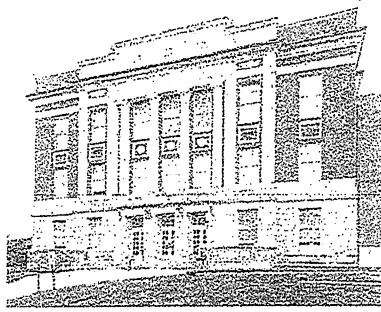


Bourbon County Courthouse

210 S. National Ave
Fort Scott, KS 66701
Phone: 620-223-3800
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Bourbon County, Kansas

Nelson Blythe

1st District Commissioner

Jim Harris, Chairman

2nd District Commissioner

Clifton Beth

3rd District Commissioner

BOURBON COUNTY MEMORANDUM

Date: January 17, 2023

To: Elected Officials, Department Heads & Supervisors

From: Chairman Harris
Commissioner Blythe
Commissioner Beth

Effective January 18, 2023, Bourbon County will be experiencing some organizational structure changes. Attached, you will find a copy of the organizational structure that we will refer to in this memo. Our goal as a commission, is to deliver excellent public services. Furthermore, efficiency and cohesiveness are important to have an effective government. Below are the most recent changes to the organizational structure:

- EMS Director will report directly to the Commission
- Chief Information Officer will have a title change to Chief Operations Officer
 - Custodial and Building Maintenance will report to the COO
- Human Resources, Benefits, Employee Onboarding, Liability Insurance and Workers Compensation will be handled by the CFO.
- Emergency Management will be split between the COO, CFO, and Brian Allen. The COO has been the deputy for many years, the CFO has experience in the reporting process and Mr. Allen will work to become certified over the next two years as the County's Emergency Manager while also continuing with his current duties.