

## **Bourbon County Courthouse**

210 S. National Ave  
Fort Scott, KS 66701  
Phone: 620-223-3800  
Fax: 620-223-5832



**Brandon Whisenhunt, Chairman**  
1st District Commissioner  
**David Beerbower, Vice-Chairman**  
2nd District Commissioner  
**Mika Milburn-Kee**  
3rd District Commissioner

### **Bourbon County Commission Agenda Bourbon County Commission Room 210 S National Ave. May 12, 2025, 5:30 PM**

- I. Call Meeting to Order
  - a. Roll Call
  - b. Pledge of Allegiance
  - c. Prayer
- II. Approval of Agenda
- III. Approval of Minutes from 05.05.25
- IV. Consent Agenda
  - a. Approval of 05.09.25 Accounts Payable Totaling \$58,537.22
  - b. Tax Roll Corrections
- V. Old Business
  - a. Policy & Procedures
    - i. Workers Compensation - Beerbower
    - ii. Letterhead
    - iii. Dump Fees for Employees - Milburn
  - b. Separation of Public Works and Landfill Departments - Beerbower
- VI. Public Comments for Items Not on The Agenda
- VII. New Business
  - a. Ealyn Taylor – Animal Control
  - b. Commissioner Comments
- VIII. Adjournment

Future business that has been tabled in past meetings or planned for future meetings:

- Public Hearing 05.19.25 5:35PM Vacation of Road
- SEK Mental Health Budget
- Juvenile Detention Budget
- Office Restructuring Cost
- Handbook: Personal Improvement Plan, Corrective Action Plan, Formal Written Notice, Deviation Policy
- Mission Statement (June 2<sup>nd</sup>)
- Job Descriptions
- Handbook Updated
- Economic Development Direction

## EXECUTIVE SESSIONS - FORM OF MOTION

- \_\_\_\_\_ Pursuant to KSA 75-4319 (b)(1) to discuss personnel matters of individual nonelected personnel to protect their privacy
- \_\_\_\_\_ Pursuant to KSA 75-4319 (b)(2) for consultation with an attorney for the public body of agency which would be deemed privileged in the attorney-client relationship
- \_\_\_\_\_ Pursuant to KSA 75-4319 (b)(3) to discuss matters relating to employer/employee negotiations whether or not in consultation with the representatives of the body or agency
- \_\_\_\_\_ Pursuant to KSA 75-4319 (b)(4) to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trust and individual proprietorships
- \_\_\_\_\_ Pursuant to KSA 75-4319 (b)(6) for the preliminary discussion of acquisition of real estate
- \_\_\_\_\_ Pursuant to KSA 75-4319 (b)(12) to discuss matters relating to security measures, if the discussion of such matters at an open meeting would jeopardize such security measures

The subject to be discussed during executive session: \_\_\_\_\_

State persons to attend

Open session will resume at \_\_\_\_\_ A.M./P.M. in the commission chambers.

**Selection Criteria:**

Vendor =

Bank =

Batch =

Due Date = 5/9/2025

Invoice Date =

**Open Invoices By Department Summary****Bourbon County**

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
<b>Dept: 00 Non-Departmental</b>					
<b>Fund: 062 ELECTION</b>					
5/1/25		SUSAN WALKER	MILEAGE TO AND FROM ELECTION TRAINING/324@\$0.70/MILE	ELECTION CONTRACTUAL SVCS	\$226.80
<b>Fund: 062 - ELECTION Invoice Count and Total:</b>				<b>1</b>	<b>\$226.80</b>
<b>Fund: 064 EMPLOYEE BENEFIT</b>					
25-6		BLUE CROSS/BLUE SHIELD OF KANS	DENTAL EE RETIREE JUNE	HEALTH INS RETIREE	\$32.02
<b>Fund: 064 - EMPLOYEE BENEFIT Invoice Count and Total:</b>				<b>1</b>	<b>\$32.02</b>
<b>Fund: 108 LANDFILL</b>					
01-196844		R & R EQUIPMENT COMPANY	COPY PAPER	LANDFILL COMMODITIES	\$17.33
1DLY-M96F-GDJP		AMAZON CAPITAL SERVICES	ADDING MACHINE TAPE	LANDFILL COMMODITIES	\$7.49
1TLY-YVMM-G4D6		AMAZON CAPITAL SERVICES	EXHAUST CAP/BACKUP CAMERA/AIR FRESHENER	LANDFILL COMMODITIES	\$173.28
31310		ALLEN COUNTY PUBLIC WORKS	MSW 4/24 - 4/30/25	LANDFILL CONTRACTUAL SVCS	\$5,827.02
328079		COMPLIANCEONE	MONTHLY CHARGE FOR 36 PEOPLE @ \$6.00	LANDFILL CONTRACTUAL SVCS	\$18.00
4/30/2025		RURAL WATER DISTRICT CON. #2	WATER	LANDFILL CONTRACTUAL SVCS	\$43.34
430340		LOCKWOOD MOTOR SUPPLY, INC.	HITCH SPRING #154	LANDFILL COMMODITIES	\$4.79
43863255		QUILL CORPORATION	COPY PAPER	LANDFILL COMMODITIES	\$39.89
5/2/25		BOURBON COUNTY FIRE DIST #3	CPR CERTIFICATION FOR 34 PERSONNEL @ \$30	LANDFILL CONTRACTUAL SVCS	\$90.00
53100		GIRARD TARPS INC	CAB SWITCH ASSEMBLY #20	LANDFILL CONTRACTUAL SVCS	\$831.30
70026		JUDY'S IRON & METAL, INC.	1/2 X 1 FLATS	LANDFILL COMMODITIES	\$31.68
814005		BROWNS SEPTIC TANK CLEANING	PUMP COUNTY BARN & LANDFILL	LANDFILL CONTRACTUAL SVCS	\$100.00
8314		SKITCH'S HAULING&EXCAVATION INC	APRIL PORTA POTTY RENTALS	LANDFILL CONTRACTUAL SVCS	\$75.00

5/7/2025 1:31:20 PM

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Report ID: APLT24B Operator: Amber

# Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
<b>Dept: 00 Non-Departmental</b>					
<b>Fund: 108 LANDFILL</b>					
INV-8606		SECURITY CAMERA WAREHOUSE INC	SECURITY CAMERAS	LANDFILL COMMODITIES	\$714.00
PS210136362		FOLEY EQUIPMENT CO.	CLIP/GROMMET #21	LANDFILL COMMODITIES	\$98.09
PS210136363		FOLEY EQUIPMENT CO.	AIR CYLINDER #21	LANDFILL COMMODITIES	\$52.62
PS210136476		FOLEY EQUIPMENT CO.	AIR CYLINDER/BACKET #21	LANDFILL COMMODITIES	\$130.04
PS400569937		FOLEY EQUIPMENT CO.	HORN/HOSE/COOLER/SPRING #21	LANDFILL COMMODITIES	\$2,031.56
<b>Fund: 108 - LANDFILL Invoice Count and Total:</b>				<b>18</b>	<b>\$10,285.43</b>
<b>Fund: 200 NOXIOUS WEED</b>					
328079		COMPLIANCEONE	MONTHLY CHARGE FOR 36 PEOPLE @ \$6.00	NOXIOUS WEED CONTRACTUAL SVCS	\$6.00
5/2/25		BOURBON COUNTY FIRE DIST #3	CPR CERTIFICATION FOR 34 PERSONNEL @ \$30	NOXIOUS WEED CONTRACTUAL SVCS	\$30.00
<b>Fund: 200 - NOXIOUS WEED Invoice Count and Total:</b>				<b>2</b>	<b>\$36.00</b>
<b>Fund: 220 ROAD AND BRIDGE</b>					
01-196601		R & R EQUIPMENT COMPANY	WIRE REPAIR #191	ROAD & BRIDGE CONTRACTUAL SVC	\$812.50
01-196601		R & R EQUIPMENT COMPANY	WIRE REPAIR #191	ROAD & BRIDGE COMMODITIES	\$23.26
01-197042		R & R EQUIPMENT COMPANY	TUBES FOR MOWER	ROAD & BRIDGE COMMODITIES	\$312.73
0198-349119		O'REILLY AUTO PARTS	FREON	ROAD & BRIDGE COMMODITIES	\$279.99
0198-352146		O'REILLY AUTO PARTS	6.0 ENGINE	ROAD & BRIDGE COMMODITIES	\$4,319.00
0198-352397		O'REILLY AUTO PARTS	OIL/FUEL/AIR FILTERS ROCK QUARRY	ROAD & BRIDGE COMMODITIES	\$656.44
0198-352610		O'REILLY AUTO PARTS	BRAKE CLEANER	ROAD & BRIDGE COMMODITIES	\$41.88
0198-352863		O'REILLY AUTO PARTS	STEEL TANDEM/CLEVIS PIN #145	ROAD & BRIDGE COMMODITIES	\$81.68
084842		DUROSSETTE'S TIRE SERVICE	BORE ADAPTERS #14	ROAD & BRIDGE COMMODITIES	\$10.00
09P58363		TRI-STATE TRUCK CENTER, INC	OIL FILTER KIT #153	ROAD & BRIDGE COMMODITIES	\$58.62
09P58425		TRI-STATE TRUCK CENTER, INC	SWITCH #129/COLLAR/CLAMPING #151 & #152	ROAD & BRIDGE COMMODITIES	\$54.18

# Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
<b>Dept: 00 Non-Departmental</b>					
<b>Fund: 220 ROAD AND BRIDGE</b>					
09P58980		TRI-STATE TRUCK CENTER, INC	CAMSHAFT/SLACK ADJUSTER #151	ROAD & BRIDGE COMMODITIES	\$180.01
09P59012		TRI-STATE TRUCK CENTER, INC	CAMSHAFT/EXHAUST CLAMP	ROAD & BRIDGE COMMODITIES	\$34.28
09P59071		TRI-STATE TRUCK CENTER, INC	COMPRESSOR #129	ROAD & BRIDGE COMMODITIES	\$309.35
09P59087		TRI-STATE TRUCK CENTER, INC	OIL FILTER	ROAD & BRIDGE COMMODITIES	\$58.65
13477		BROCK ELECTRIC COMPANY, INC.	MOVE ELECTRIC ATTACHMENT POINT	ELM CREEK CONTRACTUAL	\$296.48
1DLY-M96F-GDJP		AMAZON CAPITAL SERVICES	ADDING MACHINE TAPE	ROAD & BRIDGE COMMODITIES	\$7.50
1TFL-KJFH-7L1L		AMAZON CAPITAL SERVICES	BINDER DIVIDERS	ROAD & BRIDGE COMMODITIES	\$54.24
21369		SIGG TIRE & REPAIR, INC	VALVE STEM SERVICE	ROAD & BRIDGE COMMODITIES	\$25.00
21369		SIGG TIRE & REPAIR, INC	VALVE STEM SERVICE	ROAD & BRIDGE CONTRACTUAL SVC	\$300.00
21553		SIGG TIRE & REPAIR, INC	REPLACE 2 GRADER TIRES #35	ROAD & BRIDGE COMMODITIES	\$50.00
21553		SIGG TIRE & REPAIR, INC	REPLACE 2 GRADER TIRES #35	ROAD & BRIDGE CONTRACTUAL SVC	\$600.00
25.1.0025-1		SCHWAB-EATON PA	INTERIM BRIDGE INSPECTIONS	CONTRACTUAL SERVICES	\$11,272.50
2500353		QUILL CORPORATION	REPLACEMENT PAPER CREDIT	ROAD & BRIDGE COMMODITIES	(\$3.98)
328079		COMPLIANCEONE	MONTHLY CHARGE FOR 36 PEOPLE @ \$6.00	ROAD & BRIDGE CONTRACTUAL SVC	\$174.00
4/30/2025		RURAL WATER DISTRICT CON. #2	WATER	ROAD & BRIDGE CONTRACTUAL SVC	\$68.34
4/30/2025		RURAL WATER DISTRICT CON. #2	WATER	ELM CREEK CONTRACTUAL	\$52.51
430168		LOCKWOOD MOTOR SUPPLY, INC.	BIT HOLDER	ELM CREEK COMMODITIES	\$5.90
430599		LOCKWOOD MOTOR SUPPLY, INC.	OIL SEAL/SILICONE #145	ROAD & BRIDGE COMMODITIES	\$47.28
430637		LOCKWOOD MOTOR SUPPLY, INC.	OIL SEAL #151	ROAD & BRIDGE COMMODITIES	\$36.69
43863255		QUILL CORPORATION	COPY PAPER	ROAD & BRIDGE COMMODITIES	\$39.89
43975434		QUILL CORPORATION	REPLACEMENT PAPER	ROAD & BRIDGE COMMODITIES	\$3.98
46017		K & K AUTO PARTS INC.	AXLE	ROAD & BRIDGE COMMODITIES	\$2,595.00

# Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
<b>Dept: 00 Non-Departmental</b>					
<b>Fund: 220 ROAD AND BRIDGE</b>					
5/2/25		BOURBON COUNTY FIRE DIST #3	CPR CERTIFICATION FOR 34 PERSONNEL @ \$30	ROAD & BRIDGE CONTRACTUAL SVC	\$810.00
690216		KIRKLAND WELDING SUPPLIES, INC	ACETYLENE RENTAL	ROAD & BRIDGE CONTRACTUAL SVC	\$5.00
813079736		PREMIER TRUCK GROUP	OIL COOLER	ROAD & BRIDGE COMMODITIES	\$2,779.11
814005		BROWNS SEPTIC TANK CLEANING	PUMP COUNTY BARN & LANDFILL	ROAD & BRIDGE CONTRACTUAL SVC	\$100.00
8314		SKITCH'S HAULING&EXCAVATION INC	APRIL PORTA POTTY RENTALS	ROAD & BRIDGE CONTRACTUAL SVC	\$245.00
8314		SKITCH'S HAULING&EXCAVATION INC	APRIL PORTA POTTY RENTALS	ELM CREEK CONTRACTUAL	\$150.00
91965412		HAMPEL OIL DISTRIBUTORS, INC	GREASE	ROAD & BRIDGE COMMODITIES	\$205.48
9337936 4/25/25		BMO HARRIS BANK N.A.	ASPHALT ROLLER PAYMENT	LEASE - PRINCIPAL	\$50.50
IN-210816		NATIONAL SIGN COMPANY, INC.	OBJECT MARKERS	ROAD & BRIDGE COMMODITIES	\$167.40
IN-210834		NATIONAL SIGN COMPANY, INC.	CROSSPIECES/FLEXIBLE POSTS	ROAD & BRIDGE COMMODITIES	\$4,020.00
<b>Fund: 220 - ROAD AND BRIDGE Invoice Count and Total:</b>				<b>43</b>	<b>\$31,390.39</b>
<b>Fund: 222 ROAD &amp; BRIDGE SALES TAX FUND</b>					
328079		COMPLIANCEONE	MONTHLY CHARGE FOR 36 PEOPLE @ \$6.00	R&B SALES TAX CONTRACTUAL SVCS	\$18.00
4/30/2025		RURAL WATER DISTRICT CON. #2	WATER	R&B SALES TAX CONTRACTUAL SVCS	\$25.00
46017		K & K AUTO PARTS INC.	AXLE	R&B SALES TAX COMMODITIES	\$2,595.00
5/2/25		BOURBON COUNTY FIRE DIST #3	CPR CERTIFICATION FOR 34 PERSONNEL @ \$30	R&B SALES TAX CONTRACTUAL SVCS	\$90.00
8314		SKITCH'S HAULING&EXCAVATION INC	APRIL PORTA POTTY RENTALS	R&B SALES TAX CONTRACTUAL SVCS	\$75.00
<b>Fund: 222 - ROAD &amp; BRIDGE SALES TAX FUND Invoice Count and Total:</b>				<b>5</b>	<b>\$2,803.00</b>
<b>Fund: 224 ROAD &amp; BRIDGE SP. IMPROVEMENT</b>					
23.1.0304-7		SCHWAB-EATON PA	BRIDGE REPLACEMENT SERVICES 5.0-S.9	Prior Year Liabilities	\$3,700.00

## Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
Dept: 00	Non-Departmental				
Fund: 224	ROAD & BRIDGE SP. IMPROVEMENT				
Fund: 224 - ROAD & BRIDGE SP. IMPROVEMENT Invoice Count and Total:				1	\$3,700.00
Dept: 00 - Non-Departmental Invoice Count and Total:				71	\$48,473.64

## Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
<b>Dept: 07 COURTHOUSE MAINTENANCE</b>					
<b>Fund: 001 GENERAL FUND</b>					
248095		MAYCO ACE HARDWARE	SPACKLE/SILCOCKFLANGE	GENERAL COMMODITIES	\$22.58
930325017		BORDER STATES INDUSTRIES INC	6V SEALED RECHG BAT	GENERAL COMMODITIES	\$112.62
<b>Fund: 001 - GENERAL FUND Invoice Count and Total:</b>				<b>2</b>	<b>\$135.20</b>
<b>Dept: 07 - COURTHOUSE MAINTENANCE Invoice Count and Total:</b>				<b>2</b>	<b>\$135.20</b>



# Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
<b>Dept: 10 DISTRICT COURT</b>					
<b>Fund: 001 GENERAL FUND</b>					
1034		VILLAMARIA LAW	LEGAL SERVICES RENDERED 1/21/25-4/30/25	DISTRICT COURT CONTRACTUAL SVC	\$1,330.53
14147		TRANSLATIONPERFECT.COM	STANDARD INTERPRETATION 4/28/25	DISTRICT COURT CONTRACTUAL SVC	\$180.00
39141140		GREAT AMERICA FINANCIAL SVCS	XEROX VERSALINK B7035 COPIER PAYMENT	DISTRICT COURT CONTRACTUAL SVC	\$172.66
5/1/25		AMBER LANGE	448@\$0.67/MILE	DISTRICT COURT CONTRACTUAL SVC	\$300.16
6902		HARTLEY LAW GROUP LLC	LEGAL SERVICES RENDERED 5/22/24-4/22/25	DISTRICT COURT CONTRACTUAL SVC	\$1,232.46
740777		CULLIGAN OF JOPLIN	WATER REFILL/COOLER RENTAL MAY	DISTRICT COURT CONTRACTUAL SVC	\$96.00
<b>Fund: 001 - GENERAL FUND Invoice Count and Total:</b>				<b>6</b>	<b>\$3,311.81</b>
<b>Dept: 10 - DISTRICT COURT Invoice Count and Total:</b>				<b>6</b>	<b>\$3,311.81</b>

# Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
<b>Dept: 24 AMBULANCE SERVICE</b>					
<b>Fund: 375 AMBULANCE SERVICE</b>					
3361566		MORRIS & DICKSON CO. LLC	SOD CHL	MEDICATION	\$121.48
7164277536 5/2/25		EVERGY	2817 S HORTON STORA	ELECTRICITY-UTILITIES	\$84.70
85761691		BOUND TREE MEDICAL, LLC.	ALCOHOL PREP/EMESIS BAG/EXTRICATION COLLAR/IV ADMIN SET/EXTENSION SET/IV CATHETERS/ELECTRODE/SYRINGE/GLOVE S/COT SHEET/EV DRESSING/HYPO NEEDLE/LANCETS	MEDICAL SUPPLIES	\$1,090.24
<b>Fund: 375 - AMBULANCE SERVICE Invoice Count and Total:</b>				<b>3</b>	<b>\$1,296.42</b>
<b>Dept: 24 - AMBULANCE SERVICE Invoice Count and Total:</b>				<b>3</b>	<b>\$1,296.42</b>

# Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
<b>Dept: 43 COURTHOUSE GENERAL</b>					
<b>Fund: 001 GENERAL FUND</b>					
0764 5/5/25		KANSAS GAS SERVICE	210 S NATIONAL AVE	CONTRACTUAL SERVICES	\$209.55
112592		FISHER, PATTERSON, SAYLER & SMITH LLP	FOR PROFESSIONAL SERVICES RENDERED THROUGH MARCH 31, 2025	CONTRACTUAL SERVICES	\$5,110.60
<b>Fund: 001 - GENERAL FUND Invoice Count and Total:</b>				<b>2</b>	<b>\$5,320.15</b>
<b>Dept: 43 - COURTHOUSE GENERAL Invoice Count and Total:</b>				<b>2</b>	<b>\$5,320.15</b>

# Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
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Invoice Count by Dept: 84

Grand Total: \$58,537.22

Open Invoices - Dept/Fund. Totals		
Dept	Fund	Amount
<b>00</b>	<b>Non-Departmental</b>	
	062 ELECTION	\$226.80
	064 EMPLOYEE BENEFIT	\$32.02
	108 LANDFILL	\$10,285.43
	200 NOXIOUS WEED	\$36.00
	220 ROAD AND BRIDGE	\$31,390.39
	222 ROAD & BRIDGE SALES TAX FUND	\$2,803.00
	224 ROAD & BRIDGE SP. IMPROVEMENT	\$3,700.00
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		\$48,473.64
<b>07</b>	<b>COURTHOUSE MAINTENANCE</b>	
	001 GENERAL FUND	\$135.20
		<hr/>
		\$135.20
<b>10</b>	<b>DISTRICT COURT</b>	
	001 GENERAL FUND	\$3,311.81
		<hr/>
		\$3,311.81
<b>24</b>	<b>AMBULANCE SERVICE</b>	
	375 AMBULANCE SERVICE	\$1,296.42
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		\$1,296.42
<b>43</b>	<b>COURTHOUSE GENERAL</b>	
	001 GENERAL FUND	\$5,320.15

## Open Invoices By Department Summary

Bourbon County

Invoice	PO	Vendor Name	Purchase Description	Account Charged	Invoice Amt
				\$5,320.15	
			Grand Total:	\$58,537.22	

**Tax Roll Corrections for Personal Property, Special Assessments, and Trucks**  
05.12.25

Personal Property	Change	Refund	Tax Year	Trucks	Change	Refund	Tax Year
2307 245th Street, Fulton	\$ (32.54)	\$ 32.54	2023				
2307 245th Street, Fulton	\$ (26.04)	\$ -	2024				
901 S Margrave	\$ (69.26)	\$ -	2024				
	<u>\$ (127.84)</u>	<u>\$ 32.54</u>					

Addendum to Bourbon County Employee Handbook.

Benefits Section, Sub-section; Worker's Compensation (pp 29.

Workers Compensation.

Changes to paragraph 3 and 4 as follows.

Any employee injured while on-the-job will be placed on Administrative Leave, with pay, until their status is determined. When an employee is placed on workers compensation relating to an on-the-job injury, they will remain on administrative leave with 50% compensation. They will remain in this status until released from worker's compensation.

Employees returning to work after being absent due to a work-related injury must report to their supervisor prior to beginning work and must have a completed return to work form be their doctor.

Susan stated that there are some concerns at the landfill with employee dumping. The program was supposed to be for current employees, and we have a lot of retired employees and family members of retired employees so maybe it's being stretched a little bit. Because our cash reserves are low Susan made the recommendation to suspend the program for this year. Maybe get everything back in good working order and then maybe reconsider it next year. Clifton asked why the program couldn't be run correctly. Jim asked what the revenue change would be like. Eric didn't have numbers in front of him at that time. Lynne made a motion that our policy for employees dumping at the landfill is active employees only and only their household and must have a county issued ID. Clifton seconded. All approved.

01.4.22  
Minutes

Lora Holdridge gave a yearend report. She stated they were extremely busy. We were slightly under \$175,000. The year previous was \$155,000. Jim asked if Ashley and Lora were on the same page for road closures to avoid some of the problems we've had in the past. Lora stated that they are and that she is working with Eric Bailey and Matt Quick to get all the road closings up to date.

Clifton made a motion to amend the agenda and allow Bill to present the bids for the HVAC. Lynne seconded. All approved.

Bill presented the bids for HVAC and stated that he did send certified letters requesting bids but only received a couple back. Bill also asked if there was any more information regarding warranties on the HVAC systems following the discussion from the previous meetings. Susan said didn't not check on the warranty because Mr. French said that the normal commercial standard warranty is only 1 year, so I didn't go any further than that. She said that she would be glad to discuss the issue with Mr. Ross but at this point it is an emergency and you have to assess the damage and he really doesn't know what is wrong until he gets in there and gets them apart. Bill also asked that if there is a meeting that himself or a representative from the Sheriff's office be present since they are in that building and that way there would be no miss communication. Susan said that Ben and Bobby have both already been invited and have been in contact as well as provided a list of items that are outstanding. Clifton opened the bids; the first bid was from Tony French for French Plumbing. The bid stated that due to the original boards being removed and custom ones put in, it will be necessary to put the original back in, wiring harness and all units have had pin connectors cut off and they will have to be replaces. The correct thermostat will also be installed with correct wiring, temp sensor with thermostat will be installed in all secured rooms in accessible locations. No delivery date on boards or wiring harnesses. 10 boards, 10 harness, 10 stats, 7 sensors, wire, labor totals \$27,818.36. There is another bid from Mr. French to run conduit drain from units to the gathering on the north end of the building, all materials and labor is \$2206.96. Clifton said that the conduit should have been installed at the beginning so that would be his opinion should be on the original contractor. The second bid was provided by CDL, it says replacement of improperly installed rooftop conduit for convenience outlets and exhaust fans powerpoint first included and usb okay. Electric scope for rooftop conduit and wire, removal and replacement supplying convenience outlets and exhaust fans. Electrical scope remove existing conduit wire fittings for rooftop convenience, outlets at rooftop units, remove existing conduit, replace existing conduit, wire fittings for rooftop, replace existing conduit wire fittings, replace existing GFCI receptacles with weather resistant, and add additional durable conduit supports as needed if performance bond is required at two percent, this excludes anything not listed above, cutting