2	\$84.88
Dept: 15 - I T Invoice Count and Total:				2	\$84.88

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 17 DISPATCH					
Fund: 001 GENERAL FUND					
INV01293		CITY OF FORT SCOTT	DESPATCHING SERVICES:2025	DISPATCH APPROPRIATIONS	\$50,000.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$50,000.00
Dept: 17 - DISPATCH Invoice Count and Total:				1	\$50,000.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 18	JUVENILE DETENTION				
Fund: 001	GENERAL FUND				
7753		SEK REGIONAL JUVENILE DET. CTR	MONTHLY DETENTION FEE 8/1-8/31	JUVENILE CONTRACTUAL SVCS	\$11,202.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				1	\$11,202.00
Dept: 18 - JUVENILE DETENTION Invoice Count and Total:				1	\$11,202.00

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 24 AMBULANCE SERVICE					
Fund: 375 AMBULANCE SERVICE					
0198-371109		O'REILLY AUTO PARTS	EMS#4 OIL FILTER/OIL/WIPER BLADES	VEHICLE MAINTENANCE	\$71.47
1489 HULSEY 8/31/25		CARD SERVICES	ADOBE	AMBULANCE SERVICES CONTRACTUAL	\$21.92
1489 HULSEY 8/31/25		CARD SERVICES	UNIFORM PANTS/UNIFORM SHIRTS	UNIFORM MAINTENANCE	\$214.94
1489 HULSEY 8/31/25		CARD SERVICES	LYSOL DISINFECTING SPRAY	AMBULANCE SERVICE COMMODITIES	\$13.94
1489 HULSEY 8/31/25		CARD SERVICES	FUEL	FUEL	\$45.24
3839072		MORRIS & DICKSON CO. LLC	SOD CHL	MEDICATION	\$87.51
8/30/25		LINN'S SANITATION SERVICE	SEPTEMBER 2025 TRASH SERVICE	TRASH-UTILITIES	\$103.00
Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:				7	\$558.02
Dept: 24 - AMBULANCE SERVICE Invoice Count and Total:				7	\$558.02

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 30	NOXIOUS WEED				
Fund: 200	NOXIOUS WEED				
261082		VAN DIEST SUPPLY COMPANY	HERBICIDE	CHEMICALS	\$1,384.96
Fund: 200 - NOXIOUS WEED Invoice Count and Total:				1	\$1,384.96
Dept: 30 - NOXIOUS WEED Invoice Count and Total:				1	\$1,384.96

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 43 COURTHOUSE GENERAL					
Fund: 001 GENERAL FUND					
1820253773 9/11/25		EVERGY	210 S NATIONAL AVE	CONTRACTUAL SERVICES	\$5,639.42
2093351		FORT SCOTT TRIBUNE	BUDGETS/REVENUE NEUTRAL RATE PUBLICATIONS	CONTRACTUAL SERVICES	\$610.50
258218		MAYCO ACE HARDWARE	SILCN ALL PURP CLR/EPOXY/WELD COLD	CONTRACTUAL SERVICES	\$21.98
2630283128 9/11/25		EVERGY	221 S JUDSON	CONTRACTUAL SERVICES	\$80.96
6346763564 9/10/25		EVERGY	108 W 2ND	CONTRACTUAL SERVICES	\$327.73
8/30/25		LINN'S SANITATION SERVICE	SEPTEMBER 2025 TRASH SERVICE	CONTRACTUAL SERVICES	\$201.50
C70546		CE WATER MANAGEMENT, INC	MONTHLY WATER TREATMENT CONTRACT	CONTRACTUAL SERVICES	\$170.00
Fund: 001 - GENERAL FUND Invoice Count and Total:				7	\$7,052.09
Dept: 43 - COURTHOUSE GENERAL Invoice Count and Total:				7	\$7,052.09

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
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Invoice Count by Dept: 151

Grand Total: \$380,626.82

Open Invoices - Dept/Fund Totals		
Dept	Fund	Amount
00	Non-Departmental	
	001 GENERAL FUND	\$100,000.00
	016 APPRAISERS	\$2,464.94
	052 COUNTY TREASURER MOTOR FUN	\$387.87
	060 DIVERSION APPLICATION FEE FUN	\$306.74
	062 ELECTION	\$286.09
	108 LANDFILL	\$4,901.04
	120 COUNTY SHERIFF/CORRECTIONAL	\$9,765.24
	220 ROAD AND BRIDGE	\$10,724.58
	222 ROAD & BRIDGE SALES TAX FUND	\$54,672.71
	387 ADDICTION SETTLEMENT FUND	\$279.75
	398 OFFENDER REGISTRATION	\$245.02
	399 EMERGENCY SERVICES SALES TAX	\$120,936.19
		<hr/>
		\$304,970.17
01	COUNTY COMMISSION	
	001 GENERAL FUND	\$827.07
		<hr/>
		\$827.07
02	COUNTY CLERK	
	001 GENERAL FUND	\$1,755.75
		<hr/>
		\$1,755.75

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
		03	COUNTY TREASURER		
		001	GENERAL FUND	\$16.26	
				\$16.26	
		04	COUNTY ATTORNEY		
		001	GENERAL FUND	\$1,483.78	
				\$1,483.78	
		05	COUNTY REGISTER OF DEEDS		
		001	GENERAL FUND	\$745.06	
				\$745.06	
		07	COURTHOUSE MAINTENANCE		
		001	GENERAL FUND	\$404.71	
				\$404.71	
		10	DISTRICT COURT		
		001	GENERAL FUND	\$33.86	
				\$33.86	
		11	EMERGENCY PREPAREDNESS		
		001	GENERAL FUND	\$108.21	
				\$108.21	
		15	I T		
		001	GENERAL FUND	\$84.88	
				\$84.88	
		17	DISPATCH		
		001	GENERAL FUND	\$50,000.00	
				\$50,000.00	
		18	JUVENILE DETENTION		
		001	GENERAL FUND	\$11,202.00	

Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
				\$11,202.00	
		24	AMBULANCE SERVICE		
		375	AMBULANCE SERVICE	\$558.02	
				\$558.02	
		30	NOXIOUS WEED		
		200	NOXIOUS WEED	\$1,384.96	
				\$1,384.96	
		43	COURTHOUSE GENERAL		
		001	GENERAL FUND	\$7,052.09	
				\$7,052.09	
			Grand Total:	\$380,626.82	

Culverts as of 8-31-2025

PERMIT #	APPLICANT	LOCATION	TYPE OF PERMIT	DATE OF APPLICATION	PERMIT FEE PAID	INVOICE PAID	AMOUNT BILLED	AMOUNT PAID	FINAL OR NEW APPROVAL
2025-15	Dakota Hall	1072 230th St	Culvert	8/21/2025					
2025-16	Lynne Oharah	2120 95 St, Uniontown	Culvert	8/26/2025					
2025-17	Delbert Elder	1149 Kansas Rd, Redfield	Culvert	8/28/2025					

Public Works Director: _____

Date of Approval: _____

Commissioner: _____

Commissioner: _____

Commissioner: _____

JUDY'S FUEL 2025

<u>DATE OF DELIVERY</u>	<u>INVOICE #</u>	<u>GASOLINE</u>	<u>OFF-ROAD DIESEL (DYED)</u>	<u>ON-ROAD DIESEL (CLEAR)</u>	<u>PRICE PER GALLON</u>	<u>TOTAL</u>	<u>LOCATION</u>
8/1/2025	36552	427			\$2.63	\$1,123.01	COUNTY BARN
8/1/2025	36552		500		\$2.87	\$1,435.00	COUNTY BARN
8/6/2025	36601		442		\$2.82	\$1,246.44	ASPHALT PLANT
8/7/2025	36602	430			\$2.63	\$1,130.90	COUNTY BARN
8/7/2025	36602		300		\$2.82	\$846.00	COUNTY BARN
8/7/2025	36602			788	\$3.08	\$2,427.04	COUNTY BARN
8/12/2025	36574		454		\$2.75	\$1,248.50	HECKMAN TANK
8/14/2025	36607	500			\$2.56	\$1,280.00	COUNTY BARN
8/14/2025	36607		500		\$2.70	\$1,350.00	COUNTY BARN
8/14/2025	36607			1008	\$2.96	\$2,983.68	COUNTY BARN
8/15/2025	36623		1645		\$2.70	\$4,441.50	SHEPARD QUARRY
8/15/2025	36644		267		\$2.70	\$720.90	UNIONTOWN GRADER
8/21/2025	36653	530			\$2.60	\$1,378.00	COUNTY BARN
8/21/2025	36653		510		\$2.74	\$1,397.40	COUNTY BARN
8/21/2025	36653			1040	\$3.00	\$3,120.00	COUNTY BARN
8/22/2025	36659		510		\$2.74	\$1,397.40	BLAKE QUARRY
8/22/2025	36661		273		\$2.74	\$748.02	UNIONTOWN GRADER
8/25/2025	36692		1079		\$2.77	\$2,988.83	ASPHALT PLANT
8/27/2025	36669		1068		\$2.77	\$2,958.36	ASPHALT PLANT
8/27/2025	36673	437			\$2.62	\$1,144.94	COUNTY BARN
8/27/2025	36673		285		\$2.77	\$789.45	COUNTY BARN
8/27/2025	36673			921	\$3.03	\$2,790.63	COUNTY BARN
8/28/2025	36695		500		\$2.74	\$1,370.00	UNDERWOOD TANK

20 July 2025

To: Bourbon County Commissioners (BCC)

From: Samuel Tran, BCC-District 1

SUBJECT: Commissioner Liaison

Fellow Commissioners,

Currently this governing body act as generalist in our focus on the various aspects of governance. We each must maintain awareness of all aspects of the departments, sub-departments and functions of the county. As you are aware, maintaining the pulse of county government is a daunting task and often times we find ourselves stretched thin or outside our area of expertise.

Therefore, I would like to propose we each are assigned specific functions of the county in order to focus our respective energy, time and effort into improving these functions. There are three major functions within the county and those are:

Public Works

Public Safety, Emergency Management and Rural Fire

Courthouse and all ancillary functions housed within

I propose we each take one of these functions and liaises with them to better understand their functions, requirements, limitations, and present their voices, views and concerns at the commissioner's table. Commissioners will be granted permission to address specific matters that pertain to their area of responsibility without the necessity to consult the other two Commissioners, unless the matter is highly controversial or so critical that it demands the attention of the full Commission, such as on boarding/off boarding, manning increases, budget increases/shortfalls or critical personnel issues.

Where personnel are concerned, employees will engage Human Resources (HR) first and if needed HR will engage the department's Commissioner Liaison; that commissioner will be the arbiter of any disputes between employee and their supervisor. The full Commission will be the next level of appeal if required.

Commissioner Liaisons would be authorized to spend up to \$1000 per month without the approval of the full Commission. If spending above the specified amount is needed, then the Liaison must seek approval from the full board at a regular meeting.

Commissioner Liaisons will report to the full board on issues of their respective department on a monthly basis and/or when Liaisons feels compelled due to the nature of the issues.

This proposal would not preclude any Commissioner from involving themselves with any of the three functions listed, but would effectually place a particular Commissioner as the focal point for that function. This would allow us to become more knowledgeable about the area we have been assigned.

As always, I am open to discussing this matter and look forward to hearing all points of view and concerns. Thank you.

RESOLUTION NO. 30-25
BOURBON COUNTY, KANSAS

**A RESOLUTION CREATING A PLANNING COMMISSION FOR THE
COUNTY OF BOURBON, KANSAS**

WHEREAS, The Board of County Commissioners of the County of Bourbon, Kansas desires to establish a planning commission and planning department for Bourbon County, Kansas pursuant to K.S.A. 12-744;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Bourbon, Kansas, sitting in regular session on this 25th day of August 2025, and intending to exercise its powers of home rule legislation pursuant to K.S.A. 19-101a, does hereby resolve as follows:

Section 1. Bourbon County Planning Commission

(a) **Commission Created.** There is hereby created and established a body which shall be known as the Bourbon County Planning Commission. The Bourbon County Planning Commission shall assume all powers, duties, responsibilities and functions provided by the laws of the state of Kansas and resolutions of The Board of County Commissioners of the County of Bourbon, Kansas.

(b) **Membership of Commission.** The planning commission shall consist of seven members who shall be appointed by the Board of County Commissioners. Each County Commissioner shall select two members who shall reside in said Commissioner's district. The seventh member shall be selected by the Board of County Commissioners en bloc.

(c) **Terms.** In order to insure that the terms of not more than two (2) members expire at the same time, the terms of the initial appointees to the planning commission shall be staggered as follows: Two (2) members shall be appointed to one (1) year terms; Two (2) members shall be appointed to two (2) year terms; Three (3) members shall be appointed to a three (3) year term. The Chair of the Board of County Commissioners shall select which members shall serve which terms. Thereafter, all appointments to the planning commission shall be for a term of three years, all members to serve without compensation. All terms shall commence and be effective in January of each year; provided, that all members shall continue to serve until their successors are appointed or until such member has been reappointed. A majority of the members shall reside outside the corporate limits of any incorporated city in the County.

(d) **Functions.** For property located in Bourbon County, the planning commission shall be authorized to:

- i. Approve subdivision plats,
- ii. Make recommendations to the Board of County Commissioners on amendments to zoning regulations,
- iii. Make recommendations to the Board of County Commissioners concerning planning issues, including, but not limited to: Comprehensive Plan, Subdivision, Regulations, Zoning Regulations, Transportation, Neighborhood Revitalization, Capital Improvements,
- iv. Perform other functions as are authorized by state law and county resolutions.

(e) **Meetings.** The Bourbon County Planning Commission shall convene for its first meeting at such time and place as shall be fixed by the chairperson of the Board of County Commissioners and shall thereupon proceed to organize, adopt by laws, elect officers and determine times and places of future meetings, which meetings shall not be less frequent than four (4) times each year. Special meetings may be called by the chairperson of the planning commission, or, if absent, by the vice-chairperson, on not less than three (3) days' notice, such notice to be by mail sent to the address given to the secretary of the planning commission by each member. The Bourbon County Counselor shall provide legal representation to the planning commission and attend its meetings.

(f) **Quorum and Voting.** A quorum of the planning commission shall consist of four members. Except as otherwise provided by state law requiring a higher number of votes, any matter requiring approval by the planning commission or a recommendation to the Board of County Commissioners shall require the affirmative votes of not less than a majority of the quorum present at such meeting of the planning commission. Matters pertaining only to the administration of the planning department shall require only a simple majority vote of the quorum as set out in this section. The secretary shall record all votes taken by name, indicating whether the member voted in the affirmative, the negative or abstained. A copy of such record shall be transmitted to Board of County Commissioners following each meeting of the planning commission. The planning director shall serve as secretary to the planning commission and shall cause a proper record to be kept of all proceedings of the planning commission.

Section 2. Bourbon County Planning and Zoning Department.

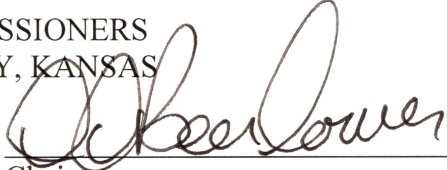
(a) **Department Created.** There is hereby established and created the Bourbon County Planning and Zoning Department which shall act as staff of the Bourbon County Planning Commission. At this time, there shall not be a Director. However, the Board of County Commissioners reserves the right to have a part-time employee at some point in the future to assist in the zoning process and assist the planning commission.

Section 3. Other Provisions.

- (a) This resolution supersedes any other resolution in conflict herewith.
(b) This resolution shall become effective upon publication in the official County newspaper.

RESOLVED this 25th day of August 2025.


BOARD OF COMMISSIONERS
BOURBON COUNTY, KANSAS


Chairman

Attest:


County Clerk


Commissioner


Commissioner

RESOLUTION 09-25

**BOURBON COUNTY, KANSAS
CODE OF CONDUCT**

Preamble

The opportunity to serve the public as county commissioner is a high honor and confers a sacred trust to the office holder. Stewardship of the public trust not only requires allegiance to the law, but also obligates a county commissioner to act in ways consistent with the highest standards of ethical conduct.

The Bourbon County Commissioners has adopted this code of ethics as a means of promoting the vitality of the democratic process in county government. The Association believes that in carrying out the duties of public office, from time to time every county commissioner is confronted with ethical dilemmas. The following principles are offered to encourage commissioners to engage in ethical reflection in advance of decision making. Ultimately, the ethical course of action for a county commissioner must be discerned by the dictates of individual conscience and commitment to the public interest.

- 1) A county commissioner should be vigorously dedicated to the democratic ideals of honesty, openness and accountability in all public matters involving county government.**
 - a) A commissioner should exert good faith effort to communicate the full truth about county matters and avoid structuring information so as to mislead or gain personal advantage.
 - b) Accountability requires a commissioner to accept responsibility for his or her public conduct as well as the actions of the county commission, especially when mistakes occur.
 - c) A commitment to the spirit of open government is characterized by the broadest possible provisions for public access and information sharing and qualified only by those instances when meetings or certain public records are shielded by state law.
 - d) A commissioner has an obligation to report suspected illegal misconduct by another elected official to the proper investigative authorities.
 - e) The confidentiality of executive sessions of commission meetings must be strictly honored.
 - f) Commissioners will only use county owned devices while conducting county business.
- 2) A county commissioner should model decorum, respect for others and civility in all public relationships.**
 - a) The honor of public office requires a commissioner to behave with courtesy and respect for the dignity of others in all public relationships with other elected officials; employees; citizens, media, and representatives of other units of government.
 - b) Commissioners should affirm the value of services provided by government and maintain a constructive attitude about governmental affairs.
 - c) Meetings of the county commission afford a prime opportunity for commissioners to promote conduct that enhances respectful civic discourse.
- 3) A county commissioner should actively practice stewardship of the county's human, fiscal and material resources.**
 - a) A commissioner should conserve public resources and support the wisest and best use of those resources consistent with the public interest and community need.
 - b) The principle of merit should guide all of a commissioner's human resource management decisions associated with recruitment, hiring, compensation, promotion and discharge.
 - c) A commissioner should advocate for and encourage county employees to adopt practices that promote the most efficient, effective, and ethical county services.

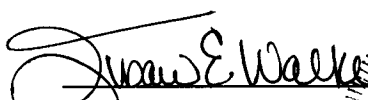
- 4) **A county commissioner should strive for excellence and continuous learning in personal development and in all operations of county government.**
 - a) A commissioner, regardless of the length of tenure in office, should actively seek opportunities to develop skills and acquire knowledge in order to perform the duties of public office more effectively.
 - b) A commissioner should dedicate the time necessary to adequately perform the duties of the office of county commissioner.
 - c) As a member of the governing body, a commissioner should advocate and appropriate resources for a learning courthouse, a county work environment in which employees are given opportunities to expand their performance capacities.
- 5) **A county commissioner should perform the duties of public office with fairness and impartiality so as to enhance public confidence in county government.**
 - a) Impartiality requires a commissioner to engage in conduct un-swayed by public clamor, without fear of criticism and without seeking personal financial gain or partisan advantage.
 - b) A commissioner should make decisions free from the influence of family members, private business relationships, or other personal relationships.
 - c) A commissioner should promote county business practices that contribute to public perception of the impartiality of county decisions.
 - d) A commissioner should abstain from voting even if not required to by law if his or her impartiality might be reasonably questioned.
 - e) A commissioner should support the principle of equal employment opportunity and vigorously oppose discrimination in county operations.
- 6) **A county commissioner should neither seek nor accept any favor from any source that may be offered to influence his or her official decision making.**
 - a) Commissioners should decline to accept anything of value that could be construed by a reasonable and informed person as intended to influence the commissioner's actions.
 - b) Avoiding the appearance of impropriety sustains public trust in democracy and is a necessary standard for commissioners to consider in determining an ethical course of action.

Violations of this Code of Conduct may be presented to the County Attorney and upon determination of the violation may be prosecuted to the fullest extent permitted according to Local, State, and Federal law or regulations.

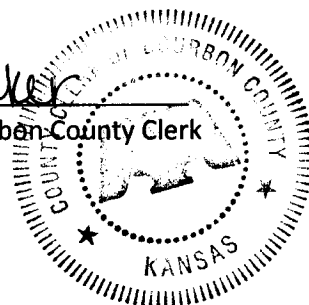
This policy will require commission approval each subsequent calendar year. Adopted this 20 day of January 2025.

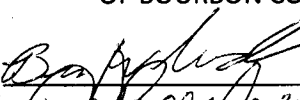
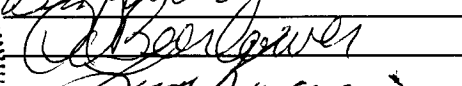

ATTEST:

THE BOARD OF COMMISSIONERS
OF BOURBON COUNTY, KANSAS


Susan E. Walker, Bourbon County Clerk

1/20/25 Date



 CHAIRMAN
 COMMISSIONER
 COMMISSIONER

RESOLUTION 11-25

**BOURBON COUNTY, KANSAS
RULES OF DECORUM FOR PUBLIC FORUMS**

Commission's Intent for Rules of Decorum

The County's business is conducted at County Commission meetings by the elected officials of the County. All Commission meetings are open to the public, but the public's participation is permitted only at formal Commission business meetings during the time and in the manner set forth in these rules. Public participation is generally not permitted during work sessions and other informal meetings, although the public is encouraged to express comments in writing or other communication prior to those meetings. In order for the Commission to conduct its business in a manner completely open to the public, rules of decorum are necessary. The intent of these rules is to:

1. Provide a safe and secure setting for the Commission and the public to attend to the County's business.
2. Enable the Commission to conduct its deliberative process without interruption in a manner that can be heard and viewed by all in attendance.
3. Ensure that the public has a full opportunity to be heard during public hearings and open comment periods of Commission meetings.
4. Facilitate transparency in the conduct of Commission meetings so that all persons can observe and hear all the Commission discussion and votes.
5. State specific rules so that all may know the rules in advance and be subject to the same rules.
6. Limit interruptions, unreasonable delays, or duplication of comments, presentations, or discussion.
7. Develop an atmosphere of civility that is respectful of diverse opinions and allows presentation of positions that vary from the position of others at the meeting without insults or intimidation.
8. Balance the need for the Commission to conduct effective meetings without the meetings extending late into the night or early morning with the need to give a full opportunity for the public to be heard.
9. Facilitate Commission meetings as business meetings, therefore public comments should relate to the business of the County and, as such, be addressed to the Commission as a whole, which conducts the business of the County.
10. Adopt these rules of decorum as the standard for conduct of meetings of the County Commission and staff of the County.

Rules of Decorum for the Public

During all times a meeting of the County Commission is being conducted, the following rules shall apply:

1. Prior to addressing the Commission, a person shall sign in providing information for the Commission record. Sign-in will occur on notecards, to be handed to the person taking minutes for the meeting. The notecard will include the speaker's name, address, phone number, time at sign in, and topic they wish to comment on. Items that may be discussed are in two main categories: Agenda items and non-Agenda items. Those speaking on agenda items will be called upon in the order in which they signed in. Once the list of agenda item speakers has been exhausted, the commission will call on those wishing to speak on non-agenda items. Individuals

are limited to 3 minutes for public comment. Speakers representing a group of individuals who are in attendance to address the commission regarding the same topic will be given 5 minutes for public comment.

2. Any patron or staff member wishing to be placed on the agenda must provide a written request on the forms provided by the County Clerk. The request must include a narrative of the topic wanting to be discussed and any material that will be used during the presentation. This information must be turned into the County clerk no later than the Wednesday before the commission meeting that the staff member or patron wish to address the commission.
3. Remarks to the Commission must be on the topic that was indicated on the request to speak form. Remarks should be addressed to the Chairman at County Commission meetings. Speakers shall refrain from making personal attacks, or from making repetitive or irrelevant remarks. Speakers will address commissioners as "Commissioner (last name)", and Commission will in turn address the constituent by "Mr., Mrs., Ms. (Last Name)". Office holders and elected officials will be addressed by the Commission by their professional title.
4. For safety reasons, all persons in attendance of commission meetings must remain seated unless called on by commission. All remarks to the Commission shall be made from the podium located on the table near the front of the room, and only after the speaker is acknowledged by the Chairman. Constituents will be called upon in the order in which they sign in.
5. Remarks are limited to 3 minutes.
6. While in attendance at a Commission meeting, no attendee shall disrupt, disturb, or otherwise impede the orderly conduct of any Commission meeting by any means in a manner that obstructs the business of the meeting. Disorderly conduct includes personal attacks, repetitive comments, irrelevant comments, failing to obey any lawful order of the chairman to be seated, leave the meeting room and/or refrain from addressing the Commission.
7. Remarks should not be repetitive of any prior speaker but should be new in nature. Multiple parties wishing to address the same issue are encouraged to appoint a spokesperson to advocate their position. If an earlier speaker has already spoken on a speaker's chosen topic, the latter speaker is encouraged to state that they join in the remarks of the earlier speaker, or to focus on aspects not previously presented by earlier speakers.
8. No attendee shall make threats or other forms of intimidation against any person in the Commission chambers or meeting room.
9. To maintain the fire code occupancy limits and allow for safe exit, unless addressing the Commission or entering or leaving the Commission chambers or meeting room, all persons in the audience shall remain seated in the seats provided. No person shall stand or sit in the aisles, nor shall the doorways be blocked.
10. All persons in the Commission chambers or other meeting room, including, without limitation, Commission members, staff, and attendees, shall silence all cell phones, and other electronic devices to prevent disruption at the meeting.
11. No person at any Commission meeting shall be in a state of intoxication caused by the person's use of alcohol or drugs.
12. No sign shall be displayed in Commission chambers in a manner that blocks the view of another person or in a manner that would violate subsection 5 above.
13. The Chairman may interrupt any speaker who is violating these rules of decorum or disrupting a meeting.

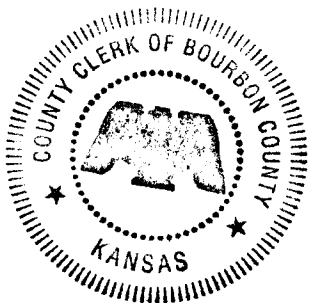
Enforcement of Decorum

The Chairman of the Commission, with the assistance of law enforcement in attendance, if any attending, shall be responsible for maintaining the order and decorum of meetings. The Chairman may order removal from the Commission chambers, or other room in which a meeting of the Commission is occurring, or any person who fails to observe these rules of decorum:

1. The Chairman may interrupt any speaker who is violating these rules of decorum or disrupting a meeting.
2. The Chairman shall attempt to provide a verbal warning to any attendee or speaker that may be violating these rules of decorum, but such verbal warning shall not be required as a condition of removing an offender from the Commission chambers or meeting room.
3. These enforcement provisions are in addition to the authority held by any peace officer in attendance, to maintain order pursuant to the officer's lawful authority.
4. Any person removed from the Commission chambers or meeting room shall be excluded from further attendance at the meeting from which the person has been removed, unless permission to attend is granted upon the motion adopted by a majority vote of the Commission members present.
5. In addition to any other authority of the Chairman, they may call a recess during which time the members of the Commission shall leave the meeting room.
6. If necessary for the safety of the Commission and public, the Chairman may order the Commission chambers or meeting room cleared of all attendees until the business of the Commission resumes.
7. Any staff member may request that a law enforcement officer assess any person at a Commission meeting for intoxication. A law enforcement officer may also make such an assessment based on personal observation. If, in the officer's professional opinion, the officer has a reasonable suspicion that a person in attendance at a Commission meeting is intoxicated through the use of alcohol or drugs, the officer may exclude that person from further attendance at that meeting.

This policy will require commission approval each subsequent calendar year. Adopted this

20 day of January, 2025.



THE BOARD OF COMMISSIONERS OF BOURBON COUNTY, KANSAS

Bu [Signature] CHAIRMAN
[Signature] COMMISSIONER
[Signature] COMMISSIONER

ATTEST:

[Signature]
Susan E. Walker, Bourbon County Clerk

1/20/25
Date

APPLICATION FOR PERMANENT ROAD CLOSURE

Applicant Name: PT Land Company, LLC
Applicant Address: 1505 Cavalry Rd
Applicant City/State/Zip: Fort Scott, KS 66701
Applicant Phone Number: 318-267-4144

Beginning and Ending Legal Description of public road to be considered
For permanent closing:

140th St runs north / South between Cavalry Rd.
and Birch Rd.

5315' of 140th

Sec. 14 NE 1/4 & SE 1/4, Section 13 NW 1/4 & SW 1/4

Township 27 Range 23

PETITIONERS

We the owners of property adjacent to the road described above do hereby petition
Bourbon County to permanently close the above described road.

Printed Name	Signature	Address	Date
1. <u>Peyton Farr</u>	<u>[Signature]</u>	<u>2200 Tower Dr. Monroe, LA 71201</u>	<u>7/14/2025</u>
2. <u>Todd Wojcieszak</u>	<u>[Signature]</u>	<u>2200 Tower Dr. Monroe, LA</u>	<u>07/14/25</u>
3. <u>Ryan Engquist</u>	<u>[Signature]</u>	<u>2200 Tower Dr. Monroe, LA</u>	<u>07/14/25</u>
4. <u>CLARK M. NGREN</u>	<u>[Signature]</u>	<u>2200 Tower Dr. Monroe, LA</u>	<u>7/14/25</u>
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____

Notarized Signature of person carrying petition [Signature]

1. Stephanie D. Watkins
(Printed Name)

(Signature)

personally witnessed the signing of this petition by each person listed above.

State of Kansas

County of Bourbon

Signed or attested before me on 7/14/2025 (date) by Stephanie D. Watkins (name of person).

[Signature]
(Signature of Notarial officer)

(Expiration Date)

(SEAL)

49441

Applicant Phone Number: 510-601-7111

Beginning and Ending Legal Description of public road to be considered
For permanent closing:

140th St runs north / South between Cavalry Rd.
and Birch Rd.

PETITIONERS

We the owners of property adjacent to the road described above do hereby petition
Bourbon County to permanently close the above described road.

	Printed Name	Signature	Address	Date
1.	<u>Taylor Lang</u>	<u>[Signature]</u>	<u>213 Eastover Dr 28805</u>	<u>08/27</u>
2.				
3.				
4.				
5.				
6.				
7.				
8.				

Notarized Signature of person carrying petition

I Taylor Christopher Turknett [Signature] personally witnessed the signing of this petition by each person listed above.
(Printed Name) (Signature)

State of ~~Kansas~~ North Carolina

County of ~~Bourbon~~ Buncombe

Signed or attested before me on 8/27/2025 (date) by Taylor Douglas Lang (name of person).

[Signature] 2-9-2027
(Signature of Notarial officer) (Expiration Date)

(SEAL)
Christopher Turknett
NOTARY PUBLIC
BUNCOMBE COUNTY, NC
MY COMMISSION ENDS 02-09-2027

APPLICATION FOR PERMANENT ROAD CLOSURE

Applicant Name: PT Land Company, LLC
Applicant Address: 1505 Cavalry Rd
Applicant City/State/Zip: Fort Scott, KS 66701
Applicant Phone Number: 318-267-4144

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For permanent closing:**

140th St runs north / South between Cavalry Rd.
and Birch Rd.

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Bourbon County to permanently close the above described road.

	Printed Name	Signature	Address	Date
1.	<u>Ryan Trust:</u> <u>Raymond M. Ryan</u>		<u>1507 S. Catalpa, Pittsburg</u>	<u>7-7-25</u>
2.	<u>Zoe Ann Ryan</u>		<u>1507 S. Catalpa, Pittsburg</u>	<u>7-7-25</u>
3.				
4.				
5.				
6.				
7.				
8.				

Notarized Signature of person carrying petition

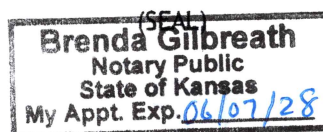
I Brenda Gilbreath personally witnessed the signing of this petition by each person listed above.
(Printed Name) (Signature)

State of Kansas

County of Bourbon

Signed or attested before me on July 7th 2025 (date) by Brenda Gilbreath (name of person).

Brenda Gilbreath 06/07/28
(Signature of Notarial officer) (Expiration Date)



**APPLICATION FOR PERMANENT
ROAD CLOSURE**

Applicant Name: PT Land Company, LLC
Applicant Address: 1505 Cavalry Rd
Applicant City/State/Zip: Fort Scott, KS 66701
Applicant Phone Number: 318-267-4144

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and Birch Rd.

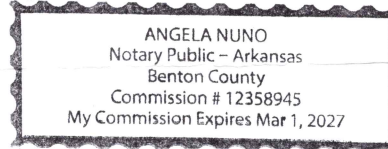
PETITIONERS

We the owners of property adjacent to the road described above do hereby petition
Bourbon County to permanently close the above described road.

Printed Name	Signature	Address	Date
1. <u>James Barron</u>	<u>[Signature]</u>	<u>1422 Le Chesnay Dr.</u>	<u>6-30-25</u>
2. _____	_____	<u>Centerton, AR 72719</u>	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____

Notarized Signature of person carrying petition _____ personally witnessed the signing of this petition by each person listed above.
(Printed Name) (Signature)

State of ~~Kansas~~ Arkansas
County of ~~Bourbon~~ Benton
Signed or attested before me on 6/1/25 (date) by James Barron (name of person).
[Signature] 3-1-27 (SEAL)
(Signature of Notarial Officer) (Expiration Date)





Network Real Estate, LLC

5055 HWY N, Suite 200 • St. Charles, MO 63304

Office: (636)922-3400

September 3, 2025

Bourbon County KS

Re: Zoning and Building Permit Requirements for AT&T Antenna Modifications

Bourbon County KS:

AT&T has engaged Network Real Estate, LLC to confirm the permitting and zoning requirements for their upcoming project in your jurisdiction. AT&T plans to modify their equipment on existing structures in your jurisdiction. The proposed scope of work does not require an increase in tower height or change in the ground footprint. No underground or Electrical service work is to be performed as part of this project. AT&T will be replacing existing tower mounted antennas and radio units.

It is my understanding that no permitting or zoning requirements would be applicable in Bourbon County, KS for the proposed scope of work, however, I would like to get confirmation of such to provide to my client. Please confirm our understanding is correct by completing the information located on the bottom of this correspondence and return to me by email at paul.jeffreys@networkre.net.

Should you have any questions, please contact me at (417)262-3170. Thank you for your prompt attention to this matter.

Regards,

Paul Jeffreys
Network Real Estate, LLC
paul.jeffreys@networkre.net

Signed this ___ day of _____, 2025

By: _____

Print Name: _____



Title: _____

County Clerk


From: Trayton Bradshaw <trayton150@gmail.com>
Sent: Wednesday, September 10, 2025 6:52 PM
To: County Clerk
Subject: Fwd: Your auto glass appointment is confirmed

You don't often get email from trayton150@gmail.com. [Learn why this is important](#)
Hello this is my quote for the windshield and when the appointment date is I will call tomorrow to confirm that you got this

----- Forwarded message -----
From: **Safelite** <safelite@t.safelite.com>
Date: Wed, Sep 10, 2025 at 2:24 PM
Subject: Your auto glass appointment is confirmed
To: <TRAYTON150@gmail.com>



You're on the books!

 **Add to calendar**

Appointment details:

Date: **Wednesday, September 17, 2025**
ETA: **8:00 AM - 12:00 PM CT**
Location: **712 S Heylman St, Fort Scott, KS 66701**
Service: **Windshield Replacement**
Vehicle: **2006 DODGE PICKUP 1500**

Duration: **2 hours (estimated)**

Balance due: **\$381.57**

Your work order number is 01798-172926



For our technicians' safety, please remove any dangerous materials such as weapons, needles, or chemicals from your vehicle and secure any pets prior to service.



You may need to replace your inspection sticker once your service is complete. For state requirements, learn more from your local BMV. [Find details here.](#)

Order details

Parts and labor	\$308.00
Recycling	\$39.99
Subtotal	\$347.99
Sales tax	\$33.58
Amount due	\$381.57

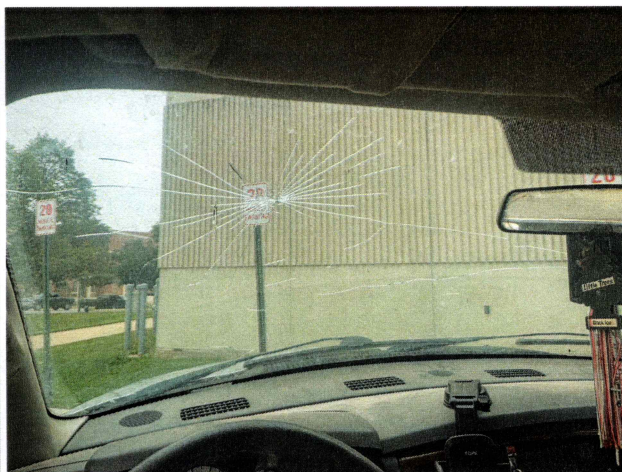
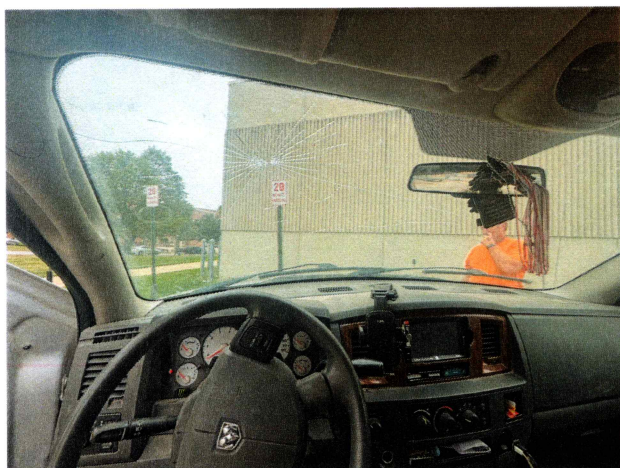
Want to check one more thing off your list?

Enter your credit card information to be charged after your service or use Afterpay* for four interest-free installments of \$95.39, starting today.



Choose a payment option

*If using Afterpay, we recommend signing up now to avoid any delays at time of service.



Dustin Hall called in to report the accident on the same day.

Bourbon County Agenda Request

Proposed for the following agenda to be held on: SEPT 15. 25

Date: SEPT. 11. 25

Contact Name: B. MARTIN

Department or Citizen requesting: SHERIFF'S OFFICE

Agenda Topic:

TUSA - RADIO

CRAW KAW - PHONE INTERNET

VEHICLES -

Action Requested:

TUSA - BUDGET - JAIL SALES TAX

CRAW KAW - BUDGET - JAIL SALES TAX

VEHICLES: BUDGET - JAIL SALES TAX

Budget Impact: (if applicable) \$ YES AMOUNT TO BE DETERMINED

Agreements/Contracts reviewed by County Counsel & Attached:

Yes or No

SENT DIRECTLY TO COUNTY COUNSEL - SHERIFF'S OFFICE COUNSEL

Reviewed by Finance Director: _____ Date: _____

Departments affected notified: Yes or No

Date to County Clerk: _____

Bourbon County, Kansas

Charting a Communication Path Forward



tusa | Consulting Services

Bourbon County, Kansas

Charting a Communications Path Forward

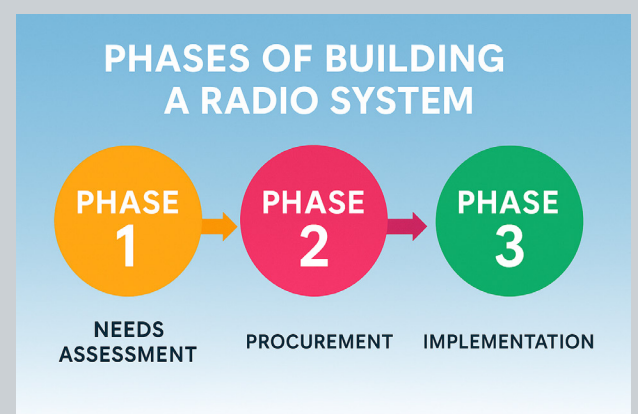


TUSA Consulting Services is proud to partner with Bourbon County, Kansas to conduct a comprehensive Radio System Needs Assessment. This effort will help the County evaluate its current communications capabilities and explore all viable paths forward—including potential integration with KSICS, a standalone P25 system (L3Harris, Motorola, EF Johnson, and Tait), or upgrading existing County infrastructure. Our goal is to provide Bourbon County with a clear, data-driven roadmap that ensures reliable, mission-critical communications for years to come.

To guide Bourbon County toward the most effective radio system solution, TUSA will follow a structured approach to creating a Needs Assessment built on three core principles: Investigate, Interview, and Inspect. First, we will investigate the County's existing communications infrastructure—evaluating system architecture, coverage performance, interoperability, and operational workflows. Next, we will interview key stakeholders, including dispatchers, first responders, and technical staff, to gather firsthand insight into current challenges and future needs. Finally, we will inspect the physical radio and backroom equipment to assess its condition and ability to support the next generation of radio technology.

As part of this effort, TUSA will also conduct a preliminary review of any vendor proposals already submitted to the County. In many cases, these proposals either fail to fully address public safety's operational needs or include unnecessary features and costs. Drawing from all findings, TUSA will present a range of viable system options—each accompanied by a 15-year total cost of ownership estimate. This will give Bourbon County a clear, informed understanding of its choices and the long-term financial impact of each path forward.

This graphic visually illustrates the three critical phases of building a public safety radio system. Beginning with **Phase 1: Needs Assessment**, it outlines the evaluation of current operations and future requirements. **Phase 2: Procurement** follows, where system specifications are defined and vendor selection occurs. The process concludes with **Phase 3: Implementation**, where the selected solution is deployed, tested, and brought online. Each phase is connected to emphasize the structured, sequential nature of a successful system buildout, and this process has been adopted by the industry.



TUSA Consulting Services



Dean Hart
Chief Executive
Officer/Owner

Dean Hart's career began in the United States Army providing mission critical communications to support Air Force One in Europe and the 10th Special Forces Unit. It was here that Dean saw first-hand the importance of having reliable mission critical communications to support global peace keeping missions.

Mr. Hart went on to continue his career by spending time working as the customer, the consultant, and the vendor. As a customer he worked for Kansas City Police Department taking a leadership role with the Radio Maintenance Unit. As a consultant, he worked on many high profile projects, and was the architect of the Metropolitan Area Regional Radio System (MARRS) in Kansas City. This massive regional system covers 7 counties across two states.

As a vendor, Mr. Hart worked for both major radio manufacturers, including M/A-Com (Now L3Harris) and Motorola Solutions. During his time with M/A-COM, he worked on the State of Florida's SLERS network. During his time with Motorola, he worked on the State of Virginia (STARS) and State of Missouri's (MOSWIN) radio system.

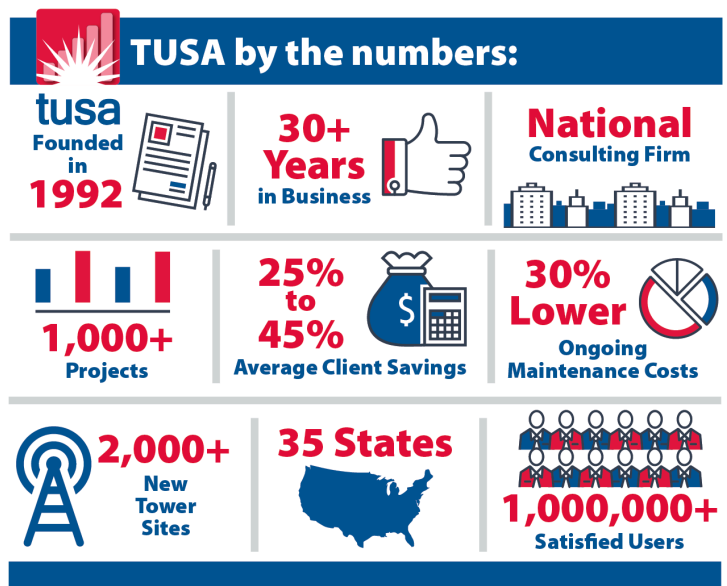
As the owner of TUSA, he brings this experience to his customers and to the industry, as he continues to "Raise the Bar in Critical Communications" with a new and modern Vision of Excellence.



TUSA Consulting Services was formed in 1992.

The company began implementing microwave shots for offshore oil rigs in the Gulf of Mexico, where some of the most stringent conditions exist. Shortly afterward, the company started designing public safety systems. In July 2005, the company was reformed into Tusa Consulting Services II, LLC (TUSA) to expand the business toward a national scale.

While our business continues its principal focus on Land Mobile Radio/Microwave, in 2014 TUSA expanded into the design and development of NG9-1-1 communication centers and related CAD/RMS technology. Soon, the radio industry will see a gradual acceleration into shared narrowband/broadband solutions as LTE voice standards are developed and refined. TUSA started planning and preparing for this integration of technologies months before the release of the US house Bill 2482 in July 2011, which subsequently led to the creation of FirstNet and a nationwide initiative to construct a public safety broadband facility serving urban and rural communication needs.



TUSA Consulting Services

118 Conistor Lane, Suite B, Box 357,
Liberty, Missouri 64068
(816) 518-9223
tusaconsulting.com

Kansas Experience

Strong Local Experience



Projects in Kansas

- Saline County/City of Salina, KS
- McPherson County, KS
- Riley County, KS
- Johnson County, KS
- Wyandotte County, KS
- Rice County, KS
- City of Independence, KS
- Linn County, KS
- Crawford County, KS
- Ford County, KS
- Miami County, KS
- Sedgwick County, KS
- Overland Park, KS
- Leawood, KS
- Prairie Village, KS
- Johnson County Community College
- University of Kansas Medical Center

Perfectly Sized!

TUSA is perfectly sized to take on your job! We have lasted for over 30 years existing in the space between the smaller and larger consulting firms. Larger consulting firms simply cannot sustain their business model and must rely on costly change orders and selling other unnecessary services to pay for their overhead. They also have a history of laying off key personnel with the ebbs and flows of their business. This creates the possibility that your project team might change as your project changes.

The smaller firms, which include start-ups and one person outfits, may not be around to finish your project. Even worse, they may not have the resources to effectively support your future needs. TUSA exists in the middle. We are large enough to have the right resources available, but small enough to be agile and quick to respond to your needs. There is a reason so many high profile clients trust TUSA!



TUSA Consulting Services operates as an LLC

Our Systems Work *when Others Fail*

When Hurricane Katrina made landfall with Category 5 winds and 30-foot tidal surge, it took down every communications system affected by the hurricane, except for two - St. Tammany Parish, Louisiana and Harrison County, Mississippi (Gulfport and Biloxi). Those two systems stayed operational not only during the hurricane, but in the harrowing days that followed. *Those two systems were designed by TUSA.*



Those same two systems have survived additional hurricanes, including Ida in 2021, thanks to TUSA's philosophy on sustainability and maintenance. TUSA systems are designed to withstand hurricanes, tornados, ice-storms, earthquakes, and other major weather events, ensuring that their radio systems stay operational when first responders need them the most.



In Floyd County, Georgia, just weeks after acceptance and full user migration, the region was slammed by a line of tornados. One of their communication sites experienced a near hit. While the cellular equipment was affected, the public safety system stayed on the air and never missed a beat. That system was also designed by TUSA.



A Company of Firsts

TUSA has been leading the industry for over 30 years. We are a company of firsts:

First with Project 25

TUSA was one of the first firms to pursue Project 25 as a mechanism to create competitive radio procurements.

First with 700 MHz

TUSA was one of the first firms in the nation to deploy 700 MHz.

First with Regional Systems

TUSA was one of the first firms to implement large regional radio systems with the MARRS network in Kansas City, which the McClatchy Press in Washington D.C. called, "a sparkling success story in the nation's push for seamless communications among public safety workers."

First with LTE

TUSA was one of the first firms to deploy LTE for public safety, which included a 6-month field trial that coincided with the NFL XLVII Super Bowl held in New Orleans.

First with FirstNet

TUSA was one of the first firms to conduct a study, evaluation and assessment on FirstNet for a high-profile coastal client.

Our Commitment to Coverage, Cost and Reliability

As you review our proposal, you will notice these **three words popping up over and over again – Coverage, Cost, and Reliability**. These three words are the most important aspects in designing a new radio system, and it is something we take very seriously. *You might say they are the bedrock of our work, and the themes of this proposal.*

On Coverage

Coverage is the most important consideration when designing a new system. Just like our founder experienced on that oil rig platform, if a radio doesn't have coverage, then it prevents a user from completing their mission critical job. TUSA will take the time to educate you on your different coverage options. You have our commitment to design a system that maximizes coverage while protecting your pocket book.



On Cost

Deploying a new radio system can be a very expensive challenge. TUSA recognizes that you don't have unlimited funds, which is why we will go out of our way to show you alternative solutions and strategies to reduce costs. We will also show you alternative ways to purchase a system, including lease options that won't affect your bond rating. You have our commitment to help you find ways to stretch your limited funds, while not sacrificing coverage and reliability.



On Reliability

You need a reliable radio system that is designed to withstand the harshest of elements. TUSA designed systems have withstood ice storms, tornados, hurricanes, and earthquakes. In fact, when Hurricane Katrina struck New Orleans, the eye of the storm made a direct hit on Gulfport, Mississippi, Gulfport's radio system was the only thing still working thanks to the stringent specifications created by TUSA. You have our commitment to deliver a reliable radio system.





tusa

www.tusaconsulting.com

Bourbon County, Kansas

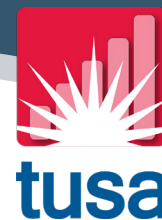


Phased Roadmap Proposal for Public Safety Radio System Replacement



tusa | Consulting Services
Raising the Bar in Critical Communications

TUSA Consulting Services II, LLC
118 Conistor Lane, Suite B, Box 357,
Liberty, Missouri 64068
(816) 518-9223
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June 20, 2025

Sheriff Bill Martin
Bourbon County Sheriff's Office
Emergency 911
293 E. 20th
Fort Scott, KS 66701

Reference: Phased Roadmap Proposal for Public Safety Radio System Replacement

Dear Sheriff Martin,

TUSA Consulting Services is pleased to submit this proposal to the Bourbon County Sheriff's Office for a comprehensive Public Safety Radio System Needs Assessment. We understand the County is at a pivotal point, facing important decisions regarding the replacement of its aging communications infrastructure. With multiple vendor proposals already received, we recognize the complexity in choosing the right path forward—one that will meet operational needs, ensure long-term sustainability, and provide reliable service during your most critical moments.

TUSA has successfully guided hundreds of public safety agencies across the country—including many here in Kansas—through similar decision points. Our proposed approach for Bourbon County follows a proven three-phase process: Needs Assessment, Procurement, and Implementation. This structured methodology ensures that every decision is informed, every risk is minimized, and every dollar is spent strategically. We look forward to the opportunity to work closely with you and your team to deliver a solution that strengthens the County's communications foundation for years to come.

Thank you for your consideration. Please do not hesitate to contact us if you have any questions or require additional information. We appreciate the chance to earn your trust and support Bourbon County in this important initiative.

Respectfully,

Dean Hart
Chief Executive Officer/Owner
TUSA Consulting Services II, LLC.
118 N. Conistor Ln., Suite B, #357
Liberty, MO. 64068
dean.hart@tusaconsulting.com
(816) 518-9223

TUSA Consulting Services



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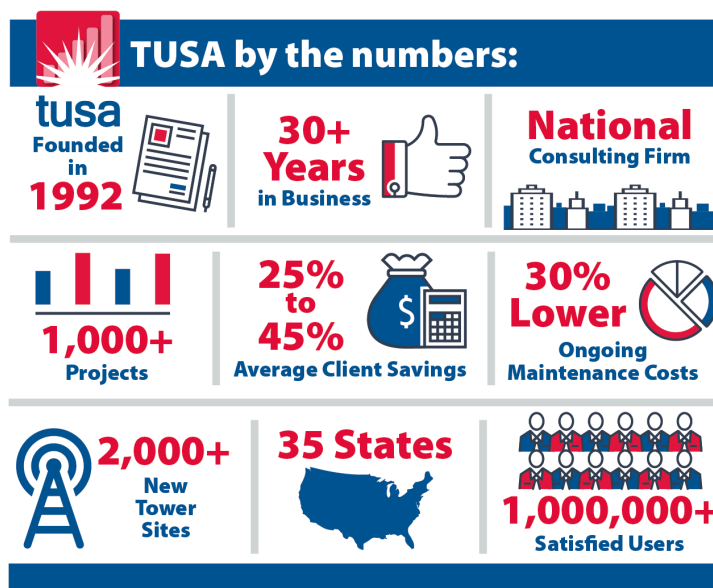
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One of the things that separates TUSA is the reputation of the firm for developing resilient, hardened radio systems. TUSA systems are designed to withstand hurricanes, tornados, ice-storms, earthquakes, and other major weather events, ensuring that their radio systems stay operational when first responders need them the most.



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TUSA was one of the first firms to implement large regional radio systems with the MARRS network in Kansas City, which the McClatchy Press in Washington D.C. called, "a sparkling success story in the nation's push for seamless communications among public safety workers."

First with LTE

TUSA was one of the first firms to deploy LTE for public safety, which included a 6-month field trial that coincided with the NFL XLVII Super Bowl held in New Orleans.

First with FirstNet

TUSA was one of the first firms to conduct a study, evaluation and assessment on FirstNet for a high-profile coastal client.

Our Commitment to Coverage, Cost and Reliability

As you review our proposal, you will notice these **three words popping up over and over again – Coverage, Cost, and Reliability**. These three words are the most important aspects in designing a new radio system, and it is something we take very seriously. *You might say they are the bedrock of our work, and the themes of this proposal.*

On Coverage

Coverage is the most important consideration when designing a new system. Just like our founder experienced on that oil rig platform, if a radio doesn't have coverage, then it prevents a user from completing their mission critical job. TUSA will take the time to educate you on your different coverage options. You have our commitment to design a system that maximizes coverage while protecting your pocket book.



On Cost

Deploying a new radio system can be a very expensive challenge. TUSA recognizes that you don't have unlimited funds, which is why we will go out of our way to show you alternative solutions and strategies to reduce costs. We will also show you alternative ways to purchase a system, including lease options that won't affect your bond rating. You have our commitment to help you find ways to stretch your limited funds, while not sacrificing coverage and reliability.



On Reliability

You need a reliable radio system that is designed to withstand the harshest of elements. TUSA designed systems have withstood ice storms, tornados, hurricanes, and earthquakes. In fact, when Hurricane Katrina struck New Orleans, the eye of the storm made a direct hit on Gulfport, Mississippi, Gulfport's radio system was the only thing still working thanks to the stringent specifications created by TUSA. You have our commitment to deliver a reliable radio system.



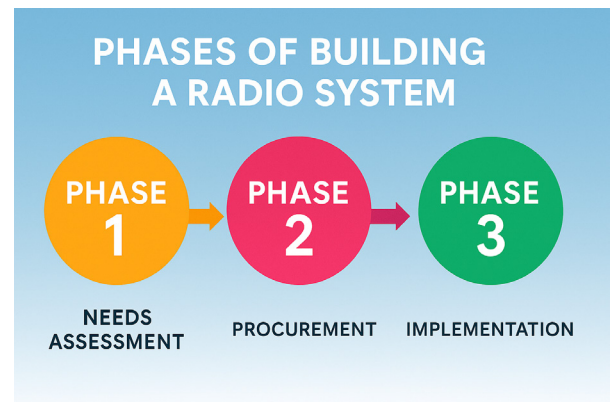
Overview

Bourbon County, Kansas is facing a critical decision point: its existing public safety radio system is aging and in need of replacement. The County has received proposals from vendors, each offering different technologies, costs, and long-term implications. However, determining the best path forward—one that balances operational needs, fiscal responsibility, and long-term sustainability—is a complex task. That’s where TUSA Consulting Services comes in. We’ve helped hundreds of public safety agencies across the nation, including many right here in Kansas, navigate similar challenges and develop clear, informed strategies for building reliable, future-ready radio systems.

To support Bourbon County, TUSA is proposing a proven three-phase approach. Phase 1: **Needs Assessment** focuses on evaluating current operations, system performance, and stakeholder requirements to establish a strong foundation. Phase 2: **Procurement** builds on that foundation by developing detailed specifications, guiding the RFP process, and supporting vendor selection. Phase 3: **Implementation** ensures the selected solution is deployed, tested, and brought online in a structured, transparent manner. This sequential process has been widely adopted across the industry and ensures that each phase builds logically upon the last—reducing risk and delivering lasting results.

Phase 1 - Needs Assessment

Before we can make recommendations on how to solve your current communication challenges, we must first analyze your communication operational and performance needs. In order to achieve this, TUSA must conduct a comprehensive needs assessment geared toward determining expectations, operational needs, functional requirements, and a whole host of additional requirements.



TUSA has been conducting needs assessments for over 30 years, and through our experience, we have developed a proprietary evaluation approach we call the three I’s: **Investigate**, **Interview**, and **Inspect**. By using this approach, we can accurately develop a foundation of information that frames the basis for the development of solutions and strategies that address the recommendations you seek, using the Industry’s best standards-based practices. This best captures our approach to Bourbon County’s project.

Investigation Stage

During the investigation stage, TUSA collects all the data that the County has on its existing radio system. We then cross-reference it with information we collect from the FCC licensing database. This allows us to create coverage maps to provide an “as-is” view of coverage provided to the various radio users within Bourbon County. This allows us to see how the system should be performing and where there are coverage shortfalls.

Scope of Work (continued)



TUSA will then investigate neighboring radio systems to look at interoperability and shared resources (master sites/cores). It is important to determine what types of systems are currently in operation, or are being planned. It is also important to understand the mutual aid/backup relationships between surrounding agencies and neighboring jurisdictions, as well as those with the State of Kansas, like KSICS. In addition, it is important to understand what type of interoperability is done, as well as what frequency bands and radio platforms everyone is using.

INTERVIEW STAGE

TUSA will meet with all project staff members, stakeholders, and appropriate agency and department representatives to conduct user interviews. Different agencies and departments often have different perceptions of how a radio system performs. For example, law enforcement might have the best “big picture” view because they travel all over the county; these users are more aware of wide-area coverage challenges.



However, a local fire department might have problems with in-building portable radio performance due to poor coverage, or there are communications challenges when on mutual aid calls. Public Safety departments might have problems using portables, or do not have enough channel capacity. Dispatch center operations might be hampered by inefficient/obsolete equipment, or ergonomic issues. The results of the interviews are used to develop a “picture” of how the radio system performs from the user’s standpoint.

TUSA has developed an online, cloud hosted “Radio System Questionnaire” that will be distributed prior to scheduling User Interviews. The online questionnaire works to identify specific coverage challenges, which are later cross-reference with TUSA’s coverage maps/test results to determine if there is indeed a true coverage issue or perhaps a user equipment/maintenance deficiency that should be further investigated and resolved. The questionnaire is also a first-step used to solicit detailed user equipment inventory information (i.e., how many portables and mobiles in use, make and model, capability for upgrade, serviceable condition, etc.). More importantly this prerequisite user task helps to prepare those invited for actual interview sessions, so that we make the best use of available time and the information gained is both accurate and highly detailed.

After questionnaires are collected within an agreed-upon response period, TUSA would then request the County initiate scheduling of the various field interviews, ideally to be conducted within a one-week window. TUSA prefers to do the interviews on-site in a central staging area, but we can also do the sessions virtually using online programs like Zoom. We can also do a mixture of the two. The average interview runs about an hour.

Scope of Work (continued)



INSPECTION STAGE

TUSA will conduct a thorough inspection of all infrastructure components critical to Bourbon County's radio system. This includes assessing the physical and operational condition of radio equipment, shelters, towers, water tanks, and antennas. We will examine key elements such as grounding systems, lightning protection, interconnection pathways, and backup power solutions—including the age and condition of batteries and generators.

Special attention will be given to identifying any structural or environmental factors that could impact system reliability. In addition, TUSA will document the availability of space for future equipment installations—both on towers and within shelter facilities—to ensure the County is well-positioned to support next-generation technologies. These findings will be used to evaluate the County's current state of readiness and inform future infrastructure planning.

NEEDS ASSESSMENT DELIVERABLE

TUSA will deliver a comprehensive Needs Assessment Report and present our findings in person to Bourbon County. The report shall include our comments on the optimal technical, operational and coverage solutions with supporting data. It will also include cost estimates that look at the total cost of ownership over a 15 year period, including maintenance. The report will include:

- Analysis of Bourbon County's current operational and performance needs;
- An analysis of your current RF propagation and coverage and recommendations for current and future needs;
- An evaluation on the condition, performance and functionality of the current system, including equipment durability and site conditions;
- Research and analysis on technological, engineering, operational, infrastructure and administrative solutions to enhance or upgrade all aspects of public safety radio communications, including:
 - Trunked/conventional systems
 - Infrastructure and backhaul solutions
 - Shared radio systems and backhaul networks
 - Paging and outdoor warning siren solutions
 - Coverage enhancement solutions
 - Encryption
 - Radio accessories
 - Best practices
 - Governance

NEEDS ASSESSMENT DELIVERABLE (Con't)

- A list of problems/issues and proposed remediation recommendations for current infrastructure while new system is being implemented;
- A phased plan for remediation efforts and/or future build-out;
- Cost estimates for proposed recommendations and build-out;

As part of the Needs Assessment deliverable, TUSA will conduct a preliminary review of the proposals received by the County and offer high-level observations to support informed decision-making.

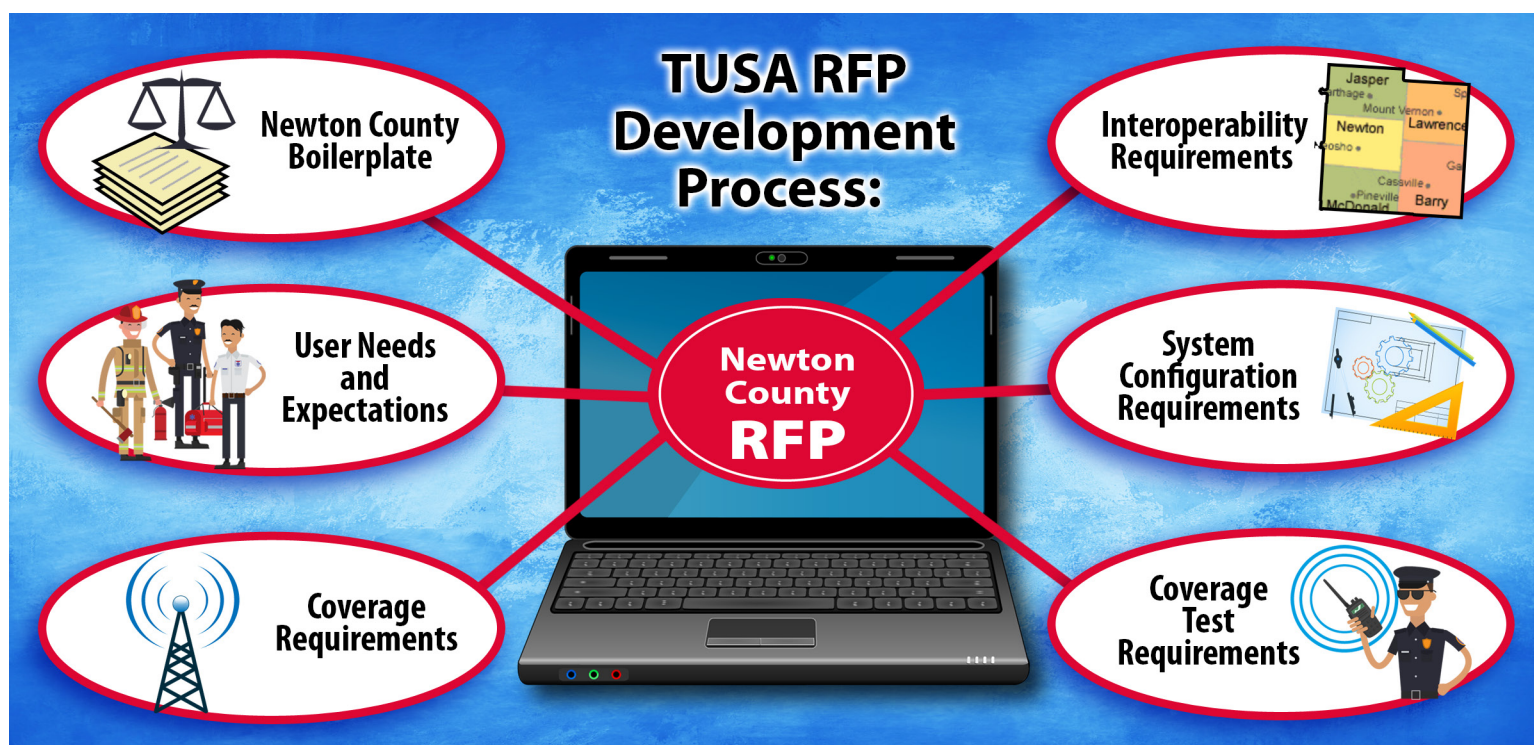
TIMELINE

TUSA will complete the Needs Assessment within 90 days of a Notice to Proceed.



Phase II - Procurement Support

TUSA will assist Bourbon County with all aspects of the procurement process—whether through a competitive Request for Proposal (RFP) or a sole source procurement strategy. Our team will work closely with County leadership to determine the most appropriate and compliant procurement pathway. As part of this effort, TUSA will develop detailed Technical Specifications, a comprehensive Statement of Work (SOW), and other supporting procurement documents necessary to clearly define system requirements, expectations, and deliverables. Our goal is to ensure that vendors fully understand the County's needs and that the resulting proposals are responsive, comparable, and aligned with long-term objectives.



The RFP Specifications document will provide specific information as follows:

- County procurement safeguards and requirements in concert with County Purchasing and Legal review;
- Defined equipment performance, workmanship and technical parameters;
- Specific coverage and audio quality requirements within a defined service area boundary, with key "must-cover" building locations identified;
- Coverage and functional test requirements;
- Capacity/future growth requirements;
- Technical and performance details for tower, generators, equipment shelters, backup power systems and security fencing;
- Training requirements for administrators, radio users, dispatchers and maintenance personnel;
- User migration/cutover requirements;
- Talkgroup planning and implementation requirements;
- Coverage and Functional Acceptance Test Plan requirements;
- Factory Staging;
- Documentation submittal processes;

- Cyber and physical security;
- Radio console/control station configuration details;
- Maintenance and spare parts support;
- Software services and hardware refreshment; and
- Cost protection safeguards – initial pricing, added equipment pricing and maintenance services.

TUSA will assist Bourbon County with all aspects of the RFP process following its release, serving as both a technical advisor and a shield to protect the County’s interests. This includes attending the pre-proposal conference, leading vendor site walks, responding to technical questions, and participating in oral presentations. Throughout the process, TUSA will act as a trusted extension of the County’s team, ensuring that all procurement activities remain transparent, defensible, and aligned with Bourbon County’s operational and technical goals.

Upon receipt of proposals, TUSA will conduct a thorough technical evaluation of all submissions, identifying



compliance with the County’s specifications as well as any deficiencies or risks. We will use our proprietary evaluation worksheet—custom-designed to enable objective, point-structured comparisons between proposals—to document our findings and support the selection process. This evaluation methodology, which is shared with all vendors in advance, has been critical in minimizing vendor protests. In fact, in TUSA’s 30-year history, only four vendor protests have occurred—and in every case, the ruling favored our process.

Following the evaluation, TUSA will support the County through contract negotiations with the selected vendor. We will begin by identifying and analyzing any exceptions taken by the proposer, working to restructure those exceptions to better align with Bourbon County’s requirements and ensure maximum contractual protection. TUSA will also assist in developing a final Acceptance Test Plan (ATP) that comprehensively validates system functionality, reliability, coverage, interoperability, backup power, HVAC, and site/system alarms. This ATP will be incorporated into the final contract and serve as a critical milestone in confirming system readiness before live agency migration. Depending on the number and complexity of exceptions, contract negotiations may take as little as one week or extend up to two months. Should negotiations stall, Bourbon County will retain the flexibility to suspend talks with the top-ranked vendor and proceed with the next-ranked proposer.

TIMELINE

The average timeline for this phase is six months. TUSA will draft the technical specifications within 60 days. The RFP will be on the street for 60 - 90 days. 30 days for evaluation, and then 30 days from contract negotiations.

Phase III - Implementation Support

The third phase of the project is the implementation of the new radio system. During this critical stage, TUSA will continue to support Bourbon County by providing best-in-class project management services. Our team places a strong emphasis on structured project execution, with all project managers adhering to the Project Management Institute's (PMI) best practices as defined in the Project Management Body of Knowledge (PMBOK). This disciplined approach ensures that each element of the project is delivered on time, within budget, and to the County's expectations.

In addition to project oversight, TUSA will deliver the industry's most reliable technical support. This includes validating construction drawings for technical accuracy, conducting detailed site inspections, and developing optimized fleetmapping to maximize system efficiency. Throughout the implementation, TUSA will ensure the system complies fully with contract specifications and performance criteria. We will represent the County during key milestones, including the radio and microwave system staging events, where our team will oversee testing and sign off on behalf of the County to verify system readiness.

TUSA will also play a central role in both functional and coverage testing. During functional testing, the vendor must perform rigorous site-by-site and end-to-end evaluations of the installed infrastructure. These evaluations involve detailed measurement and adjustment of transmitter and receiver parameters, including antenna line sweeps, power output, modulation fidelity, frequency stability, receiver sensitivity, and bit-error rate performance—ensuring the system is fully optimized prior to final testing.

Once functional testing is complete, TUSA will oversee the system's coverage testing in accordance with the approved Acceptance Test Plan (ATP). Our team will deploy experienced personnel in vendor-provided test vehicles and coordinate efforts from the County's dispatch center to confirm that the system delivers the contracted levels of coverage reliability and audio quality. After a detailed review of all test results, TUSA will verify compliance and, once confirmed, formally recommend approval—marking a successful conclusion to system implementation.

Timeline: The chosen vendor will determine the length of time they need to deploy a new radio system. The average time is 18 - 24 months.



Dean Hart, CEO

Profession

Chief Executive Officer for TUSA Consulting Services. Drawing from a professional career span of over 36 years of management and technical leadership provided to state, county, and local government clients in developing system's needs assessments, design, acquisition, contract negotiations, and implementation management of Public Safety Mobile Radio (LMR) systems. Core competencies include technical expertise, program management, contract negotiations, systems implementation and maintenance management.

Experience

2005 - 2011 and 2014 - Present: Tusa Consulting Services

Chief Executive Officer

- Provide day to day oversight of TUSA's entire portfolio of projects.
- Lead long-range planning with industry leaders, product engineers, and radio manufacturers. Determine strategic direction and technological integration for a variety of TUSA services.

2004 - 2006 and 2012 - 2014: Motorola Solutions Inc.

Program Manager and Project Director

- Project Director (MOSWIN) responsible for direct management of overall project, implementing a P25 VHF system with AT&T MPLS connectivity for all state public safety agencies.
- Lead project manager (STARS) responsible for direct management of five project managers, implementing a P25 VHF system with microwave and fiber ring connectivity for all state law enforcement agencies.
- Direct day-to-day responsibility included design and construction of 25 communication sites and one dispatch center renovation under budget and on a critical short time schedule and Governor mandate.

December 2000 - November 2004: M/A-COM, Inc.

Field Service Manager, State of Florida, SLERS

- Technical, contractual and operational manager of over 200 sites and 8 dispatch centers.
- Network telecom with Alcatel microwave connectivity in support of fully digital encrypted EDACS provide communications system for all state law enforcement agencies. Established and oversaw Network Operations Center (NOC), monitoring system 24/7/365 with support.

June 1987 - December 2000: Kansas City, MO Police Department

Technical Systems Manager, Communications Support Unit

- Technical operation and management of City of Kansas City, Public Safety (Police and Fire) and Public Service EDACS radio system and Communications Support Unit



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Raising the Bar in Critical Communications

Key Clients

- Mid America Regional Radio (MARRS)
- Kansas City, Missouri
- State of Florida (SLERS)
- State of Wisconsin (WISCOM)
- State of Minnesota (ARMER)
- City of Miami, Florida
- Oklahoma City, Oklahoma
- West Palm Beach, Florida
- Newton County, Georgia
- Barrow County, Georgia
- Miami Beach, Florida
- Overland Park, KS
- Johnson County, KS
- Clay County, MO
- Lancaster County, PA
- Norman, Oklahoma
- Scott County, Kentucky
- Saline County, Kansas

Key Qualifications

- Statewide Radio Networks
- Project Management
- Tower Site Acquisition
- Maintenance Planning
- Radio Shop Supervision

Education

- U.S. Army Fort Gordon, Georgia
- Electronics Institute Honor Graduate

Articles Authored

- Installation Checklist (Mission Critical Magazine, June 2009)
- An Ounce of Prevention (Mission Critical Magazine, April 2007)
- Warranty Maintenance (Mission Critical Magazine (March 2016)

Dennis Ward, PMP

Profession

Seasoned Project Manager with over 25 years experience, Mr. Ward specializes in managing complex Project 25 radio communication projects. Mr. Ward brings with him a wealth of knowledge infused with public safety experience. He also relies heavily on the Project Management Institute's (PMI) best practices, as defined by the Project Management Body of Knowledge (PMBOK), which helps ensure client's projects come in on time and on budget.

Experience

2012 - Present: Tusa Consulting Services – Kansas City, Missouri

Chief Project Officer

- Manage TUSA's entire portfolio of projects and consultants to ensure on-time deliverables, budgets, and quality of work products throughout the organization.
- Lancaster County, PA – Completed a \$26-million dollar deployment of a 25 site, UHF T-Band P25 radio network that brought over 80 Fire Departments, 35 Police Departments, and 20 EMS Companies onto a common radio platform. Successfully prevented all change orders and never touched the \$1.5 million contingency budget.
- State of Minnesota – Oversaw the evaluation and negotiation of Motorola's proposed System Upgrade Assurance (SUA-II) that resulted in a \$1.3 million dollar savings to the customer.

2005 - 2012: MWF Enterprises, Inc. – Lancaster, Pennsylvania

Principle Consultant

- Project Manager for numerous public safety projects, including work with the Commonwealth of Pennsylvania.
- Performed narrowbanding work for numerous MWF clients, including a project for the South Central Task Force that required coordinating with 16 counties, 4 task forces, and 2 states.
- Performed rebanding work for several MWF clients, including Lancaster County, Pennsylvania.
- Oversaw the development of over a hundred training videos for numerous clients, including Hartford, CT and Waterbury, CT.

1999 - 2005: M/A-Com & Com-net Ericsson – Harrisburg, Pennsylvania

Site Manager

- Managed the deployment of 80 control stations in every 9-1-1 facility across 67 counties for the Pennsylvania Emergency Management Agency.
- Managed the statewide deployment of 5,000+ radios with a value of approximately \$12M over two years.
- Managed technical staff in support of all aspects of public safety. (NOC), monitoring system 24/7/365 in support of public safety.



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Key Clients

- State of Wisconsin
- State of Pennsylvania
- State of Minnesota
- State of Louisiana
- City of Atlanta UASI
- City of Juneau, Alaska
- Kansas City Area Transit Authority
- Jasper County, Missouri
- Johnson County, Missouri
- Christian County, Missouri
- Lancaster County, Pennsylvania
- Miami County, Kansas
- Newton County, Georgia
- Scott County, Kentucky
- Wakulla County, Florida
- Newton County, Georgia
- Page County, Iowa
- Norman, Oklahoma
- Bentonville, Arkansas
- Frederick County, Virginia
- Sangamon County, Illinois

Key Qualifications

- Project Management
- Team Building
- Risk Management
- Quality Management
- Needs Assessment
- Procurement Support
- Construction Management

Education

- University of Kansas - Bachelors Degree in Communication Studies
- Liberty University - Masters Degree in Christian Leadership Studies

Jeff McNally

Profession

Senior Consultant and Project Manager for Tusa Consulting Services. With over 30 years of years of engineering, project management, and technical expertise, Mr. McNally has been providing technical leadership to state, county, local governments and international clients. Working primarily in system design, management and implementation of Public Safety Mobile Radio systems, Mr. McNally has the essential competencies that include program management, system implementation, and maintenance management.

Experience

2018-Present: Tusa Consulting Services - Covington, Louisiana

Senior Consultant

- Senior Consultant for the City of Georgetown/Scott County, Kentucky. Responsible for overseeing the design and implementation of this Harris system.
- Senior Consultant for Page County, Iowa. Responsible for overseeing the design and implementation of this Motorola system, which is part of the ISICS network.

2015-2018: Ka-Comm, Inc. - Olathe, Kansas

Systems Project Manager/Engineer

- Managed the installation and implementation of multiple teams for P25 Trunked, DMR and conventional radio communication systems. Recent projects included Oklahoma City and Norman, Oklahoma.
- Responsible technical aspects of projects including backbone equipment configuration, implementation, scope of work, and engineering resolutions.
- Created test procedures, scope of work, and technical documentation to insure accurate work processes.

2006 - 2015: Communications Associates, Inc. - Lenexa, Kansas

Lead Systems Engineer/Project Manager

- Managed radio and data system projects, teams, and schedules.
- Provided engineering specifications for radio transmitter towers and equipment buildings for Responsible for all technical aspects of communications projects including backbone equipment design and implementation, scope of work, and technical resolutions.

1993 – 2006: M/A-Com, Inc. - Lenexa, Kansas

Technical Engineer

- Provide technical guidance and expertise to service staff.
- Responsible for employee relations and grievance resolution of technical issues.



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Key Clients

- Oklahoma City, OK
- McPherson County, KS
- Miami County, KS
- Saline County, KS
- Riley County, KS
- City of Bentonville, AR
- Habersham County, GA
- Franklin County, NC
- Ector County, TX
- Douglas County, GA
- KU Med Hospital Authority, KS
- Page County, IA
- Scott County, KY

Key Qualifications

- Managing LMR Radio Networks
- Engineering Support
- Project Management
- System Testing
- Acceptance Testing
- Propagation Analysis
- P25/DMR/LMR

Education

- ITT - Communications Engineering
- United States Airforce - Technical Trainer Cryptographic Systems
- DeVry University - Bachelor's Degree in Business Project Management

The following fee proposal is based off an hourly rate of \$165 an hour. All expenses are invoiced at cost, with no markup. The price listed below is a not to exceed price.

Bourbon County - Phase 1 Needs Assessment			
<u>Description</u>	<u>Consultant Hours</u>	<u>Hourly Rate</u>	<u>Cost</u>
Task 1 - Investigation (Onsite Trip, Combined with Task 3)	32	\$165.00	\$5,280.00
Task 2 - Interviews (Onsite Trip)	48	\$165.00	\$7,920.00
Task 3 - Inspection (Onsite Trip, Combined with Task 1)	28	\$165.00	\$4,620.00
Task 4 - Needs Assessment Report	60	\$165.00	\$9,900.00
Task 5 - Present Findings (Onsite Trip)	24	\$165.00	\$3,960.00
		Expenses	\$1,000.00
		Phase I Total	\$32,680.00

Bourbon County - Phase 2 Procurement			
<u>Description</u>	<u>Consultant Hours</u>	<u>Hourly Rate</u>	<u>Cost</u>
Task 1 - Develop Initial RFP Draft Submittal	84	\$165.00	\$13,860.00
Task 2 - Conduct Pre-Proposal Conference/Site Visits (Onsite Trip)	24	\$165.00	\$3,960.00
Task 5 - RFP Addenda Development Services	8	\$165.00	\$1,320.00
Task 6 - RFP Evaluation Support (Onsite Trip)	96	\$165.00	\$15,840.00
Task 7 - Contract Negotiations (OnSite Trip)	72	\$165.00	\$11,880.00
		Expenses	\$1,000.00
			\$47,860.00

Phase 3 – Implementation Support

TUSA will be able to provide a detailed budget for Phase 3 once the type of radio system procured and the associated implementation schedule are known. Based on industry norms, Phase 3 services are typically budgeted at 3% to 5% of the total system cost. For Bourbon County, TUSA commits to a fixed rate of 3% to ensure cost-effective support during implementation.